

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
School Committee Meeting
Thursday, February 13, 2025
6:30 PM***

In Person:

*Arlington Public Schools District Office
14 Mill Brook Drive
School Committee Room - 2nd Floor
Arlington, MA 02476*

Via Zoom:

Conducted by Remote Participation <https://www.mass.gov/doc/order-suspending-certain-provision-of-open-meeting-law/download> via Zoom link below:

<https://us02web.zoom.us/j/86956181807>

For viewing on your Local Cable TV Station:

ACMi

6:30 p.m. Open Meeting (P. Schlichtman)

6:30 p.m. Public Comment

For members of the public who wish to address the Committee, there will be 20 minutes of public comment. If you would like to sign up to speak, either remotely via Zoom or in-person, you must email ediggins@arlington.k12.ma.us by 6:00 p.m. Thursday, the date of the meeting. Depending on how many people sign up, time allotments may be reduced, but will not exceed three minutes each. If the number of people who sign up exceeds what can be reasonably done in 20 minutes, the number of speakers may be capped or speaking times may be reduced at the discretion of the Chair. All requests to speak received after the date and time indicated, will be invited to speak at the next School Committee Regular Meeting.

6:40 p.m. AHS Student Representative(s) to School Committee

6:45 p.m. Field Trip discussion and possible approval: France, April 2027 (S. Rufo-Curran, M. Janger)

France Trip

6:55 p.m. Policy EDE (L. Kardon)

- File EDE - Changes*

7:00 p.m. Discussion - Competency Determination (M. Janger)

7:25 p.m. Budget Changes/Overview (E. Homan)

- FY26 Change Sheet
- FY24 End of Year Report_Schedule 1-Summary_Reports

8:00 p.m. Superintendent's Update (E. Homan)

- Update on Administrative Hiring Searches
- Update on Competitive Grants Awarded
 - FY24/25 Emergency Assistance Shelter Grant
 - Emergency Shelter Reimbursement Funds - Initial
 - Emergency Shelter Reimbursement Funds - 2nd payment
- Monthly Update on Enrollments / Class Sizes
- Strategic Plan update

8:15 p.m. Consent Agenda (P. Schlichtman)

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:

*Warrant #: 25181, February 4, 2025, \$431,285.89

*DRAFT School Committee Meeting Minutes, January 23, 2025

*Japan Trip

8:20 p.m. Subcommittee/Liaison Reports/Announcements (P. Schlichtman)

- Budget – K. Allison-Ampe, Chair
- Community Relations – L. Exton, Chair
- Curriculum, Instruction, Assessment & Accountability – J. Morgan, Chair,
 - Updated Proposal for New Arlington High School CD Criteria, January 23, 2025
- Facilities – J. Thielman, Chair
- Policy & Procedures – L. Kardon, Chair
 - File: BEDH** - PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS
 - File: JC** - ASSIGNMENT OF STUDENTS TO SCHOOLS/BUFFER ZONES/OPEN ENROLLMENT
 - File: JC-E** - BUFFER ZONE/OPEN ENROLLMENT GUIDELINES
 - File: KI** - VISITORS TO THE SCHOOLS
- Arlington High School Building Committee, J. Thielman, Chair
- Liaison Reports
- Announcements
- Future Agenda Items

8:25 p.m. EXECUTIVE SESSION

- To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations

with nonunion personnel;

- *To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;*
- *Negotiation discussions: AAA, AEA Unit A, AEA Unit C, AEA Unit D, Local 680: School Bus Operators, School Cafeteria Workers, Traffic Supervisors.*

8:25 p.m. Adjournment

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Submitted by P. Schlichtman

Correspondence Received (P. Schlichtman)

- *Email to School Committee from MASC, RE: Immigration Update, 1-24-2025.*
- *Email to School Committee from MASC, RE: DESE hosting Webinar on Immigration & Student Rights, 1-28-2025.*
- *Email to School Committee from M. Arbaje-Thomas, RE: Milly's Mid-Week METCO Message - 1-29-2025*
- *Email to School Committee from M. Arbaje-Thomas, RE: Milly's Mid-Week METCO Message - 2-5-2025.*
- *Email to School Committee from N. Gadson, RE: Bridging Two Communities Families Walk- March 30th, 2-10-2025.*
- *Email to School Committee from N. McLeod, Executive Director, Arlington Community Media, Inc., 2-10-2025.*
- *Document to School Committee from F. Gorski, FY24EYOR, February 13, 2025.*
Document to School Committee from F. Gorski, Comments Sheet, February 13, 2025.

Massachusetts law requires all open session meetings of public bodies to be accessible to members of the public, including those with disabilities. If you need reasonable accommodations in order to participate in the meeting, contact the Administrative Assistant to the Arlington School Committee Liz Diggins at ediggins@arlington.k12.ma.us.



Town of Arlington, Massachusetts

Meeting Location - Hybrid

Summary:

In Person:

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Arlington, MA 02476

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Town of Arlington, Massachusetts

6:30 p.m. Open Meeting (P. Schlichtman)



Town of Arlington, Massachusetts

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Summary:

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Town of Arlington, Massachusetts

6:40 p.m. AHS Student Representative(s) to School Committee



Town of Arlington, Massachusetts

6:45 p.m. Field Trip discussion and possible approval: France, April 2027 (S. Rufo-Curran, M. Janger)

Summary:

France Trip

ATTACHMENTS:


Type	File Name	Description
▣ Trip Approval	signature_sheet_(signed_by_Dawn).pdf	signature sheet (signed by Dawn)
▣ Trip Approval	School_committee_packet.pdf	School committee packet
▣ Trip Approval	Paris_Strasbourg_Lyon_--_April_2027_itinerary.pdf	Paris_Strasbourg_Lyon -- April 2027 itinerary
▣ Trip Approval	International_Travel_Program_Proposal_Rufo-Curran.pdf	International Travel Program Proposal Rufo-Curran
▣ Trip Approval	April_2027_--_EF_France_tour_itinerary_(Sean_Em_Rufo-Curran).pdf	April 2027 -- EF France tour itinerary (Sean Em Rufo-Curran)
▣ Trip Approval	France_(PSL)_April_2027_--_6._Legal_Documents_-_Medical_Info__Permission_to_Treat__Release_from_liability_(1).pdf	France (PSL) April 2027 - - 6. Legal Documents - Medical Info, Permission to Treat & Release from liability (1)
▣ Trip Approval	7._Trip_Selection_Criteria__Behavior_Contract.pdf	7. Trip Selection Criteria & Behavior Contract
▣ Trip Approval	Finalized_trip_application_(02_07_2025)_(1).pdf	Finalized Trip Application

REQUIRED DOCUMENTS: Please make a copy of, personalize the copy (if necessary) & print a copy of each for the International Travel Coordinator.

- AHS - International Travel Application
- International Trip Application - Signature Form (this form)
- Legal Documents - Medical Info, Permission to Treat & Release from liability
- Trip Selection Criteria & Behavior Contract

Before submitting the completed application (with all necessary paperwork and this signature page) to the School Committee, please get approval from your department head then schedule a meeting with the Building Principal(s).

Signature of Department Head

	World Languages	1/22/25
Name	Department	Date

Signature of Principal

_____	_____	_____
Name	School	Date

Signature of Superintendent

_____	_____
Name	Date



EDUCATIONAL
TOURS

for school committee

International Travel Program Proposal

Arlington High School / Sean Em Rufo-Curran



Paris, Strasbourg, & Lyon – Spring 2027

eftours.com/PSL

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

Pg. 2	Safety
Pg. 4	Liability protection
Pg. 6	Affordability
Pg. 7	Educational value
Pg. 8	Itinerary specifics
Pg. 8	Cost and payment options
Pg. 9	Sample hotels
Pg. 10	Sample meals
Pg. 11	Next steps

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response Team – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team – Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

EF Travel Team – This team is your point of contact at EF. This team is a dynamic duo, made up of a Tour Consultant and an Experience Specialist. Your Tour Consultant is an itinerary whiz & is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to creating long-term travel programs for your school community. Your Experience Specialist is here to dive into all the little details that make your experience with EF special. They will work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Fundraising pages – Each student has access to their own unique and customizable fundraising page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Enrollment Deadline can cancel for any reason up to 7 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$360.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$360/\$720) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full flexible travel window: April 15- 25, 2027

Requested travel dates: April 16- 24, 2027

Price details

Paris, Strasbourg & Lyon

Program Price* ¹	\$4,169
Includes:	
• Round-trip airfare and on tour transportation	
• Hotels with private bathrooms	
• Breakfast and dinner (see your itinerary for meal details)	
• Full-time Tour Director	
• Daily activities, tours and entrances to attractions	
Private Group (30-99 Paying)	\$0
Global Travel Protection	\$190
Early Enrollment Discount	-\$200
EF's Peace of Mind Program [*]	Free
Total for Students (under 20)	\$4,159
29 monthly payments	\$141/mo
<hr/>	
Adult Supplement ²	\$730
Total for Adults	\$4,889
29 monthly payments	\$166/mo

Quote created on 11/6/2024

¹ *Program price valid for today. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at [ef-tours.com/baggage](https://www.ef-tours.com/baggage). All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit [ef-tours.com/vbc](https://www.ef-tours.com/vbc). Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at [ef-tours.com/insecticide](https://www.ef-tours.com/insecticide).

² Adult supplement required for travelers age 20 and older at the time of travel.

* We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2027 travel. Itineraries are subject to change biannually, please call for more details

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Hotel Novotel Marne-la-Vallée Collégien

<https://all.accor.com/hotel/0385/index.en.shtml>

ibis Styles Paris Roissy-CDG

<https://all.accor.com/hotel/0815/index.en.shtml>

Moxy Hotel Paris Val d'Europe

<https://www.marriott.com/en-us/hotels/parol-moxy-paris-val-deurope/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

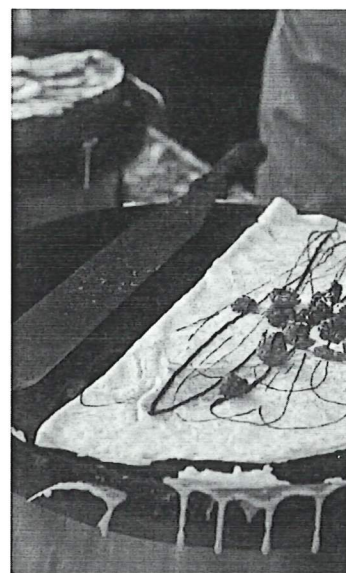
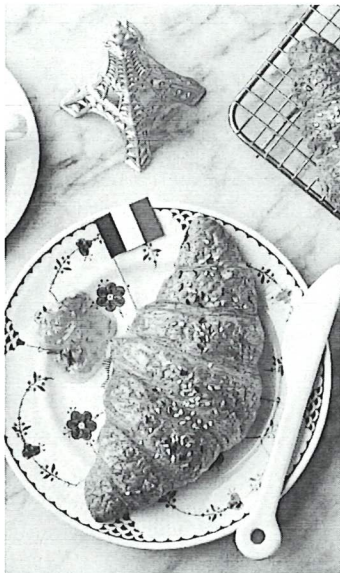
Hotel Novotel Marne-la-Vallée Collégien

<https://all.accor.com/hotel/0385/index.en.shtml>

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



France: Sample Meals

Cheese quiche, turkey with rice, sauce, mushroom and beans, apple tart

Salad, flammekueche, chocolate mousse

Couscous with vegetables and meat fruit salad

General Terms and Conditions

These Booking Conditions are valid for all EF tours departing after October 1, 2025. All tours are operated outside of the U.S. by EF Education First International, Ltd., Switzerland. EF Institute for Cultural Exchange, Inc. is a marketing service provider for that company and is referred herein together with EF Education First International, Ltd. as "EF."

WHAT'S INCLUDED IN THE PROGRAM PRICE?

- Round-trip airfare
- Accommodations in hotels with private bathrooms
- A Tour Director available 24 hours a day from when you arrive until you depart
- Breakfast and dinner daily in Europe. (For non-European destinations different meal plans may apply.)
- Sightseeing tours and excursions led by licensed local guides as specified
- Airport transfers and transportation between destination cities
- Transportation to all included activities
- Entrance fees and theater tickets as specified
- EF walking tours and Tour Director-led sightseeing as specified
- Cruises, trains, or ferries as specified
- Adult supplement (if applicable)
- 24-hour worldwide emergency service
- Support from EF representatives abroad
- EF backpack for each tour

The above apply to all tours unless otherwise noted on the tour itinerary. If we ever fail to provide you with any of the above, we will refund you its value upon your return from the tour.

WHAT'S NOT INCLUDED IN THE PRICE?

- Rooming supplement (if applicable)
- Optional excursions (except where indicated)
- Global Travel Protection plan or Global Travel Protection Plus plan (except where indicated)
- Beverages and lunches (except where indicated)
- Transportation to free-time activities
- Customary gratuities (for your Tour Director, bus drivers, and local guides)
- Portage
- Any applicable baggage-handling fees imposed by the airlines (see eftours.com/baggage for complete details)
- Expenses caused by airline rescheduling, cancellations, or delays caused by the airlines, bad weather, or events beyond EF's control
- Passport, visa, and reciprocity fees or any other fees associated with entry to or exit from a specific destination

GROUP TRAVEL

How does group travel work?

We believe that all students should have the opportunity to travel, which means we do everything we can to keep our program prices the lowest in the industry without sacrificing quality. One of the ways we do that is by combining groups to fill a tour bus so that all travelers help cover the costs of the bus, the Tour Director, local guides, etc. Consolidating groups also allows travelers to meet students from other schools, although groups may not be of the same age level.

Therefore, in order for everyone to travel for the lowest price possible, group travel requires some flexibility. Each Group Leader submits their group's preferred tour choices and travel dates at the beginning of the planning process, and then we book the groups with the same requested tours on one specific departure date. Because EF is the largest student travel provider, it's rare that groups do not travel on their first-choice tour. However, on occasion, we may need to book your group on the backup tour your Group Leader selected at the beginning of the planning process. In the event we cannot offer for booking a tour comparable to your first-choice tour or your backup tour, your Group Leader may select an alternative tour or elect for the entire group to receive a full refund. Once a program is booked, however, EF's

Standard Cancellation Policy will apply. EF strives to keep departure dates within one day of the requested date for tours departing October through April and within three days of the requested date for tours departing May through September. Your final tour itinerary and travel dates will be confirmed approximately two months prior to departure. In enrolling on a group travel program, you are also making the decision to travel with your chosen Group Leader who retains the ability to change the requested tour itinerary or travel dates on your and your group's behalf.

Anything else I need to know about my itinerary?

Depending on your travel dates, it may become necessary to modify aspects of your itinerary for reasons outside of EF's control. This may involve changing the order in which cities are visited, altering your length of stay in a city or country, using an alternate airport, or modifying planned activities or entrances. On certain days, especially holidays or peak travel periods, some tour inclusions may be unavailable. In such cases, we will either substitute different inclusions or provide a refund for missed inclusions after the tour. Tours are designed for students, as reflected in the pacing, accommodations, and other aspects of the tour.

PRIVATE GROUPS

What if my group wants to travel on our own without being consolidated?

If you want the privacy of your own tour bus and Tour Director, you can choose to travel as a private group. This option is available for an additional fee, which varies based on the final number of paying travelers. If your group fills a standard-size tour bus, the private group option is free. The itinerary may not be modified while on tour (i.e., you do not have the tour bus at your disposal); however, you are able to make certain tour modifications prior to the tour departure. Although your base itinerary will include only your group, you may be consolidated with others during optional excursions. Also, due to flight and hotel availability, we require the same departure date flexibility as described above. Please let EF know prior to your first enrollment if you would like to be a private group. The final decision to travel as a private or consolidated group needs to be received by 180 days prior to departure.

What if my group is traveling on a customized tour?

If your group is traveling on a customized tour, you will automatically be traveling as a private group. The tour price for your customized tour can fluctuate based on the group size and will be finalized based on the number of paying travelers at the time of departure.

ENROLLMENT

EF incurs substantial non-recoverable staff costs and other expenses from the time of initial enrollment in processing traveler applications, beginning the planning and preparation needed for your and your group's tour program, and offering flexible policies like the Peace of Mind program and eligibility for discounts on other EF programs. As a result, all travelers must pay a non-refundable, non-transferable \$95 enrollment fee to complete their enrollment. All traveler enrollment applications must be received by EF by at least 110 days prior to departure. All accessibility or service animal requests must be received by EF by at least 110 days prior to departure.

What is the cost of a name correction?

Travelers must provide their complete first, middle, and last names and dates of birth as they appear (or will appear) on their passports. Any corrections to match passport names made after 110 days prior to departure require that we change the flight reservation, resulting in a minimum fee of \$200 per airline up to the cost of a new published fare ticket. This may also result in a different flight itinerary from the rest of the group and travelers younger than 15 years old are not permitted to travel without the group unless accompanied by an adult. Travelers who have not yet applied for a passport should provide their full name and date of birth as they appear on their birth certificate.

How do travelers enroll?

Enrollment Applications and payment can be submitted to EF in any of the following ways:

- Online: eftours.com/enroll
- Phone: 800-665-5364
- Mail:
EF Educational Tours
EF Center Boston
Two Education Circle
Cambridge, MA 02141

For your convenience, travelers are automatically enrolled in paperless billing. Travelers who prefer to receive invoices by mail may request this by logging into their account at eftours.com or by calling 800-665-5364.

Can a traveler enroll on a waitlist if the tour is full?

A waitlist will be offered for full tours. The \$95 enrollment fee is required to enroll on a waitlist and becomes non-refundable upon EF's confirmation of enrollment. If the applicant chooses to enroll on the waitlist, and then space becomes available on the tour, EF's manual payment plan and cancellation policies apply immediately. If space is not available by 14 days prior to departure or if the applicant cancels from the waitlist, the \$95 non-refundable enrollment fee will be refunded.

Can children under 11 go on tour?

We do not allow children under the age of 6 to travel with us. Travelers ages 6-10 must have an adult chaperone other than the Group Leader and will have to room with that chaperone. Travelers may choose to stay in a family room (a room with two twin beds and a cot) or in a twin (a room with two beds). Applicable fees will apply.

Can adults go on tour?

EF's published program prices are based on student rates for transportation, admissions, accommodations, etc. We welcome adults (those age 20 and older, including those who will turn 20 while on tour) but have to charge a per-person flat fee supplement of \$100 plus \$90 per night of the tour to cover the difference between student and adult rates. Adults will pay an additional \$30 per night for the sea portion of their tour on overnight ferries and cruises, where applicable. Please see next page for information on adult rooming. Group Leaders have the right to refuse or cancel an adult's registration at their sole discretion. Groups comprised of a majority of adults must select the private group option. All adult travelers will be required to complete a background check through a third-party company prior to traveling. EF reserves the right to cancel any traveler if it determines the results pose a risk to the group's safety or wellbeing.

LATE ENROLLMENTS**Can a traveler enroll after 110 days prior to departure?**

Yes. A traveler may submit a late enrollment request 109 days to 14 days prior to departure. The traveler must enroll on the tour, pay a non-refundable \$200 late enrollment fee, and make full payment of the current program fee. The traveler will be placed on a waiting list while we check bus, flight, and hotel availability. The traveler is responsible for any additional charges that may apply. We may also offer an alternate flight to meet up with the tour or the option of arranging your own flight and buying the land-only portion of the tour. In some cases, entrance tickets may no longer be available to a late enrolling traveler and no refund will be available.

If we are unable to place the traveler on a tour or the traveler does not wish to pay the additional charges, the traveler may cancel their enrollment request and receive a full refund, including the \$200 late enrollment fee and \$95 enrollment fee.

PASSPORTS, VISAS, OTHER TRAVEL DOCUMENTS & ENTRY REQUIREMENTS

Each traveler is solely responsible for obtaining prior to departure a valid passport, applicable visas, and any other required travel documents, as well as verifying and satisfying the entry and exit requirements necessary for each destination of the tour itinerary. This may include required medical documents, testing, or proof of vaccinations (including any requirement to provide proof of full and up to date COVID-19 vaccination). All U.S. passports must be valid for at least six months following the tour's return date, and travelers will need to provide passport information to EF by 110 days prior to departure. Non-U.S. citizens will need to contact the embassy or consulate of their destination countries to ensure they meet specific entry requirements. Remember to check your itinerary carefully for all countries that will be visited (including countries visited in transit). Visit the U.S. Department of State's travel website at www.travel.state.gov for more information. If a traveler is unable to obtain these travel documents or meet any applicable entry or exit requirement, EF's Standard Cancellation Policy will apply and travelers will be solely responsible for any incurred expenses.

CAN I HELP PROTECT MY INVESTMENT?**Global Travel Protection plan**

Travelers can help protect their investment from the unexpected with the offered Global Travel Protection plan. Designed specifically with EF travelers in mind, this plan includes both pre and post departure benefits, which includes medical expense coverage that may apply on tour and tour cancellation for stated reasons such as serious injury or illness or financial hardship due to job loss. All benefits are subject to the limits, terms, and exclusions of the policy available at <https://riskstrategiestravel.com/efeducationaltours/>. Learn more at eftours.com/protection. The Global Travel Protection plan becomes non-refundable after any of the following occur: when you depart on your tour, when you file a claim, or 359 days prior to departure.

Global Travel Protection Plus plan

Along with providing the same benefits in the standard Global Travel Protection plan, travelers who purchase the Global Travel Protection Plus plan receive additional pre-

tour cancellation benefits. Travelers are able to cancel their tour up to 24 hours prior to departure for any reason and receive a refund of their tour program cost (less the cost of the plan, the non-refundable enrollment fee, and other Non-Refundable Fees) through this EF provided cancel for any reason waiver benefit. Learn more at eftours.com/protection. The Global Travel Protection Plus plan must be purchased at the time of enrollment and is non-refundable after any of the following occur: when you depart on your tour, when you file a claim, or 359 days prior to departure.

FLIGHT INFORMATION**Which airlines are used by EF?**

EF reserves seats on FAA, or similar international governing body, certified commercial and charter airline carriers. Due to the nature of EF's airline contracts, air arrangements may be subject to change and subject to certain constraints including, but not limited to, the availability of certain routings, travel times, and direct or non-stop flights.

What will my flights be like?

We always do our best to provide the most direct route to your destination city. However, due to available flight routings, we cannot guarantee non-stop or direct flights. Sometimes, groups may travel on an overnight red-eye flight, departing the evening before the tour is scheduled to begin. In rare cases, groups may have a domestic and/or international overnight, layover, and/or bus transfer. Based on seat availability and the size of the plane, we may not be able to accommodate all members of a group on the same flight, in which case the Group Leader will determine, where practical, which flight itinerary each traveler will travel. In such instances that a traveler is not satisfied with their flight assignment, standard cancellation fees apply.

Can I make modifications to my flight itinerary or seat assignment?

EF's group contracts do not allow upgrades, stopovers, or the accrual of frequent flier miles. EF and the airlines are not able to accommodate seat changes, upgrades, or modifications for group and/or individual bookings. We are not able to pre-assign seating. Seat assignments will be provided upon check-in. Depending on your group's size, travelers may or may not sit together. Some countries may require aircraft insecticide treatment for inbound foreign flights. A list of such countries is available at eftours.com/insecticide.

Do I have to travel on all legs of my flight itinerary?

You must travel on all legs of your itinerary. If you do not travel on a portion of your flights, the remaining portions will be cancelled. You will be responsible for purchasing a new ticket as well as for any service fees charged by the airlines.

What happens if my flight is delayed?

EF is not responsible for airline schedule changes or mechanical, weather, or capacity-related flight delays; however, visit eftours.com/protection for benefits offered in the Global Travel Protection plan and Global Travel Protection Plus plan.

Are any airports interchangeable?

Flights to and from the following destinations may originate/end at any of the airports in that vicinity. On occasion, the tour may return to a different airport than the one you departed from.

- Chicago: O'Hare or Midway
- Dallas: Dallas/Fort Worth or Dallas Love Field
- Houston: George Bush Intercontinental or Hobby
- Miami: Fort Lauderdale or Miami
- New York: LaGuardia, JFK, or Newark
- San Francisco: Oakland, San Jose, or San Francisco
- Washington, D.C./Baltimore: BWI, Dulles, or Ronald Reagan National
- Los Angeles: Los Angeles, Ontario, Burbank, or Santa Ana
- Ireland: Cork, Shannon, or Dublin
- Scotland: Edinburgh or Glasgow
- London: Heathrow or London City
- Paris: Charles de Gaulle or Orly
- Milan: Linate or Malpensa
- Tokyo: Narita or Haneda
- Osaka: Itami or Kansai
- Seoul: Incheon or Gimpo

Are there flight restrictions for travelers under 18?

Anyone younger than 18 years old traveling apart from the group without an adult companion must contact each airline on the minor's itinerary and may need to register as an unaccompanied minor per the airlines' policies. Any resulting fees will be assessed by the airlines and are the responsibility of the traveler. Travelers younger than 15 years old are not permitted to do individual special travel unless accompanied by an adult traveling on the tour. Additionally, travelers younger than 18 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

SPECIAL TRAVEL REQUESTS

EF is happy to provide stay-ahead/stay-behind options, alternate departure airports, and land-only tours for individual travelers or the whole group. If you have requested special travel arrangements, EF cannot guarantee that you will fly with your group in either direction.

What if the whole group wants to do a stay-ahead or stay-behind?

Where possible, EF will provide altered flight and/or land arrangements for a group of at least six paying travelers plus the Group Leader. Each traveler will have to pay any additional air and/or land costs. The Group Leader should submit one request for the whole group, which needs to be received prior to the first enrollment.

What if only one traveler has a special travel request?

Individual special travel requests should be submitted online at eftours.com by 110 days prior to departure. Please keep in mind that you should not make any actual arrangements—such as booking a flight or hotel—until your final tour itinerary and departure date have been finalized (around 60 days prior to departure). A \$200 service fee plus any additional air and/or land costs will be charged. Travelers younger than 15 years old are not permitted to do individual special travel unless accompanied by an adult traveling on the tour.

What are the types of individual special travel requests?

- Individual stay-ahead/stay-behind option: Where possible, EF will provide altered flight arrangements, according to a traveler's request. Travelers are responsible for making their own arrangements to and from the hotel or airport as well as all land arrangements pertaining to their individual itinerary.
- Alternate departure airports: Program prices are based on group departures. If an individual chooses to fly out of a different airport than the group, the program price of the alternate airport will apply. Travelers must depart from and return to the same domestic airport. Travelers are responsible for making their own arrangements to and from the hotel or airport as well as all land arrangements pertaining to their individual itinerary.
- Land-only tours: On certain tours, travelers have the option to make their own flight arrangements and join the tour at the first hotel on the itinerary. Travelers are responsible for making their own arrangements to and from the hotel or airport. In this case, the program price will be reduced depending on the length and destination of the tour. EF is not responsible for any travel-related delays or inconveniences for land-only travelers. Additionally, travelers younger than 18 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

EXCURSIONS**What are excursions?**

EF offers these activities in addition to what is already included on the itinerary. Most Group Leaders choose to add excursions to all traveler accounts. If only part of the group plans to attend a planned excursion, the Group Leader must ensure that either a chaperone or Group Leader is available to supervise both parts of the split group.

When should I purchase excursions?

To secure a discounted price, most excursions need to be purchased by 50 days prior to departure (70 days for Versailles). Some excursions may be purchased on tour, though at an increased price.

Are excursions refundable?

If EF cancels an excursion (due to low enrollment, for example), travelers will receive a full refund for the excursion after returning home from tour. To receive a refund for an excursion that you simply no longer wish to be enrolled in, you must let us know by 50 days prior to departure or no refund will be given.

ROOMING

EF handles final rooming assignments for all travelers. We make rooming assignments based on the gender identified on your passport. If you tell us you identify as a different gender or prefer alternate arrangements based on your sexual orientation, we will work to accommodate you at no additional cost. Please ensure that all rooming requests are submitted by 110 days prior to departure.

How are students roomed?

Students will room in triples or quads with others of the same gender from the entire tour group. This means that students from different schools may room together. EF uses hotels with rooms that contain two double beds (beds for two people). Two students are expected to share each bed.

Can students request a twin room?

Students may request twin accommodations (a hotel room with two single beds) by submitting the name of their roommate. The following additional fees will apply:

- \$90 per hotel night per student
- \$120 per ferry or cruise night per student

How are adults roomed?

Adults are placed in twin accommodations (a hotel room with two single beds) with another adult of the same gender from the entire tour group, unless the name of a roommate has been provided. This will mean that adults from different schools/organizations may room together.

Can adults request a room with a double bed?

Adults can request double-bed accommodations (a room with one bed for two people) by providing EF with the name of their roommate by 110 days prior to departure.

Can adults request a single room?

Adults can request a single room for an additional \$90 per hotel, cruise, or ferry night. This fee is in addition to the standard adult supplement fees covered on the previous page.

MISCELLANEOUS**When does the tour officially start and end?**

Each tour begins with the take-off from the departure airport and ends when the flight lands at the return airport. For those making their own flight arrangements, the tour begins upon arrival at the first EF hotel and ends upon departure from the last EF hotel, according to the itinerary. The official length of an EF tour does not include stay-ahead, stay-behind, or any optional periods or activities when travelers are not escorted by a Tour Director.

What if a refund is due?

Where applicable, refunds for overpayment or credit will be issued upon request and after the most recent payment has been in the traveler's account for 21 days. Refunds will be issued back to the original form of payment unless that is no longer valid, in which case a refund check will be issued in the name that appears on the traveler's account. All refunds (electronic or paper) are issued 4-6 weeks after the request has been processed. There will be a non-refundable \$50 stop-payment fee for lost refund checks.

Non-Refundable Fees

Non-Refundable Fees are defined as the Enrollment Fee (\$95), Global Travel Protection plan cost, Global Travel Protection Plus plan cost and Manual Payment Plan Fee as well as any late fees, late enrollment fees, Automatic Payment Plan decline charges, return check/direct debit fees, late special travel request fees and canceled check fees which have been applied to the account at the time of cancellation.

What about lost belongings?

EF is not responsible for loss of passports, airline tickets, or other documents, or for loss of or damage to luggage or any other passenger belongings. EF cannot facilitate retrieval of the lost items and/or their delivery to the traveler. In the case of lost travel documents, the traveler is solely responsible for meeting the airline's requirements (both logistical and financial) for ticket replacement. Should a traveler lose their passport during the tour, they are responsible for the costs of any additional hotel or flight costs associated with their trip delay while a replacement passport is in process. If the traveler is a minor, the traveler's parents are also responsible for any additional hotel or flight costs for the chaperone supervising the student during the trip delay.

What about travelers with food allergies?

EF recognizes that some travelers may have severe food allergies. We will do our best to ensure that our suppliers are informed of the situation, but we cannot guarantee that all requests will be accommodated. Travelers are responsible for making their own arrangements for all in-flight meals.

What items are prohibited from tour?

For the safety and well-being of all travelers, no firearms or any other weapons are permitted on tour except as required by law.

What if my tour dates do not fall in the range covered by these Booking Conditions?

Visit eftours.com/bc for the most recent version of the latest travel year's Booking Conditions.

PERSONAL DATA

EF will process your personal data in compliance with applicable data protection legislation for the purposes of completing your enrollment, customer service, the purchase of an offered travel protection plan, and providing you with the products and services related to your tour. This may entail sharing your personal data with corporate affiliates, claims handlers, insurance providers, and other business partners both within and outside the U.S., including to and within the EEA/Switzerland. We have put appropriate safeguards in place for such transfers of your personal data, including the standard data protection clauses adopted by the European Commission. EF may also use your personal data, combined with data from third-parties, to market products and services based on your interests, including by email and SMS/text. You may contact EF at any time to unsubscribe from any direct marketing purposes.

We will only keep your personal data for as long as it is necessary for the purposes for which it has been collected or in accordance with time limits stipulated by law and good market practice, unless further retention is necessary for compliance with a legal obligation or for the establishment, exercise or defense of legal claims. We will keep your personal data for marketing purposes until you withdraw your consent.

If you have questions about the processing or use of your personal data, would like to have a copy of the information EF holds about you, or have inaccurate personal data corrected or erased, please contact Traveler Support at 800-665-5364.

PROTECTION FOR TRAVELERS' PAYMENTS

Traveler's tour money has protection in the unlikely event of EF bankruptcy, insolvency, or cessation of business under our participation in the United States Tour Operators Association (USTOA) \$1 Million Travelers Assistance Program. For program details and a list of its affiliates, contact USTOA by mail at 275 Madison Avenue, Suite 2014, NY, NY 10016, by email at information@ustoa.com, or online at USTOA.com.

Cancellations and Modifications**STANDARD CANCELLATION POLICY**

The cancellation policies outlined below take into consideration the costs EF incurs often years before groups ever depart. Notice of cancellation from an EF tour will only be accepted from the traveler, their legal guardian, or the Group Leader. The date of cancellation will be determined by the date on which EF receives notice. In order to qualify for refunds in accordance with EF's Standard Cancellation Policy, all payments must be received on time.

EF's Standard Cancellation Policy*

- *360 days or more prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$100 cancellation fee.
- *359 to 180 days or more prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$300 cancellation fee.
- *179 to 110 days prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$500 cancellation fee.
- *109 to 60 days prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and 50% of the program price.
- *59 days or less prior to departure:* No refund will be issued.

* Travelers who purchase a Global Travel Protection plan receive two options to cancel the trip due to reasons not covered by the insurance underwritten by United States Fire Insurance Company: (i) travelers who cancel 360 days or more prior to departure and who purchased their Global Travel Protection plan within 10 days of enrollment will have the cost of the plan refunded and the \$100 cancellation fee waived; (ii) travelers who cancel 60 days or more prior to departure may rebook to another EF Educational Tour within 30 days of such cancellation. Travelers opting for the rebooking option are responsible for finding a new tour, and final placement is based on availability. Such tour needs to take place within 180 days from cancellation, and any difference in price will be covered by the traveler (non-refundable fees from the original tour will not be put toward the rebooked tour). These cancellation fee waiver and rebooking benefits are not an insurance provided by United States Fire Insurance Company.

* Travelers who purchase the Global Travel Protection Plus plan also have the option to cancel with a non-insurance Cancel for Any Reason waiver benefit provided by EF Educational Tours up to 24 hours before departure. The non-insurance Cancel for Any Reason waiver benefit provided by EF Educational Tours provides a cash refund for trip costs paid (less the cost of the plan, the

non-refundable enrollment fee, and other Non-Refundable Fees) to EF Educational Tours for cancellation prior to departure. For plans issued in New York, customers can purchase the non-insurance Cancel for Any Reason waiver benefit separately from the rest of the travel protection plan – for further details, please contact Risk Strategies at 877-974-7462 ext. 321.

Cancellation with replacement**

- *180 days or more prior to departure:* Full refund less the \$95 non-refundable enrollment fee and all Non-Refundable Fees.
- *179 to 110 days prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$100 substitution fee.
- *109 days or less prior to departure:* Replacements can no longer be accepted and EF's Standard Cancellation Policy will apply.

** Cancellation with replacement refers to a traveler who cancels but finds a person to replace them for the same program. The replacement's Enrollment Form must be submitted at the same time as the notification of cancellation.

GROUP LEADER CANCELLATIONS

A Group Leader must accompany travelers on every tour. If a Group Leader cancels or is removed for any reason, they will be asked to assign a new Group Leader. Any travelers who cancel at this point and choose not to travel with their replacement Group Leader will be treated as standard cancellations. If no replacement Group Leader is found, the affected travelers will need to cancel to be eligible for EF's Standard Cancellation Policy. Those travelers interested in being placed with a new tour group should contact EF at 800-665-5364. If we cannot find a new tour for these travelers, EF's Standard Cancellation Policy will apply.

CANCELLATIONS OR MODIFICATIONS REQUIRED BY EXTERNAL EVENTS BEYOND EF'S REASONABLE CONTROL

EF is not responsible or liable for, and no refunds will be given as a result of, delays, cancellations, modifications, or interruptions affecting all or part of a tour program that result from any event, cause, or circumstance beyond the reasonable direct control of EF (a "Force Majeure Event"). For avoidance of doubt, a Force Majeure Event includes but is not limited to: (i) so-called "acts of God"; (ii) epidemics, pandemics, plagues, outbreaks of infection diseases, mass-illness or other public health issues, emergencies, or associated quarantine or isolation requirements; (iii) acts of any governmental or ruling authority or governmental shut-down; (iv) acts of war (whether declared or undeclared) or civil unrest, insurrection or revolt; (v) strikes or other labor activities; (vi) criminal, terrorist or threatened terrorist activities of any kind; (vii) travel restrictions, warnings or advisories issued by any local, municipal, county, state or federal governmental body, agency, or organization; (viii) overbooking or downgrading of accommodations by third-parties; (ix) limitations imposed on or cancellations of group bookings for entrances or activities by third-party suppliers or vendors; (x) structural or other defective conditions in houses, apartments or other lodging facilities (or in any heating, plumbing, electrical or structural problem therein); (xi) mechanical or other failure of airplanes or other means of transportation, or for any failure of any transportation mechanism to arrive or depart timely or safely (including flight delays, interruptions, or cancellations); (xii) severe or unexpected weather or other environmental events (including storms, fire, floods, and volcanic ash clouds); (xiii) financial failure or other defaults by suppliers; or (xiv) any unavailability or interruption of any service provider that is relied upon by EF to operate the program or otherwise fulfill an obligation to its travelers.

EF incurs substantial non-recoverable costs and expenses of its own in planning, preparing, and pre-paying amounts for such tours. Accordingly, if a tour needs to be cancelled or postponed due to a Force Majeure Event, travelers will receive an EF Future Travel Voucher for all monies paid, less the cost of any purchased travel protection plan, to allow travelers the ability to reschedule their tour at a time after the Force Majeure events abate. In the event of a delayed or interrupted tour program, the amount of the Future Travel Voucher will be pro-rated for the missed portions of the tour. Cancellation, modification, or postponement by EF for causes described in this section shall not be a violation of its obligations to any traveler.

Peace of Mind Program

We understand that plans can change due to unforeseen circumstances. EF provides an exclusive Peace of Mind program to account for such situations. This program is automatically included for all travelers and can be enacted at the group level by your Group Leader for any reason, including terrorism, pandemics, or other world events.

Your Group Leader may choose from the following options:

60 days or more prior to departure

- Work with EF to modify your group's current tour itinerary and dates, or find a new tour, and apply all money paid to the new tour
- Cancel your tour and all travelers will receive a transferable Future Travel Voucher in the amount of all monies paid for the original tour, less the cost of any purchased travel protection plan
- Cancel your tour with applicable fees under the Standard Cancellation Policy

59 days or less prior to departure

Your Group Leader or the individual traveler will have the same Peace of Mind Options set forth above in the event: (i) any location(s) included in the group's itinerary is newly designated as a Travel Advisory Level 4 by the U.S. Department of State or (ii) U.S. federal or state governmental authority has newly imposed a travel ban to your destination, or newly issued an order requiring a self-quarantine for travelers in your group upon arrival to a location on your itinerary or upon return home from a location on your group's itinerary.

Peace of Mind Program Terms & Conditions

Benefits of the Peace of Mind program are only available to the entire group and not to individual travelers unless specifically indicated. Travelers missing any payment deadlines must pay any incurred late fees to qualify for this program. Revised tours must depart within 1 year of the original tour. If the revised tour has a higher price than the original tour, travelers will be required to pay the difference as a condition of traveling on the revised tour. If EF cannot accommodate a revised tour request and/or the group decides not to travel on the original tour, then the group may opt for Future Travel Vouchers. If the group does not travel on the original tour, travel on a revised tour, or receive a Future Travel Voucher, standard cancellation fees will apply.

Travelers cancelling from a revised tour will be charged a cancellation fee based on the date that the original tour was revised or the date of cancellation from the revised tour, whichever is higher. EF will make every effort to accommodate revised tour requests.

Future Travel Vouchers are valid up to 25 months from the month of the original tour's scheduled departure. Future Travel Vouchers are transferable at the face value of the voucher to members of the traveler's immediate family or school community. The Future Travel Voucher is not a merchandise credit or a gift certificate and may not be redeemed for cash unless specifically noted on the voucher. Travelers who had booked their program by redeeming a previously issued Future Travel Voucher may have different terms and options available to them based on the originally issued voucher terms.

Payment Plan Terms and Conditions

Should you choose the Automatic Payment Plan or Manual Payment Plan, the following Terms and Conditions apply.

AUTOMATIC PAYMENT PLAN

- Travelers must select a payment method of either direct debit from a checking account or an ATM/debit card (card must display the Visa or MasterCard logo).
- EF must have the checking account or card holder signature on the Enrollment Form, electronic signature, or verbal authorization indicating agreement to EF's Automatic Payment Plan Terms and Conditions before the plan is activated.
- A minimum of three months of automated payments are required. Travelers who are not eligible for the Automatic Payment Plan must pay in full upon enrollment or enroll in the Manual Payment Plan.
- Travelers must provide a valid email address and pay the tour's \$95 non-refundable enrollment fee before the plan is activated.
- Travelers who choose monthly payments must choose a date between the 1st and 26th of the month on which their account will be automatically debited.
- Travelers who choose bi-weekly payments must choose a weekday on which their account will be automatically debited.
- Due to weekends and holidays, EF reserves the right to debit the travelers' account up to three days after the scheduled date.

- The Automatic Payment Plan amounts are subject to change if tour items or payments (other than the Automatic Payment Plan) are added or removed in excess of \$20. All other items or payments totaling \$20 or less that are added or removed will only be reflected in the final payment.
- After the Automatic Payment Plan's final scheduled payment, any additional items are due at time of purchase. Payments will no longer be automatically deducted.
- A non-refundable \$50 fee will be assessed each time a payment is returned or declined. In these cases, the plan will be recalculated to have the missed payment redistributed across the remaining schedule. EF reserves the right to withdraw travelers from the plan for returns or declines in two consecutive payments. Should the final payment be returned or declined, travelers will automatically be withdrawn from the plan.
- Travelers are not charged late fees while enrolled in the Automatic Payment Plan. If the traveler opts to withdraw from the plan or is withdrawn by EF, the traveler will be enrolled in the Manual Payment Plan, and the non-refundable manual plan fee will be assessed.
- All of the above terms and conditions of the Automatic Payment Plan also apply to travelers on EF Tours for Girls programs.

MANUAL PAYMENT PLAN

- If travelers do not pay in full upon enrollment or choose the Automatic Payment Plan, they will be enrolled in the Manual Payment Plan and a non-refundable manual plan fee will be applied.
- Based on date of enrollment, travelers will be invoiced up to three payments. The first payment of \$500 is due 30 days after enrollment. The second payment of \$500 is due 90 days after enrollment. The remaining balance is due 110 days prior to departure.
- Based on date of enrollment, travelers on an EF Tours for Girls program will be invoiced up to four payments. The non-refundable enrollment fee of \$95 is due at the time of enrollment. The first payment of \$300 is due 60 days after enrollment. The second payment of \$500 is due 14 months prior to departure. The third payment of \$500 is due 9 months prior to departure. The remaining balance is due 110 days prior to departure.
- A late fee of \$100 will be assessed for any missed payment. All late fees are non-refundable.
- Travelers can pay with ATM/debit card, credit card (card must display the Visa or MasterCard logo), or personal checks.
- Payments made by personal check must be submitted with the traveler's name and account number.
- A non-refundable \$50 fee will be assessed each time a payment is returned or declined.
- Travelers are responsible for making on-time payments even if an invoice is not received.
- All payment due dates refer to the dates by which each payment must be received by EF.
- EF reserves the right to cancel the traveler's reservation if any payment is past due by 30 days (or 15 days after final payment).
- Payment for the Global Travel Protection plan or Global Travel Protection Plus plan is due at time of purchase, and the plan will not be purchased until payment is received.

Paperless Billing Terms and Conditions

For travelers enrolled in Paperless Billing, the following Terms and Conditions apply:

- Travelers will receive electronic invoices in connection with all information related to their EF account, including tour invoices, and other notices that are available in electronic format. Travelers understand this means that, once enrolled, they will not receive paper copies. Invoice reminders will be sent to the primary contact e-mail address that travelers provide on their enrollment form. Travelers may view and print invoices by logging into their account at eftours.com.

- EF is not responsible for any delay or failure to deliver any invoice, and travelers understand that nothing in these Terms and Conditions relieves obligation to pay any invoice.
- Travelers may elect not to receive electronic invoices and change to billing by US mail at any time by logging into account at eftours.com or by calling 800-665-5364.
- To the extent permitted by law, paperless billing is provided "as is" with faults and without warranties of any kind, either expressed or implied. Travelers assume all responsibility and risk for use of paperless billing. EF does not warrant that the information, processes, or services will be uninterrupted, or bug or error free.

Other Terms and Conditions

The terms and provisions of these Booking Conditions supersede any other warranties, representations, terms, or conditions, unless they are expressly stated within a Booking Conditions Addendum or in a letter signed by an EF officer. While EF makes every effort to ensure the accuracy of its publications, it cannot be held responsible for typographical or printing errors (including prices).

Enrolling travelers acknowledge that EF may change the Booking Condition terms from time to time and those changes become effective immediately. Notice will be provided to you in the event of a material change. A traveler's continued use of EF's services following such notice constitutes acceptance and agreement to be bound by such changes. Travelers agree that the current version of the Booking Conditions in effect at the time of travel or cancellation applies to their tour program.

The tour operator for your trip is EF Education First International, Ltd., Selnastrasse 30, 8001 Zurich, Switzerland, organization number CHE-109.874.655, VAT number CHE-116.325.678 MWST. EF Institute for Cultural Exchange, Inc. is an affiliate of EF Education First International, Ltd. and acts only as a marketing services provider for that company. EF Institute for Cultural Exchange Inc. is not an agent of EF Education First International, Ltd., does not provide any goods or services for your trip, and is located at Two Education Circle, Cambridge, MA 02141 (t: 800-665-5364). The services provided are tax-exempt with credit in accordance with Swiss Federal Law with regard to VAT Article #23.

EF is a registered as a "Seller of Travel" as defined by travel regulations in the following states: Florida (Reg. No. ST36778); California (Reg. No. 2015641-20); Washington (Reg. No. 603084928).

DIVERSITY, EQUITY, INCLUSION AND BELONGING

EF is committed to providing an inclusive tour experience, and all of our travelers play a role in this. On tour, you will meet people who represent a variety of backgrounds and beliefs and explore diverse cultures and histories. Our goal is to create an environment that celebrates these differences and fosters learning more about the world, yourself, and yourself in the world.

EF's Rules of the Road

When you enroll on tour, you agree to EF's Rules of the Road, which can also be found on your personalized website. If you do not conform to these regulations or any specific rules set by your Group Leader, you risk dismissal from the tour, returning home at your expense with no refund for the missed tour portion. Decisions regarding tour dismissal are up to EF and/or your Group Leader.

All travelers must adhere to the following regulations while on tour:

- 1.1. All scheduled activities are obligatory. If you are sick, have signs of becoming sick, or have a physical ailment that might prevent you from participating in an activity, you must tell the Group Leader, who should notify the Tour Director.
2. If you want to visit friends or relatives in a destination country, your Group Leader must be told before the tour begins. Please complete the Tour Leave Form, found under Forms and Resources on the Help Center (eftours.com/help-center), to receive permission for the visits. You must then give the form to your Tour Director upon arrival.
3. You are expected to respect the nightly curfew that your Group Leader may set for your own safety and security. Room checks will be conducted at the Group Leader's discretion. Visitors or group members of the opposite gender are not permitted in your room.
4. Smoking is not allowed on buses, during meals, in hotel rooms, or in any other shared, enclosed space.
5. Hitchhiking and the driving or renting of any motor vehicle is strictly forbidden for all travelers.
6. You are required to pay for any phone calls or incidental personal expenses incurred at hotels. These will be payable the evening before departure at each hotel.
7. Travelers under the age of 18 may not consume alcohol on tour. Travelers over the age of 18 (or older, if local laws require) may consume beer or wine in moderation. The consumption of hard liquor is strictly forbidden. Group Leaders and/or parents may prohibit all alcohol consumption at their discretion. Excessive drinking by any traveler will not be tolerated and will result in dismissal from tour at the traveler's own expense.
8. Illegal activities will not be tolerated and are punishable by immediate dismissal from the tour. If you are involved in any illegal activities, all costs to return home are at your own expense. If the local authorities are involved, you will be subject to the laws of the country you are visiting.
9. Payment for damage done to hotel rooms or to buses is your responsibility. If you notice any damage upon arrival at a hotel, you should notify the Tour Director immediately.
10. EF is committed to creating a safe and comfortable environment for all travelers, and diversity, equity and inclusion are an integral part of our mission to break down barriers through educational travel. Harassment, bullying or discrimination aimed at other travelers, suppliers or staff on the basis of gender identity, age, sexual orientation, disability, physical appearance, race, ethnicity, religion or any other factor will not be tolerated and may result in a participant's dismissal from tour at their own expense.

Release and Agreement

I (or parent or legal guardian if enrollee is under 18 or a minor under any other applicable law) have read, understand and agree to the following in exchange for enrollment on an EF Educational Tour:

1. I acknowledge and understand that my tour is operated outside of the U.S. by EF Education First International, Ltd., Switzerland, and that EF Institute for Cultural Exchange, Inc. acts only as a marketing service provider for that company.
2. EF Institute for Cultural Exchange, Inc., EF Education First International, Ltd., and their affiliated companies, partners, and any companies acting on their behalf, along with their officers, directors, employees, agents, and authorized representatives (collectively referred to herein as "EF") do not own, operate, or control any entity that is to or does provide goods or services for my program, including but not limited to: hotels, houses, apartments, or other lodging facilities; tour directors; airline, vessel, bus, or other transportation companies; local ground operators; visa processing services; providers or organizers of optional excursions; or food service or entertainment provider. I acknowledge that all such persons and entities, specifically the Tour Director assigned to my tour, are independent contractors and not employees or agents of EF. As a result, EF is not responsible or liable for any injury, loss or damage to person or property, death, disease, sickness, delay or inconvenience in connection with the provision of any goods or services or arising from any negligent or willful act or failure to act of any such person or entity or of any third-party.
3. I acknowledge that international travel programs include certain inherent risks that includedangers associated with water-based activities; dangers associated with or bites from animals, insects, or pests; sanitation problems; food poisoning; lack of access to or quality of medical care; difficulty in evacuation in case of a medical or other emergency; or any negligent or willful act or failure to act of any third party or for any other cause beyond the direct control of EF.
4. To the fullest extent permitted by law, I agree to release EF and my school, my school district, my school board, my Group Leader, and Tour Director (collectively, the "Released Parties") from, and agree not to sue the Released Parties for, any and all claims of any nature related in any manner to my participation on an EF-sponsored tour or a Service Learning Tour, including, but not limited to, claims for negligence, breach of contract, breach of express or implied warranties, negligence or wrongful death, or any statutorily based claim. I hereby unconditionally and unequivocally waive any and all claims and

- demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) on account of or arising out of any and all personal injury, death, bodily injury, mental anguish, emotional distress, or property or other damage that I may suffer from any cause whatsoever related in any way to my participation on any EF-sponsored tour or a Service Learning Tour.
5. I understand that travel in other nations is not similar to travel within the United States. Travel outside of the United States can involve inconvenience and risk, including, but not limited to: forces of nature; geographic and climatic conditions; different hygienic standards; infrastructure problems (including road maintenance, transportation delays and accommodation conditions); civil unrest; vandalism; crime; political instability; and terrorism. Medical services or facilities may not be readily available or available at all during all or part of a program and, if available, may not be equal to standards in the participant's home country. I understand that a Service Learning Tour is a physically demanding excursion in a developing country, and I knowingly assume the risks of such an excursion. I further understand that different parts of the world present unique health, disease, and safety concerns, and I agree to review any specific risks related to my destination by visiting the U.S. Centers for Disease Control and Prevention's Traveler's Health website at www.cdc.gov/travel and the State Department's International Travel website at travel.state.gov/content/travel/en/international-travel.html.
 6. I acknowledge that international travel includes certain inherent risks that include but are not limited to: (i) injuries caused by other travelers or third-parties; (ii) traffic-related accidents; (iii) dangers associated with water-based activities; (iv) dangers associated with or bites from animals, insects, or pests; (v) sanitation problems; (vi) food poisoning; (vii) lack of access to or quality of medical care; (viii) difficulty in evacuation in case of a medical or other emergency; (ix) or any negligent or willful act or failure to act of any third party or for any other cause beyond the direct control of EF. I assume all risk of bodily injury, death, emotional trauma, property damage, inconvenience, and/or loss resulting from negligence or any other acts of any and all persons or entities, however caused, including, but not limited to, those risks mentioned above. It is my intention fully to assume all of the risks of travel and participation in the program and to release the Released Parties from any and all liabilities to the maximum extent permitted by law.
 7. I further agree to release the Released Parties from any and all decisions to cancel, modify, or delay the tour as a result of unforeseeable events that are beyond the reasonable control of EF or which become necessary or advisable for my safety or for the quality of the tour experience.
 8. I agree that this Release applies to and binds myself and my minor child enrolling on tour (if applicable) along with my personal representatives, executors, heirs, and family.
 9. EF shall have no responsibility for me whatsoever when I am absent from an EF-supervised activity or for non-supervised activities, such as visits to friends or relatives or during stay-ahead/stay-behind option periods or any other optional period or activity when not escorted by a Tour Director.
 10. My tour begins with the takeoff from the EF departure airport and ends upon completion of the flight back to the origination (or other arrival) airport.
 11. The air carrier's liability for loss of or damage to baggage or property, or for death or injury to person, is subject to and limited by the airlines' contract of carriage, its tariff, the Montreal Convention or Warsaw Convention and their amendments or both.
 12. EF or my Group Leader reserves the right to refuse or cancel my registration in the event my participation would negatively affect the wellbeing or satisfaction of me or my travel group or if EF or my Group Leader cannot in its sole discretion accommodate a medical or behavioral health condition. In such event, EF's Standard Cancellation Policy as outlined in the Booking Conditions apply.
 13. I agree to abide by EF's rules and the directions of my Group Leader, my Tour Director, and EF's personnel during my tour. Failure to do so may result in my Group Leader or EF terminating me from the tour immediately. I understand that to disobey such rules or directions is to waive the right to a refund of any part of my program price, and that my Group Leader or EF may then send me home at my own expense.
 14. I agree to abide by all local laws, regulations, and governmental advisories for all locations of my tour while abroad. I understand that if I refuse to follow, abuse, or disobey those laws, even unintentionally, I waive my right to a refund of any part of the program price, and my Group Leader or EF may send me home at my own expense. I also understand that, should local authorities be involved, I will be subject to the laws of the country I am visiting.
 15. If I become ill or incapacitated, EF and their employees, my Tour Director, or my Group Leader, may take any action they deem necessary for my safety and wellbeing, including notifying parents/guardians and/or securing medical treatment (at my own expense) and transporting me home. EF retains the right, in its sole discretion, to contact the traveler's parents/guardians with regard to health issues or any matter whatsoever that relates to the traveler's tour. These rights transcend any and all privacy regulations that may apply. In the event of a medical emergency, EF will attempt to cause appropriate treatment to be administered, and the traveler authorizes EF to do so. EF, however, makes no warranty that it will be able to cause effective (or any) emergency treatment to be administered or to be timely administered.
 16. I have made the choice to travel with the teacher/Group Leader organizing my group. I understand that this choice is not the responsibility of EF. I understand that my Group Leader is able to make decisions on my behalf, including but not limited to changing the group's requested tour or travel date and requiring that I purchase items such as the Global Travel Protection plan and optional excursions. I understand that a Group Leader must accompany me on tour. If my Group Leader cancels or is removed for any reason, EF will ask them to assign a new Group Leader. If I cancel at this point and choose not to travel with the replacement Group Leader, I will be treated as a standard cancellation. If no replacement Group Leader can be found, I will need to cancel and EF's Standard Cancellation Policy will apply. I may also request that EF place me with a new tour group. If EF cannot find a new tour group for me, EF's Standard Cancellation Policy will apply.
 17. If I will be age 20 or older at any time during my tour, I acknowledge that EF will conduct a criminal background check ("CBC") as a pre-condition to travel. If such a traveler refuses to consent to the CBC, it will be deemed a cancellation and EF's Standard Cancellation Policy will apply.
 18. This Release and Agreement and EF's Booking Conditions constitute the entire agreement between EF and me with reference to the subject matter herein, and I do not rely upon any promises, inducements, marketing materials, or agreements not herein, including, but not limited to, any oral statements made to me by any agents or employees of EF or by my school or Group Leader. This agreement may be amended or modified only in a writing, signed by EF. The waiver by EF of any provision of this agreement shall in no way affect the remaining provisions of this agreement, and this agreement shall be interpreted as if such clause or provision were not contained herein.
 19. This agreement and performance hereunder shall be governed in all respects by the substantive laws of the Commonwealth of Massachusetts. In the event of any claim, dispute, or proceeding arising out of my relationship with EF, or any claim which arises between the Parties, whether or not related to this agreement, the literature for the trip or the trip itself, it shall be resolved solely in courts of the Commonwealth of Massachusetts and/or the United States District Court for the District of Massachusetts.
 20. For travelers in Utah only: This tour is not sponsored by any public school, public school district, or other public entity and is operated and organized by a privately owned company.
 21. EF may use any film or digital likeness taken of me and any of my comments while on an EF tour as well as any project work (including, but not limited to, online learning programs offered by EF) for future publicity without compensation to me and also use my contact information for future EF promotions. I have read and agreed to the Terms of Use and Privacy Policy outlined at eftours.com/legal-notices and I consent to EF's processing of my personal data.
 22. I have read and agreed to the Terms of Use and Privacy Policy outlined at eftours.com/legal-notices, and I consent to EF's processing of my personal data as set forth on page 19.

LIMITED POWER OF ATTORNEY

For parents/guardians of travelers under the age of 18 or a minor under any applicable law

The tour itinerary may include certain activities (such as whitewater rafting in Costa Rica) that may require the Group Leader to sign a release on behalf of the travelers (who are minors and cannot sign for themselves) in order to allow participation. This Limited Power of Attorney allows the Group Leader to execute these documents on your behalf should the need arise. Your execution of this Limited Power of Attorney is voluntary, and if you choose not to grant this Limited Power of Attorney, your child may still participate in the tour but may not be able to participate in some tour activities. With regard to said activities:

1. I understand and agree that my child, with my permission, has voluntarily chosen to participate in the activities, and we assume all dangers and risks associated with the activities.
2. I do hereby delegate to the Group Leader a "Limited Power of Attorney" and full authority to sign any documents, including, but not limited to, liability releases, permission slips, waivers, and/or any other type of participation agreement required by the operators of any activity for participation. By signing the EF Educational Tours Enrollment Form, I understand and agree to the above.



EDUCATIONAL
TOURS

Watch videos, read
reviews, and enroll on your
teacher's Tour Website

eftours.com/

PARIS, STRASBOURG & LYON

9 or 12 days | France | Extension to Avignon & Nice

Venture beyond the City of Light to capture a more complete picture of French culture, history, and cuisine. Once you take in the breathtaking Parisian sights, journey east toward the German border to Strasbourg—a city known for perfectly blending both French and German influences. Before immersing yourself in ancient Roman ruins in Lyon, France's second-largest city and gastronomic capital, you'll tour an independent, family-run mustard mill in Dijon. Then, take your tour to new heights as you explore the picturesque medieval town of Annecy, located in the foothills of the French Alps.

YOUR EXPERIENCE INCLUDES:



Full-time Tour Director



Sightseeing: 4 sightseeing tours led by expert, licensed local guides; 3 walking tours led by your Tour Director (5 with extension)



Entrances: Seine River cruise; Louvre; FlyView; Strasbourg Cathedral; Strasbourg boat tour; La Moutarderie Fallot; Lugdunum Museum and Roman theatres; Chateau d'Annecy; Palais de l'Ile; Annecy lake cruise; with extension: Papal Palace; Pont du Gard; Calanques cruise



Personalized learning guide: Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.



All of the details are covered: Round-trip flights on major carriers; comfortable motorcoach; Eurostar high-speed train; 7 overnight stays in hotels with private bathrooms (10 with extension); European breakfast and dinner daily



Louvre museum



Basilica of Notre-Dame de Fourvière in Lyon

Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

— MELISSA, TRAVELER



Via Twitter



Half-timbered houses in Strasbourg



Authentic flammekueche dinner



Thiou River

CHECK OUT WHAT A TOUR IS ALL ABOUT

Watch the videos at
eftours.com/

Your teacher's Tour Website

What you'll experience on your tour

Day 1: Fly overnight to France

Day 2: Paris

- Meet your Tour Director in Paris.
- Take a walking tour of Paris and see the Île de la Cité, Conciergerie, Sainte-Chapelle, and more famous landmarks.
- Catch a glimpse of the Notre-Dame Cathedral.

Day 3: Paris

- During your expert-led tour of Paris, you'll get a taste of Parisian style as you ride down the Champs-Élysées. Pass the Place de la Concorde, admire the beauty of the Arc de Triomphe, and see Les Invalides, the final resting place of Napoleon Bonaparte. Finally, take in the majesty of the Eiffel Tower.
- Explore more of Paris on your own or [participate in an authentic Parisian cooking class](#).
- Enjoy a Seine River cruise.

Day 4: Paris | Strasbourg

- Visit the Louvre and explore art from around the world as you wander from wing to wing in this world-famous museum. Built to defend Paris in the 13th century, today it houses over 35,000 objects, including Leonardo da Vinci's *Mona Lisa*.
- Visit FlyView Paris—a virtual reality experience—to see the city from a new perspective.
- Travel by TGV train to Strasbourg, located on the border of France and Germany in the historic Alsace region.

Day 5: Strasbourg

- Take a walking tour of Strasbourg with your Tour Director, where you will see Église Saint-Thomas, Barrage Vauban, Petite France, Place Gutenberg, and more. Note the blend of German and French culture in the cuisine and architecture as you wander this unique city.
- Explore the Gothic Strasbourg Cathedral.
- Enjoy a day cruise on the Rhine River and experience firsthand how the city's medieval past has influenced a progressive future.
- End your day with an authentic *flammekueche* dinner, meaning “flamed bread” in Alsatian. This delicious flatbread pizza is native to the Alsace-Lorraine region.

Day 6: Strasbourg | Dijon | Lyon

- Travel via Dijon to Lyon.
- Stretch your legs in the Burgundy region on a walking tour of Dijon with your Tour Director.
- Visit the Fallot Mustard Mill, the last independent, family-run Dijon mustard mill in Burgundy. You'll tour the museum and see mustard production in each stage, with (of course) a delicious taste test at the end.

Day 7: Lyon

- Take a culinary-themed guided tour of Lyon, the second-largest city in France that's considered the country's gastronomic capital.
- Experience the local flavors of the open-aired Les Halles Market.
- Visit the Lugdunum Museum and Roman theatres to see traces of ancient Rome's conquests in France. Boasting one of the finest archaeological collections in the country, you'll explore the lives of the former residents of this Roman city, founded in 43 B.C.

Day 8: Annecy | Lyon

- Spend the day in Annecy, a small, picturesque town in the foothills of the French Alps. Take a guided tour of the old town and see sites like Chateau d'Annecy, Palais de l'Île, and more.
- Experience the Alps from a different perspective as you enjoy a boat cruise around Lake Annecy.
- Travel back to Lyon and enjoy a traditional dinner at a Bouchon Lyonnais, a small, boutique-style restaurant unique to the area.

Day 9: Depart for home

3-DAY TOUR EXTENSION

Day 9: Lyon | Avignon

- Travel to Avignon in the Provence region and see the beauty that inspired artists like Picasso and van Gogh.
- Visit the magnificent Papal Palace, home to French native Pope Clement V, who moved the papacy here from Rome in 1309. View the stunning Italian frescoes in the chapel and glimpse the hidden vaults where the church's riches were stored.
- See the Pont du Gard aqueduct, a marvel of civil engineering. Dating back over 2,000 years, it once supplied Roman villas with running water.

Day 10: Avignon | Nice

- Travel to Nice via Provence.
- Relax on a cruise along the picturesque creeks of the Calanques.

Day 11: Nice

- Take a walking tour through the open-air, seafood-filled Cours Saleya Market with your Tour Director. Compare this seaside gem to the smells and flavors you've experienced in other French markets.
- Wander Saint-Paul-de-Vence, a small town on the French Riviera, on a tour led by your Tour Director. One of the oldest villages in Southeastern France, it became a magnet for Renaissance artists because of its medieval charm and inspiring views.

Day 12: Depart for home

The diversity of the experience is what gives this tour its value. I have been blessed to travel quite extensively around the world and this is one of the best trips I have ever done. I am happy that 11 students were with me to share in that experience.

– DAVID, TRAVELER

“ Tour review

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____
2. _____
3. _____

— The easiest ways to —
ENROLL TODAY



Enroll on our website
eftours.com/enroll



Enroll by phone
800-665-5364



Enroll by mail
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.

—CHARLOTTE, PARENT OF TRAVELER



THE WORLD LEADER IN INTERNATIONAL EDUCATION

For over 55 years EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- **We always offer the lowest prices**
so more students can travel.
- **We're fully accredited, just like your school**,
so you can earn credit while on tour.
- **All of our educational tours feature experiential learning activities** and visits to the best sites.
- **We're completely committed to your safety.**
We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- **Your full-time Tour Director is with your group**
every step of the way on tour, providing insight about your destinations as well as great local tips.



Education First



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TOURS

International Travel Program Proposal

Arlington High School / Sean Em Rufo-Curran



Paris, Strasbourg, & Lyon – Spring 2027

eftours.com/PSL

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

Pg. 2	Safety
Pg. 4	Liability protection
Pg. 6	Affordability
Pg. 7	Educational value
Pg. 8	Itinerary specifics
Pg. 8	Cost and payment options
Pg. 9	Sample hotels
Pg. 10	Sample meals
Pg. 11	Next steps

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response Team

– This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team

– Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

EF Travel Team – This team is your point of contact at EF. This team is a dynamic duo, made up of a Tour Consultant and an Experience Specialist. Your Tour Consultant is an itinerary whiz & is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to creating long-term travel programs for your school community. Your Experience Specialist is here to dive into all the little details that make your experience with EF special. They will work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Fundraising pages – Each student has access to their own unique and customizable fundraising page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Enrollment Deadline can cancel for any reason up to 7 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$360.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$360/\$720) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full flexible travel window: April 15- 25, 2027

Requested travel dates: April 16- 24, 2027

Price details

Paris, Strasbourg & Lyon

Program Price* ¹	\$4,169
Includes:	
• Round-trip airfare and on tour transportation	
• Hotels with private bathrooms	
• Breakfast and dinner (see your itinerary for meal details)	
• Full-time Tour Director	
• Daily activities, tours and entrances to attractions	
Private Group (30-99 Paying)	\$0
Global Travel Protection	\$190
Early Enrollment Discount	-\$200
EF's Peace of Mind Program ²	Free
Total for Students (under 20)	\$4,159
29 monthly payments	\$141/mo
Adult Supplement ²	\$730
Total for Adults	\$4,889
29 monthly payments	\$166/mo

Quote created on 11/6/2024

¹ ***Program price valid for today.** Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at [eftours.com/baggage](https://www.ef-tours.com/baggage). All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit [eftours.com/bc](https://www.ef-tours.com/bc). Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at [eftours.com/insecticide](https://www.ef-tours.com/insecticide).

² Adult supplement required for travelers age 20 and older at the time of travel.

* We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2027 travel. Itineraries are subject to change biannually, please call for more details

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Hotel Novotel Marne-la-Vallée Collégien

<https://all.accor.com/hotel/0385/index.en.shtml>

ibis Styles Paris Roissy-CDG

<https://all.accor.com/hotel/0815/index.en.shtml>

Moxy Hotel Paris Val d'Europe

<https://www.marriott.com/en-us/hotels/parol-moxy-paris-val-deurope/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

Hotel Novotel Marne-la-Vallée Collégien

<https://all.accor.com/hotel/0385/index.en.shtml>

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.

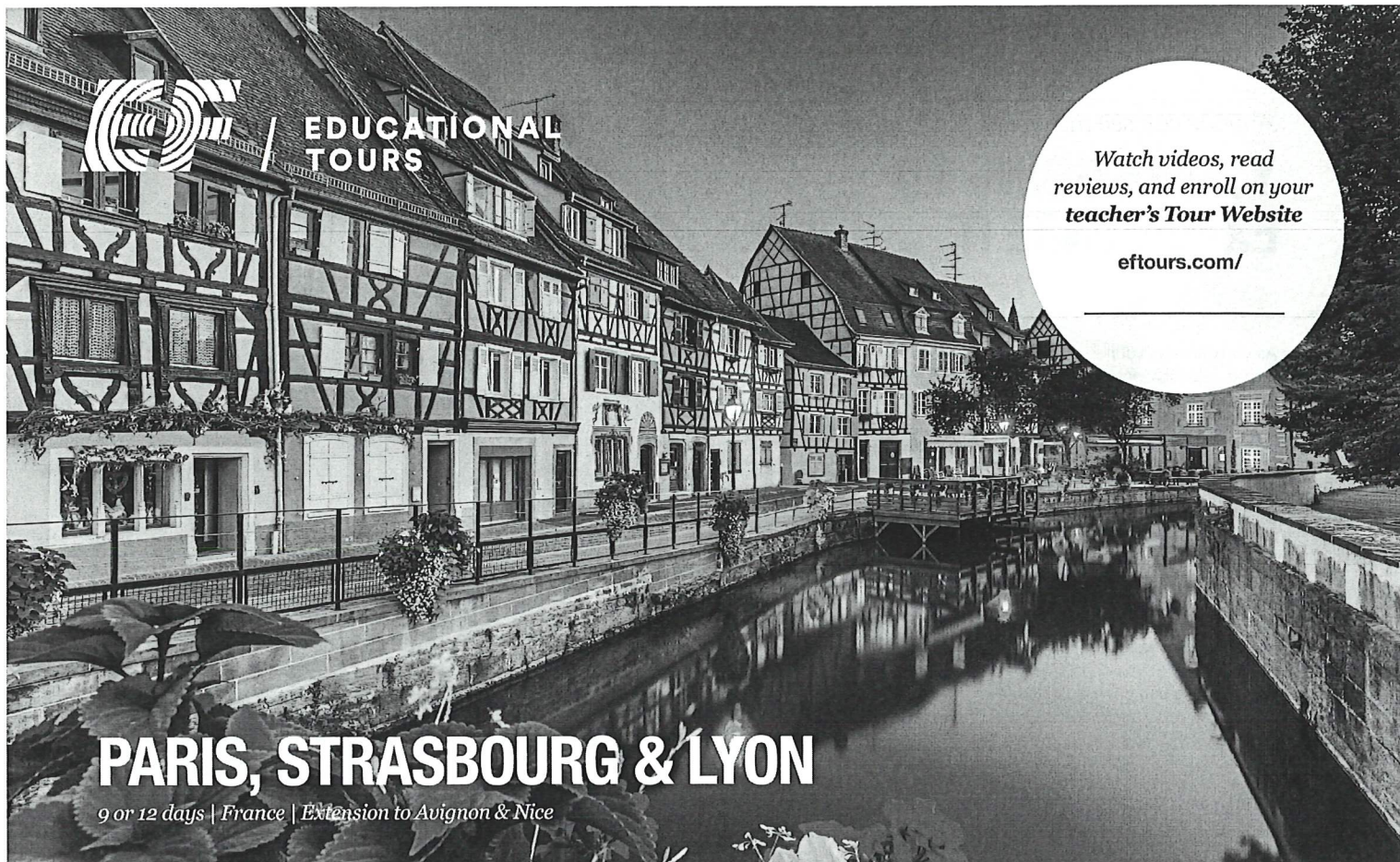


France: Sample Meals

Cheese quiche, turkey with rice, sauce, mushroom and beans, apple tart





Salad, flammekueche, chocolate mousse

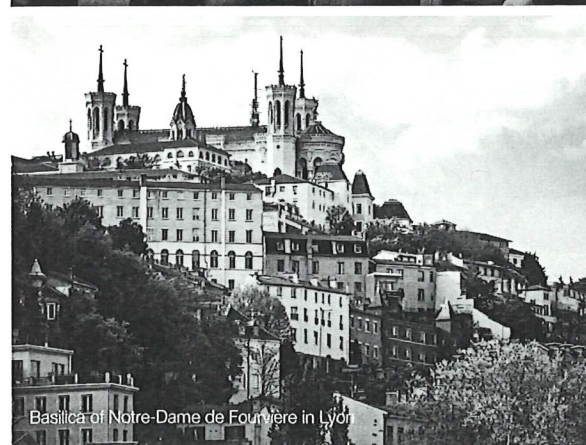
Couscous with vegetables and meat fruit salad



Venture beyond the City of Light to capture a more complete picture of French culture, history, and cuisine. Once you take in the breathtaking Parisian sights, journey east toward the German border to Strasbourg—a city known for perfectly blending both French and German influences. Before immersing yourself in ancient Roman ruins in Lyon, France's second-largest city and gastronomic capital, you'll tour an independent, family-run mustard mill in Dijon. Then, take your tour to new heights as you explore the picturesque medieval town of Annecy, located in the foothills of the French Alps.

YOUR EXPERIENCE INCLUDES:

-  **Full-time Tour Director**
-  **Sightseeing:** 4 sightseeing tours led by expert, licensed local guides; 3 walking tours led by your Tour Director (5 with extension)
-  **Entrances:** Seine River cruise; Louvre; FlyView; Strasbourg Cathedral; Strasbourg boat tour; La Moutarderie Fallot; Lugdunum Museum and Roman theatres; Chateau d'Annecy; Palais de l'Ile; Annecy lake cruise; *with extension:* Papal Palace; Pont du Gard; Calanques cruise
-  **Personalized learning guide:** Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
-   **All of the details are covered:** Round-trip flights on major carriers; comfortable motorcoach; Eurostar high-speed train; 7 overnight stays in hotels with private bathrooms (10 with extension); European breakfast and dinner daily



Sean Eul Ruffo-Curran
ITINERARY

Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

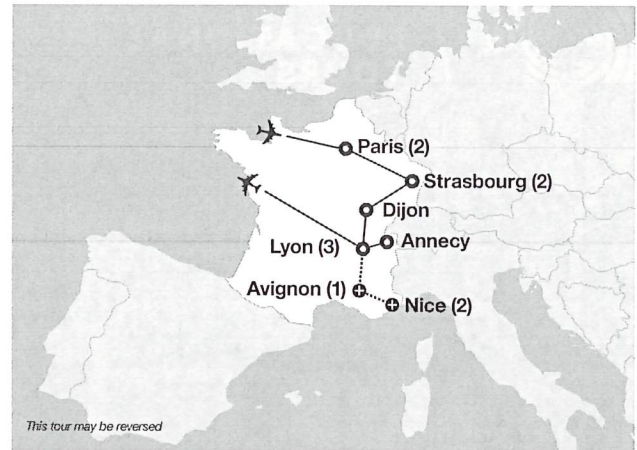
And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

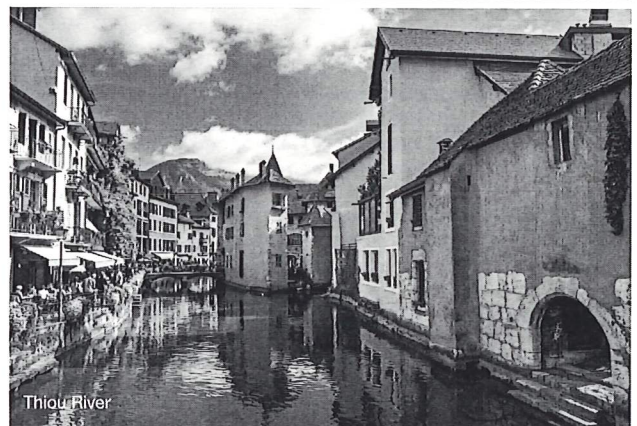
—MELISSA, TRAVELER



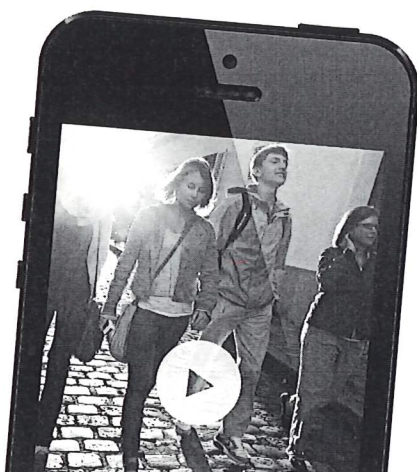
Half-timbered houses in Strasbourg



Authentic flammekueche dinner



Thion River



CHECK OUT WHAT A TOUR IS ALL ABOUT

Watch the videos at
eftours.com/

Your teacher's Tour Website

What you'll experience on your tour

Day 1: Fly overnight to France

Day 2: Paris

- Meet your Tour Director in Paris.
- Take a walking tour of Paris and see the Île de la Cité, Conciergerie, Sainte-Chapelle, and more famous landmarks.
- Catch a glimpse of the Notre-Dame Cathedral.

Day 3: Paris

- During your expert-led tour of Paris, you'll get a taste of Parisian style as you ride down the Champs-Élysées. Pass the Place de la Concorde, admire the beauty of the Arc de Triomphe, and see Les Invalides, the final resting place of Napoleon Bonaparte. Finally, take in the majesty of the Eiffel Tower.
- Explore more of Paris on your own or
 - participate in an authentic Parisian cooking class.
- Enjoy a Seine River cruise.

Day 4: Paris | Strasbourg

- Visit the Louvre and explore art from around the world as you wander from wing to wing in this world-famous museum. Built to defend Paris in the 13th century, today it houses over 35,000 objects, including Leonardo da Vinci's *Mona Lisa*.
- Visit FlyView Paris—a virtual reality experience—to see the city from a new perspective.
- Travel by TGV train to Strasbourg, located on the border of France and Germany in the historic Alsace region.

Day 5: Strasbourg

- Take a walking tour of Strasbourg with your Tour Director, where you will see Église Saint-Thomas, Barrage Vauban, Petite France, Place Gutenberg, and more. Note the blend of German and French culture in the cuisine and architecture as you wander this unique city.
- Explore the Gothic Strasbourg Cathedral.
- Enjoy a day cruise on the Rhine River and experience firsthand how the city's medieval past has influenced a progressive future.
- End your day with an authentic *flammekueche* dinner, meaning “flamed bread” in Alsatian. This delicious flatbread pizza is native to the Alsace-Lorraine region.

Day 6: Strasbourg | Dijon | Lyon

- Travel via Dijon to Lyon.
- Stretch your legs in the Burgundy region on a walking tour of Dijon with your Tour Director.
- Visit the Fallot Mustard Mill, the last independent, family-run Dijon mustard mill in Burgundy. You'll tour the museum and see mustard production in each stage, with (of course) a delicious taste test at the end.

Day 7: Lyon

- Take a culinary-themed guided tour of Lyon, the second-largest city in France that's considered the country's gastronomic capital.
- Experience the local flavors of the open-air Les Halles Market.
- Visit the Lugdunum Museum and Roman theatres to see traces of ancient Rome's conquests in France. Boasting one of the finest archaeological collections in the country, you'll explore the lives of the former residents of this Roman city, founded in 43 B.C.

Day 8: Annecy | Lyon

- Spend the day in Annecy, a small, picturesque town in the foothills of the French Alps. Take a guided tour of the old town and see sites like Chateau d'Annecy, Palais de l'Île, and more.
- Experience the Alps from a different perspective as you enjoy a boat cruise around Lake Annecy.
- Travel back to Lyon and enjoy a traditional dinner at a Bouchon Lyonnais, a small, boutique-style restaurant unique to the area.

Day 9: Depart for home

• 3-DAY TOUR EXTENSION

Day 9: Lyon | Avignon

- Travel to Avignon in the Provence region and see the beauty that inspired artists like Picasso and van Gogh.
- Visit the magnificent Papal Palace, home to French native Pope Clement V, who moved the papacy here from Rome in 1309. View the stunning Italian frescoes in the chapel and glimpse the hidden vaults where the church's riches were stored.
- See the Pont du Gard aqueduct, a marvel of civil engineering. Dating back over 2,000 years, it once supplied Roman villas with running water.

Day 10: Avignon | Nice

- Travel to Nice via Provence.
- Relax on a cruise along the picturesque creeks of the Calanques.

Day 11: Nice

- Take a walking tour through the open-air, seafood-filled Cours Saleya Market with your Tour Director. Compare this seaside gem to the smells and flavors you've experienced in other French markets.
- Wander Saint-Paul-de-Vence, a small town on the French Riviera, on a tour led by your Tour Director. One of the oldest villages in Southeastern France, it became a magnet for Renaissance artists because of its medieval charm and inspiring views.

Day 12: Depart for home

The diversity of the experience is what gives this tour its value. I have been blessed to travel quite extensively around the world and this is one of the best trips I have ever done. I am happy that 11 students were with me to share in that experience.

– DAVID, TRAVELER

“ Tour review

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____
2. _____
3. _____

— The easiest ways to —
ENROLL TODAY



Enroll on our website
eftours.com/enroll



Enroll by phone
800-665-5364



Enroll by mail
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.

—CHARLOTTE, PARENT OF TRAVELER



**THE WORLD LEADER IN
INTERNATIONAL EDUCATION**

For over 55 years EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- We always offer the lowest prices so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety. We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.



Medical Information Sheet

Student's Name: _____ **Date of Birth:** ____/____/____

Home Address: _____

Parent/Guardian Name: _____ **Relationship:** _____

Home phone: _____ **Work phone:** _____

Cell Phone: _____

Parent/Guardian Name: _____ **Relationship:** _____

Home phone: _____ **Work phone:** _____

Cell Phone: _____

Emergency Contact: _____ **Relationship:** _____

Home phone: _____ **Work phone:** _____

Cell Phone: _____

Insurance Company: _____

Insurance Policy Number: _____

Physical Issues or Restrictions:

Is student currently on any medications: Yes ____ No ____

If yes, please list:

Allergies:

Other Important/Needed Information:

Date of last tetanus shot: ____/____/____

Permission for Treatment

In case of injury during an activity with Arlington Public Schools, I hereby consent to have STUDENT NAME: _____ examined and, if required, to be treated by a physician or hospital. I understand that in the case of injury, Arlington Public Schools will make every effort to contact me prior to taking the student to a physician or hospital. In the event that I cannot be notified, the Arlington Public Schools and its representatives have my permission to take appropriate steps to ensure the safety and well-being of my child. I, the Parent or Guardian of the above named children, give the Arlington Public Schools and authorized personnel, permission to sign for treatment in case of accident or injury. I understand that I am responsible for informing the school of any changes in my student's health condition.

I have notified the trip organizers of any and all medical or mental health conditions, in writing, which may affect the safety of the student or impact the trip. I will notify them of any changes.

Parent or Guardian signature: _____

Date: ____/____/____

Destination: _____

School: _____

Teacher(s): _____

Dates of trip: _____

PERMISSION TO PARTICIPATE AND RELEASE FROM LIABILITY

Your child's teacher has volunteered to organize a school-sponsored trip requiring travel to another state or out of the country. Participation in this trip is voluntary, but you must give permission before your child can go. If you do not give permission, your child will not be allowed to participate.

Your child will be under supervision by teachers and/or chaperones, It is possible that your child may face more risks by participating in this trip than if your child did not. We cannot enumerate every risk, but we believe that you are generally familiar with this activity and your child, and you are in the best position to decide whether your child should participate. The School Department and Principal have approved this trip, but we cannot and do not guarantee that there will be no injuries or damages as a result of this trip.

This is a legal document and you are free to obtain a lawyer's advice before signing it. You may not, however, change the language of this form, and any additions or deletions you make to this permission and release have no effect.

By signing this form, you agree that your child may participate in the trip. By signing this form, you also agree to release the Town of Arlington, Town officials, Town employees/teachers and all parental program and activity volunteers or chaperones from any and all damages, death and/or injuries of any kind you and your child might suffer as a result of participating in this trip, except for those that result from gross negligence or wanton and willful misconduct. This agreement to release does not apply to any independent contractor.

PLEASE BE ADVISED There will be no AHS medical staff on trips out of the country or abroad. In case of emergencies, students will be taken to local hospitals.

Signed: _____

Parent/Guardian of: _____
student name

Parent/Guardian Signature _____ DATE _____

Travel Participation Criteria

Participation in international and out-of-state school trips is a privilege accorded to full-time students in good standing at Arlington High School. It is not a requirement or a component of any course or course grade. International and out-of-state trips are an optional enrichment activity offered by school staff. Families are responsible for the full cost of the trip. Offering these trips provides us with opportunities to raise scholarships and create accessible opportunities for students. We will make every reasonable effort to support and accommodate students to make these options available to a wide range of students.

As trips vary in levels of educational mission, risk, distance, length, and commitment, the criteria for participation vary among trips.

The school must be conscious of the safety of all students as well as the way in which the trip represents the school in our community. Students who are not in good standing in the 30 days before a trip will be excluded from trip participation. At this point, **funds or deposits will not be returned**, as deposits and shared costs may not be recouped by the trip group. Students may be excluded from a trip in the 30 days before the trip for any of the following reasons:

- is not carrying a full AHS course load.
- has been suspended from school in the past month.
- would be under suspension from extracurricular activities or athletics.
- is carrying an F in any classes (grades will be reviewed by the administration.)
- in danger of receiving an FA or an M due to attendance
- has recent health conditions that will affect the safety of the students (we will make every effort to provide reasonable accommodations for student's health conditions.)

Prior to INITIAL approval for any trip, we will review all students who do not meet any of the above criteria. We do not want to accept non-refundable deposits or reserve spaces for students who are not likely to meet criteria for participation.

Trip Cancellation Policy

Please see the attached page (inserted by teacher) concerning the cancellation policy of **EF (Education First) International, Ltd.**, our travel company. For questions about this, please contact Sean Em Rufo-Curran, French Teacher (srufo-curran@arlington.k12.ma.us), the tour director.

Please sign and return this page to the lead teacher with all your other permission slips.

Behavior Contract

You will be traveling out of the state or country. For some of you, this will be your first time on an airplane, and for some, this will be the first time you have been hundreds or thousands of miles away from home.

You will be exposed to different customs from your own. You are a visitor and must learn to cope with the differences that surround you. You should not expect things to be the same, but this is what makes travel fun. The telephone system may seem insufficient, the currency too complicated, and the food rather strange. There may even be some delays and inconveniences. Try to come to terms with all of these with calmness and an open mind. People will be friendly and helpful if you come across in the same manner. Some of the things you learn can and will last a lifetime.

When you travel, it will be as a part of a large group. The scheduled activities are group activities, and you are expected to participate so that you really learn something during your experience. By doing so, you will be getting the most of your trip. As a member of group, therefore, you carry certain responsibility -- not just for yourself and to your teachers and parents, but to others as well.

Below is a series of rules and regulations that are designed to help while traveling. These rules ensure your safety and it's your responsibility to follow them at all times. Think of this trip as an extension of the school day. Anything that is prohibited on APS school grounds is off limits on this trip, and the same consequences will be enforced.

- **No traveler is permitted to carry knives, firearms, or any other dangerous weapons.**
- No verbal abuse will be tolerated.
- **No traveler is to be in possession of any controlled substances or liquor. There is no smoking or vaping allowed.**
- Cell phone/internet use will be kept to a minimum during group moments, unless to take pictures.
- You are expected to have breakfast, lunch, and dinner with your group unless otherwise specified.
- **No traveler is permitted to rent a motor vehicle of any kind or to obtain any body piercing and/or tattoos.**
- You are required to participate in all group activities such as sightseeing and excursions since this constitutes your trip. Travelers are never to go off alone during free periods. Travelers should always be with a partner when they are not with their teachers. Always be sure to have a chaperone/director contact number with you at all times.
- Naturally, you should always be punctual. Other people will be counting on you. You are not allowed to litter or leave trash behind *anywhere*. Respect other people's property. You will be financially responsible for damage you cause.

We should add that you are representing not only your school and your town, but also your country. We are all good-will ambassadors when we are in another country. We have tried to provide you with as much information as possible to help you understand the places you will be visiting and the people you will be meeting. All sorts of scheduled activities will be provided to make your trip enjoyable and memorable. Your enthusiasm and willingness to learn is key to the experience that awaits you.

I understand the rules of this trip, and agree to abide by them.

I have also read the Trip Selection Criteria and the Cancellation policy information.

(Traveler's Signature)

(date)

(Parent's / Guardian's Signature)

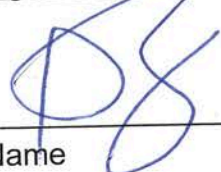
(date)

REQUIRED DOCUMENTS: Please make a copy of, personalize the copy (if necessary) & print a copy of each for the International Travel Coordinator.

- AHS - International Travel Application
- International Trip Application - Signature Form (this form)
- Legal Documents - Medical Info, Permission to Treat & Release from liability
- Trip Selection Criteria & Behavior Contract

Before submitting the completed application (with all necessary paperwork and this signature page) to the School Committee, please get approval from your department head then schedule a meeting with the Building Principal(s).

Signature of Department Head

 Wondlangues 1/22/25
Name Department Date

Signature of Principal

 Arlington High School 1/22/25
Name School Date

Signature of Superintendent

Name Date

4. International Travel Application

Please fill out this form. YOU WILL NEED TO PRINT IT AND SUBMIT A HARDCOPY. The form will go to the Principal, the Superintendent, and then the School Committee for approval. Please leave time to meet with the Principal and revise before submission. Complete the first draft to the best of your ability.

PROCESS FOR SUBMISSION: Please make a copy of, personalize the copy (if necessary) & print a copy of each and schedule a meeting with the International Travel Coordinator (currently the Principal).

AHS - International Travel Application (THIS FORM)

International Trip Application - Signature Form

Legal Documents - Medical Info, Permission to Treat & Release from liability

Trip Selection Criteria & Behavior Contract

Trip "School Board Packet"

Trip Itinerary

Any other trip provider forms and contracts

You may also want to send the Travel Questionnaire for Travel Agencies to your travel representative before filling out this form, so that you can simply cut and paste their answers into this document.

SEE FORMS AND INSTRUCTIONS HERE:

<https://drive.google.com/drive/folders/1VzeNTstMksLgvb8oyonObPeZdP-RSi4N?usp=sharing>

Your name? *

Sean Em Rufo-Curran

In what department and at which school does the lead teacher work? *

World Language | AHS

Trip Basics

Please provide some basic information about this trip.

Destination (City(s)/Country): *

France (Paris, Strasbourg, Lyon)

Departure Date *

MM DD YYYY

04 / 16 / 2027

Return Date *

MM DD YYYY

04 / 24 / 2027

How will you be traveling to your destination? (bus, plane, train, etc) *

plane via Logan Airport

How will you be traveling around your destination once you have arrived? (bus, plane, train, etc) *

We will have a private coach bus available for shorter distances, and we will take the TGV (le train à grand vitesse, or high-speed train) to get from Paris to Strasbourg.

What is the purpose of this trip? (cultural, student exchange, homestay, etc) *

This trip is fully culturally immersive, and mostly linguistically immersive. Students will use French as the main (although not 100% the sole) language of communication with peers and all French speaking chaperones during the trip.

Briefly describe the educational purpose/value of this trip. *

This trip allows students to contend with using their world language studied at Arlington High School (French) in an immersive, native speaker-based environment. With history, linguistics, gastronomy (food), architecture, and socio-cultural study being some of the main aspects of the itinerary and its focus, students have the ability to deepen their appreciation for, and use of the target language.

This trip opportunity aligns with the "5 Cs" of world language instruction in a North American context (the following info comes from Google's AI overview):

"The 5 Cs refer to the five key areas of focus in language learning: Communication, Cultures, Connections, Comparisons, and Communities; these represent the core goals of learning a new language, encompassing both linguistic skills and cultural understanding within a global context."

Will any school be missed by those attending? (Yes or No) *

No (over April break)

If school will be missed, what steps will be taken to minimize the impact?

N/A

Who can attend this trip? Is it geared toward particular students? Grade levels? etc. *
(Requirements for participation should be clearly stated on the Trip Policy & Behavior Contract to be signed by parents. Edits to this document can be made on your own copy)

All students who are enrolled in French 3-5 during the year of travel (2026-2027 school year) can enroll. The only French classes that are not eligible are French 1 and 2, as the language component of the trip would be too challenging for French 1 students. This means that at the minimum, students will have finished 3.5 semesters of HS-level French before attending.

If we find that we need greater enrollment, I am happy to open the trip to French 2 students.

How much does the trip cost (an estimate is fine) per student? *

the price is \$4,259 (with \$100 being an AHS administrative fee) -- if the trip is approved on or after March 1 of 2025, the base cost would increase by app. \$115-125 per person for 2025 pricing

What is included in the cost of the trip? *

- round-trip airfare
 - accommodations in hotels with private bathrooms
 - a Tour Director available 24 hours a day from when you arrive until you depart
 - breakfast and dinner daily in Europe
 - sightseeing tours and excursions led by licensed local guides as specified
 - airport transfers and transportation between destination cities
 - transportation to all included activities
 - entrance fees and theater tickets as specified
 - EF walking tours and Tour Director-led sightseeing as specified
 - cruises, trains, or ferries as specified
 - adult supplement (if applicable)
 - 24-hour worldwide emergency service
 - support from EF representatives abroad
 - EF backpack for each tour
-

What is NOT included in the cost of the trip? What expenses will students incur during the trip? *

- rooming supplement (if applicable)
- optional excursions (except where indicated)
- Global Travel Protection plan or Global Travel Protection Plus plan (except where indicated)
- beverages and lunches (except where indicated)
- transportation to free-time activities
- customary gratuities (for your Tour Director, bus drivers, and local guides)
- portage (students must transport their own luggage within a given city)
- any applicable baggage-handling fees imposed by the airlines (see eftours.com/baggage for complete details)
- expenses caused by airline rescheduling, cancellations, or delays caused by the airlines, bad weather, or events beyond EF's control
- passport, visa, and reciprocity fees or any other fees associated with entry to or exit from a specific destination

Chaperones

Arlington Public Schools requires a minimum of 2 teacher chaperones for all international travel (3 preferred). Chaperones of at least 2 gender identities are required.

What is the name and email address for the lead chaperone? *

Sean Em Rufo-Curran (srufo-curran@arlington.k12.ma.us)

Please provide the names and emails of all chaperones. (Non-district employees must be approved by administration and complete a CORI before the trip)

no single person has confirmed their availability yet, as this trip is 26 months away :) but in order of priority:

Dawn Carney (dcarney@arlington.k12.ma.us)
Rosa Frank (rfrank@arlington.k12.ma.us)
Elizabeth Kaminga (ekaminga@arlington.k12.ma.us)

(first priority, as with myself, these 3 people are the remainder of the licensed French educators in AHS's World Language Department)

Isabelle Mignot (imignot@arlington.k12.ma.us)

(second priority, since the same as above applies, but Isabelle works at Ottoson Middle School as a French teacher and is a native French speaker)

Cassandra Mea (cmea@arlington.k12.ma.us)
Alyssa Lea (alee@arlington.k12.ma.us)

(3rd priority as licensed WL teachers at AHS whom I have traveled with before on a school-ordained trip, to Québec City in February of 2024)

other AHS staff as available

Travel Company

What is the name of the agency with whom you have worked to plan this trip? *

EF (Education First) International, Ltd.

What is the name, phone number and/or email address of the individual agent(s) with whom you have worked? *

Sydney Harding (sydney.harding@ef.com)

(339) 215-3190

Describe the trip insurance plan and liability. (Trip insurance usually includes coverage for emergency travel home, trip cancellation, etc. This is NOT just liability.) *

RELEASE AND AGREEMENT

1. I acknowledge and understand that my tour is operated outside of the U.S. by EF Education First International, Ltd., Switzerland, and that EF Institute for Cultural Exchange, Inc. acts only as a marketing service provider for that company.

2. EF Institute for Cultural Exchange, Inc., EF Education First International, Ltd., and their affiliated companies, partners, and any companies acting on their behalf, along with their officers, directors, employees, agents, and authorized representatives (collectively referred to herein as "EF") do not own, operate, or control any entity that is to or does provide goods or services for my program, including but not limited to: hotels, houses, apartments, or other lodging facilities; tour directors; airline, vessel, bus, or other transportation companies; local ground operators; visa processing services; providers or organizers of optional excursions; or food service or entertainment provider. I acknowledge that all such persons and entities, specifically the Tour Director assigned to my tour, are independent contractors and not employees or agents of EF. As a result, EF is not responsible or liable for any injury, loss or damage to person or property, death, disease, sickness, delay or inconvenience in connection with the provision of any goods or services or arising from any negligent or willful act or failure to act of any such person or entity or of any third-party.

3. I acknowledge that international travel programs include certain inherent risks that include dangers associated with water-based activities; dangers associated with or bites from animals, insects, or pests; sanitation problems; food poisoning; lack of access to or quality of medical care; difficulty in evacuation in case of a medical or other emergency; or any negligent or willful act or failure to act of any third party or for any other cause beyond the direct control of EF.

4. To the fullest extent permitted by law, I agree to release EF and my school, my school district, my school board, my Group Leader, and Tour Director (collectively, the "Released Parties") from, and agree not to sue the Released Parties for, any and all claims of any nature related in any manner to my participation on an EF-sponsored tour or a Service Learning Tour, including, but not limited to, claims for negligence, breach of contract, breach of express or implied warranties, negligence or wrongful death, or any statutorily based claim. I hereby unconditionally and unequivocally waive any and all claims and demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) on account of or arising out of any and all personal injury, death, bodily injury, mental anguish, emotional distress, or property or other damage that I may suffer from any cause whatsoever related in any way to my participation on any EF-sponsored tour or a Service Learning Tour.

5. I understand that travel in other nations is not similar to travel within the United States [...]

[TRUNCATED -- see PDF attachment for more detail]

In the event of cancellation, describe the refund date(s) and policy. (Include a print out of this information attached the Trip Policy & Behavior Contract that is signed by students and parents/guardians) *

STANDARD CANCELLATION POLICY

The cancellation policies outlined below take into consideration the costs EF incurs often years before groups ever depart. Notice of cancellation from an EF tour will only be accepted from the traveler, their legal guardian, or the Group Leader. The date of cancellation will be determined by the date on which EF receives notice. In order to qualify for refunds in accordance with EF's Standard Cancellation Policy, all payments must be received on time.

EF's Standard Cancellation Policy*

- 360 days or more prior to departure: Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$100 cancellation fee.
- 359 to 180 days or more prior to departure: Full refund less the \$95 non refundable enrollment fee, all Non-Refundable Fees, and a \$300 cancellation fee.
- 179 to 110 days prior to departure: Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$500 cancellation fee.
- 109 to 60 days prior to departure: Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and 50% of the program price.
- 59 days or less prior to departure: No refund will be issued.

* Travelers who purchase a Global Travel Protection plan receive two options to cancel the trip due to reasons not covered by the insurance underwritten by United States Fire Insurance Company: (i) travelers who cancel 360 days or more prior to departure and who purchased their Global Travel Protection plan within 10 days of enrollment will have the cost of the plan refunded and the \$100 cancellation fee waived; (ii) travelers who cancel 60 days or more prior to departure may rebook to another EF Educational Tour within 30 days of such cancellation. Travelers opting for the rebooking option are responsible for finding a new tour, and final placement is based on availability. Such tour needs to take place within 180 days from cancellation, and any difference in price will be covered by the traveler (non-refundable fees from the original tour will not be put toward the rebooked tour). These cancellation fee waiver and rebooking benefits are not an insurance provided by United States Fire Insurance Company.

* Travelers who purchase the Global Travel Protection Plus plan also have the option to cancel with a non-insurance Cancel for Any Reason waiver benefit provided by EF Educational Tours up to 24 hours before departure. The non insurance Cancel for Any Reason waiver benefit provided by EF Educational Tours provides a cash refund for trip costs paid (less the cost of the plan, the non-refundable enrollment fee, and other Non-Refundable Fees) to EF Educational Tours for cancellation prior to departure. For plans issued in New York, customers can purchase the non-insurance Cancel for Any Reason waiver benefit separately from the rest of the travel protection plan – for further details, please contact Risk Strategies at 877-974-7462 ext. 321.

Cancellation with replacement**

- 180 days or more prior to departure: Full refund less the \$95 non-refundable enrollment fee and all Non-Refundable Fees.

– 179 to 110 days prior to departure: Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$100 substitution fee.

– 109 days or less prior to departure: Replacements can no longer be accepted and EF's Standard Cancellation Policy will apply.

** Cancellation with replacement refers to a traveler who cancels but finds a person to replace them for the same program. The replacement's Enrollment Form must be submitted at the same time as the notification of cancellation.

How do students register for this trip? (online with travel company, through lead teacher, through the school, etc)

*

They register through the EF's portal online.

If there is a payment plan, or options, please describe. *

Payment Plan Terms and Conditions

Should you choose the Automatic Payment Plan or Manual Payment Plan, the following Terms and Conditions apply.

AUTOMATIC PAYMENT PLAN

- Travelers must select a payment method of either direct debit from a checking account or an ATM/debit card (card must display the Visa or MasterCard logo).
- EF must have the checking account or card holder signature on the Enrollment Form, electronic signature, or verbal authorization indicating agreement to EF's Automatic Payment Plan Terms and Conditions before the plan is activated.
- A minimum of three months of automated payments are required. Travelers who are not eligible for the Automatic Payment Plan must pay in full upon enrollment or enroll in the Manual Payment Plan.
- Travelers must provide a valid email address and pay the tour's \$95 non refundable enrollment fee before the plan is activated.
- Travelers who choose monthly payments must choose a date between the 1st and 26th of the month on which their account will be automatically debited.
- Travelers who choose bi-weekly payments must choose a weekday on which their account will be automatically debited.
- Due to weekends and holidays, EF reserves the right to debit the travelers' account up to three days after the scheduled date.
- The Automatic Payment Plan amounts are subject to change if tour items or payments (other than the Automatic Payment Plan) are added or removed in excess of \$20. All other items or payments totaling \$20 or less that are added or removed will only be reflected in the final payment.
- After the Automatic Payment Plan's final scheduled payment, any additional items are due at time of purchase. Payments will no longer be automatically deducted.
- A non-refundable \$50 fee will be assessed each time a payment is returned or declined. In these cases, the plan will be recalculated to have the missed payment redistributed across the remaining schedule. EF reserves the right to withdraw travelers from the plan for returns or declines in two consecutive payments. Should the final payment be returned or declined, travelers will automatically be withdrawn from the plan.
- Travelers are not charged late fees while enrolled in the Automatic Payment Plan. If the traveler opts to withdraw from the plan or is withdrawn by EF, the traveler will be enrolled in the Manual Payment Plan, and the non-refundable manual plan fee will be assessed.
- All of the above terms and conditions of the Automatic Payment Plan also apply to travelers on EF Tours for Girls programs.

MANUAL PAYMENT PLAN

- If travelers do not pay in full upon enrollment or choose the Automatic Payment Plan, they will be enrolled in the Manual Payment Plan and a non-refundable manual plan fee will be applied.
- Based on date of enrollment, travelers will be invoiced up to three payments. The first payment of \$500 is due 30 days after enrollment. The second payment of \$500 is due 90 days after enrollment. The remaining balance is due 110 days prior to departure.
- Based on date of enrollment, travelers on an EF Tours for Girls program will be invoiced up to four payments. The non-refundable enrollment fee of \$95 is due at the time of enrollment. The first payment of \$300 is due 60 days after enrollment. The second payment of \$500 is due 14 months prior to departure. The third payment of \$500 is due 9 months prior to departure. The remaining balance is due 110 days prior to departure.
- A late fee of \$100 will be assessed for any missed payment. All late fees are non refundable.
- Travelers can pay with ATM/debit card, credit card (card must display the Visa or MasterCard logo), or personal checks.
- Payments made by personal check must be submitted with the traveler's name and account number.
- A non-refundable \$50 fee will be assessed each time a payment is returned or declined.
- Travelers are responsible for making on-time payments even if an invoice is not received.
- All payment due dates refer to the dates by which each payment must be received by EF.
- EF reserves the right to cancel the traveler's reservation if any payment is past due by 30 days (or 15 days after final payment).
- Payment for the Global Travel Protection plan or Global Travel Protection Plus plan is due at time of purchase, and the plan will not be purchased until payment is received.


What is the process for students who may have difficulty paying for this trip? *

Students will foreseeably have between February 2025 and December 2026 (19 months) to enroll, which allows for multiple payment plan options and ample time to save money, find employment, or undertake fundraising (as a solo student or in groups) to raise funds.

If the company provides fundraising opportunities, please explain.

There are no options from EF at this time to help students raise funds for participation in this trip.

Please upload a "School Board Packet," if provided by the travel agency. (Be sure the document includes the lead teacher name, the phrase "School Board Packet" and destination city in its title)

 School committe...

 Add file

Pre-Trip Prep

Describe how you will disseminate information about this trip to students. *

Once (presumably) approved, I will host informational meetings for students both in-person after school, and over Zoom for parents/families every 6-8 weeks from February-June of this school year (2025). I will then offer the same for students and families at larger intervals (every 2-3 months) throughout the 2025-2026 school year. We will have pre-departure meetings for students starting in September 2026, and I will hold 3-4 more throughout the fall and winter before April 2027.

Describe how you will communicate with parents before the trip. (Parent meetings, informational website, etc) *

I will host parent/family meetings over Zoom at multiple junctures every semester until January or February 2027 (the final pre-departure meeting for parents and guardians).

During the Trip

Please attach your trip itinerary. (Be sure the document includes the lead teacher name, the phrase "Itinerary" and destination city in its title) *

 April 2027 -- EF F...

 Add file

Describe how you will factor emergency expenses into the trip budget. *

Students will receive information at pre-departure meetings in the 2026-2027 school year around having access to a credit/debit card, preparing sums of cash or other funds & how much to have on hand and general access to for emergency expenses.

Describe how you will communicate with parents/guardians during the trip. *

I will email parents for non-urgent communication. Since families will share contact information with me, for urgent or emergent situations, I will call parents/guardians.

Describe how you will communicate with administration during the trip. *

Since this trip is happening during a school vacation, I will call APS admin if and when necessary when abroad.

In order to officially submit this, you will need to PRINT AND SUBMIT to the Principal all of the required documents (See above). Have you submitted? *

☒ I have printed and submitted the required documents to the Principal.

This form was created inside of Arlington Public Schools.

Google Forms

Medical Information Sheet

Student's Name: _____ Date of Birth: ____/____/____

Home Address: _____

Parent/Guardian Name: _____ Relationship: _____

Home phone: _____ Work phone: _____

Cell Phone: _____

Parent/Guardian Name: _____ Relationship: _____

Home phone: _____ Work phone: _____

Cell Phone: _____

Emergency Contact: _____ Relationship: _____

Home phone: _____ Work phone: _____

Cell Phone: _____

Insurance Company: _____

Insurance Policy Number: _____

Physical Issues or Restrictions:

Is student currently on any medications: Yes ____ No ____

If yes, please list:

Allergies:

Other Important/Needed Information:

Date of last tetanus shot: ____/____/____

Permission for Treatment

In case of injury during an activity with Arlington Public Schools, I hereby consent to have STUDENT NAME: _____ examined and, if required, to be treated by a physician or hospital. I understand that in the case of injury, Arlington Public Schools will make every effort to contact me prior to taking the student to a physician or hospital. In the event that I cannot be notified, the Arlington Public Schools and its representatives have my permission to take appropriate steps to ensure the safety and well-being of my child. I, the Parent or Guardian of the above named children, give the Arlington Public Schools and authorized personnel, permission to sign for treatment in case of accident or injury. I understand that I am responsible for informing the school of any changes in my student's health condition.

I have notified the trip organizers of any and all medical or mental health conditions, in writing, which may affect the safety of the student or impact the trip. I will notify them of any changes.

Parent or Guardian signature: _____

Date: ____/____/____

Destination: _____

School: _____

Teacher(s): _____

Dates of trip: _____

PERMISSION TO PARTICIPATE AND RELEASE FROM LIABILITY

Your child's teacher has volunteered to organize a school-sponsored trip requiring travel to another state or out of the country. Participation in this trip is voluntary, but you must give permission before your child can go. If you do not give permission, your child will not be allowed to participate.

Your child will be under supervision by teachers and/or chaperones. It is possible that your child may face more risks by participating in this trip than if your child did not. We cannot enumerate every risk, but we believe that you are generally familiar with this activity and your child, and you are in the best position to decide whether your child should participate. The School Department and Principal have approved this trip, but we cannot and do not guarantee that there will be no injuries or damages as a result of this trip.

This is a legal document and you are free to obtain a lawyer's advice before signing it. You may not, however, change the language of this form, and any additions or deletions you make to this permission and release have no effect.

By signing this form, you agree that your child may participate in the trip. By signing this form, you also agree to release the Town of Arlington, Town officials, Town employees/teachers and all parental program and activity volunteers or chaperones from any and all damages, death and/or injuries of any kind you and your child might suffer as a result of participating in this trip, except for those that result from gross negligence or wanton and willful misconduct. This agreement to release does not apply to any independent contractor.

PLEASE BE ADVISED There will be no AHS medical staff on trips out of the country or abroad. In case of emergencies, students will be taken to local hospitals.

Signed: _____

Parent/Guardian of: _____
student name

Parent/Guardian Signature _____ DATE _____

Travel Participation Criteria

Participation in international and out-of-state school trips is a privilege accorded to full-time students in good standing at Arlington High School. It is not a requirement or a component of any course or course grade. International and out-of-state trips are an optional enrichment activity offered by school staff. Families are responsible for the full cost of the trip. Offering these trips provides us with opportunities to raise scholarships and create accessible opportunities for students. We will make every reasonable effort to support and accommodate students to make these options available to a wide range of students.

As trips vary in levels of educational mission, risk, distance, length, and commitment, the criteria for participation vary among trips.

The school must be conscious of the safety of all students as well as the way in which the trip represents the school in our community. Students who are not in good standing in the 30 days before a trip will be excluded from trip participation. At this point, **funds or deposits will not be returned**, as deposits and shared costs may not be recouped by the trip group. Students may be excluded from a trip in the 30 days before the trip for any of the following reasons:

- is not carrying a full AHS course load.
- has been suspended from school in the past month.
- would be under suspension from extracurricular activities or athletics.
- is carrying an F in any classes (grades will be reviewed by the administration.)
- is in danger of receiving an FA or an M due to attendance
- has recent health conditions that will affect the safety of the students (we will make every effort to provide reasonable accommodations for student's health conditions.)

Prior to INITIAL approval for any trip, we will review all students who do not meet any of the above criteria. We do not want to accept non-refundable deposits or reserve spaces for students who are not likely to meet criteria for participation.

Trip Cancellation Policy

Please see the attached page (inserted by teacher) concerning the cancellation policy of **EF (Education First) International, Ltd.**, our travel company. For questions about this, please contact Sean Em Rufo-Curran, French Teacher (srufo-curran@arlington.k12.ma.us), the tour director.

Please sign and return this page to the lead teacher with all your other permission slips.

Behavior Contract

You will be traveling out of the state or country. For some of you, this will be your first time on an airplane, and for some, this will be the first time you have been hundreds or thousands of miles away from home.

You will be exposed to different customs from your own. You are a visitor and must learn to cope with the differences that surround you. You should not expect things to be the same, but this is what makes travel fun. The telephone system may seem insufficient, the currency too complicated, and the food rather strange. There may even be some delays and inconveniences. Try to come to terms with all of these with calmness and an open mind. People will be friendly and helpful if you come across in the same manner. Some of the things you learn can and will last a lifetime.

When you travel, it will be as a part of a large group. The scheduled activities are group activities, and you are expected to participate so that you really learn something during your experience. By doing so, you will be getting the most of your trip. As a member of group, therefore, you carry certain responsibility -- not just for yourself and to your teachers and parents, but to others as well.

Below is a series of rules and regulations that are designed to help while traveling. These rules ensure your safety and it's your responsibility to follow them at all times. Think of this trip as an extension of the school day. Anything that is prohibited on APS school grounds is off limits on this trip, and the same consequences will be enforced.

- **No traveler is permitted to carry knives, firearms, or any other dangerous weapons.**
- No verbal abuse will be tolerated.
- **No traveler is to be in possession of any controlled substances or liquor. There is no smoking or vaping allowed.**
- Cell phone/internet use will be kept to a minimum during group moments, unless to take pictures.
- You are expected to have breakfast, lunch, and dinner with your group unless otherwise specified.
- **No traveler is permitted to rent a motor vehicle of any kind or to obtain any body piercing and/or tattoos.**
- You are required to participate in all group activities such as sightseeing and excursions since this constitutes your trip. Travelers are never to go off alone during free periods. Travelers should always be with a partner when they are not with their teachers. Always be sure to have a chaperone/director contact number with you at all times.
- Naturally, you should always be punctual. Other people will be counting on you. You are not allowed to litter or leave trash behind *anywhere*. Respect other people's property. You will be financially responsible for damage you cause.

We should add that you are representing not only your school and your town, but also your country. We are all good-will ambassadors when we are in another country. We have tried to provide you with as much information as possible to help you understand the places you will be visiting and the people you will be meeting. All sorts of scheduled activities will be provided to make your trip enjoyable and memorable. Your enthusiasm and willingness to learn is key to the experience that awaits you.

I understand the rules of this trip, and agree to abide by them.

I have also read the Trip Selection Criteria and the Cancellation policy information.

(Traveler's Signature)

(date)

(Parent's / Guardian's Signature)

(date)

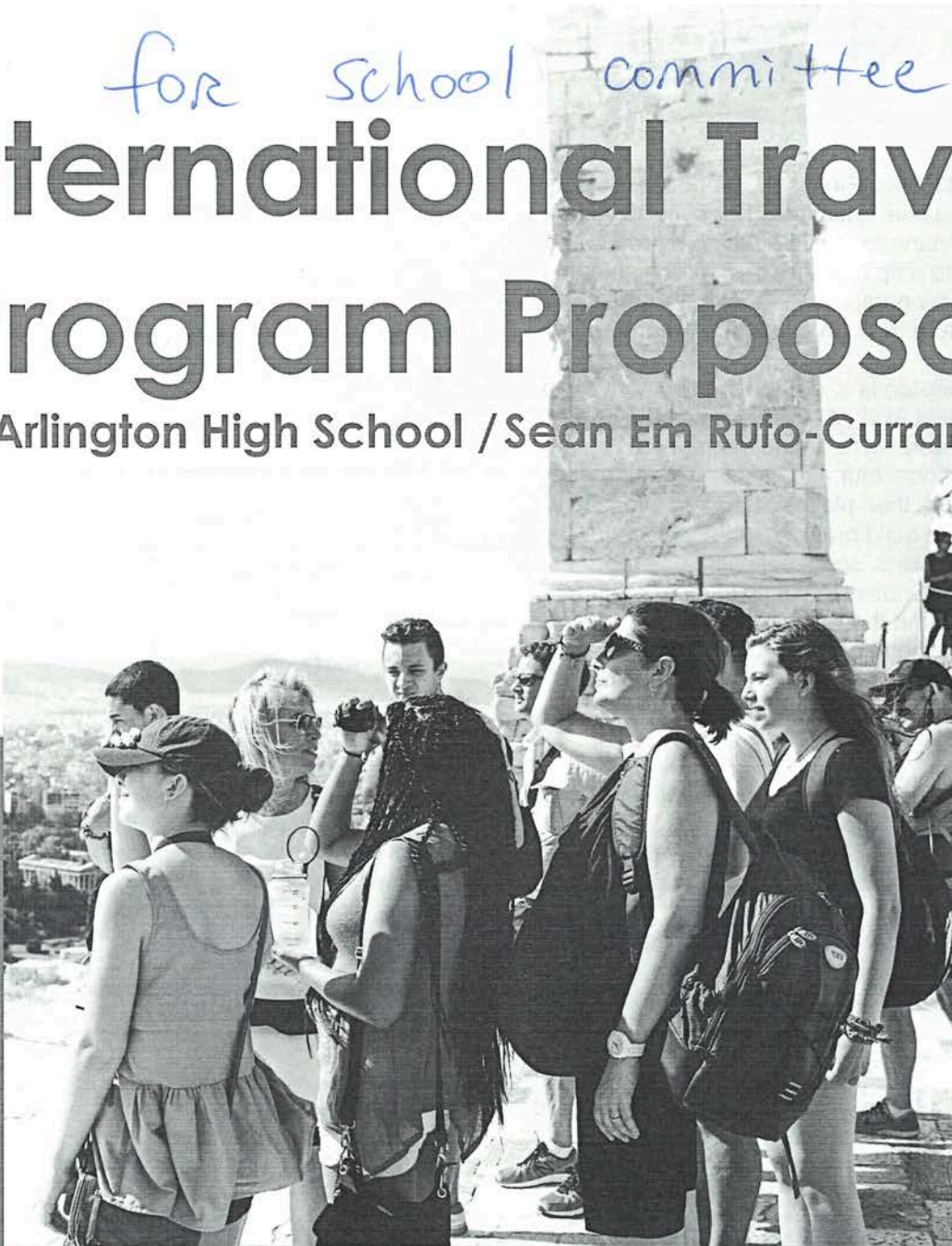


EDUCATIONAL
TOURS

for school committee

International Travel Program Proposal

Arlington High School / Sean Em Rufo-Curran



Paris, Strasbourg, & Lyon – Spring 2027

eftours.com/PSL

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

Pg. 2	Safety
Pg. 4	Liability protection
Pg. 6	Affordability
Pg. 7	Educational value
Pg. 8	Itinerary specifics
Pg. 8	Cost and payment options
Pg. 9	Sample hotels
Pg. 10	Sample meals
Pg. 11	Next steps

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response Team – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team – Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

EF Travel Team – This team is your point of contact at EF. This team is a dynamic duo, made up of a Tour Consultant and an Experience Specialist. Your Tour Consultant is an itinerary whiz & is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to creating long-term travel programs for your school community. Your Experience Specialist is here to dive into all the little details that make your experience with EF special. They will work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Fundraising pages – Each student has access to their own unique and customizable fundraising page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Enrollment Deadline can cancel for any reason up to 7 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.ef-tours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$360.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$360/\$720) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full flexible travel window: April 15- 25, 2027

Requested travel dates: April 16- 24, 2027

Price details

Paris, Strasbourg & Lyon

Program Price* ¹ \$4,169

Includes:

- Round-trip airfare and on tour transportation
- Hotels with private bathrooms
- Breakfast and dinner (see your itinerary for meal details)
- Full-time Tour Director
- Daily activities, tours and entrances to attractions

Private Group (30-99 Paying) \$0

Global Travel Protection \$190

Early Enrollment Discount -\$200

EF's Peace of Mind Program ² Free

Total for Students (under 20) \$4,159

29 monthly payments \$141/mo

Adult Supplement ³ \$730

Total for Adults \$4,889

29 monthly payments \$168/mo

Quote created on 11/6/2024

¹ *Program price valid for today. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at eflours.com/baggage. All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit eflours.com/bc. Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at eflours.com/insecticide.

² Adult supplement required for travelers age 20 and older at the time of travel.

³ We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2027 travel. Itineraries are subject to change biannually, please call for more details

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Hotel Novotel Marne-la-Vallée Collégien

<https://all.accor.com/hotel/0385/index.en.shtml>

ibis Styles Paris Roissy-CDG

<https://all.accor.com/hotel/0815/index.en.shtml>

Moxy Hotel Paris Val d'Europe

<https://www.marriott.com/en-us/hotels/parol-moxy-paris-val-deurope/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

Hotel Novotel Marne-la-Vallée Collégien

<https://all.accor.com/hotel/0385/index.en.shtml>

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



France: Sample Meals

Cheese quiche, turkey with rice, sauce, mushroom and beans, apple tart

Salad, flammekueche, chocolate mousse

Couscous with vegetables and meat fruit salad

General Terms and Conditions

These Booking Conditions are valid for all EF tours departing after October 1, 2025. All tours are operated outside of the U.S. by EF Education First International, Ltd., Switzerland. EF Institute for Cultural Exchange, Inc. is a marketing service provider for that company and is referred herein together with EF Education First International, Ltd. as "EF."

WHAT'S INCLUDED IN THE PROGRAM PRICE?

- Round-trip airfare
- Accommodations in hotels with private bathrooms
- A Tour Director available 24 hours a day from when you arrive until you depart
- Breakfast and dinner daily in Europe. (For non-European destinations different meal plans may apply.)
- Sightseeing tours and excursions led by licensed local guides as specified
- Airport transfers and transportation between destination cities
- Transportation to all included activities
- Entrance fees and theater tickets as specified
- EF walking tours and Tour Director-led sightseeing as specified
- Cruises, trains, or ferries as specified
- Adult supplement (if applicable)
- 24-hour worldwide emergency service
- Support from EF representatives abroad
- EF backpack for each tour

The above apply to all tours unless otherwise noted on the tour itinerary. If we ever fail to provide you with any of the above, we will refund you its value upon your return from the tour.

WHAT'S NOT INCLUDED IN THE PRICE?

- Rooming supplement (if applicable)
- Optional excursions (except where indicated)
- Global Travel Protection plan or Global Travel Protection Plus plan (except where indicated)
- Beverages and lunches (except where indicated)
- Transportation to free-time activities
- Customary gratuities (for your Tour Director, bus drivers, and local guides)
- Portage
- Any applicable baggage-handling fees imposed by the airlines (see eftours.com/baggage for complete details)
- Expenses caused by airline rescheduling, cancellations, or delays caused by the airlines, bad weather, or events beyond EF's control
- Passport, visa, and reciprocity fees or any other fees associated with entry to or exit from a specific destination

GROUP TRAVEL

How does group travel work?

We believe that all students should have the opportunity to travel, which means we do everything we can to keep our program prices the lowest in the industry without sacrificing quality. One of the ways we do that is by combining groups to fill a tour bus so that all travelers help cover the costs of the bus, the Tour Director, local guides, etc. Consolidating groups also allows travelers to meet students from other schools, although groups may not be of the same age level.

Therefore, in order for everyone to travel for the lowest price possible, group travel requires some flexibility. Each Group Leader submits their group's preferred tour choices and travel dates at the beginning of the planning process, and then we book the groups with the same requested tours on one specific departure date. Because EF is the largest student travel provider, it's rare that groups do not travel on their first-choice tour. However, on occasion, we may need to book your group on the backup tour your Group Leader selected at the beginning of the planning process. In the event we cannot offer for booking a tour comparable to your first-choice tour or your backup tour, your Group Leader may select an alternative tour or elect for the entire group to receive a full refund. Once a program is booked, however, EF's

Standard Cancellation Policy will apply. EF strives to keep departure dates within one day of the requested date for tours departing October through April and within three days of the requested date for tours departing May through September. Your final tour itinerary and travel dates will be confirmed approximately two months prior to departure. In enrolling on a group travel program, you are also making the decision to travel with your chosen Group Leader who retains the ability to change the requested tour itinerary or travel dates on your and your group's behalf.

Anything else I need to know about my itinerary?

Depending on your travel dates, it may become necessary to modify aspects of your itinerary for reasons outside of EF's control. This may involve changing the order in which cities are visited, altering your length of stay in a city or country, using an alternate airport, or modifying planned activities or entrances. On certain days, especially holidays or peak travel periods, some tour inclusions may be unavailable. In such cases, we will either substitute different inclusions or provide a refund for missed inclusions after the tour. Tours are designed for students, as reflected in the pacing, accommodations, and other aspects of the tour.

PRIVATE GROUPS

What if my group wants to travel on our own without being consolidated?

If you want the privacy of your own tour bus and Tour Director, you can choose to travel as a private group. This option is available for an additional fee, which varies based on the final number of paying travelers. If your group fills a standard-size tour bus, the private group option is free. The itinerary may not be modified while on tour (i.e., you do not have the tour bus at your disposal); however, you are able to make certain tour modifications prior to the tour departure. Although your base itinerary will include only your group, you may be consolidated with others during optional excursions. Also, due to flight and hotel availability, we require the same departure date flexibility as described above. Please let EF know prior to your first enrollment if you would like to be a private group. The final decision to travel as a private or consolidated group needs to be received by 180 days prior to departure.

What if my group is traveling on a customized tour?

If your group is traveling on a customized tour, you will automatically be traveling as a private group. The tour price for your customized tour can fluctuate based on the group size and will be finalized based on the number of paying travelers at the time of departure.

ENROLLMENT

EF incurs substantial non-recoverable staff costs and other expenses from the time of initial enrollment in processing traveler applications, beginning the planning and preparation needed for your and your group's tour program, and offering flexible policies like the Peace of Mind program and eligibility for discounts on other EF programs. As a result, all travelers must pay a non-refundable, non-transferable \$95 enrollment fee to complete their enrollment. All traveler enrollment applications must be received by EF by at least 110 days prior to departure. All accessibility or service animal requests must be received by EF by at least 110 days prior to departure.

What is the cost of a name correction?

Travelers must provide their complete first, middle, and last names and dates of birth as they appear (or will appear) on their passports. Any corrections to match passport names made after 110 days prior to departure require that we change the flight reservation, resulting in a minimum fee of \$200 per airline up to the cost of a new published fare ticket. This may also result in a different flight itinerary from the rest of the group and travelers younger than 15 years old are not permitted to travel without the group unless accompanied by an adult. Travelers who have not yet applied for a passport should provide their full name and date of birth as they appear on their birth certificate.

How do travelers enroll?

Enrollment Applications and payment can be submitted to EF in any of the following ways:

- Online: eftours.com/enroll
- Phone: 800-665-5364
- Mail:
EF Educational Tours
EF Center Boston
Two Education Circle
Cambridge, MA 02141

For your convenience, travelers are automatically enrolled in paperless billing. Travelers who prefer to receive invoices by mail may request this by logging into their account at eftours.com or by calling 800-665-5364.

Can a traveler enroll on a waitlist if the tour is full?

A waitlist will be offered for full tours. The \$95 enrollment fee is required to enroll on a waitlist and becomes non-refundable upon EF's confirmation of enrollment. If the applicant chooses to enroll on the waitlist, and then space becomes available on the tour, EF's manual payment plan and cancellation policies apply immediately. If space is not available by 14 days prior to departure or if the applicant cancels from the waitlist, the \$95 non-refundable enrollment fee will be refunded.

Can children under 11 go on tour?

We do not allow children under the age of 6 to travel with us. Travelers ages 6-10 must have an adult chaperone other than the Group Leader and will have to room with that chaperone. Travelers may choose to stay in a family room (a room with two twin beds and a cot) or in a twin (a room with two beds). Applicable fees will apply.

Can adults go on tour?

EF's published program prices are based on student rates for transportation, admissions, accommodations, etc. We welcome adults (those age 20 and older, including those who will turn 20 while on tour) but have to charge a per-person flat fee supplement of \$100 plus \$90 per night of the tour to cover the difference between student and adult rates. Adults will pay an additional \$30 per night for the sea portion of their tour on overnight ferries and cruises, where applicable. Please see next page for information on adult rooming. Group Leaders have the right to refuse or cancel an adult's registration at their sole discretion. Groups comprised of a majority of adults must select the private group option. All adult travelers will be required to complete a background check through a third-party company prior to traveling. EF reserves the right to cancel any traveler if it determines the results pose a risk to the group's safety or wellbeing.

LATE ENROLLMENTS**Can a traveler enroll after 110 days prior to departure?**

Yes. A traveler may submit a late enrollment request 109 days to 14 days prior to departure. The traveler must enroll on the tour, pay a non-refundable \$200 late enrollment fee, and make full payment of the current program fee. The traveler will be placed on a waiting list while we check bus, flight, and hotel availability. The traveler is responsible for any additional charges that may apply. We may also offer an alternate flight to meet up with the tour or the option of arranging your own flight and buying the land-only portion of the tour. In some cases, entrance tickets may no longer be available to a late enrolling traveler and no refund will be available.

If we are unable to place the traveler on a tour or the traveler does not wish to pay the additional charges, the traveler may cancel their enrollment request and receive a full refund, including the \$200 late enrollment fee and \$95 enrollment fee.

PASSPORTS, VISAS, OTHER TRAVEL DOCUMENTS & ENTRY REQUIREMENTS

Each traveler is solely responsible for obtaining prior to departure a valid passport, applicable visas, and any other required travel documents, as well as verifying and satisfying the entry and exit requirements necessary for each destination of the tour itinerary. This may include required medical documents, testing, or proof of vaccinations (including any requirement to provide proof of full and up to date COVID-19 vaccination). All U.S. passports must be valid for at least six months following the tour's return date, and travelers will need to provide passport information to EF by 110 days prior to departure. Non-U.S. citizens will need to contact the embassy or consulate of their destination countries to ensure they meet specific entry requirements. Remember to check your itinerary carefully for all countries that will be visited (including countries visited in transit). Visit the U.S. Department of State's travel website at www.travel.state.gov for more information. If a traveler is unable to obtain these travel documents or meet any applicable entry or exit requirement, EF's Standard Cancellation Policy will apply and travelers will be solely responsible for any incurred expenses.

CAN I HELP PROTECT MY INVESTMENT?**Global Travel Protection plan**

Travelers can help protect their investment from the unexpected with the offered Global Travel Protection plan. Designed specifically with EF travelers in mind, this plan includes both pre and post departure benefits, which includes medical expense coverage that may apply on tour and tour cancellation for stated reasons such as serious injury or illness or financial hardship due to job loss. All benefits are subject to the limits, terms, and exclusions of the policy available at <https://riskstrategiestravel.com/efeducationaltours/>. Learn more at eftours.com/protection. The Global Travel Protection plan becomes non-refundable after any of the following occur: when you depart on your tour, when you file a claim, or 359 days prior to departure.

Global Travel Protection Plus plan

Along with providing the same benefits in the standard Global Travel Protection plan, travelers who purchase the Global Travel Protection Plus plan receive additional pre-

tour cancellation benefits. Travelers are able to cancel their tour up to 24 hours prior to departure for any reason and receive a refund of their tour program cost (less the cost of the plan, the non-refundable enrollment fee, and other Non-Refundable Fees) through this EF provided cancel for any reason waiver benefit. Learn more at eftours.com/protection. The Global Travel Protection Plus plan must be purchased at the time of enrollment and is non-refundable after any of the following occur: when you depart on your tour, when you file a claim, or 359 days prior to departure.

FLIGHT INFORMATION**Which airlines are used by EF?**

EF reserves seats on FAA, or similar international governing body, certified commercial and charter airline carriers. Due to the nature of EF's airline contracts, air arrangements may be subject to change and subject to certain constraints including, but not limited to, the availability of certain routings, travel times, and direct or non-stop flights.

What will my flights be like?

We always do our best to provide the most direct route to your destination city. However, due to available flight routings, we cannot guarantee non-stop or direct flights. Sometimes, groups may travel on an overnight red-eye flight, departing the evening before the tour is scheduled to begin. In rare cases, groups may have a domestic and/or international overnight, layover, and/or bus transfer. Based on seat availability and the size of the plane, we may not be able to accommodate all members of a group on the same flight, in which case the Group Leader will determine, where practical, which flight itinerary each traveler will travel. In such instances that a traveler is not satisfied with their flight assignment, standard cancellation fees apply.

Can I make modifications to my flight itinerary or seat assignment?

EF's group contracts do not allow upgrades, stopovers, or the accrual of frequent flier miles. EF and the airlines are not able to accommodate seat changes, upgrades, or modifications for group and/or individual bookings. We are not able to pre-assign seating. Seat assignments will be provided upon check-in. Depending on your group's size, travelers may or may not sit together. Some countries may require aircraft insecticide treatment for inbound foreign flights. A list of such countries is available at eftours.com/insecticide.

Do I have to travel on all legs of my flight itinerary?

You must travel on all legs of your itinerary. If you do not travel on a portion of your flights, the remaining portions will be cancelled. You will be responsible for purchasing a new ticket as well as for any service fees charged by the airlines.

What happens if my flight is delayed?

EF is not responsible for airline schedule changes or mechanical, weather, or capacity-related flight delays; however, visit eftours.com/protection for benefits offered in the Global Travel Protection plan and Global Travel Protection Plus plan.

Are any airports interchangeable?

Flights to and from the following destinations may originate/end at any of the airports in that vicinity. On occasion, the tour may return to a different airport than the one you departed from.

- Chicago: O'Hare or Midway
- Dallas: Dallas/Fort Worth or Dallas Love Field
- Houston: George Bush Intercontinental or Hobby
- Miami: Fort Lauderdale or Miami
- New York: LaGuardia, JFK, or Newark
- San Francisco: Oakland, San Jose, or San Francisco
- Washington, D.C./Baltimore: BWI, Dulles, or Ronald Reagan National
- Los Angeles: Los Angeles, Ontario, Burbank, or Santa Ana
- Ireland: Cork, Shannon, or Dublin
- Scotland: Edinburgh or Glasgow
- London: Heathrow or London City
- Paris: Charles de Gaulle or Orly
- Milan: Linate or Malpensa
- Tokyo: Narita or Haneda
- Osaka: Itami or Kansai
- Seoul: Incheon or Gimpo

Are there flight restrictions for travelers under 18?

Anyone younger than 18 years old traveling apart from the group without an adult companion must contact each airline on the minor's itinerary and may need to register as an unaccompanied minor per the airlines' policies. Any resulting fees will be assessed by the airlines and are the responsibility of the traveler. Travelers younger than 15 years old are not permitted to do individual special travel unless accompanied by an adult traveling on the tour. Additionally, travelers younger than 18 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

SPECIAL TRAVEL REQUESTS

EF is happy to provide stay-ahead/stay-behind options, alternate departure airports, and land-only tours for individual travelers or the whole group. If you have requested special travel arrangements, EF cannot guarantee that you will fly with your group in either direction.

What if the whole group wants to do a stay-ahead or stay-behind?

Where possible, EF will provide altered flight and/or land arrangements for a group of at least six paying travelers plus the Group Leader. Each traveler will have to pay any additional air and/or land costs. The Group Leader should submit one request for the whole group, which needs to be received prior to the first enrollment.

What if only one traveler has a special travel request?

Individual special travel requests should be submitted online at eftours.com by 110 days prior to departure. Please keep in mind that you should not make any actual arrangements—such as booking a flight or hotel—until your final tour itinerary and departure date have been finalized (around 60 days prior to departure). A \$200 service fee plus any additional air and/or land costs will be charged. Travelers younger than 15 years old are not permitted to do individual special travel unless accompanied by an adult traveling on the tour.

What are the types of individual special travel requests?

- Individual stay-ahead/stay-behind option: Where possible, EF will provide altered flight arrangements, according to a traveler's request. Travelers are responsible for making their own arrangements to and from the hotel or airport as well as all land arrangements pertaining to their individual itinerary.
- Alternate departure airports: Program prices are based on group departures. If an individual chooses to fly out of a different airport than the group, the program price of the alternate airport will apply. Travelers must depart from and return to the same domestic airport. Travelers are responsible for making their own arrangements to and from the hotel or airport as well as all land arrangements pertaining to their individual itinerary.
- Land-only tours: On certain tours, travelers have the option to make their own flight arrangements and join the tour at the first hotel on the itinerary. Travelers are responsible for making their own arrangements to and from the hotel or airport. In this case, the program price will be reduced depending on the length and destination of the tour. EF is not responsible for any travel-related delays or inconveniences for land-only travelers. Additionally, travelers younger than 18 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

EXCURSIONS**What are excursions?**

EF offers these activities in addition to what is already included on the itinerary. Most Group Leaders choose to add excursions to all traveler accounts. If only part of the group plans to attend a planned excursion, the Group Leader must ensure that either a chaperone or Group Leader is available to supervise both parts of the split group.

When should I purchase excursions?

To secure a discounted price, most excursions need to be purchased by 50 days prior to departure (70 days for Versailles). Some excursions may be purchased on tour, though at an increased price.

Are excursions refundable?

If EF cancels an excursion (due to low enrollment, for example), travelers will receive a full refund for the excursion after returning home from tour. To receive a refund for an excursion that you simply no longer wish to be enrolled in, you must let us know by 50 days prior to departure or no refund will be given.

ROOMING

EF handles final rooming assignments for all travelers. We make rooming assignments based on the gender identified on your passport. If you tell us you identify as a different gender or prefer alternate arrangements based on your sexual orientation, we will work to accommodate you at no additional cost. Please ensure that all rooming requests are submitted by 110 days prior to departure.

How are students roomed?

Students will room in triples or quads with others of the same gender from the entire tour group. This means that students from different schools may room together. EF uses hotels with rooms that contain two double beds (beds for two people). Two students are expected to share each bed.

Can students request a twin room?

Students may request twin accommodations (a hotel room with two single beds) by submitting the name of their roommate. The following additional fees will apply:

- \$90 per hotel night per student
- \$120 per ferry or cruise night per student

How are adults roomed?

Adults are placed in twin accommodations (a hotel room with two single beds) with another adult of the same gender from the entire tour group, unless the name of a roommate has been provided. This will mean that adults from different schools/organizations may room together.

Can adults request a room with a double bed?

Adults can request double-bed accommodations (a room with one bed for two people) by providing EF with the name of their roommate by 110 days prior to departure.

Can adults request a single room?

Adults can request a single room for an additional \$90 per hotel, cruise, or ferry night. This fee is in addition to the standard adult supplement fees covered on the previous page.

MISCELLANEOUS**When does the tour officially start and end?**

Each tour begins with the take-off from the departure airport and ends when the flight lands at the return airport. For those making their own flight arrangements, the tour begins upon arrival at the first EF hotel and ends upon departure from the last EF hotel, according to the itinerary. The official length of an EF tour does not include stay-ahead, stay-behind, or any optional periods or activities when travelers are not escorted by a Tour Director.

What if a refund is due?

Where applicable, refunds for overpayment or credit will be issued upon request and after the most recent payment has been in the traveler's account for 21 days. Refunds will be issued back to the original form of payment unless that is no longer valid, in which case a refund check will be issued in the name that appears on the traveler's account. All refunds (electronic or paper) are issued 4-6 weeks after the request has been processed. There will be a non-refundable \$50 stop-payment fee for lost refund checks.

Non-Refundable Fees

Non-Refundable Fees are defined as the Enrollment Fee (\$95), Global Travel Protection plan cost, Global Travel Protection Plus plan cost and Manual Payment Plan Fee as well as any late fees, late enrollment fees, Automatic Payment Plan decline charges, return check/direct debit fees, late special travel request fees and canceled check fees which have been applied to the account at the time of cancellation.

What about lost belongings?

EF is not responsible for loss of passports, airline tickets, or other documents, or for loss of or damage to luggage or any other passenger belongings. EF cannot facilitate retrieval of the lost items and/or their delivery to the traveler. In the case of lost travel documents, the traveler is solely responsible for meeting the airline's requirements (both logistical and financial) for ticket replacement. Should a traveler lose their passport during the tour, they are responsible for the costs of any additional hotel or flight costs associated with their trip delay while a replacement passport is in process. If the traveler is a minor, the traveler's parents are also responsible for any additional hotel or flight costs for the chaperone supervising the student during the trip delay.

What about travelers with food allergies?

EF recognizes that some travelers may have severe food allergies. We will do our best to ensure that our suppliers are informed of the situation, but we cannot guarantee that all requests will be accommodated. Travelers are responsible for making their own arrangements for all in-flight meals.

What items are prohibited from tour?

For the safety and well-being of all travelers, no firearms or any other weapons are permitted on tour except as required by law.

What if my tour dates do not fall in the range covered by these Booking Conditions?

Visit eftours.com/bc for the most recent version of the latest travel year's Booking Conditions.

PERSONAL DATA

EF will process your personal data in compliance with applicable data protection legislation for the purposes of completing your enrollment, customer service, the purchase of an offered travel protection plan, and providing you with the products and services related to your tour. This may entail sharing your personal data with corporate affiliates, claims handlers, insurance providers, and other business partners both within and outside the U.S., including to and within the EEA/Switzerland. We have put appropriate safeguards in place for such transfers of your personal data, including the standard data protection clauses adopted by the European Commission. EF may also use your personal data, combined with data from third-parties, to market products and services based on your interests, including by email and SMS/text. You may contact EF at any time to unsubscribe from any direct marketing purposes.

We will only keep your personal data for as long as it is necessary for the purposes for which it has been collected or in accordance with time limits stipulated by law and good market practice, unless further retention is necessary for compliance with a legal obligation or for the establishment, exercise or defense of legal claims. We will keep your personal data for marketing purposes until you withdraw your consent.

If you have questions about the processing or use of your personal data, would like to have a copy of the information EF holds about you, or have inaccurate personal data corrected or erased, please contact Traveler Support at 800-665-5364.

PROTECTION FOR TRAVELERS' PAYMENTS

Traveler's tour money has protection in the unlikely event of EF bankruptcy, insolvency, or cessation of business under our participation in the United States Tour Operators Association (USTOA) \$1 Million Travelers Assistance Program. For program details and a list of its affiliates, contact USTOA by mail at 275 Madison Avenue, Suite 2014, NY, NY 10016, by email at information@ustoa.com, or online at USTOA.com.

Cancellations and Modifications**STANDARD CANCELLATION POLICY**

The cancellation policies outlined below take into consideration the costs EF incurs often years before groups ever depart. Notice of cancellation from an EF tour will only be accepted from the traveler, their legal guardian, or the Group Leader. The date of cancellation will be determined by the date on which EF receives notice. In order to qualify for refunds in accordance with EF's Standard Cancellation Policy, all payments must be received on time.

EF's Standard Cancellation Policy*

- *360 days or more prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$100 cancellation fee.
- *359 to 180 days or more prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$300 cancellation fee.
- *179 to 110 days prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$500 cancellation fee.
- *109 to 60 days prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and 50% of the program price.
- *59 days or less prior to departure:* No refund will be issued.

* Travelers who purchase a Global Travel Protection plan receive two options to cancel the trip due to reasons not covered by the insurance underwritten by United States Fire Insurance Company: (i) travelers who cancel 360 days or more prior to departure and who purchased their Global Travel Protection plan within 10 days of enrollment will have the cost of the plan refunded and the \$100 cancellation fee waived; (ii) travelers who cancel 60 days or more prior to departure may rebook to another EF Educational Tour within 30 days of such cancellation. Travelers opting for the rebooking option are responsible for finding a new tour, and final placement is based on availability. Such tour needs to take place within 180 days from cancellation, and any difference in price will be covered by the traveler (non-refundable fees from the original tour will not be put toward the rebooked tour). These cancellation fee waiver and rebooking benefits are not an insurance provided by United States Fire Insurance Company.

* Travelers who purchase the Global Travel Protection Plus plan also have the option to cancel with a non-insurance Cancel for Any Reason waiver benefit provided by EF Educational Tours up to 24 hours before departure. The non-insurance Cancel for Any Reason waiver benefit provided by EF Educational Tours provides a cash refund for trip costs paid (less the cost of the plan, the

non-refundable enrollment fee, and other Non-Refundable Fees) to EF Educational Tours for cancellation prior to departure. For plans issued in New York, customers can purchase the non-insurance Cancel for Any Reason waiver benefit separately from the rest of the travel protection plan – for further details, please contact Risk Strategies at 877-974-7462 ext. 321.

Cancellation with replacement**

- *180 days or more prior to departure:* Full refund less the \$95 non-refundable enrollment fee and all Non-Refundable Fees.
- *179 to 110 days prior to departure:* Full refund less the \$95 non-refundable enrollment fee, all Non-Refundable Fees, and a \$100 substitution fee.
- *109 days or less prior to departure:* Replacements can no longer be accepted and EF's Standard Cancellation Policy will apply.

** Cancellation with replacement refers to a traveler who cancels but finds a person to replace them for the same program. The replacement's Enrollment Form must be submitted at the same time as the notification of cancellation.

GROUP LEADER CANCELLATIONS

A Group Leader must accompany travelers on every tour. If a Group Leader cancels or is removed for any reason, they will be asked to assign a new Group Leader. Any travelers who cancel at this point and choose not to travel with their replacement Group Leader will be treated as standard cancellations. If no replacement Group Leader is found, the affected travelers will need to cancel to be eligible for EF's Standard Cancellation Policy. Those travelers interested in being placed with a new tour group should contact EF at 800-665-5364. If we cannot find a new tour for these travelers, EF's Standard Cancellation Policy will apply.

CANCELLATIONS OR MODIFICATIONS REQUIRED BY EXTERNAL EVENTS BEYOND EF'S REASONABLE CONTROL

EF is not responsible or liable for, and no refunds will be given as a result of, delays, cancellations, modifications, or interruptions affecting all or part of a tour program that result from any event, cause, or circumstance beyond the reasonable direct control of EF (a "Force Majeure Event"). For avoidance of doubt, a Force Majeure Event includes but is not limited to: (i) so-called "acts of God"; (ii) epidemics, pandemics, plagues, outbreaks of infectious diseases, mass-illness or other public health issues, emergencies, or associated quarantine or isolation requirements; (iii) acts of any governmental or ruling authority or governmental shut-down; (iv) acts of war (whether declared or undeclared) or civil unrest, insurrection or revolt; (v) strikes or other labor activities; (vi) criminal, terrorist or threatened terrorist activities of any kind; (vii) travel restrictions, warnings or advisories issued by any local, municipal, county, state or federal governmental body, agency, or organization; (viii) overbooking or downgrading of accommodations by third-parties; (ix) limitations imposed on or cancellations of group bookings for entrances or activities by third-party suppliers or vendors; (x) structural or other defective conditions in houses, apartments or other lodging facilities (or in any heating, plumbing, electrical or structural problem therein); (xi) mechanical or other failure of airplanes or other means of transportation, or for any failure of any transportation mechanism to arrive or depart timely or safely (including flight delays, interruptions, or cancellations); (xii) severe or unexpected weather or other environmental events (including storms, fire, floods, and volcanic ash clouds); (xiii) financial failure or other defaults by suppliers; or (xiv) any unavailability or interruption of any service provider that is relied upon by EF to operate the program or otherwise fulfill an obligation to its travelers.

EF incurs substantial non-recoverable costs and expenses of its own in planning, preparing, and pre-paying amounts for such tours. Accordingly, if a tour needs to be cancelled or postponed due to a Force Majeure Event, travelers will receive an EF Future Travel Voucher for all monies paid, less the cost of any purchased travel protection plan, to allow travelers the ability to reschedule their tour at a time after the Force Majeure events abate. In the event of a delayed or interrupted tour program, the amount of the Future Travel Voucher will be pro-rated for the missed portions of the tour. Cancellation, modification, or postponement by EF for causes described in this section shall not be a violation of its obligations to any traveler.

Peace of Mind Program

We understand that plans can change due to unforeseen circumstances. EF provides an exclusive Peace of Mind program to account for such situations. This program is automatically included for all travelers and can be enacted at the group level by your Group Leader for any reason, including terrorism, pandemics, or other world events.

Your Group Leader may choose from the following options:

60 days or more prior to departure

- Work with EF to modify your group's current tour itinerary and dates, or find a new tour, and apply all money paid to the new tour
- Cancel your tour and all travelers will receive a transferable Future Travel Voucher in the amount of all monies paid for the original tour, less the cost of any purchased travel protection plan
- Cancel your tour with applicable fees under the Standard Cancellation Policy

59 days or less prior to departure

Your Group Leader or the individual traveler will have the same Peace of Mind Options set forth above in the event: (i) any location(s) included in the group's itinerary is newly designated as a Travel Advisory Level 4 by the U.S. Department of State or (ii) U.S. federal or state governmental authority has newly imposed a travel ban to your destination, or newly issued an order requiring a self-quarantine for travelers in your group upon arrival to a location on your itinerary or upon return home from a location on your group's itinerary.

Peace of Mind Program Terms & Conditions

Benefits of the Peace of Mind program are only available to the entire group and not to individual travelers unless specifically indicated. Travelers missing any payment deadlines must pay any incurred late fees to qualify for this program. Revised tours must depart within 1 year of the original tour. If the revised tour has a higher price than the original tour, travelers will be required to pay the difference as a condition of traveling on the revised tour. If EF cannot accommodate a revised tour request and/or the group decides not to travel on the original tour, then the group may opt for Future Travel Vouchers. If the group does not travel on the original tour, travel on a revised tour, or receive a Future Travel Voucher, standard cancellation fees will apply.

Travelers cancelling from a revised tour will be charged a cancellation fee based on the date that the original tour was revised or the date of cancellation from the revised tour, whichever is higher. EF will make every effort to accommodate revised tour requests.

Future Travel Vouchers are valid up to 25 months from the month of the original tour's scheduled departure. Future Travel Vouchers are transferable at the face value of the voucher to members of the traveler's immediate family or school community. The Future Travel Voucher is not a merchandise credit or a gift certificate and may not be redeemed for cash unless specifically noted on the voucher. Travelers who had booked their program by redeeming a previously issued Future Travel Voucher may have different terms and options available to them based on the originally issued voucher terms.

Payment Plan Terms and Conditions

Should you choose the Automatic Payment Plan or Manual Payment Plan, the following Terms and Conditions apply.

AUTOMATIC PAYMENT PLAN

- Travelers must select a payment method of either direct debit from a checking account or an ATM/debit card (card must display the Visa or MasterCard logo).
- EF must have the checking account or card holder signature on the Enrollment Form, electronic signature, or verbal authorization indicating agreement to EF's Automatic Payment Plan Terms and Conditions before the plan is activated.
- A minimum of three months of automated payments are required. Travelers who are not eligible for the Automatic Payment Plan must pay in full upon enrollment or enroll in the Manual Payment Plan.
- Travelers must provide a valid email address and pay the tour's \$95 non-refundable enrollment fee before the plan is activated.
- Travelers who choose monthly payments must choose a date between the 1st and 26th of the month on which their account will be automatically debited.
- Travelers who choose bi-weekly payments must choose a weekday on which their account will be automatically debited.
- Due to weekends and holidays, EF reserves the right to debit the travelers' account up to three days after the scheduled date.

- The Automatic Payment Plan amounts are subject to change if tour items or payments (other than the Automatic Payment Plan) are added or removed in excess of \$20. All other items or payments totaling \$20 or less that are added or removed will only be reflected in the final payment.
- After the Automatic Payment Plan's final scheduled payment, any additional items are due at time of purchase. Payments will no longer be automatically deducted.
- A non-refundable \$50 fee will be assessed each time a payment is returned or declined. In these cases, the plan will be recalculated to have the missed payment redistributed across the remaining schedule. EF reserves the right to withdraw travelers from the plan for returns or declines in two consecutive payments. Should the final payment be returned or declined, travelers will automatically be withdrawn from the plan.
- Travelers are not charged late fees while enrolled in the Automatic Payment Plan. If the traveler opts to withdraw from the plan or is withdrawn by EF, the traveler will be enrolled in the Manual Payment Plan, and the non-refundable manual plan fee will be assessed.
- All of the above terms and conditions of the Automatic Payment Plan also apply to travelers on EF Tours for Girls programs.

MANUAL PAYMENT PLAN

- If travelers do not pay in full upon enrollment or choose the Automatic Payment Plan, they will be enrolled in the Manual Payment Plan and a non-refundable manual plan fee will be applied.
- Based on date of enrollment, travelers will be invoiced up to three payments. The first payment of \$500 is due 30 days after enrollment. The second payment of \$500 is due 90 days after enrollment. The remaining balance is due 110 days prior to departure.
- Based on date of enrollment, travelers on an EF Tours for Girls program will be invoiced up to four payments. The non-refundable enrollment fee of \$95 is due at the time of enrollment. The first payment of \$300 is due 60 days after enrollment. The second payment of \$500 is due 14 months prior to departure. The third payment of \$500 is due 9 months prior to departure. The remaining balance is due 110 days prior to departure.
- A late fee of \$100 will be assessed for any missed payment. All late fees are non-refundable.
- Travelers can pay with ATM/debit card, credit card (card must display the Visa or MasterCard logo), or personal checks.
- Payments made by personal check must be submitted with the traveler's name and account number.
- A non-refundable \$50 fee will be assessed each time a payment is returned or declined.
- Travelers are responsible for making on-time payments even if an invoice is not received.
- All payment due dates refer to the dates by which each payment must be received by EF.
- EF reserves the right to cancel the traveler's reservation if any payment is past due by 30 days (or 15 days after final payment).
- Payment for the Global Travel Protection plan or Global Travel Protection Plus plan is due at time of purchase, and the plan will not be purchased until payment is received.

Paperless Billing Terms and Conditions

For travelers enrolled in Paperless Billing, the following Terms and Conditions apply:

- Travelers will receive electronic invoices in connection with all information related to their EF account, including tour invoices, and other notices that are available in electronic format. Travelers understand this means that, once enrolled, they will not receive paper copies. Invoice reminders will be sent to the primary contact e-mail address that travelers provide on their enrollment form. Travelers may view and print invoices by logging into their account at eftours.com.

- EF is not responsible for any delay or failure to deliver any invoice, and travelers understand that nothing in these Terms and Conditions relieves obligation to pay any invoice.
- Travelers may elect not to receive electronic invoices and change to billing by US mail at any time by logging into account at eftours.com or by calling 800-665-5364.
- To the extent permitted by law, paperless billing is provided "as is" with faults and without warranties of any kind, either expressed or implied. Travelers assume all responsibility and risk for use of paperless billing. EF does not warrant that the information, processes, or services will be uninterrupted, or bug or error free.

Other Terms and Conditions

The terms and provisions of these Booking Conditions supersede any other warranties, representations, terms, or conditions, unless they are expressly stated within a Booking Conditions Addendum or in a letter signed by an EF officer. While EF makes every effort to ensure the accuracy of its publications, it cannot be held responsible for typographical or printing errors (including prices).

Enrolling travelers acknowledge that EF may change the Booking Condition terms from time to time and those changes become effective immediately. Notice will be provided to you in the event of a material change. A traveler's continued use of EF's services following such notice constitutes acceptance and agreement to be bound by such changes. Travelers agree that the current version of the Booking Conditions in effect at the time of travel or cancellation applies to their tour program.

The tour operator for your trip is EF Education First International, Ltd., Selnaustrasse 30, 8001 Zurich, Switzerland, organization number CHE-109.874.655, VAT number CHE- 116.325.678 MWST. EF Institute for Cultural Exchange, Inc. is an affiliate of EF Education First International, Ltd. and acts only as a marketing services provider for that company. EF Institute for Cultural Exchange Inc. is not an agent of EF Education First International, Ltd., does not provide any goods or services for your trip, and is located at Two Education Circle, Cambridge, MA 02141 (t: 800-665-5364). The services provided are tax-exempt with credit in accordance with Swiss Federal Law with regard to VAT Article #23.

EF is a registered as a "Seller of Travel" as defined by travel regulations in the following states: Florida (Reg. No. ST36778); California (Reg. No. 2015641-20); Washington (Reg. No. 603084928).

DIVERSITY, EQUITY, INCLUSION AND BELONGING

EF is committed to providing an inclusive tour experience, and all of our travelers play a role in this. On tour, you will meet people who represent a variety of backgrounds and beliefs and explore diverse cultures and histories. Our goal is to create an environment that celebrates these differences and fosters learning more about the world, yourself, and yourself in the world.

EF's Rules of the Road

When you enroll on tour, you agree to EF's Rules of the Road, which can also be found on your personalized website. If you do not conform to these regulations or any specific rules set by your Group Leader, you risk dismissal from the tour, returning home at your expense with no refund for the missed tour portion. Decisions regarding tour dismissal are up to EF and/or your Group Leader.

All travelers must adhere to the following regulations while on tour:

1. All scheduled activities are obligatory. If you are sick, have signs of becoming sick, or have a physical ailment that might prevent you from participating in an activity, you must tell the Group Leader, who should notify the Tour Director.
2. If you want to visit friends or relatives in a destination country, your Group Leader must be told before the tour begins. Please complete the Tour Leave Form, found under Forms and Resources on the Help Center (eftours.com/help-center), to receive permission for the visits. You must then give the form to your Tour Director upon arrival.
3. You are expected to respect the nightly curfew that your Group Leader may set for your own safety and security. Room checks will be conducted at the Group Leader's discretion. Visitors or group members of the opposite gender are not permitted in your room.
4. Smoking is not allowed on buses, during meals, in hotel rooms, or in any other shared, enclosed space.
5. Hitchhiking and the driving or renting of any motor vehicle is strictly forbidden for all travelers.
6. You are required to pay for any phone calls or incidental personal expenses incurred at hotels. These will be payable the evening before departure at each hotel.
7. Travelers under the age of 18 may not consume alcohol on tour. Travelers over the age of 18 (or older, if local laws require) may consume beer or wine in moderation. The consumption of hard liquor is strictly forbidden. Group Leaders and/or parents may prohibit all alcohol consumption at their discretion. Excessive drinking by any traveler will not be tolerated and will result in dismissal from tour at the traveler's own expense.
8. Illegal activities will not be tolerated and are punishable by immediate dismissal from the tour. If you are involved in any illegal activities, all costs to return home are at your own expense. If the local authorities are involved, you will be subject to the laws of the country you are visiting.
9. Payment for damage done to hotel rooms or to buses is your responsibility. If you notice any damage upon arrival at a hotel, you should notify the Tour Director immediately.
10. EF is committed to creating a safe and comfortable environment for all travelers, and diversity, equity and inclusion are an integral part of our mission to break down barriers through educational travel. Harassment, bullying or discrimination aimed at other travelers, suppliers or staff on the basis of gender identity, age, sexual orientation, disability, physical appearance, race, ethnicity, religion or any other factor will not be tolerated and may result in a participant's dismissal from tour at their own expense.

Release and Agreement

I (or parent or legal guardian if enrollee is under 18 or a minor under any other applicable law) have read, understand and agree to the following in exchange for enrollment on an EF Educational Tour:

1. I acknowledge and understand that my tour is operated outside of the U.S. by EF Education First International, Ltd., Switzerland, and that EF Institute for Cultural Exchange, Inc. acts only as a marketing service provider for that company.
2. EF Institute for Cultural Exchange, Inc., EF Education First International, Ltd., and their affiliated companies, partners, and any companies acting on their behalf, along with their officers, directors, employees, agents, and authorized representatives (collectively referred to herein as "EF") do not own, operate, or control any entity that is to or does provide goods or services for my program, including but not limited to: hotels, houses, apartments, or other lodging facilities; tour directors; airline, vessel, bus, or other transportation companies; local ground operators; visa processing services; providers or organizers of optional excursions; or food service or entertainment provider. I acknowledge that all such persons and entities, specifically the Tour Director assigned to my tour, are independent contractors and not employees or agents of EF. As a result, EF is not responsible or liable for any injury, loss or damage to person or property, death, disease, sickness, delay or inconvenience in connection with the provision of any goods or services or arising from any negligent or willful act or failure to act of any such person or entity or of any third-party.
3. I acknowledge that international travel programs include certain inherent risks that includedangers associated with water-based activities; dangers associated with or bites from animals, insects, or pests; sanitation problems; food poisoning; lack of access to or quality of medical care; difficulty in evacuation in case of a medical or other emergency; or any negligent or willful act or failure to act of any third party or for any other cause beyond the direct control of EF.
4. To the fullest extent permitted by law, I agree to release EF and my school, my school district, my school board, my Group Leader, and Tour Director (collectively, the "Released Parties") from, and agree not to sue the Released Parties for, any and all claims of any nature related in any manner to my participation on an EF-sponsored tour or a Service Learning Tour, including, but not limited to, claims for negligence, breach of contract, breach of express or implied warranties, negligence or wrongful death, or any statutorily based claim. I hereby unconditionally and unequivocally waive any and all claims and

- demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) on account of or arising out of any and all personal injury, death, bodily injury, mental anguish, emotional distress, or property or other damage that I may suffer from any cause whatsoever related in any way to my participation on any EF-sponsored tour or a Service Learning Tour.
5. I understand that travel in other nations is not similar to travel within the United States. Travel outside of the United States can involve inconvenience and risk, including, but not limited to: forces of nature; geographic and climatic conditions; different hygienic standards; infrastructure problems (including road maintenance, transportation delays and accommodation conditions); civil unrest; vandalism; crime; political instability; and terrorism. Medical services or facilities may not be readily available or available at all during all or part of a program and, if available, may not be equal to standards in the participant's home country. I understand that a Service Learning Tour is a physically demanding excursion in a developing country, and I knowingly assume the risks of such an excursion. I further understand that different parts of the world present unique health, disease, and safety concerns, and I agree to review any specific risks related to my destination by visiting the U.S. Centers for Disease Control and Prevention's Traveler's Health website at www.cdc.gov/travel and the State Department's International Travel website at travel.state.gov/content/travel/en/international-travel.html.
 6. I acknowledge that international travel includes certain inherent risks that include but are not limited to: (i) injuries caused by other travelers or third-parties; (ii) traffic-related accidents; (iii) dangers associated with water-based activities; (iv) dangers associated with or bites from animals, insects, or pests; (v) sanitation problems; (vi) food poisoning; (vii) lack of access to or quality of medical care; (viii) difficulty in evacuation in case of a medical or other emergency; (ix) or any negligent or willful act or failure to act of any third party or for any other cause beyond the direct control of EF. I assume all risk of bodily injury, death, emotional trauma, property damage, inconvenience, and/or loss resulting from negligence or any other acts of any and all persons or entities, however caused, including, but not limited to, those risks mentioned above. It is my intention fully to assume all of the risks of travel and participation in the program and to release the Released Parties from any and all liabilities to the maximum extent permitted by law.
 7. I further agree to release the Released Parties from any and all decisions to cancel, modify, or delay the tour as a result of unforeseeable events that are beyond the reasonable control of EF or which become necessary or advisable for my safety or for the quality of the tour experience.
 8. I agree that this Release applies to and binds myself and my minor child enrolling on tour (if applicable) along with my personal representatives, executors, heirs, and family.
 9. EF shall have no responsibility for me whatsoever when I am absent from an EF-supervised activity or for non-supervised activities, such as visits to friends or relatives or during stay-ahead/stay-behind option periods or any other optional period or activity when not escorted by a Tour Director.
 10. My tour begins with the takeoff from the EF departure airport and ends upon completion of the flight back to the origination (or other arrival) airport.
 11. The air carrier's liability for loss of or damage to baggage or property, or for death or injury to person, is subject to and limited by the airlines' contract of carriage, its tariff, the Montreal Convention or Warsaw Convention and their amendments or both.
 12. EF or my Group Leader reserves the right to refuse or cancel my registration in the event my participation would negatively affect the wellbeing or satisfaction of me or my travel group or if EF or my Group Leader cannot in its sole discretion accommodate a medical or behavioral health condition. In such event, EF's Standard Cancellation Policy as outlined in the Booking Conditions apply.
 13. I agree to abide by EF's rules and the directions of my Group Leader, my Tour Director, and EF's personnel during my tour. Failure to do so may result in my Group Leader or EF terminating me from the tour immediately. I understand that to disobey such rules or directions is to waive the right to a refund of any part of my program price, and that my Group Leader or EF may then send me home at my own expense.
 14. I agree to abide by all local laws, regulations, and governmental advisories for all locations of my tour while abroad. I understand that if I refuse to follow, abuse, or disobey those laws, even unintentionally, I waive my right to a refund of any part of the program price, and my Group Leader or EF may send me home at my own expense. I also understand that, should local authorities be involved, I will be subject to the laws of the country I am visiting.
 15. If I become ill or incapacitated, EF and their employees, my Tour Director, or my Group Leader, may take any action they deem necessary for my safety and wellbeing, including notifying parents/guardians and/or securing medical treatment (at my own expense) and transporting me home. EF retains the right, in its sole discretion, to contact the traveler's parents/guardians with regard to health issues or any matter whatsoever that relates to the traveler's tour. These rights transcend any and all privacy regulations that may apply. In the event of a medical emergency, EF will attempt to cause appropriate treatment to be administered, and the traveler authorizes EF to do so. EF, however, makes no warranty that it will be able to cause effective (or any) emergency treatment to be administered or to be timely administered.
 16. I have made the choice to travel with the teacher/Group Leader organizing my group. I understand that this choice is not the responsibility of EF. I understand that my Group Leader is able to make decisions on my behalf, including but not limited to changing the group's requested tour or travel date and requiring that I purchase items such as the Global Travel Protection plan and optional excursions. I understand that a Group Leader must accompany me on tour. If my Group Leader cancels or is removed for any reason, EF will ask them to assign a new Group Leader. If I cancel at this point and choose not to travel with the replacement Group Leader, I will be treated as a standard cancellation. If no replacement Group Leader can be found, I will need to cancel and EF's Standard Cancellation Policy will apply. I may also request that EF place me with a new tour group. If EF cannot find a new tour group for me, EF's Standard Cancellation Policy will apply.
 17. If I will be age 20 or older at any time during my tour, I acknowledge that EF will conduct a criminal background check ("CBC") as a pre-condition to travel. If such a traveler refuses to consent to the CBC, it will be deemed a cancellation and EF's Standard Cancellation Policy will apply.
 18. This Release and Agreement and EF's Booking Conditions constitute the entire agreement between EF and me with reference to the subject matter herein, and I do not rely upon any promises, inducements, marketing materials, or agreements not herein, including, but not limited to, any oral statements made to me by any agents or employees of EF or by my school or Group Leader. This agreement may be amended or modified only in a writing, signed by EF. The waiver by EF of any provision of this agreement shall in no way affect the remaining provisions of this agreement, and this agreement shall be interpreted as if such clause or provision were not contained herein.
 19. This agreement and performance hereunder shall be governed in all respects by the substantive laws of the Commonwealth of Massachusetts. In the event of any claim, dispute, or proceeding arising out of my relationship with EF, or any claim which arises between the Parties, whether or not related to this agreement, the literature for the trip or the trip itself, it shall be resolved solely in courts of the Commonwealth of Massachusetts and/or the United States District Court for the District of Massachusetts.
 20. For travelers in Utah only: This tour is not sponsored by any public school, public school district, or other public entity and is operated and organized by a privately owned company.
 21. EF may use any film or digital likeness taken of me and any of my comments while on an EF tour as well as any project work (including, but not limited to, online learning programs offered by EF) for future publicity without compensation to me and also use my contact information for future EF promotions. I have read and agreed to the Terms of Use and Privacy Policy outlined at eftours.com/legal-notices and I consent to EF's processing of my personal data.
 22. I have read and agreed to the Terms of Use and Privacy Policy outlined at eftours.com/legal-notices, and I consent to EF's processing of my personal data as set forth on page 19.

LIMITED POWER OF ATTORNEY

For parents/guardians of travelers under the age of 18 or a minor under any applicable law

The tour itinerary may include certain activities (such as whitewater rafting in Costa Rica) that may require the Group Leader to sign a release on behalf of the travelers (who are minors and cannot sign for themselves) in order to allow participation. This Limited Power of Attorney allows the Group Leader to execute these documents on your behalf should the need arise. Your execution of this Limited Power of Attorney is voluntary, and if you choose not to grant this Limited Power of Attorney, your child may still participate in the tour but may not be able to participate in some tour activities. With regard to said activities:

1. I understand and agree that my child, with my permission, has voluntarily chosen to participate in the activities, and we assume all dangers and risks associated with the activities.
2. I do hereby delegate to the Group Leader a "Limited Power of Attorney" and full authority to sign any documents, including, but not limited to, liability releases, permission slips, waivers, and/or any other type of participation agreement required by the operators of any activity for participation. By signing the EF Educational Tours Enrollment Form, I understand and agree to the above.



Town of Arlington, Massachusetts

6:55 p.m. Policy EDE (L. Kardon)

Summary:

- File EDE - Changes

ATTACHMENTS:

Type	File Name	Description
▢ Policy	File__EDE_(changes)_-_Google_Docs.pdf	File EDE - Changes

File: EDE - SCHOOL WASTE REDUCTION AND DIVERSION
MATERIALS

The Arlington School Department shall adhere to all Federal, State, and Town of Arlington regulations regarding the disposal of recyclable materials and will make school waste reduction and diversion a priority in everyday operations of the Arlington Public Schools. These practices will set an example of stewardship of our environment and develop responsible citizenship in our students.

Arlington Public Schools will integrate additional resource reduction, reuse and repair programs, wherever practical and financially feasible. These programs may include, but are not limited to:

- The separation of recyclables from trash and compost;
- “Green” purchasing practices complying with Town “Purchase of Recycled Products” bylaw (Title 1, Article 14, Section 4) including buying Environmentally Preferable Products, such as products made with recycled content;
- Transitioning from single use disposable to reusable food serviceware;
- Reusing, repairing, donating or recycling unwanted surplus items, such as furniture, before disposal;
- Food recovery including share tables and donation; and
- Organics collection for on-site or off-site composting.

List of relevant State resources:

- The Green Team
- Green SWoRD Statewide Working Group (School Waste Reduction & Diversion)
- RecyclingWorks in MA Food Waste Estimation Guide for Elementary and Secondary Schools
- MassDEP MACs (Municipal Assistance Coordinators)

Arlington Public Schools

Adopted by the Arlington School Committee: _____



Town of Arlington, Massachusetts

7:00 p.m. Discussion - Competency Determination (M. Janger)



Town of Arlington, Massachusetts

7:25 p.m. Budget Changes/Overview (E. Homan)

Summary:

- FY26 Change Sheet
- FY24 End of Year Report_Schedule 1-Summary_Reports

ATTACHMENTS:

	Type	File Name	Description
📎	Budget Document	FY26_Change_Sheet.pdf	FY26 Change Sheet
📎	Budget Document	FY24_End_of_Year_Report_Schedule_1-Summary_Reports_(1).pdf	FY24 End of Year Report_Schedule 1-Summary_Reports (1)
📎	Presentation	Budget_Preview_FY26_(1).pdf	Budget Preview FY26 (1)

FY26 Budget Change Summary

Arlington School Department Allocations

FY26 Town Allocation	\$ 103,630,672.00
FY25 Town Allocation	\$ 96,521,248.00
<i>Difference</i>	\$ 7,109,424.00

Summary of Budget Changes

Base Salaries FY26		\$ 87,470,694.00
Base Salaries FY25		\$ 83,498,364.00
Difference: Contractual Obligations and COLAs		\$ 3,972,330.00
<i>FY26 Difference, Less Contractual Obligations:</i>		\$ 3,137,094.00
Add: Circuit Breaker YoY Increase		\$ 156,294.00
Add: Proposed Budget Efficiencies	-4.0	\$ 216,429.00
<i>Remaining for Additions:</i>		\$ 3,509,817.00
Less: OOD Tuition & Transportation		\$ (443,366.00)
Less: Anticipated Utility Increases		\$ (250,000.00)
Less: Department Budget Adjustments @ 3.5%		\$ (260,230.00)
Less: Proposed Budget Additions	28.9	\$ (2,352,100.00)
<i>Position Changes:</i>	24.90	\$ 204,121.00

Staffing Efficiencies

Description	Grades	Schools	FTE	Amount
Central Office Restructure	District	District	-	\$ (61,000.00)
MLL Teacher	PK	Early Childhood	-0.20	\$ (15,000.00)
Library Paraprofessional	K-8	Multiple	-3.80	\$ (140,429.00)
<i>Total Budget Changes</i>			-4.00	\$ (216,429.00)

Staffing Additions

Description	Grades	Schools	FTE	Amount
AHS Enrollment: Sections	9-12	AHS	6.0	\$450,000.00
Dean	9-12	AHS	1.0	\$120,000.00
Performing Arts: Media Teacher	9-12	AHS	0.2	\$15,000.00
School Counselor	9-12	AHS	1.0	\$75,000.00

Special Education Teachers	9-12	AHS	2.0	\$150,000.00
Life Skills Paraprofessional	9-12	AHS	0.8	\$28,800.00
Math Coach	7-8	OMS	0.5	\$37,500.00
Math Coach	6	Gibbs	0.5	\$37,500.00
OMS Enrollment: Specialists	7-8	OMS	2.5	\$187,500.00
SPED Coordinator	7-8	OMS	0.5	\$60,000.00
Special Education Teachers	7-8	OMS	2.0	\$150,000.00
Specialized Support Paraprofessional	7-8	OMS	1.0	\$35,000.00
Assistant Principal	6	Gibbs	0.5	\$60,000.00
Menotomy Paraprofessionals	PK	Menotomy	0.8	\$28,000.00
Elementary BCBA	K-5	Multiple	0.5	\$37,500.00
Full Time Librarians	K-8	Multiple	3.0	\$240,000.00
Reserve Positions	K-12	Multiple	2.0	\$160,000.00
Custodian	9-12	AHS	1.0	\$80,000.00
School Administrative Assistant	K-12	Thompson	0.6	\$48,000.00
Additional K Teacher	K-5	Hardy	1.0	\$75,000.00
School Bus Driver	District	Transportation	1.0	\$65,000.00
Town Cybersecurity	District/Town	IT	0.5	\$40,000.00
Assistant Director of Facilities	District/Town	Facilities	-	\$18,000.00

Operational Additions				
Description	Grades	School	FTE	Amount
Athletic Coaching	9-12	AHS	N/A	\$10,000.00
Network Monitoring Upgrade	District	All	N/A	\$18,000.00
APS Cloud Backup	District	All	N/A	\$15,000.00
Science Department Curriculum Supplies	6-12	Secondary	N/A	\$30,000.00
School-Based Family Liaison Stipends	District	Multiple	N/A	\$15,000.00
Digital Art Curriculum Supplies	District	Multiple	N/A	\$10,000.00
Cartwheel Care Contract	District	All	N/A	\$38,300.00
Network Monitoring Upgrade	District	All	N/A	\$18,000.00
Total Budget Changes			28.9	\$2,352,100.00

Massachusetts Department of Elementary and Secondary Education FY24 END OF YEAR FINANCIAL REPORT

010 Arlington

For all related information go to: <http://www.doe.mass.edu/finance/accounting/>

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- BUTED	TOTAL

I. REVENUES

Row	Line	A. REVENUE FROM LOCAL SOURCES					
15	10	Assessments Received by Regional Schools					0
16	20	E & D Fund Appropriations FY23: Revenues to Regional District					0
17	30	Tuition From Individuals					0
18	40	Tuition From Other Districts in Comm.					0
19	50	Tuition From Districts in Other States					0
20	60	Previous Yr Unexpended Encumbrances (Carry Forward)				206,824	206,824
21	70	Transportation Fees					0
22	80	Earnings on Investments					0
23	90	Rental of School Facilities					0
24	100	Other Revenue					0
25	101	Medical Care and Assistance		196,964			196,964
26	105	Non Revenue Receipts					0
27	110	TOTAL REVENUE FROM LOCAL SOURCES	0	196,964	0	0	403,788
B. REVENUE FROM STATE AID -----State aid is not reported by program-----							
29	125	School Aid (Chapter 70)				18,703,409	18,703,409
30	130	Mass. School Building Authority Construction Aid	Contract		Other	9,471,143	9,471,143
31	140	Pupil Transportation (Ch. 71,71A,71B,74)				75,284	75,284
32	170	Charter Tuition Reimbursements and Facilities Aid	Charter Reir	86,351	Facilities	22,643	108,994
33	180	Circuit Breaker				1,775,707	1,775,707
34	190	Foundation Reserve, State Impact Aid, and Regional Bonus Aid				0	0
35	200	TOTAL REVENUE FROM STATE AID					30,134,537
C. REVENUE FROM FEDERAL GRANTS							
38	300	DESE Administered Grants	66,301	503,356	0	525,965	1,095,622
39	481	Other Federal Grants				125,723	125,723
40	490	TOTAL REVENUE FEDERAL GRANTS	66,301	503,356	0	651,688	1,221,345
D. REVENUE FROM STATE GRANTS							
42	510	DESE Administered Grants	0	0	0	773,116	773,116
43	590	Other State Grants				121,515	121,515
44	600	TOTAL REVENUE STATE GRANTS	0	0	0	894,631	894,631
E. REVENUE- REVOLVING & SPECIAL FUNDS							
46	610	School Lunch Receipts				3,005,496	3,005,496
47	620	Athletic Receipts				37,408	37,408
48	630	Tuition Receipts-School Choice	0	0	0		0
49	640	Tuition Receipts-Other	288,216			3,737,847	4,026,063
50	650	Other Local Receipts				2,890,861	4,008,643

51	660	Private Grants				77,000	176,000	253,000
52	670	TOTAL REVENUE REVOLVING & SPECIAL FUNDS	288,216	0	0	6,705,708	4,336,687	11,330,611

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

School Committee (1110)

61	702	Clerical Salaries (02)				77,758	77,758
62	703	Other Salaries (03)				22,441	22,441
63	704	Contracted Services (04)					0
64	705	Supplies and Materials (05)				4,102	4,102
65	706	Other Expenses (06)				8,951	8,951
66	709	Sub-total				113,252	113,252

Superintendent (1210)

68	721	Professional Salaries (01)				225,096	225,096
69	722	Clerical Salaries (02)				94,578	94,578
70	723	Other Salaries (03)					0
71	724	Contracted Services (04)				19,910	19,910
72	725	Supplies and Materials (05)				96,101	96,101
73	726	Other Expenses (06)				10,799	10,799
74	729	Sub-total				446,484	446,484

Assistant Superintendents (1220)

76	741	Professional Salaries (01)				179,000	179,000
77	742	Clerical Salaries (02)				90,703	90,703
78	743	Other Salaries (03)				77,750	77,750
79	744	Contracted Services (04)				44,804	44,804
80	745	Supplies and Materials (05)				10,459	10,459
81	746	Other Expenses (06)				470	470
82	749	Sub-total				403,186	403,186

Other District-Wide Administration (1230)

84	761	Professional Salaries (01)				291,454	291,454
85	762	Clerical Salaries (02)				26,195	26,195
86	763	Other Salaries (03)				122,404	122,404
87	764	Contracted Services (04)				18,230	18,230
88	765	Supplies and Materials (05)				15,591	15,591
89	766	Other Expenses (06)				10,651	10,651
90	769	Sub-total				484,525	484,525

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL

Business and Finance (1410)

92	781	Professional Salaries (01)				275,502	275,502
93	782	Clerical Salaries (02)				638,982	638,982
94	783	Other Salaries (03)				169,900	169,900
95	784	Contracted Services (04)				1,181	1,181
96	785	Supplies and Materials (05)				26,265	26,265
97	786	Other Expenses (06)				6,874	6,874
98	789	Sub-total				1,118,703	1,118,703

Human Resources and Benefits (1420)

100	801	Professional Salaries (01)				141,440	141,440
101	802	Clerical Salaries (02)				165,981	165,981
102	803	Other Salaries (03)					0
103	804	Contracted Services (04)					0
104	805	Supplies and Materials (05)				43,851	43,851
105	806	Other Expenses (06)				10,263	10,263
106	809	Sub-total				361,535	361,535

Legal Service for School Committee (1430)

108	821	Professional Salaries (01)					0
109	822	Clerical Salaries (02)					0
110	823	Other Salaries (03)					0
111	824	Contracted Services (04)				117,077	117,077
112	825	Supplies and Materials (05)					0
113	826	Other Expenses (06)					0
114	829	Sub-total				117,077	117,077

Legal Settlements (1435)

116	844	Contracted Services (04)					0
117	845	Supplies and Materials (05)					0
118	846	Other Expenses (06)	20,418				20,418
119	849	Sub-total	20,418	0	0	0	20,418

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES
A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Administrative Technology--Districtwide (1450)

121	864	Contracted Services (04)				24,458	24,458
122	865	Supplies and Materials (05)				162,078	162,078
123	866	Other Expenses (06)				18,800	18,800
124	869	Sub-total				205,335	205,335

Curriculum Directors and Department Heads (Supervisory) (2110)

126	881	Professional Salaries (01)	1,264,797	890,903	0	0	2,155,700
127	882	Clerical Salaries (02)	1,838	207,616	0	0	209,453
128	883	Other Salaries (03)	0	4,000	0	0	4,000
129	884	Contracted Services (04)	1,080	0	0	0	1,080
130	885	Supplies and Materials (05)	0	27,126	0	0	27,126
131	886	Other Expenses (06)	0	226	0	0	226
132	889	Sub-total	1,267,714	1,129,872	0	0	2,397,586

Curriculum Directors and Department Heads (Non-Supervisory) (2120)

134	901	Professional Salaries (01)	1,590	7,000	0	0	8,590
135	902	Clerical Salaries (02)	0	0	0	0	0
136	903	Other Salaries (03)	0	0	0	0	0
137	904	Contracted Services (04)	0	0	0	0	0
138	905	Supplies and Materials (05)	0	0	0	0	0
139	906	Other Expenses (06)	0	0	0	0	0
140	909	Sub-total	1,590	7,000	0	0	8,590

Instructional Technology Leadership and Training (2130)

142	911	Professional Salaries (01)	0	0	0	0	0
143	912	Clerical Salaries (02)	0	0	0	0	0
144	913	Other Salaries (03)	0	0	0	0	0
145	914	Contracted Services (04)	0	0	0	0	0
146	915	Supplies and Materials (05)	0	0	0	0	0
147	916	Other Expenses (06)	0	0	0	0	0
148	917	Sub-total	0	0	0	0	0

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL

School Leadership-Building (2210)

150	921	Professional Salaries (01)				3,278,631	3,278,631
151	922	Clerical Salaries (02)				1,058,437	1,058,437
152	923	Other Salaries (03)				24,070	24,070
153	924	Contracted Services (04)				8,070	8,070
154	925	Supplies and Materials (05)				0	0
155	926	Other Expenses (06)				0	0
156	929	Sub-total				4,369,209	4,369,209

Administrative Technology and Support – Schools (2250)

158	964	Contracted Services (04)	0	0	0	0	0
159	965	Supplies and Materials (05)	0	0	0	0	0
160	966	Other Expenses (06)	0	0	0	0	0
161	969	Sub-total	0	0	0	0	0

Teachers (2305)

163	981	Professional Salaries (01)	38,422,800	7,646,780	0	0	46,069,581
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Medical/ Therapeutic Services (2320)

165	1041	Professional Salaries (01)	0	1,337,919	0	0	1,337,919
166	1042	Clerical Salaries (02)	0	0	0	0	0
167	1043	Other Salaries (03)	0	120,776	0	0	120,776
168	1044	Contracted Services (04)	0	202,345	0	0	202,345
169 *	1045	Supplies and Materials (05)	0	0	0	0	0
170 *	1046	Other Expenses (06)	0	426	0	0	426
171	1049	Sub-total	0	1,661,467	0	0	1,661,467

Substitutes, Long Term (2324)

173	1051	Professional Salaries (01)	0	0	0	0	0
174	1053	Other Salaries (03)	428,049	0	0	0	428,049
175	1054	Contracted Services (04)	0	0	0	0	0
176	1059	Sub-total	428,049	0	0	0	428,049

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Substitutes, Short Term (2325)

178	1063	Other Salaries (03)	1,152,252	25,630	0	0		1,177,882
179	1064	Contracted Services (04)	0	0	0	0		0
180	1069	Sub-total	1,152,252	25,630	0	0		1,177,882

All Non-Clerical Paraprofessionals/Instructional Assistants (2330)

182	1083	Other Salaries (03)	1,299,618	3,825,853	0	0		5,125,471
183	1084	Contracted Services (04)	0	343,193	0	0		343,193
184	1089	Sub-total	1,299,618	4,169,047	0	0		5,468,665

Librarians and Media Center Directors (2340)

186	1101	Professional Salaries (01)					787,383	787,383
187	1102	Clerical Salaries (02)					0	0
188	1103	Other Salaries (03)					277,362	277,362
189	1109	Sub-total					1,064,746	1,064,746

Distance Learning and Online Coursework (2345) (Including Tuition for Dual Enrollment and SPED Transition Programs)

191	1111	Contracted Services (04)	0	0	0	0		0
192	1112	Supplies and Materials (05)	0	0	0	0		0
193	1113	Other Expenses (06)	0	0	0	0		0
194	1115	Sub-total	0	0	0	0		0

Professional Development Leadership (2351)

196	1121	Professional Salaries (01)					0	0
197	1122	Clerical Salaries (02)					0	0
198	1123	Other Salaries (03)					0	0
199	1124	Contracted Services (04)					0	0
200	1125	Supplies and Materials (05)					15,954	15,954
201	1126	Other Expenses (06)					0	0
202	1129	Sub-total					15,954	15,954

Instructional Coaches (2352)

204	1131	Professional Salaries (01)	103,458	38,637	0	0		142,095
205	1134	Contracted Services (04)	0	1,060	0	0		1,060
206	1135	Supplies and Materials (05)	0	0	0	0		0
207	1136	Other Expenses (06)	4,528	58	0	0		4,586
208	1139	Sub-total	107,986	39,755	0	0		147,741

Stipends for Teachers Providing Instructional Coaching (2354)

210	1151	Professional Salaries (01)	1,182	0	0	0		1,182
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Costs for Instructional Staff to Attend Professional Development (2356)

212	1171	Professional Salaries (01)	10,568	0	0	0		10,568
213	1173	Other Salaries (03)	16,066	8,000	0	0		24,066
214	1175	Supplies and Materials (05)	464	0	0	0		464
215	1176	Other Expenses (06)	0	0	0	0		0
216	1179	Sub-total	27,098	8,000	0	0		35,098

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED- AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Outside Professional Development for Instructional Staff (2358)

218	1194	Contracted Services (04)	17,719	0	0	0		17,719
219	1195	Supplies and Materials (05)	209,456	0	0	0		209,456
220	1196	Other Expenses (06)	59,127	1,184	0	0		60,311
221	1199	Sub-total	286,303	1,184	0	0		287,487

Textbooks (2410)

223	1205	Supplies and Materials (05)	114,235	0	0	0		114,235
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Other Instructional Materials (2415)

225	1224	Contracted Services (04)	0	0	0	0		0
226	1225	Supplies and Materials (05)	582,295	37,274	0	0		619,570
227	1226	Other Expenses (06)	0	0	0	0		0
228	1229	Sub-total	582,295	37,274	0	0		619,569

Instructional Equipment (2420)

230	1244	Contracted Services (04)	16,980	0	0	0		16,980
231	1245	Supplies and Materials (05)	4,069	0	0	0		4,069
232	1246	Other Expenses (06)	21,166	11,412	0	0		32,578
233	1249	Sub-total	42,215	11,412	0	0		53,627

General Supplies (2430)

235	1265	Supplies and Materials (05)	227,705	3,953	0	0		231,658
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Other Instructional Services (2440)

237	1283	Other Salaries (03)	13,266	0	0	0		13,266
238	1284	Contracted Services (04)	16,786	21,903	0	0		38,689
239	1285	Supplies and Materials (05)	10,008	0	0	0		10,008
240	1286	Other Expenses (06)	36,860	700	0	0		37,560
241	1289	Sub-total	76,920	22,603	0	0		99,523

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES
A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Instructional Hardware –Student and Staff Devices (computers) (2451)

243	1304	Contracted Services (04)	0	0	0	0	0
244	1305	Supplies and Materials (05)	23,418	0	0	0	23,418
245	1306	Other Expenses (06)	35,074	0	0	0	35,074
246	1309	Sub-total	58,492	0	0	0	58,492

Instructional Hardware—All Other (2453)

248	1324	Contracted Services (04)	0	0	0	0	0
249	1325	Supplies and Materials (05)	0	0	0	0	0
250	1326	Other Expenses (06)	0	0	0	0	0
251	1329	Sub-total	0	0	0	0	0

Instructional Software and Other Instructional Materials (2455)

253	1344	Contracted Services (04)	0	0	0	0	0
254	1345	Supplies and Materials (05)	460,034	1,312	0	0	461,347
255	1346	Other Expenses (06)	0	0	0	0	0
256	1349	Sub-total	460,034	1,312	0	0	461,346

Guidance Including Guidance Counselors and Adjustment Counselors (2710)

258	1361	Professional Salaries (01)	1,534,097	1,453,426	0	0	2,987,523
259	1362	Clerical Salaries (02)	52,952	0	0	0	52,952
260	1363	Other Salaries (03)	0	0	0	0	0
261	1364	Contracted Services (04)	26,506	0	0	0	26,506
262	1365	Supplies and Materials (05)	9,107	0	0	0	9,107
263	1366	Other Expenses (06)	9,916	0	0	0	9,916
264	1369	Sub-total	1,632,577	1,453,426	0	0	3,086,003

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Testing and Assessment (2720)

266	1381	Professional Salaries (01)	0	806,483	0	0		806,483
267	1382	Clerical Salaries (02)	0	0	0	0		0
268	1383	Other Salaries (03)	0	0	0	0		0
269	1384	Contracted Services (04)	0	2,305	0	0		2,305
270	1385	Supplies and Materials (05)	3,432	10,339	0	0		13,771
271	1386	Other Expenses (06)	0	0	0	0		0
272	1389	Sub-total	3,432	819,127	0	0		822,559

Psychological Services (2800)

274	1401	Professional Salaries (01)	0	615,861	0	0		615,861
275	1402	Clerical Salaries (02)	0	0	0	0		0
276	1403	Other Salaries (03)	0	0	0	0		0
277	1404	Contracted Services (04)	0	481,577	0	0		481,577
278	1405	Supplies and Materials (05)	0	38,865	0	0		38,865
279	1406	Other Expenses (06)	0	0	0	0		0
280	1409	Sub-total	0	1,136,303	0	0		1,136,303

Attendance and Parent Liaison Services (3100)

282	1421	Professional Salaries (01)						0
283	1422	Clerical Salaries (02)						0
284	1423	Other Salaries (03)					273,548	273,548
285	1424	Contracted Services (04)						0
286	1425	Supplies and Materials (05)					31,075	31,075
287	1426	Other Expenses (06)					9,631	9,631
288	1429	Sub-total					314,254	314,254

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Medical/Health Services (3200)

290	1441	Professional Salaries (01)				1,459,688	1,459,688
291	1442	Clerical Salaries (02)				31,771	31,771
292	1443	Other Salaries (03)				199,297	199,297
293	1444	Contracted Services (04)					0
294	1445	Supplies and Materials (05)				33,492	33,492
295	1446	Other Expenses (06)					0
296	1449	Sub-total				1,724,247	1,724,247

Transportation Services (3300)

298	1461	Professional Salaries (01)	118,728				118,728
299	1462	Clerical Salaries (02)					0
300	1463	Other Salaries (03)	10,522	731,324			741,846
301	1464	Contracted Services (04)	229,473	681,177			910,650
302	1465	Supplies and Materials (05)	20,593				20,593
303	1466	Other Expenses (06)	240,425				240,425
304	1469	Sub-total	619,741	1,412,501	0	0	2,032,242

Food Services (3400)

306	1481	Professional Salaries (01)					0
307	1482	Clerical Salaries (02)					0
308	1483	Other Salaries (03)				324,000	324,000
309	1484	Contracted Services (04)					0
310	1485	Supplies and Materials (05)					0
311	1486	Other Expenses (06)					0
312	1489	Total				324,000	324,000

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES
A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Athletics (3510)

314	1501	Professional Salaries (01)				182,420	182,420
315	1502	Clerical Salaries (02)					0
316	1503	Other Salaries (03)				494,936	494,936
317	1504	Contracted Services (04)				230,586	230,586
318	1505	Supplies and Materials (05)				84,104	84,104
319	1506	Other Expenses (06)				5,500	5,500
320	1509	Sub-total				997,547	997,547

Other Student Activities (3520)

322	1521	Professional Salaries (01)				3,078	3,078
323	1522	Clerical Salaries (02)					0
324	1523	Other Salaries (03)				318,158	318,158
325	1524	Contracted Services (04)				3,889	3,889
326	1525	Supplies and Materials (05)				17,049	17,049
327	1526	Other Expenses (06)				11,271	11,271
328	1529	Sub-total				353,445	353,445

School Security (3600)

330	1541	Professional Salaries (01)					0
331	1542	Clerical Salaries (02)					0
332	1543	Other Salaries (03)				118,426	118,426
333	1544	Contracted Services (04)					0
334	1545	Supplies and Materials (05)					0
335	1546	Other Expenses (06)					0
336	1549	Sub-total				118,426	118,426

Custodial Services (4110)

338	1561	Professional Salaries (01)					0
339	1562	Clerical Salaries (02)					0
340	1563	Other Salaries (03)				2,077,061	2,077,061
341	1564	Contracted Services (04)				47,635	47,635
342	1565	Supplies and Materials (05)				382,663	382,663
343	1566	Other Expenses (06)					0
344	1569	Sub-total				2,507,359	2,507,359

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Heating of Buildings (4120)

346	1574	Contracted Services (04)					0
347	1575	Supplies and Materials (05)					0
348	1576	Other Expenses (06)				507,207	507,207
349	1579	Sub-total				507,207	507,207

Utility Services (4130)

351	1584	Contracted Services (04)					0
352	1585	Supplies and Materials (05)					0
353	1586	Other Expenses (06)				985,862	985,862
354	1589	Sub-total				985,862	985,862

Maintenance of Grounds (4210)

356	1591	Professional Salaries (01)					0
357	1592	Clerical Salaries (02)					0
358	1593	Other Salaries (03)					0
359	1594	Contracted Services (04)				40,342	40,342
360	1595	Supplies and Materials (05)				863	863
361	1596	Other Expenses (06)					0
362	1599	Sub-total				41,205	41,205

Maintenance of Buildings (4220)

364	1601	Professional Salaries (01)				212,586	212,586
365	1602	Clerical Salaries (02)				28,029	28,029
366	1603	Other Salaries (03)				469,168	469,168
367	1604	Contracted Services (04)				605,140	605,140
368	1605	Supplies and Materials (05)				260,859	260,859
369	1606	Other Expenses (06)				112,321	112,321
370	1609	Sub-total				1,688,104	1,688,104

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED, AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

Building Security System (4225)

372	1614	Contracted Services (04)				67,118	67,118
373	1615	Supplies and Materials (05)					0
374	1616	Other Expenses (06)					0
375	1619	Sub-total				67,118	67,118

Maintenance of Equipment (4230)

377	1621	Professional Salaries (01)					0
378	1622	Clerical Salaries (02)					0
379	1623	Other Salaries (03)					0
380	1624	Contracted Services (04)					0
381	1625	Supplies and Materials (05)					0
382	1626	Other Expenses (06)				9,320	9,320
383	1629	Sub-total				9,320	9,320

Extraordinary Maintenance (4300)

385	1634	Contracted Services (04)					0
386	1635	Supplies and Materials (05)					0
387	1636	Other Expenses (06)					0
388	1639	Sub-total				0	0

Technology Infrastructure, Maintenance, and Support-Salaries (4400)

390	1641	Professional Salaries (01)					0
391	1642	Clerical Salaries (02)					0
392	1643	Other Salaries (03)				950,675	950,675
393	1649	Sub-total				950,675	950,675

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

		1	2	3	4	5	6
		REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL
Technology Infrastructure, Maintenance, and Support—All Other (4450)							
395	1654	Contracted Services (04)				138,487	138,487
396	1655	Supplies and Materials (05)				116,728	116,728
397	1656	Other Expenses (06)				37,169	37,169
398	1659	Sub-total				292,383	292,383
Employer Retirement Contributions (5100)							
400	1661	Employer Retirement Contributions (5100)				4,310	4,310
Employee Separation Costs (5150)							
402	1664	Professional Salaries (01)					0
403	1665	Clerical Salaries (02)					0
404	1666	Other Salaries (03)					0
405	1667	Contracted Services (04)					0
406	1669	Sub-total				0	0
Insurance (5200)							
408	1672	Insurance for Active Employees (5200)					0
409	1673	Insurance for Retired School Employees (5250)					0
410	1674	Other Non Employee Insurance (5260)					0
411	1679	Sub-total				0	0
Rental Lease, Interest & Other Fixed Charges (5300, 5400, 5500, 5550)							
413	1681	Rental-Lease Equipment (5300)					0
414	1682	Rental-Lease Buildings (5350)					0
415	1683	Short-Term Interest RAN's (5400)					0
416	1684	Short Term Interest-BAN's (5450)					0
417	1685	Other Fixed Charges (5500)					0
418	1686	School Crossing Guards (5550)				197,520	197,520
419	1689	Sub-total				197,520	197,520
Civic Activities and Community Services (6200)							
421	1701	Professional Salaries (01)					0
422	1702	Clerical Salaries (02)					0
423	1703	Other Salaries (03)					0
424	1704	Contracted Services (04)					0
425	1705	Supplies and Materials (05)					0
426	1706	Other Expenses (06)					0
427	1709	Sub-total	0	0	0	0	0
Recreation (6300)							
429	1711	Professional Salaries (01)					0
430	1712	Clerical Salaries (02)					0
431	1713	Other Salaries (03)					0
432	1714	Contracted Services (04)					0
433	1715	Supplies and Materials (05)					0
434	1716	Other Expenses (06)					0
435	1719	Sub-total				0	0

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL

Health Non-Public Schools (6800)

437	1721	Professional Salaries (01)					0
438	1722	Clerical Salaries (02)					0
439	1723	Other Salaries (03)					0
440	1724	Contracted Services (04)					0
441	1725	Supplies and Materials (05)					0
442	1726	Other Expenses (06)					0
443	1729	Sub-total	0	0	0	0	0

Transportation Non-Public (6900)

445	1731	Professional Salaries (01)					0
446	1732	Clerical Salaries (02)					0
447	1733	Other Salaries (03)					0
448	1734	Contracted Services (04)					0
449	1735	Supplies and Materials (05)					0
450	1736	Other Expenses (06)					0
451	1739	Sub-total	0	0	0	0	0

Asset Acquisition & Improvement (7000)

453	1741	Purchase of Land & Buildings (7100, 7200)					0
454	1742	Equipment (7300, 7400)					0
455	1743	Capital Technology (7350)					0
456	1744	Motor Vehicles (7500, 7600)					0
457	1749	Sub-total				0	0

Long Term Debt (8000)

459	1751	Debt Retirement/Sch Construction (8100)					0
460	1752	Debt Service/Sch Construction (8200)					0
461	1753	Debt Service/Educ. & Other (8400, 8600)					0
462	1759	Sub-total				0	0

Payments to Other Districts (9000)

464	1770	Tuition to Mass. Public Schools (9100)					0
465	1780	School Choice Tuition (9110)	0	0	0		0
466	1790	Tuition to Commonwealth Charter Schools (9120)	0	0			0
467	1795	Tuition to Horace Mann Charter Schools (9125)					0
468 *	1796	Charter Transportation Tuition (9130)				0	0
469	1800	Tuition to Out-of-State Schools (9200)					0
470	1810	Tuition to Non-Public Schools (9300)		2,242,323			2,242,323
471	1820	Tuition to Collaboratives (9400)		879,499			879,499
472	1840	Sub-total	0	3,121,822	0	0	3,121,822
473	1850	TOTAL EXPENDITURES BY SCHOOL COMMITTEE	46,832,656	22,708,468	0	19,782,988	89,324,112

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

B. BY CITY OR TOWN

			1	2	3	4	5	6
			REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL
481	1900	School Committee (1110)						0
482	1910	Business and Finance (1410)					146,078	146,078
483	1912	Human Resources and Benefits (1420)					107,499	107,499
484	1914	Legal Services for School Committee (1430)					175,235	175,235
485	1916	Legal Settlements (1435)						0
486	1920	Administrative Technology--Districtwide (1450)					230,040	230,040
487	1930	Librarians and Media Center Directors (2340)					101,407	101,407
488	1935	Other Instructional Materials (2415)					46,338	46,338
489	1940	Health Services (3200)						0
490	1950	Pupil Transportation (3300)						0
491	1960	School Security (3600)					107,660	107,660
492	1970	School Custodial Services (4110)						0
493	1972	Heating of School Buildings (4120)						0
494	1974	School Utility Services (4130)					422,434	422,434
495	1975	Maintenance of School Grounds (4210)					264,564	264,564
496	1976	Maintenance of School Buildings (4220)						0
497	1978	School Building Security System (4225)						0
498	1979	Maintenance of School Equipment (4230)						0
499	1990	Extraordinary Maintenance (4300)						0
500	1995	Technology Infrastructure, Maintenance, and Support--Salaries (4400)						0
501	1996	Technology Infrastructure, Maintenance, and Support--All Other (4450)						0
502	2000	Employer Retirement Contributions (5100)					5,958,352	5,958,352
Employee Separation Costs (5150)								
504	2003	Professional Salaries (01)						0
505	2004	Clerical Salaries (02)						0
506	2005	Other Salaries (03)						0
507	2006	Contracted Services (04)					53,434	53,434
508	2007	Sub-total					53,434	53,434
509	2010	Insurance For Active Employees (5200)					11,028,834	11,028,834
510	2020	Insurance For Retired School Employees (5250)					2,729,543	2,729,543
511	2030	Other Non-Employee Insurance (5260)					183,392	183,392
512	2040	Rental-Lease Equipment (5300)						0
513	2050	Rental-Lease Buildings (5350)						0
514	2060	Short-Term Interest RAN's (5400)						0
515	2065	Short Term Interest - BAN's (5450)						0
516	2070	Other Fixed Charges (5500)						0
517	2075	School Crossing Guards (5550)						0
518	2080	Health Non-Public Schools (6800)						0
519	2090	Transportation Non-Public Schools (6900)						0
520	2100	Purchase of Land & Buildings (7100, 7200)					9,471,143	9,471,143
521	2110	Equipment (7300, 7400)						0
522	2115	Capital Technology (7350)						0
523	2120	Motor Vehicles (7500, 7600)						0
524	2130	Long-Term Debt Retire/Sch Construction (8100)					6,858,500	6,858,500
525	2140	Long-Term Debt Service/Sch Construction (8200)					6,549,790	6,549,790
526	2200	Long-Term Debt Service/Educ. & Other (8400, 8600)					122,883	122,883

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES
B. BY CITY OR TOWN

		1	2	3	4	5	6
		REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL
	Payments to Other Districts (9000)						
528	2210 Tuition to Mass. Public Schools (9100)		14,095				14,095
529	2220 School Choice Tuition (9110)	138,309	23,995	0			162,304
530	2230 Tuition to Commonwealth Charter Schools (9120)	375,327	28,250				403,577
531	2235 Tuition to Horace Mann Charter Schools (9125)						0
532 *	2236 Charter Transportation Tuition (9130)					0	0
533	2240 Tuition to Out-of-State Schools (9200)						0
534	2250 Tuition to Non-Public Schools (9300)						0
535	2260 Tuition to Collaboratives (9400)						0
536	2270 Regional School Assessment (9500)					8,932,916	8,932,916
537	2280 <i>Sub-total</i>	513,636	66,341	0	0	8,932,916	9,512,893
538	2290 TOTAL EXPENDITURES BY CITY OR TOWN	513,636	66,341	0	0	53,490,042	54,070,019

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

C.2. EXPENDITURES FROM FEDERAL

**GRANTS, STATE GRANTS AND
SPECIAL FUNDS**

			1	2	3	4	5	6	7	8	9	
			Federal Grants				State Grants		Revolving and			
			Title I FC 305	IDEA FC 240	Other DESE Admin- istered	Other	DESE Admin- istered	Other	Circuit Breaker	Private Grants & Gifts	Sch Choice & Other Day Tuition	
547	2801	School Committee (1110)	0	0	0	0	0	0				
548	2802	Superintendent (1210)	0	0	0	0	0	0			16,485	
549	2803	Assistant Superintendents (1220)	0	0	0	0	0	0				
550	2804	Other District-Wide Administration (1230)	0	0	231,178	0	0	0				
551	2805	Business and Finance (1410)	0	0	0	0	0	0				
552	2806	Human Resources and Benefits (1420)	0	0	0	0	0	0				
553	2807	Legal Service For School Committee (1430)	0	0	0	0	0	0				
554	2808	Legal Settlements (1435)	0	0	0	0	0	0				
555	2809	Administrative Technology—Districtwide (1450)	0	0	0	0	0	0				
Instruction												
557	2810	Curriculum Directors and Dept. Heads (Supervisory) (2110)	85	87,538	0	0	124,700	0	0	0	0	
558	2811	Curriculum Directors and Dept. Heads (Non-Supervisory) (2120)	0	0	125,000	0	0	0	0	0	0	
559	2812	Instructional Technology Leadership and Training (2130)	0	0	0	0	0	0	0	0	0	
560	2814	School Leadership-Building (2210)	0	0	0	0	0	0	0	2,000	76,469	
561	2815	Administrative Technology and Support – Schools (2250)	0	0	0	0	0	0	0	0	0	
562	2816	Teachers, Classroom (2305)	34,414	48,995	56,885	0	0	0	0	0	310,767	
563	2817	Medical/Therapeutic Services (2320)	0	1,246,466	0	0	0	0	0	0	0	
564	2818	Substitutes, Long Term (2324)	0	0	0	0	0	0	0	0	0	
565	2819	Substitutes, Short Term (2325)	0	0	0	0	0	0	0	0	0	
566	2820	Non-Clerical Paraprofs./Instructional Assistants (2330)	109,298	0	0	0	79,240	0	0	0	464,620	
567	2821	Librarians and Media Center Directors (2340)	0	0	0	0	0	0	0	0	0	
568	2822	Distance Learning and Online Coursework (2345) (Including Tuitio	0	0	0	0	0	0	0	0	0	
569	2823	Professional Development Leadership (2351)	0	0	0	0	0	0	0	0	0	
570	2824	Instructional Coaches (2352)	0	0	78,422	0	0	0	0	0	0	
571	2825	Stipends for Teachers Providing Instructional Coaching (2354)	18,516	16,701	66,882	1,597	8,861	0	0	3,601	256,837	
572	2826	Costs for Instructional Staff to Attend Prof. Development (2356)	0	0	26,915	74,913	11,963	0	0	39,585	276,329	
573	2827	Outside Professional Development for Instructional Staff (2358)	0	167,220	279,771	17,660	3,121	0	0	3,698	30,272	
574	2828	Textbooks (2410)	0	0	13,223	0	0	0	0	10,903	0	
575	2829	Other Instructional Materials (2415)	0	21,848	239,602	0	0	0	0	18,311	127,746	
576	2830	Instructional Equipment (2420)	0	0	0	0	0	0	0	11,849	0	
577	2831	General Supplies (2430)	0	0	0	2,840	2,218	0	0	0	0	
578	2832	Other Instructional Services (2440)	0	0	22,698	1,199	30,054	6,557	0	1,500	60,888	
579	2833	Instructional Hardware –Student and Staff Devices (computers) (2	0	0	0	0	0	0	0	21,466	0	
580	2834	Instructional Hardware—All Other (2453)	0	0	0	0	0	0	0	1,900	0	
581	2835	Instructional Software and Other Instructional Materials (2455)	0	0	0	0	0	0	0	880	0	
582	2836	Guidance Counselors and Adjustment Counselors (2710)	0	0	0	52,524	5,571	75,350	0	0	0	
583	2900	Testing and Assessment (2720)	0	0	0	0	0	0	0	0	0	
584	2901	Psychological Services (2800)	0	0	114,155	0	0	0	0	0	0	
585	2902	TOTAL INSTRUCTION (2000)	162,313	1,588,767	1,023,553	150,733	265,728	81,907	0	115,693	1,603,928	

13
Total

0
16,485
0
231,178
0
0
0
0
0
0

212,323
125,000
0
96,664
0
468,170
1,246,466
0
0
653,158
0
0
0
78,422
372,994
429,705
501,742
24,127
407,507
11,849
6,888
300,183
21,466
1,900
880
134,166
0
114,155
5,207,765

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

C.2. EXPENDITURES FROM FEDERAL

GRANTS, STATE GRANTS AND

SPECIAL FUNDS

	1	2	3	4	5	6	7	8	9	10	11
	Federal Grants			State Grants		Revolving and Special Funds					
	Title I FC 305	IDEA FC 240	Other DESE Admin- istered	Other	DESE Admin- istered	Other	Circuit Breaker	Private Grants & Gifts	Sch Choice & Other Day Tuition	Athletic Fund	School Nutrition
587	2910	Attendance and Parent Liaison Services (3100)	0	0	84,089	0	0	0			
588	2920	Medical/Health Services (3200)	0	0	0	0	0	34,306			
589	2930	Transportation Services (3300)	0	0	0	0	215,083	0			
590	2940	Food Services (3400)	0	0	0	0	0	0			3,066,1
591	2950	Athletics (3510)	0	0	0	0	0	0		30,644	
592	2960	Other Student Body Activities (3520)	0	0	3,500	0	0	0	1,783	2,516,986	
593	2965	School Security (3600)	0	0	0	0	0	0			
594	2971	Custodial Services (4110)	0	0	0	0	0	0			
595	2972	Heating of Buildings (4120)	0	0	0	0	0	0			
596	2973	Utility Services (4130)	0	0	0	960	0	0			
597	2974	Maintenance of Grounds (4210)	0	0	0	0	0	0			
598	2975	Maintenance of Buildings (4220)	0	0	0	0	0	0			
599	2976	Building Security System (4225)	0	0	0	0	0	0			
600	2977	Maintenance of Equipment (4230)	0	0	0	0	0	0			
601	2980	Extraordinary Maintenance (4300)	0	0	0	0	0	0			
602	2982	Technology Infrastructure, Maintenance, and Support—Salaries (44	0	0	0	0	0	0			
603	2984	Technology Infrastructure, Maintenance, and Support—All Other (4	0	0	0	0	0	0			
604	2991	Employer Retirement Contributions (5100)	7,760	24,884	-12,878	3,165	0	0			
605	2992	Employee Separation Costs (5150)	0	0	0	0	0	0			
606	2993	Insurance for Active Employees (5200)	0	0	0	0	0	0			
607	2994	Insurance for Retired School Employees (5250)	0	0	0	0	0	0			
608	2995	Other Non-Employee Insurance (5260)	0	0	0	0	0	0			
609	3012	Rental Lease of Equipment (5300)	0	0	0	0	0	0			
610	3014	Rental Lease of Buildings (5350)	0	0	0	0	0	0			
611	3022	Short Term Interest RAN's (5400)	0	0	0	0	0	0			
612	3024	Short Term Interest BAN'S (5450)	0	0	0	0	0	0			
613	3026	Other Fixed Charges (5500)	0	0	0	0	0	0		690	
614	3028	School Crossing Guards (5550)	0	0	0	0	0	0			
615	3030	Indirect Cost Transfers	0	0	0	0	0	0			
616	3042	Civic Activities And Community Services (6200)	0	0	0	0	0	0		369,396	
617	3044	Recreation Services (6300)	0	0	0	0	0	0			

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

C.2. EXPENDITURES FROM FEDERAL

GRANTS, STATE GRANTS AND

SPECIAL FUNDS

1	2	3	4	5	6	7	8	9	10	11	
Federal Grants				State Grants		Revolving and Special Funds					
Title I	IDEA	Other DESE		DESE		Circuit	Private	Sch Choice	Athletic	School	
FC 305	FC 240	Admin- istered	Other	Admin- istered	Other	Breaker	Grants & Gifts	& Other Day Tuition	Fund	Nutrition	
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0						
	0	0	0	0	0	1,153,185					
	0	0	0	0	0	806,067					
	170,073	1,613,652	1,329,443	154,858	480,811	116,213	1,959,252	117,476	4,507,485	30,644	3,066,1

EXPENDITURE SUMMARY FY24
ALL FUND TYPES

		1	2	3	4	5	6	7	8	9	10
		SCH COMM APPROP- RIATIONS	CITY/TOWN APPROP- RIATIONS	FEDERAL GRANTS	STATE GRANTS	CIRCUIT BREAKER	PRIVATE GRANTS & GIFTS	SCH CHOICE & OTHER TUITION	ATHLETIC FUND	SCHOOL NUTRITION	OTHER LOCAL RECEIPTS
1240	8300	School Committee (1110)	113,252	0	0	0	0	0	0	0	0
1241	8305	Superintendent (1210)	446,484		0	0	0	16,485	0	0	0
1242	8310	Assistant Superintendents (1220)	403,186		0	0	0	0	0	0	0
1243	8315	Other District-Wide Administration (1230)	484,525		231,178	0	0	0	0	0	0
1244	8320	Business and Finance (1410)	1,118,703	146,078	0	0	0	0	0	0	0
1245	8325	Human Resources and Benefits (1420)	361,535	107,499	0	0	0	0	0	0	0
1246	8330	Legal Service For School Committee (1430)	117,077	175,235	0	0	0	0	0	0	0
1247	8335	Legal Settlements (1435)	20,418	0	0	0	0	0	0	0	0
1248	8340	Administrative Technology–Districtwide (1450)	205,335	230,040	0	0	0	0	0	0	0
1249	8345	Curriculum Directors and Dept. Heads (Supervisory) (2110)	2,397,586		87,623	124,700	0	0			0
1250	8350	Curriculum Directors and Dept. Heads (Non-Supervisory) (2120)	8,590		125,000	0	0	0			0
1251	8355	Instructional Technology Leadership and Training (2130)	0		0	0	0	0			0
1252	8360	School Leadership-Building (2210)	4,369,209		0	0	2,000	76,469			18,195
1253	8365	Administrative Technology and Support – Schools (2250)	0		0	0	0	0			0
1254	8370	Teachers (2305)	46,069,581		140,293	0	0	310,767			17,109
1255	8385	Medical/ Therapeutic Services (2320)	1,661,467		1,246,466	0	0	0			0
1256	8391	Substitutes, Long Term (2324)	428,049		0	0	0	0			0
1257	8392	Substitutes, Short Term (2325)	1,177,882		0	0	0	0			0
1258	8395	Non-Clerical Paraprofs./Instructional Assistants (2330)	5,468,665		109,298	79,240	0	464,620			0
1259	8400	Librarians and Media Center Directors (2340)	1,064,746	101,407	0	0	0	0			0
1260	8401	Distance Learning and Online Coursework (2345) (Including Tuition	0		0	0	0	0			0
1261	8405	Professional Development Leadership (2351)	15,954		0	0	0	0			0
1262	8409	Instructional Coaches (2352)	147,741		78,422	0	0	0			0
1263	8413	Stipends for Instructional Coaching (2354)	1,182		103,696	8,861	0	3,601	256,837		0
1264	8417	Costs for Instructional Staff to Attend Prof. Dev. (2356)	35,098		101,828	11,963	0	39,585	276,329		0
1265	8421	Outside Prof. Dev. Providers for Instructional Staff (2358)	287,487		464,651	3,121	0	3,698	30,272		0
1266	8425	Textbooks (2410)	114,235		13,223	0	0	10,903	0		0
1267	8430	Other Instructional Materials (2415)	619,569	46,338	261,450	0	0	18,311	127,746		0

EXPENDITURE SUMMARY FY24
ALL FUND TYPES

			1	2	3	4	5	6	7	8	9	10
			SCH COMM APPROP- RIATIONS	CITY/TOWN APPROP- RIATIONS	FEDERAL GRANTS	STATE GRANTS	CIRCUIT BREAKER	PRIVATE GRANTS & GIFTS	SCH CHOICE & OTHER TUITION	ATHLETIC FUND	SCHOOL NUTRITION	OTHER LOCAL RECEIPTS
1268	8435	Instructional Equipment (2420)	53,627		0	0	0	11,849	0			0
1269	8440	General Supplies (2430)	231,658		2,840	2,218	0	0	0			1,830
1270	8445	Other Instructional Services (2440)	99,523		23,897	36,611	0	1,500	60,888			177,287
1271	8450	Instructional Hardware –Student and Staff Devices (computers) (24	58,492		0	0	0	21,466	0			0
1272	8455	Instructional Hardware—All Other (2453)	0		0	0	0	1,900	0			0
1273	8460	Instructional Software and Other Instructional Materials (2455)	461,346		0	0	0	880	0			0
1274	8465	Guidance Counselors and Adjustment Counselors (2710)	3,086,003		52,524	80,921	0	0	0			721
1275	8470	Testing and Assessment (2720)	822,559		0	0	0	0	0			0
1276	8475	Psychological Services (2800)	1,136,303		114,155	0	0	0	0			0
1277	8480	TOTAL INSTRUCTION (2000)	69,816,552	147,745	2,925,367	347,635	0	115,693	1,603,928			215,142
1278	8485	Attendance and Parent Liaison Services (3100)	314,254		84,089	0	0	0	0	0	0	0
1279	8490	Medical/Health Services (3200)	1,724,247	0	0	34,306	0	0	0	0	0	0
1280	8495	Transportation Services (3300)	2,032,242	0	0	215,083	0	0	0	0	0	191,561
1281	8500	Food Services (3400)	324,000		0	0	0	0	0	0	3,066,179	0
1282	8505	Athletics (3510)	997,547		0	0	0	0	0	30,644	0	16,948
1283	8510	Other Student Body Activities (3520)	353,445		3,500	0	0	1,783	2,516,986	0	0	447,134
1284	8515	School Security (3600)	118,426	107,660	0	0	0	0	0	0	0	0
1285	8520	Custodial Services (4110)	2,507,359	0	0	0	0	0	0	0	0	269,896
1286	8525	Heating of Buildings (4120)	507,207	0	0	0	0	0	0	0	0	0
1287	8530	Utility Services (4130)	985,862	422,434	960	0	0	0	0	0	0	518,371
1288	8535	Maintenance of Grounds (4210)	41,205	264,564	0	0	0	0	0	0	0	10,170
1289	8540	Maintenance of Buildings (4220)	1,688,104	0	0	0	0	0	0	0	0	200,738
1290	8545	Building Security System (4225)	67,118	0	0	0	0	0	0	0	0	0
1291	8550	Maintenance of Equipment (4230)	9,320	0	0	0	0	0	0	0	0	88,983
1292	8555	Extraordinary Maintenance (4300)	0	0	0	0	0	0	0	0	0	0
1293	8560	Technology Infrastructure, Maintenance, and Support—Salaries (440	950,675	0	0	0	0	0	0	0	0	0
1294	8565	Technology Infrastructure, Maintenance, and Support—All Other (44	292,383	0	0	0	0	0	0	0	0	0

EXPENDITURE SUMMARY FY24
ALL FUND TYPES

			1	2	3	4	5	6	7	8	9	10
			SCH COMM APPROP- RIATIONS	CITY/TOWN APPROP- RIATIONS	FEDERAL GRANTS	STATE GRANTS	CIRCUIT BREAKER	PRIVATE GRANTS & GIFTS	SCH CHOICE & OTHER TUITION	ATHLETIC FUND	SCHOOL NUTRITION	OTHER LOCAL RECEIPTS
1295	8570	Employer Retirement Contributions (5100)	4,310	5,958,352	22,931	0	0	0	0	0	0	0
1296	8572	Employee Separation Costs (5150)	0	53,434	0	0	0	0	0	0	0	0
1297	8575	Insurance for Active Employees (5200)	0	11,028,834	0	0	0	0	0	0	0	0
1298	8580	Insurance for Retired School Employees (5250)	0	2,729,543	0	0	0	0	0	0	0	0
1299	8585	Other Non-Employee Insurance (5280)	0	183,392	0	0	0	0	0	0	0	0
1300	8590	Rental Lease of Equipment (5300)	0	0	0	0	0	0	0	0	0	0
1301	8595	Rental Lease of Buildings (5350)	0	0	0	0	0	0	0	0	0	0
1302	8600	Short Term Interest RAN's (5400)	0	0	0	0	0	0	0	0	0	0
1303	8605	Short Term Interest BAN'S (5450)	0	0	0	0	0	0	0	0	0	0
1304	8610	Other Fixed Charges (5500)	0	0	0	0	0	0	690	0	0	0
1305	8612	School Crossing Guards (5550)	197,520	0	0	0	0	0	0	0	0	33,497
1306	8615	Indirect Cost Transfers			0	0		0	0	0	0	0
1307	8620	Civic Activities and Community Services (6200)	0		0	0		0	369,396	0	0	2,142,470
1308	8625	Recreation Services (6300)	0		0	0		0	0	0	0	0
1309	8630	Health Services to Non-Public Schools (6800)	0	0	0	0		0	0	0	0	0
1310	8635	Transportation To Non-Public Schools (6900)	0	0	0	0	0	0	0	0	0	0
1311	8640	Purchase of Land & Buildings (7100, 7200)	0	9,471,143	0	0		0	0	0	0	81,376
1312	8645	Equipment (7300, 7400)	0	0	0	0		0	0	0	0	0
1313	8650	Capital Technology (7350)	0	0	0	0		0	0	0	0	0
1314	8655	Motor Vehicles (7500, 7600)	0	0	0	0		0	0	0	0	0
1315	8660	Debt Retirement/Sch Construction (8100)	0	6,858,500	0	0		0		0	0	0
1316	8665	Debt Service/Sch Construction (8200)	0	6,549,790	0	0		0		0	0	0
1317	8670	Debt Service/Educ. & Other (8400, 8600)	0	122,883	0	0	0	0		0	0	0
1318	8675	Tuition to Mass. Schools (9100)	0	14,095	0	0	0	0	0	0	0	0
1319	8680	School Choice Tuition (9110)	0	162,304								
1320	8685	Tuition to Commonwealth Charter Schools (9120)	0	403,577								
1321	8690	Tuition to Horace Mann Charter Schools (9125)	0	0	0	0	0	0	0	0	0	0
1322	8691	Charter Transportation Tuition (9130)	0	0								
1323	8695	Tuition to Out-of-State Schools (9200)	0	0	0	0	0	0	0	0	0	0
1324	8700	Tuition to Non-Public Schools (9300)	2,242,323	0	0	0	1,153,185	0	0	0	0	0
1325	8705	Tuition to Collaboratives (9400)	879,499	0	0	0	806,067	0	0	0	0	0
1326	8710	Regional School Assessment (9500)		8,932,916								
1327	8715	TOTAL EXPENDITURES, ALL FUNDS	89,324,113	54,070,018	3,268,026	597,024	1,959,252	117,476	4,507,485	30,644	3,066,179	4,216,287

	FY24 Net School Spending	School	City or		
	010 Arlington	Committee	Town		Total
10	1. Administration (1000)	3,270,515	633,958	<FY24 Budget	3,904,473
11	2. Instruction (2000)	69,816,552	198,352	<FY24 Budget	70,014,904
12	3. Attendance-Health (3100, 3200)	2,038,501	0	<FY24 Budget	2,038,501
13	4. Food Services (3400)	324,000			324,000
14	5. Athletics/Student Activities/ Security (3500,3600)	1,469,418	107,660		1,577,078
15	6. Maintenance (4000)	7,049,233	615,150	<FY24 Budget	7,664,383
16	7. Employee Benefits (5100)	4,310	6,011,786		6,016,096
17	8. Insurance (5200)	0	11,212,226		11,212,226
18	9. Retired Employee Insurance (5250)	0	2,729,543		2,729,543
19	10. Rentals (5300)	0	0	<FY24 Budget	0
20	11. Short Term Interest RAN's (5400)	0	0		0
21	12. Tuition (9000)	3,121,822	557,334		3,679,156
22	13. Total School Spending (1 through 12)	87,094,351	22,066,009		109,160,360
23	14. School Revenues				
24	14a) FY24 School Revenues	0		<FY24 Budget	0
25	14b) FY24 Charter Reimbursement		86,351		86,351
26	14c) Subtotal, School Revenues (14a+14b)	0	86,351		86,351
27					
28	15. Net School Spending (13 - 14c)	87,094,351	21,979,658		109,074,009
29	16. FY24 Required Net School Spending				74,896,749
30	17. FY23 Carry-Over Into FY24				0
31	18. Total FY24 Requirement (16 + 17)				74,896,749
32	19. Unexpended Net School Spending (18 - 15)				0
33	20. Percent Unexpended (19 / 16)				0.00%
34	21. FY24 Carry-Over (19 or 5% of 16 if 20 > 5%)				0
35	22. Penalty (19 - 21)				0

Total

Net

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SC Revenue

	FY25 Budgeted Net School Spending	School	City or	
	010 Arlington	Committee	Town	Total
40	23. Administration (1000)	3,986,187	662,558	4,648,745
41	24. Instruction (2000)	75,071,717	150,700	75,222,417
42	25. Attendance-Health (3100, 3200)	2,240,778	0	2,240,778
43	26. Food Services (3400)	0		0
44	27. Athletics/Student Activities/ Security (3500,3600)	1,491,501	109,814	1,601,315
45	28. Maintenance (4000)	8,054,619	686,678	8,741,297
46	29. Employee Benefits (5100)	4,313	6,009,213	6,013,526
47	30. Insurance (5200)	0	11,209,833	11,209,833
48	31. Retired Employee Insurance (5250)	0	2,728,271	2,728,271
49	32. Rentals (5300)	0	0	0
50	33. Short Term Interest RAN's (5400)	0	0	0
51	34. Tuition (9000)	3,906,428	527,801	4,434,229
52	35. Total School Spending (23 through 34)	94,755,543	22,084,868	116,840,411
53	36. Revenues			
54	36a) FY25 Budgeted School Revenues	0		0
55	36b) Projected FY25 Charter Reimbursement (Local Districts)		10,604	10,604
56	36c) Subtotal, Net School Spending Revenues (36a+36b)	0	10,604	10,604
57				
58	37. Net School Spending (35 - 36)	94,755,543	22,074,264	116,829,807
59	38. FY25 Required Net School Spending			78,223,272
60	39. Carry-Over into FY25 (21)			0
61	40. Total FY25 Requirement (38 + 39)			78,223,272
62	41. Deficiency (40 - 37)			0

010 Arlington

68 Total Revenue From Local Sources (line 110, col 6)

70 School Committee (1110) (line 709, col 6)
71 Superintendent (1210) (line 729, col 6)
72 Assistant Superintendents (1220) (line 749, col 6)
73 Other District-Wide Administration (1230) (line 769, col 6)
74 Business and Finance (1410) (line 789, col 6)
75 Human Resources and Benefits (1420) (line 809, col 6)
76 Legal Service for School Committee (1430) (line 829, col 6)
77 Legal Settlements (1435) (line 849, col 6)
78 Administrative Technology-Districtwide (1450) (line 869, col 6)
79 Attendance and Parent Liaison Services (3100) (line 1429, col 6)
80 Medical/Health Services (3200) (line 1449, col 6)
81 Transportation Services (3300) (line 1469, col 6)
82 Food Services (3400) (line 1489, col 6)
83 Athletics (3510) (line 1509, col 6)
84 Other Student Activities (3520) (line 1529, col 6)
85 Extraordinary Maintenance (4300) (line 1639, col 6)
86 Employer Retirement Contributions (5100) (line 1661, col 6)
87 Employee Separation Costs (5150) (line 1669, col 6)
88 Insurance for Active Employees (5200) (line 1672, col 6)
89 Insurance for Retired School Employees (5250) (line 1673, col 6)
90 Other Non-Employee Insurance (5260) (line 1674, col 6)
91 Rental/Lease Equipment (5300) (line 1681, col 6)
92 Rental/Lease Buildings (5350) (line 1682, col 6)
93 Short-Term Interest RAN's (5400) (line 1683, col 6)
94 Short Term Interest-BAN's (5450) (line 1684, col 6)
95 Other Fixed Charges (5500) (line 1685, col 6)
96 Purchase of Land and Buildings (7100, 7200) (line 1741, col 6)
97 Debt Retirement/Sch Construction (8100) (line 1751, col 6)
98 Debt Service/Sch Construction (8200) (line 1752, col 6)
99 Debt Service/Educ. & Other (8400, 8600) (line 1753, col 6)
100 Tuition to Mass. Public Schools (9100) (line 1770, col 6)
101 School Choice Tuition (9110) (line 1780, col 6)

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Reports Page 3 of 8

102 Tuition to Commonwealth Charter Schools (9120) (line 1790, col 6)
 103 Tuition to Horace Mann Charter Schools (9125) (line 1795, col 6)
 104 Charter Transportation Tuition (9130) (line 1796, col 6)
 105 Tuition to Out-of-State Schools (9200) (line 1800, col 6)
 106 Tuition to Non-Public Schools (9300) (line 1810, col 6)
 107 Tuition to Collaboratives (9400) (line 1820, col 6)
 108 Total School Committee Expenditures (line 1850, col 6)

0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
2,281,447	1,440,756	2,242,323	55.64%
1,257,881	1,147,952	879,499	-23.39%
80,071,360	84,426,444	89,324,112	5.80%

Comparison of Selected Data Items Reported in FY22 through FY24 (continued)

Schedule 1 - IIB City and Town Expenditures

113	Extraordinary Maintenance (4300) (line 1990, col 6)
114	Employer Retirement Contributions (5100) (line 2000, col 6)
115	Employee Separation Costs (5150) (line 2007, col 6)
116	Insurance for Active Employees (5200) (line 2010, col 6)
117	Insurance for Retired School Employees (5250) (line 2020, col 6)
118	Other Non-Employee Insurance (5260) (line 2030, col 6)
119	Short-Term Interest RAN's (5400) (line 2060, col 6)
120	Short-Term Interest - BAN's (5450) (line 2065, col 6)
121	Other Fixed Charges (5500) (line 2070, col 6)
122	Purchase of Land and Buildings (7100, 7200) (line 2100, col 6)
123	Long-Term Debt Retirement/Sch Construction (8100) (line 2130, col 6)
124	Long-Term Debt Service/Sch Construction (8200) (line 2140, col 6)
125	Long-Term Debt Service/Educ. & Other (8400, 8600) (line 2200, col 6)
126	Tuition to Mass. Public Schools (9100) (line 2210, col 6)
127	School Choice Tuition (9110) (line 2220, col 6)
128	Tuition to Commonwealth Charter Schools (9120) (line 2230, col 6)
129	Tuition to Horace Mann Charter Schools (9125) (line 2235, col 6)
130	Charter Transportation Tuition (9130) (line 2236, col 6)
131	Tuition to Out-of-State Schools (9200) (line 2240, col 6)
132	Tuition to Non-Public Schools (9300) (line 2250, col 6)
133	Tuition to Collaboratives (9400) (line 2260, col 6)
134	Regional School Assessment (9500) (line 2270, col 6)
135	Total Expenditures by City or Town (line 2290, col 6)

Schedule C2 Expenditures From Grants & Special Funds

137	Total, DESE Administered Federal Grants (line 3080, cols 1, 2, 3)
138	Total, Other Federal Grants (line 3080, col 4)
139	Total, DESE Administered State Grants (line 3080, col 5)
140	Total, Other State Grants (line 3080, col 6)
141	Total, Circuit Breaker (line 3080, col 7)
142	Total, Private Grants and Gifts (line 3080, col 8)
143	Total, School Choice and Other Day Tuition (line 3080, col 9)
144	Total, Athletics and Other Student Activities (line 3080, col 10)
145	Total, School Lunch (line 3080, col 11)
146	Total, Other Local Receipts (line 3080, col 12)

Schedule 2 Assessments Received From Members

FY22	FY23	FY24	Change FY23-FY24
22,122	22,810	0	-100.00%
4,887,505	5,120,538	5,958,352	16.36%
78,008	89,532	53,434	-40.32%
9,526,660	10,447,809	11,028,834	5.56%
2,862,922	2,952,259	2,729,543	-7.54%
140,815	163,169	183,392	12.39%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
17,002,718	21,185,196	9,471,143	-55.29%
5,298,000	6,339,800	6,858,500	8.18%
4,801,472	7,123,998	6,549,790	-8.06%
159,771	137,763	122,883	-10.80%
21,421	26,062	14,095	-45.92%
109,492	123,576	162,304	31.34%
341,328	401,560	403,577	0.50%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
6,795,456	7,947,938	8,932,916	12.39%
53,915,554	63,946,636	54,070,019	-15.45%
FY22	FY23	FY24	Change FY23-FY24
2,286,366	3,158,243	3,113,168	-1.43%
2,550,638	57,160	154,858	170.92%
918,796	838,539	480,811	-42.66%
5,804	65,551	116,213	77.29%
1,973,347	2,278,376	1,959,252	-14.01%
353,001	236,672	117,476	-50.36%
2,892,961	3,986,917	4,507,485	13.06%
377,985	49,800	30,644	-38.47%
2,053,601	2,760,652	3,066,179	11.07%
3,051,904	3,384,295	4,216,287	24.58%
FY22	FY23	FY24	Change FY23-FY24

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148 Total Assessments Received from Members (line 3370, col 6)

0	0	0	0.00%
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Comparison of Selected Data Items Reported in FY22 through FY24 (continued)

Schedule 3 Instruction Expenditures, School Committee

153	Curriculum Directors (Supervisory) (2110) (line 3409, col 6)
154	Department Heads (Non-Supervisory) (2120) (line 3419, col 6)
155	Instructional Technology Leadership and Training (2130) (line 3427, col 6)
156	School Leadership-Building (2210) (line 3434, col 6)
157	Administrative Technology and Support – Schools (2250) (line 3449, col 6)
158	Teachers (2305) (line 3450, col 6)
159	Medical/Therapeutic Services (2320) (line 3459, col 6)
160	Substitutes, Long Term (2324) (line 3465, col 6)
161	Substitutes, Short Term (2325) (line 3469, col 6)
162	Non-Clerical Paraprofs./Instructional Assistants (2330) (line 3475, col 6)
163	Librarians and Media Center Directors (2340) (line 3479, col 6)
164	Distance Learning and Online Coursework (2345) (line 3486, col 6)
165	Professional Development Leadership (2351) (line 3493, col 6)
166	Instructional Coaches (2352) (line 3498, col 6)
167	Stipends for Teachers Providing Instructional Coaching (2354) (line 3499, col 6)
168	Costs for Instructional Staff to Attend Prof. Dev. (2356) (line 3505, col 6)
169	Outside Professional Development for Instructional Staff (2358) (line 3509, col 6)
170	Textbooks (2410) (line 3511, col 6)
171	Other Instructional Materials (2415) (line 3519, col 6)
172	Instructional Equipment (2420) (line 3529, col 6)
173	General Supplies (2430) (line 3535, col 6)
174	Other Instructional Services (2440) (line 3544, col 6)
175	Instructional Hardware –Student and Staff Devices (computers) (2451) (line 3548, col 6)
176	Instructional Hardware—All Other (2453) (line 3552, col 6)
177	Instructional Software and Other Instructional Materials (2455) (line 3556, col 6)
178	Guidance Counselors and Adjustment Counselors (2710) (line 3569, col 6)
179	Testing and Assessment (2720) (line 3579, col 6)
180	Psychological Services (2800) (line 3589, col 6)
181	Total Instruction (2000) (line 3599, col 6)

Schedule 7 Pupil Transportation

183	Outside the District Vocational Technical (line 4200, col 5)
184	Total Expenditures and Depreciation All Programs (line 4290, col 5)
185	Public Transportation Assessment (line 4310, col 5)

FY22	FY23	FY24	Change FY23-FY24
1,899,349	2,258,009	2,397,586	6.18%
13,122	48,018	8,590	-82.11%
0	0	0	0.00%
4,180,485	4,346,195	4,369,209	0.53%
0	0	0	0.00%
40,310,080	43,157,881	46,069,581	6.75%
1,485,242	1,356,890	1,661,467	22.45%
270,636	556,859	428,049	-23.13%
1,017,338	867,750	1,177,882	35.74%
4,367,567	4,589,507	5,468,665	19.16%
664,215	880,406	1,064,746	20.94%
0	0	0	0.00%
1,207	9,851	15,954	61.95%
11,032	73,392	147,741	101.30%
0	0	1,182	100.00%
19,159	50,130	35,098	-29.99%
207,326	300,007	287,487	-4.17%
234,977	130,944	114,235	-12.76%
706,938	628,030	619,569	-1.35%
39,616	55,098	53,627	-2.67%
146,047	248,766	231,658	-6.88%
36,512	53,827	99,523	84.89%
55,524	41,904	58,492	39.59%
0	0	0	0.00%
400,806	456,918	461,346	0.97%
3,173,197	3,364,521	3,086,003	-8.28%
499,206	691,142	822,559	19.01%
798,487	837,753	1,136,303	35.64%
66,544,153	70,253,512	69,816,552	-0.62%
FY22	FY23	FY24	Change FY23-FY24
0	0	0	0.00%
1,559,383	1,949,569	2,032,243	4.24%
0	0	0	0.00%

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219 Total Appropriation by School Committee (line 7320, col 6)

84,447,324	88,947,334	96,521,248	8.52%
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Comparison of Selected Data Items Reported in FY22 through FY24 (continued)

Schedule 19 Annual School Budget 2022, 2023 and 2024

Estimated Expenditures by City/Town

225 General Administrative Services (1000) (line 7400, col 6)

226 Educational Media (2340, 2415) (line 7420, col 6)

227 Pupil Transportation (3300) (line 7440, col 6)

228 Operations and Maintenance (4000) (line 7450, col 6)

229 Extraordinary Maintenance (4300) (line 7460, col 6)

230 Employer Retirement Contributions (5100) (line 7470, col 6)

231 Employee Separation Costs (5150) (line 7475, col 6)

232 Insurance for Active Employees (5200) (line 7480, col 6)

233 Insurance for Retired School Employees (5250) (line 7490, col 6)

234 Other Non-Employee Insurance (5260) (line 7500, col 6)

235 Debt Service - Short-Term Interest RAN's (5400) (line 7515, col 6)

236 Short Term Interest-BAN's (5450) (line 7520, col 6)

237 Fixed Assets (7000) (line 7560, col 6)

238 Long-Term Debt Retirement/Sch Construction (8100) (line 7570, col 6)

239 Long-Term Debt Service/Sch Construction (8200) (line 7580, col 6)

240 Long-Term Debt Service/Educ. and Other (8400, 8600) (line 7640, col 6)

241 Tuition to Mass. Public Schools (9100) (line 7645, col 6)

242 School Choice Tuition (9110) (line 7650, col 6)

243 Tuition to Commonwealth Charter Schools (9120) (line 7655, col 6)

244 Tuition to Horace Mann Charter Schools (9125) (line 7660, col 6)

245 Charter Transportation Tuition (9130) (line 7661, col 6)

246 Tuition to Out-of-State Schools (9200) (line 7665, col 6)

247 Tuition to Non-Public Schools (9300) (line 7670, col 6)

248 Tuition to Collaboratives (9400) (line 7675, col 6)

249 Regional School Assessments (9500) (line 7680, col 6)

250 Total Expenditures by City/Town (line 7690, col 6)

FY22 EOY (FY23 Sch 19)	FY23 EOY (FY24 Sch 19)	FY24 EOY (FY25 Sch 19)	Change FY24 Sch 19 to FY25 Sch 19
613,313	633,958	662,867	4.56%
178,108	198,352	150,700	-24.02%
0	0	0	0.00%
582,060	615,150	686,998	11.68%
0	0	0	0.00%
4,610,282	5,120,156	5,958,581	16.37%
78,008	0	53,434	100.00%
9,526,660	10,447,809	11,028,834	5.56%
2,862,922	2,952,259	2,729,543	-7.54%
160,208	185,869	186,227	0.19%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
4,387,000	4,387,000	6,858,500	56.34%
4,156,890	4,156,890	6,549,790	57.56%
0	0	122,883	100.00%
22,278	27,104	14,659	-45.92%
111,237	136,431	156,421	14.65%
410,684	426,405	376,917	-11.61%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
7,947,939	8,932,916	8,562,229	-4.15%
35,749,823	38,315,841	44,208,397	15.38%
FY22 EOY (FY23 Sch 19)	FY23 EOY (FY24 Sch 19)	FY24 EOY (FY25 Sch 19)	Change FY24 Sch 19 to FY25 Sch 19
0	0	0	0.00%

B. Estimated Revenues From Local Sources

252 Total Revenue From Local Sources (line 7910, col 6)

255 Total Assessments Received From Members (line 8270, col 6)

0	0	0	0.00%
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D. Average Teacher Salary FY22 through FY24

258 Total Teacher Salaries

259 N of FTE Teachers

260 Average Teacher Salary

FY22	FY23	FY24	Change FY23-FY24
42,550,582	43,819,949	46,911,927	7.06%
469.7	495.1	491.4	-0.75%
90,591	88,507	95,466	7.86%

E. Title I Maintenance of Effort

263 Total Expenditures (If FY24 is < 90% of FY23, MOE is not met)

FY22	FY23	FY24	FY24 % of FY23
99,291,496	105,322,462	111,438,481	105.81%

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FY26 Budget Preview



Tonight: FY26 Budget ***PREVIEW***

Presentation of Superintendent's Proposed
Budget February 27th



FY26 Budget Priorities



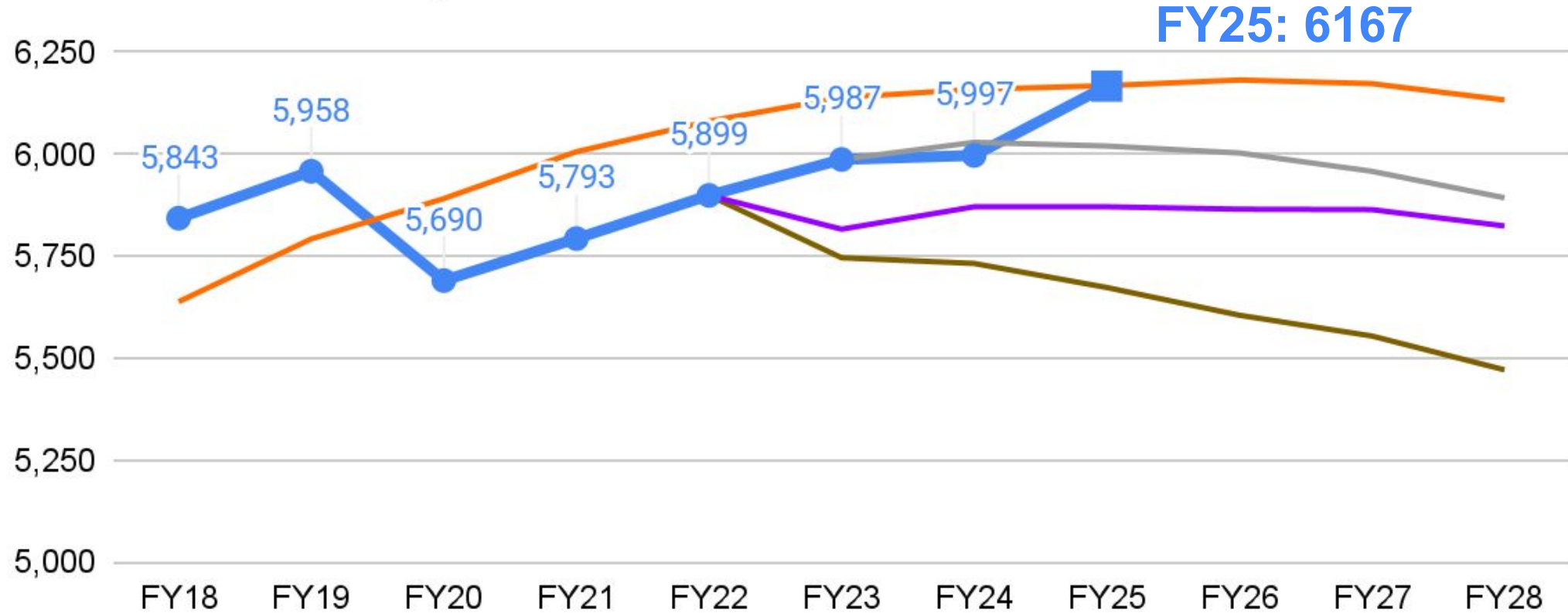
FY26 Budget Priorities:

- Supporting increasing enrollments at the secondary level, with an emphasis on expansion and accessibility of middle and high school programming (**Priority 1**);
- Allocating resources towards competitive compensation for all bargaining units (**Priority 2**);
- Planning for accessible facilities and inclusive technologies in all classroom spaces (**Priority 3**);
- Implementing bargaining agreement terms that require manageable caseloads and balanced class sizes (**Priorities 1 and 2**); and
- For the first time since 2003, provide every school with access to a full-time licensed librarian in a well-apportioned school library (**Priority 1**).

Other FY26 Budget Highlights Include:

- Allocations to support bargaining with AEA-D (paraprofessionals), AEA-C (clerical staff), and AAA (administrators), as well as other units and individual contracts.
- Personnel resources to support special education, secondary enrollments, and middle school class sizes;
- Resources to support cybersecurity, maintenance of the New Arlington High School and all APS facilities; and
- Elementary sections to balance enrollments and alleviate space constraints.

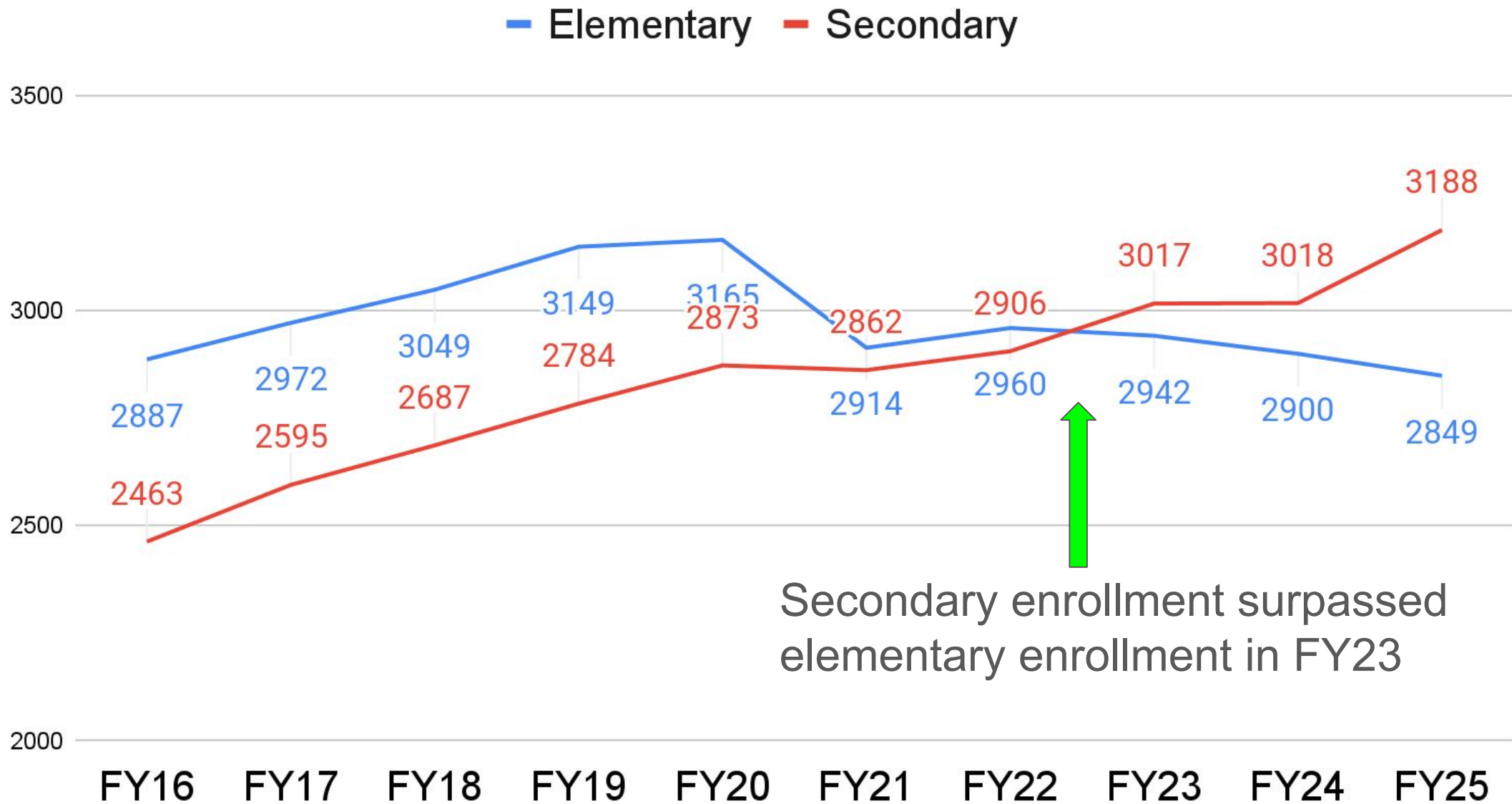
APS In-district 10-year Enrollment



Description

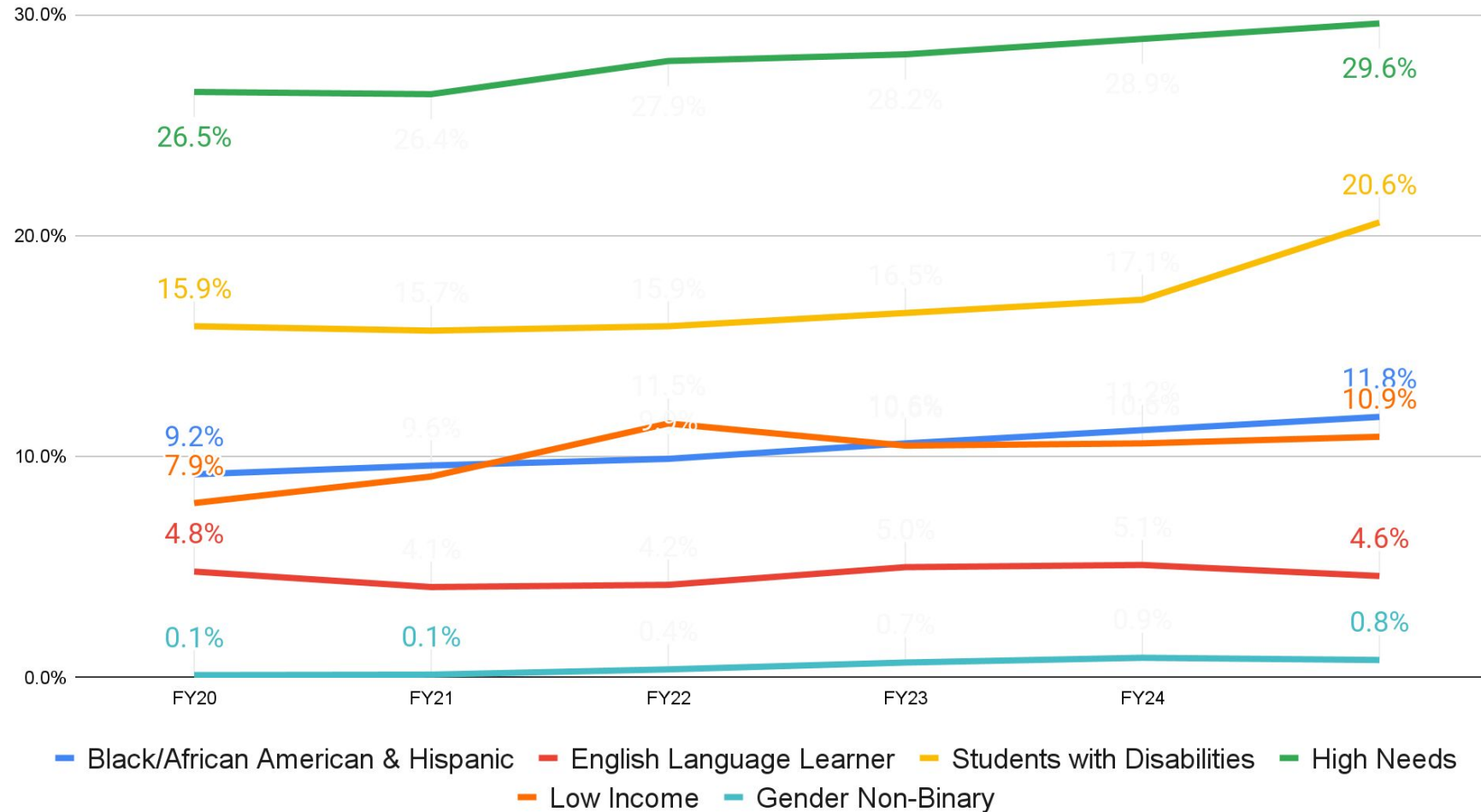
- Actual Enrollment — APS Projection — Decision Insite Conservative
- Decision Insite Moderate — McKibben Projection

Elementary v. Secondary Enrollment, FY16-FY25



Focal Group Enrollment FY20-25

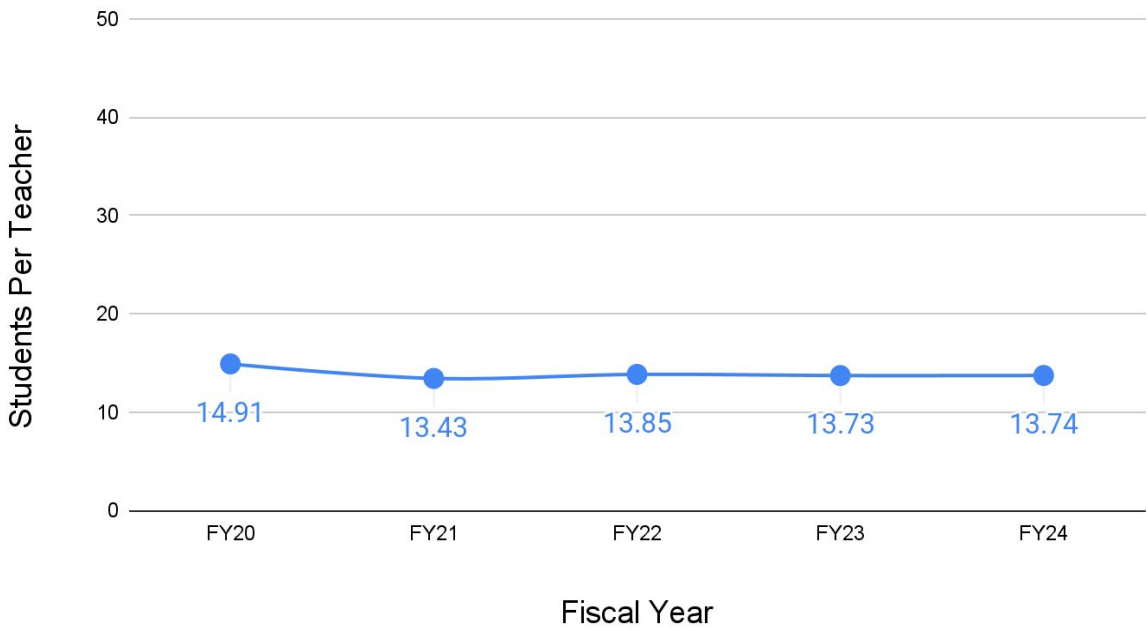
APS Focal Group Populations, FY20-FY25



Student:Teacher Ratio Trends



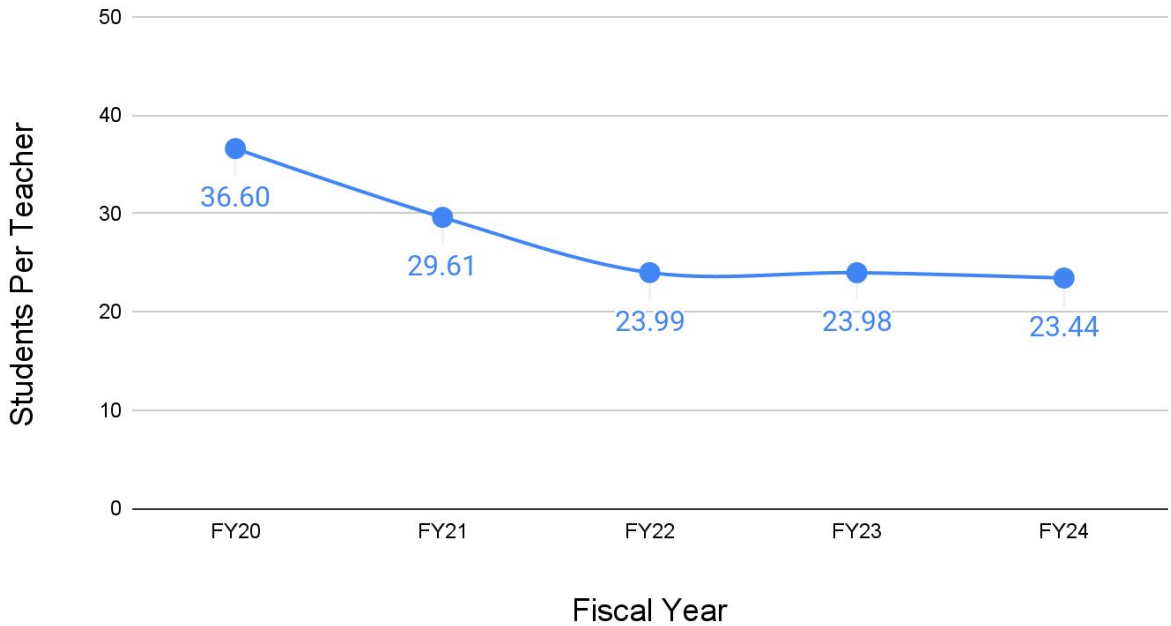
General Education Student:Teacher Ratio



General Educator Ratios have maintained. These include all licensed roles, including specialists, librarians, social work/counselors, and other roles that service all students.

Special Education Ratios have declined, reducing caseloads for teachers and increasing support for students with IEPs.

SPED Student:Teacher Ratio



FY26 Budget Change Summary

Arlington School Department Allocations

FY26 Town Allocation	\$ 103,630,672.00
FY25 Town Allocation	\$ 96,521,248.00
<i>Difference</i>	\$ 7,109,424.00

Summary of Budget Changes

Base Salaries FY26		\$ 87,470,694.00
Base Salaries FY25		\$ 83,498,364.00
Difference: Contractual Obligations and COLAs		\$ 3,972,330.00
<i>FY26 Difference, Less Contractual Obligations:</i>		\$ 3,137,094.00
Add: Circuit Breaker YoY Increase		\$ 156,294.00
Add: Proposed Budget Efficiencies	-4.0	\$ 216,429.00
<i>Remaining for Additions:</i>		\$ 3,509,817.00
Less: OOD Tuition & Transportation		\$ (443,366.00)
Less: Anticipated Utility Increases		\$ (250,000.00)
Less: Department Budget Adjustments @ 3.5%		\$ (260,230.00)
Less: Proposed Budget Additions	28.9	\$ (2,352,100.00)
<i>Position Changes:</i>	24.90	\$ 204,121.00


 Still Remaining for Allocation

Budget Transfer Categories (DRAFT)



<i>Budget Transfer Category</i>	FY22	FY23	FY24	FY25	FY26	Change	%
Special Education	19,937,733	20,749,689	23,259,298	25,161,131	27,578,825	2,417,694	9.61%
Secondary Education	22,438,974	24,020,816	25,719,005	27,391,446	28,841,839	1,450,393	5.30%
Other	8,763,077	9,521,388	9,018,251	9,987,605	10,325,837	338,232	3.39%
Elementary Education	23,544,846	24,871,619	26,605,980	25,914,830	28,022,906	2,108,076	8.13%
Curriculum & Instruction	1,981,565	2,358,668	2,360,493	3,895,959	3,677,068	-218,891	-5.62%
Administration	2,750,509	2,904,265	2,842,174	4,170,277	3,148,193	-1,022,084	-24.51%
Grand Total	79,416,704	84,426,444	89,805,200	96,521,248	101,594,669	5,073,421	5.26%

***Subject to change in FY26 Proposed Budget*

Efficiencies (so far)



Staffing Efficiencies				
Description	Grades	Schools	FTE	Amount
Central Office Restructure	District	District	-	\$ (61,000.00)
MLL Teacher	PK	Early Childhood	-0.20	\$ (15,000.00)
Library Paraprofessional	K-8	Multiple	-3.80	\$ (140,429.00)
Total Budget Changes			-4.00	\$ (216,429.00)

***Subject to change in FY26 Proposed Budget*

Additions (so far): Staffing, AHS



Staffing Additions				
Description	Grades	Schools	FTE	Amount
AHS Enrollment: Sections	9-12	AHS	6.0	\$450,000.00
Dean	9-12	AHS	1.0	\$120,000.00
Performing Arts: Media Teacher	9-12	AHS	0.2	\$15,000.00
School Counselor	9-12	AHS	1.0	\$75,000.00
Special Education Teachers	9-12	AHS	2.0	\$150,000.00
Life Skills Paraprofessional	9-12	AHS	0.8	\$28,800.00
TOTAL:			11	\$838,800.00

***Subject to change in FY26 Proposed Budget*

Additions (so far): Staffing, Middle School



Staffing Additions				
Description	Grades	Schools	FTE	Amount
Math Coach	7-8	OMS	0.5	\$37,500.00
Math Coach	6	Gibbs	0.5	\$37,500.00
OMS Enrollment: Specialists	7-8	OMS	2.5	\$187,500.00
SPED Coordinator	7-8	OMS	0.5	\$60,000.00
Special Education Teachers	7-8	OMS	2.0	\$150,000.00
Specialized Support Paraprofessional	7-8	OMS	1.0	\$35,000.00
Assistant Principal	6	Gibbs	0.5	\$60,000.00
TOTAL:			7.5	\$567,500.00

***Subject to change in FY26 Proposed Budget*

Additions (so far): Elementary



Staffing Additions				
Description	Grades	Schools	FTE	Amount
Menotomy Paraprofessionals	PK	Menotomy	0.8	\$28,000.00
Elementary BCBA	K-5	Multiple	0.5	\$37,500.00
Full Time Librarians	K-8	Multiple	3.0	\$240,000.00
Reserve Positions	K-12	Multiple	2.0	\$160,000.00
TOTAL:			6.3	\$305,500.00

***Subject to change in FY26 Proposed Budget*

Additions (so far): District



Staffing Additions				
Description	Grades	Schools	FTE	Amount
Custodian	9-12	AHS	1.0	\$80,000.00
School Administrative Assistant	K-12	Thompson	0.6	\$48,000.00
Additional K Teacher	K-5	Hardy	1.0	\$75,000.00
School Bus Driver	District	Transportation	1.0	\$65,000.00
Town Cybersecurity	District/Town	IT	0.5	\$40,000.00
Assistant Director of Facilities	District/Town	Facilities	-	\$18,000.00
TOTAL:			4.1	\$326,000

***Subject to change in FY26 Proposed Budget*

Additions (so far): Operational



Operational Additions			
Description	Grades	Schools	Amount
Athletic Coaching	9-12	AHS	\$10,000.00
Network Monitoring Upgrade	District	All	\$18,000.00
APS Cloud Backup	District	All	\$15,000.00
Science Department Curriculum Supplies	6-12	Secondary	\$30,000.00
School-Based Family Liaison Stipends	District	Multiple	\$15,000.00
Digital Art Curriculum Supplies	District	Multiple	\$10,000.00
Cartwheel Care Contract	District	All	\$38,300.00
Network Monitoring Upgrade	District	All	\$18,000.00
TOTAL:			\$2,352,100.00

***Subject to change in FY26 Proposed Budget*

FY26 Superintendent's Proposal Considerations



Administrators per School						
	Students FY25	FY25	Ratio	Students FY26	Poss FY26	Ratio
AHS	1677	6	279.5	1760	7	251.4
OMS	963	3.5	275.1	982	4	245.5
Gibbs	529	2.5	211.6	485	3	161.7
Bishop	375	2.33	160.9	369	2.33	158.4
Brackett	394	2.33	169.1	380	2.33	163.1
Dallin	390	2.33	167.4	382	2.33	163.9
Hardy	382	2.33	163.9	382	2.33	163.9
Peirce	318	2.33	136.5	309	2.33	132.6
Stratton	448	2.33	192.3	434	2.33	186.3
Thompson	537	2.33	230.5	529	2.33	227.0
Menotomy	100	1	100.0	100	1	100.0
District	6167	48	128.5	6154	50	123.1

	FY25	Possible FY26
Elem		Elem
Ave:	174.4	Ave: 170.8
MS		MS
Ave:	255.4	Ave: 219.5

***Subject to change in FY26 Proposed Budget*

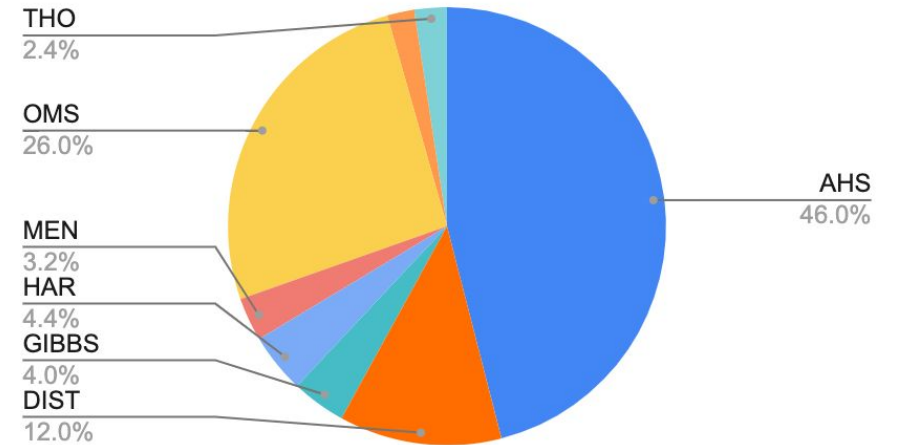
FY26 Superintendent's Proposal Considerations



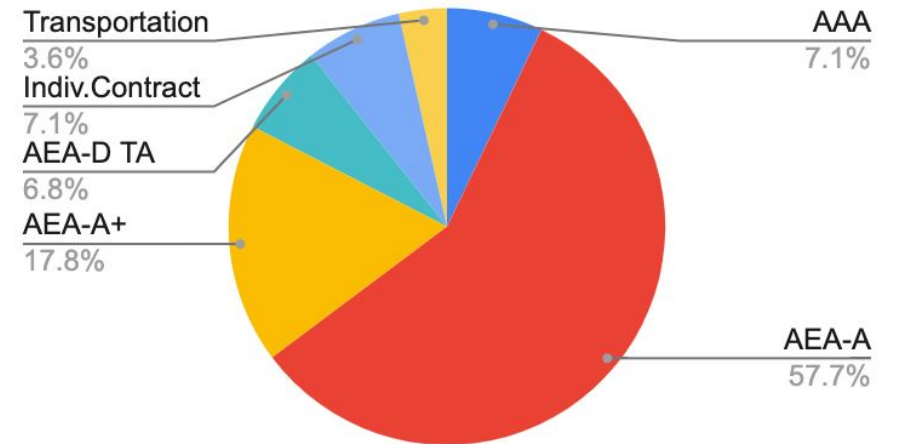
Included, by Bargaining Unit

Salary Unit	Staffing Approved in Round 1	Allocation in Round 1	% Total
AAA	2.00	\$240,000.00	9.93%
AEA-A	16.20	\$1,290,000.00	53.38%
AEA-A+	5.00	\$425,000.00	17.59%
AEA-C	-0.40	\$20,000.00	0.83%
AEA-D SSP	-2.70	-\$61,200.00	-2.53%
AEA-D TA	1.90	\$101,500.00	4.20%
Indiv.Contract	2.00	\$220,000.00	9.10%
N/A	0.00	\$116,300.00	4.81%
Transportation	1.00	\$65,000.00	2.69%
Grand Total	25.00	\$2,416,600.00	100.00%

Included Requests by Location



Included Requests by Bargaining Unit



***Subject to change in FY26 Proposed Budget*

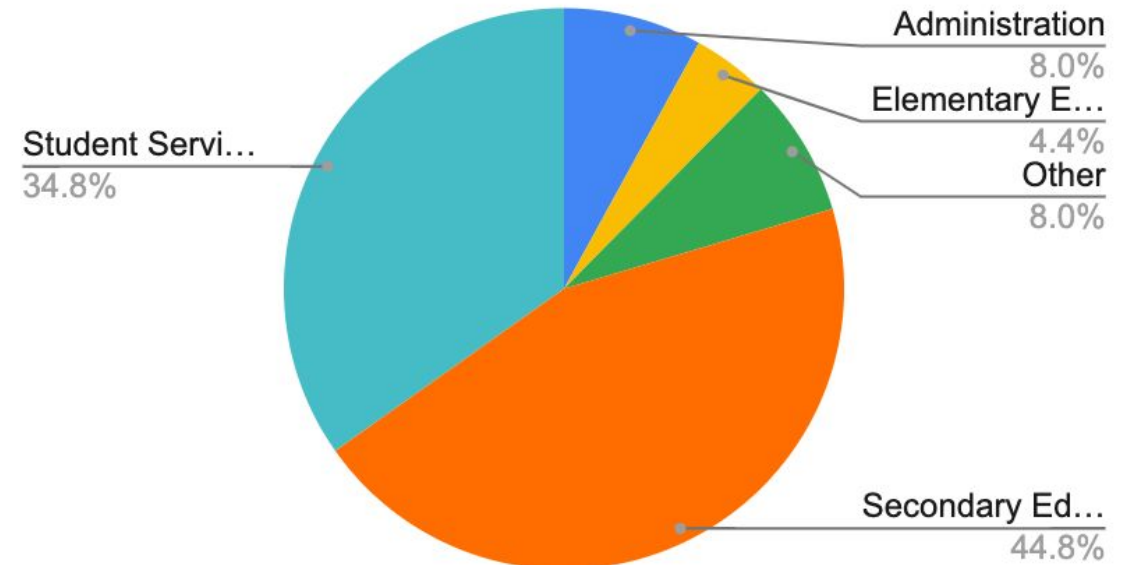
FY26 Superintendent's Proposal Considerations



Included, By Budget Category

<i>Budget Category</i>	Staffing Approved in Round 1	Allocation in Round 1	% Total
Administration	2.00	\$325,000.00	12.80%
Curriculum and Instruction	0.00	\$15,000.00	0.59%
Elementary Education	1.10	\$355,000.00	13.98%
Other	2.00	\$258,000.00	10.16%
Secondary Education	11.20	\$970,000.00	38.20%
Student Services and Special Education	8.70	\$616,100.00	24.26%
Grand Total	25.00	\$2,539,100.00	100.00%

Included Requests by Budget Category



***Subject to change in FY26 Proposed Budget*

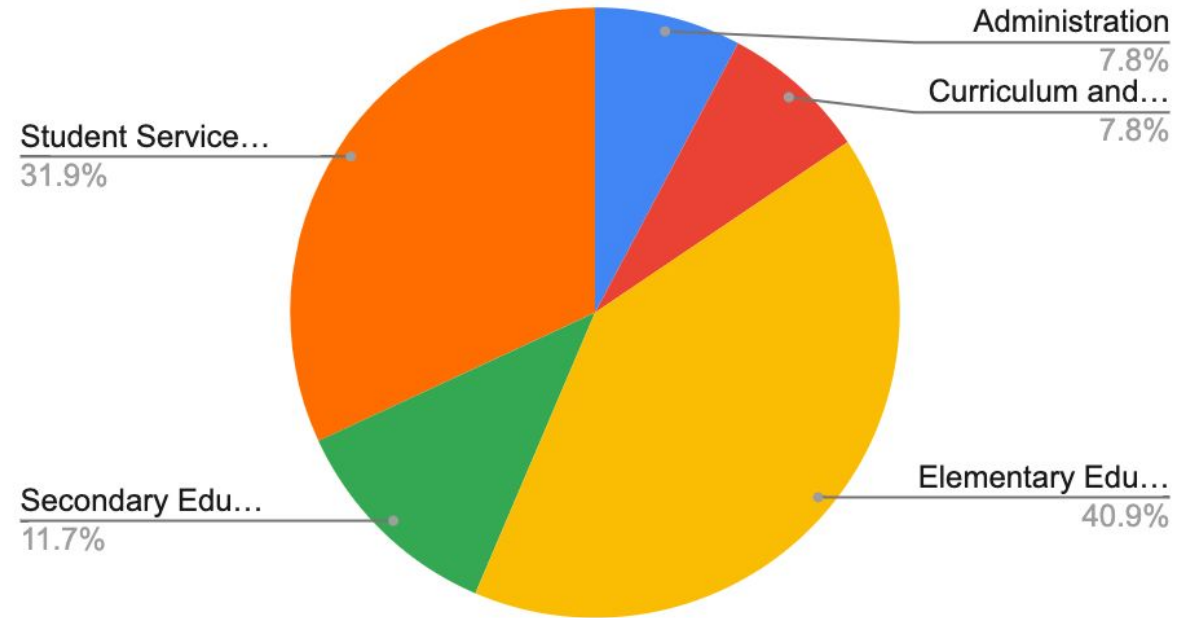
FY26 Superintendent's Proposal Considerations



Not Included By Budget Category

Budget Category	FTE	Proposed Amt
Administration	1.0	\$80,000.00
Curriculum and Instruction	1.0	\$105,600.00
Elementary Education	15.3	\$584,750.00
Other	0.0	\$198,000.00
Secondary Education	1.5	\$117,500.00
Student Services and Special Education	17.1	\$1,173,500.00
Grand Total	35.9	\$2,259,350.00

Non-included Requests by Category



What's Next



Budget Proposal to School Committee February 27th

Public Hearing March 13th, with Further Discussion

School Committee Approval of Budget March 20th

Presentation to Finance Committee March 24th

Budget Subcommittee Meetings Throughout, to be Scheduled

Discussion



Town of Arlington, Massachusetts

8:00 p.m. Superintendent's Update (E. Homan)

Summary:

- Update on Administrative Hiring Searches
- Update on Competitive Grants Awarded
 - FY24/25 Emergency Assistance Shelter Grant
 - Emergency Shelter Reimbursement Funds - Initial
- Emergency Shelter Reimbursement Funds - 2nd payment
 - Monthly Update on Enrollments / Class Sizes
 - Strategic Plan update

ATTACHMENTS:

Type	File Name	Description
▢ Backup Material	Emergency_Shelter_Reimbursement_Funds_-_2nd_Payment.pdf	Emergency Shelter Reimbursement Funds - 2nd Payment
▢ Backup Material	Emergency_Shelter_Reimbursement_Funds_-_Initial.pdf	Emergency Shelter Reimbursement Funds - Initial
▢ Enrollment/Class Sizes	2024-25_ENROLLMENT_REPORTS_-_2_13_25.pdf	2024-25 ENROLLMENT REPORTS - 2_13_25
▢ Presentation	Superintendent_Update_2_13_25.pdf	Superintendent's Update

Good morning,

The Department is processing the final payment from the emergency assistance (EA) shelter (\$104.89/day) reimbursement program for fiscal year 2024. We anticipate that the payments will be processed in the middle of this week. Once initiated, it typically takes three business days for funds to be deposited in your account.

These payments cover the period from December 15, 2023 to June 25, 2024 for each eligible student who was also reported in your district's certified June SIMS data. In addition, payments include adjustments for students for whom DESE did not have reported days in membership for the first payment period this year.

Arlington will receive **\$80765.3** for **11** students with a combined **770 days of enrollment**

In accordance with the language in the supplemental budget ([H. 3458](#), line item 1599-0924), the funds must be deposited in a separate account, like a state grant, and made available to the school committee without further appropriation. The funds can be used to support instructional services and any other services that the district is providing to these students and their families. As these services may need to be provided beyond the current fiscal year, these funds are allowed to carry forward. The local school committee will make the final determination for the use of these funds.

As far as reporting these funds in the district's End of Year Financial Report (EOYR), the funds will be prepopulated on Schedule 1 as a DESE Administered State Grant (line 510). Expenditures should be reported in Schedules 3 and 20 under Other DESE Administered State Grants in the appropriate function code(s).

REMINDER: Please continue to update the Homeless and Foster Care Application to identify students who have **newly** enrolled in your district and are placed in an eligible emergency expansion shelter in your community by checking the "Emergency Shelter Expansion" checkbox.

This message is being sent individually to superintendents, school business officials, and homeless liaisons. We hope this is helpful. Please call or email if you have any questions.

Thank you for all you are doing to support the students of the Commonwealth!

Kristen McKinnon MS, MPA
Assistant Director of Student and Family
Support
W 781-338-6306 | F 781-338-3090
kristen.a.mckinnon@mass.gov
Pronouns: she, her, hers

[Office of Student and Family Support](#)
Massachusetts Department of Elementary and Secondary
Education
135 Santilli Highway, Everett, MA 02149
[Web](#) | [Twitter](#) | [Facebook](#) | [YouTube](#) | [Newsletters](#)

Hello,

The Department is processing the second payment from the emergency assistance (EA) shelter (\$104.89/day) reimbursement program for fiscal year 2024. We anticipate that the payments will be processed by the end of this week. Once initiated, it typically takes three business days for funds to be deposited in your account.

These payments cover the period from December 15, 2023 to March 1, 2024 for each eligible student who was also reported in your district's certified March SIMS data. In addition, payments include adjustments for students for whom DESE did not have reported days in membership for the first payment period this year.

Arlington will receive **\$114,645 for 11 students** with a combined **total of 1093 days in membership**.

In accordance with the language in the supplemental budget ([H. 3458](#), line item 1599-0924), the funds must be deposited in a separate account, like a state grant, and made available to the school committee without further appropriation. The funds can be used to support instructional services and any other services that the district is providing to these students and their families. As these services may need to be provided beyond the current fiscal year, these funds are allowed to carry forward. The local school committee will make the final determination for the use of these funds.

As far as reporting these funds in the district's End of Year Financial Report (EOYR), the funds will be prepopulated on Schedule 1 as a DESE Administered State Grant (line 510). Expenditures should be reported in Schedules 3 and 20 under Other DESE Administered State Grants in the appropriate function code(s).

REMINDER: Please continue to update the Homeless and Foster Care Application to identify students who have **newly** enrolled in your district and are placed in an eligible emergency expansion shelter in your community by checking the "Emergency Shelter Expansion" checkbox.

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Thank you for all you are doing to support the students of the Commonwealth!

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ENROLLMENTS / Class Averages as of 2/13/25																																	
	OK	Sec	Ave	2023	1	Sec	Ave	2023	2	Sec	Ave	2023	3	Sec	Ave	2023	4	Sec	Ave	2023	5	Sec	Ave	2023	Secs	TOTAL:	2024	2023	Diff.				
Bishop	61	3	20.3	60	54	3	18.0	60	61	3	20.3	68	69	3	23.0	67	66	3	22.0	64	65	3	21.7	72	18	BIS	376	391	-15				
Brackett	54	3	18.0	60	65	3	21.7	81	82	4	20.5	51	53	3	17.7	69	74	3	24.7	64	65	3	21.7	98	19	BRA	393	423	-30				
Dallin	62	3	20.7	55	57	3	19.0	72	74	4	18.5	63	64	3	21.3	65	62	3	20.7	69	69	3	23.0	85	19	DAL	388	409	-21				
Hardy	64	3	21.3	63	62	3	20.7	72	69	4	17.3	73	79	4	19.8	60	56	3	18.7	51	56	3	18.7	64	20	HAR	386	383	3				
Peirce	48	2	24.0	41	37	2	18.5	67	67	3	22.3	51	52	3	17.3	61	63	3	21.0	56	56	3	18.7	59	16	PEI	323	335	-12				
Stratton	69	3	23.0	69	76	4	19.0	54	58	3	19.3	84	86	4	21.5	74	78	4	19.5	86	86	4	21.5	70	22	STR	453	437	16				
Thompson	92	4	23.0	86	81	4	20.3	91	87	4	21.8	97	94	4	23.5	86	91	4	22.8	86	91	4	22.8	76	24	THO	536	522	14				
																							TOTALS:			138		2855	2900	-45			
Totals:	450	21	21.4	434	432	22	19.6	497	498	25	19.9	487	497	24	20.7	482	490	23	21.3	476	488	23	21.2	524	138		2855	2900	-45				
Menotomy	PK												Program Enrollments														MEN	109	79	Diff.			
	109																																
Gibbs	6 LC	Ave												METCO		Elem		Gibbs		OMS		AHS					GIBBS	527	468	59			
	527	5	105.4												K-5	20	A	31	A	4	C	10	C	20									
Ottoson	7 LC	Ave	8 LC		Ave												6-8	16	B	7	B	4	R	17	R	38				OTT	962	941	21
	466	5	93.2	496	5	99.2												9-12	26	C	13	C	2	S	8	S	23						
AHS	9	10	11	12												Total	62	Total	57	Total	18	Total	35	Total	81				AHS	1672	1609	63	
	424	442	398	408																													
OOD	OK	1	2	3	4	5	6	7	8	9	10	11	12	12+															OOD	56	54	2	
	0	0	1	2	2	0	4	1	6	7	6	7	7	13																			
																									APS	6181	6051	130					

Superintendent's Update 2/13/25



Arlington Public Schools
Education That Empowers

AHS ILT Workshop Day: EdCamp!

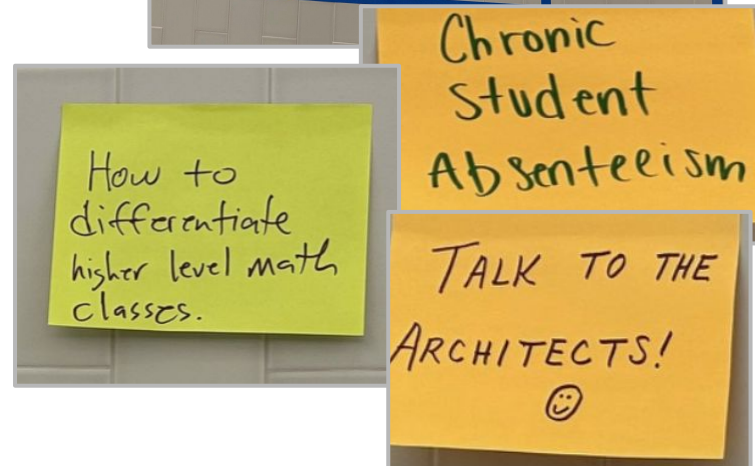
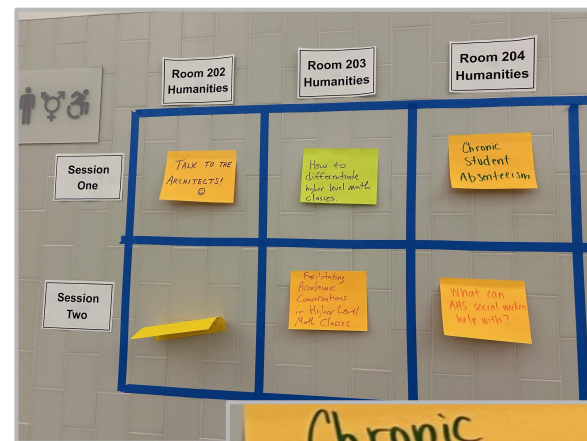
Superintendent Classroom Visits

School Calendar Update: Next Meeting

- 2025-26 and 2026-27 Updates
- New 2027-28 Calendar

Ottoson Rebuild Statement of Interest to the MSBA

- Facilities Meeting to Discuss on 2/25/25
- Drafting SOI in February and March
- Goal to bring to Select Board on March 31st



Superintendent's Update 2/13/25



Arlington Public Schools
Education That Empowers

- Kindergarten Registration Update:
 - Launched TODAY!
 - First round of Buffer Zone Decisions by March 24th
 - K Letter sent to all families and staff, Town, and will be posting informational flyers around Town.
- Gratitude to the Arlington Select Board for AHS Phase IV Parking Relief! Phase 3 Opens after February Break
- Federal Grant Award Disbursement Frozen: Center for Leadership and Educational Equity Fellowship Grant
- Allocation from DESE: Emergency Assistance Shelter Grant
 - Allocated in FY25 to support educational needs incurred by districts who accepted displaced students and families.
- Administrative Hiring Searches: Middle School SPED Coordinator
- Enrollments



Town of Arlington, Massachusetts

8:15 p.m. Consent Agenda (P. Schlichtman)

Summary:

- *Warrant #: 25181, February 4, 2025, \$431,285.89
- *DRAFT School Committee Meeting Minutes, January 23, 2025
- *Japan Trip

ATTACHMENTS:

Type	File Name	Description
Warrant	Warrant_#_25181__February_4__2025__\$431_285.89.pdf	Warrant # 25181, February 4, 2025, \$431,285.89
Minutes	Arlington_School_Committee_DRAFT_Meeting_Minutes_-_January_23__2025_-_Google_Docs.pdf	DRAFT Meeting Minutes - January 23, 2025
Trip Approval	International_Travel_App._Japan.pdf	Japan Trip

APPROVAL OF ACCOUNTS PAYABLE

I / We certify that there is due to the vendors named within this Accounts Payable Warrant the amount set against their respective names, in payment for services performed to date.

Warrant Number: 25181
Dated: 2/4/2025

Total Warrant Amount: \$431,285.89

STATEMENT MADE UNDER THE PENALTIES OF PERJURY

Signed by:

Francis Gorski

Superintendent of Schools/Chief Financial Officer

DocuSigned by:

Jeff Thielman

7798F1DD718442C...

School Committee

Signed by:

Leonard Kardon

DA6FBF16C4E34E3...

School Committee

Signed by:

Jeff Thielman

8BD512C9C723423...

School Committee

Signed by:

Leonard Kardon

0CE17E1D0F8C4A7...

School Committee

01/29/2025 10:34 | TOWN OF ARLINGTON
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| P 1
| apwarnt

DATE: 02/04/2025 WARRANT: 25181 AMOUNT: \$ 431,285.89

PAY TO EACH OF THE PERSONS NAMED IN THE ATTACHED WARRANT THE
SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE
AGGREGATE, AND CHARGE THE SAME TO APPROPRIATIONS OR ACCOUNTS
INDICATED.

TOWN MANAGER

DocuSigned by:
James Feeney 1/31/2025
10420207607D480...

COMPTROLLER

DocuSigned by:
ida cody 1/31/2025
C6A066A76DFB438...

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 izheng | DETAIL INVOICE LIST

| P 2
 | apwarnt

CASH ACCOUNT: 0000

104013

VENDOR 8304

WARRANT: 25181

02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
43797	ABRAHAMS, MATTHEW A 1 03305012 520416 1410	00000	253588	INV	02/04/2025	Invoice#1 9,900.00 9,900.00 CHECK TOTAL	519406		-----
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	L20854-00 191.87 191.87 L26967-00	518888		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 452.26 452.26 L51525-00	518889		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 910.21 910.21 L53520-00	518891		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 1,047.00 1,047.00 K80754-00	518892		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 655.79 655.79 K66930-00	518908		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 533.89 533.89 L62533-00	518910		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 953.24 953.24 L44970-00	518917		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 369.06 369.06 L63815-00	518918		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 242.94 242.94 L50812-00	518919		
41449	ACE ENDICO CORP 1 12113902 520514 3520	00000	251813	INV	02/04/2025	EXTEND DAY SM FOOD SU 1,318.33 1,318.33 CHECK TOTAL	518965		-----
43480	ALT PRODUCTS LLC 1 03233012 520615 2420	00000	251332	INV	02/04/2025	1064 239.00 239.00 CHECK TOTAL	519132		-----
38648	AMAZON CAPITAL SERVICE 1 12013801 520523 6200	00001	251059	INV	02/04/2025	1CV7-CFTW-6PD3 110.63	518865		

38648	AMAZON CAPITAL SERVICE	00001	251059	INV	02/04/2025	110.63	
1	12013801 520523 6200	COMED ADMI	SM OFFICE			1GHH-LHKC-VDVV	518866
		Invoice Net				86.35	
						86.35	

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
38648	AMAZON CAPITAL SERVICE	00001	251059	INV	02/04/2025	1KNJ-177K-TTHK	518867		
1	12013801 520523 6200	COMED ADMI	SM OFFICE			47.48			
		Invoice Net				47.48			
38648	AMAZON CAPITAL SERVICE	00001	251059	INV	02/04/2025	1P7Y-9K7K-9XKX	518868		
1	12013801 520523 6200	COMED ADMI	SM OFFICE			32.98			
		Invoice Net				32.98			
38648	AMAZON CAPITAL SERVICE	00001	251059	INV	02/04/2025	1PCL-F6J4-V7FY	518869		
1	12013801 520523 6200	COMED ADMI	SM OFFICE			118.27			
		Invoice Net				118.27			
38648	AMAZON CAPITAL SERVICE	00001	251059	INV	02/04/2025	149V-NJFY-CKHJ	518870		
1	12013801 520523 6200	COMED ADMI	SM OFFICE			305.90			
		Invoice Net				305.90			
38648	AMAZON CAPITAL SERVICE	00001	251059	INV	02/04/2025	1XT7-6FFD-RLJR	518871		
1	12013801 520523 6200	COMED ADMI	SM OFFICE			94.83			
		Invoice Net				94.83			
						CHECK TOTAL	796.44		-----
43795	ANASTASIO, CATHERINE B	00000	253749	INV	02/04/2025	Tai Chi Fall 24	518890		
1	12013802 510102 6200	ADULT FALL	PS TEACHER			1,260.00			
		Invoice Net				1,260.00			
						CHECK TOTAL	1,260.00		-----
20224	ARLINGTON CHILDRENS CE	00000	253492	INV	02/04/2025	ANNUALDUESFY25	519140		
1	03233012 520629 2354	SpEd Speci	OE PROFESS			100.00			
		Invoice Net				100.00			
						CHECK TOTAL	100.00		-----
70266	ASCD	00001	253626	INV	02/04/2025	001707582	518995		
1	10102025 520423 2354	SPED 240	CTR SIGNIF			114.85			
		Invoice Net				114.85			
						CHECK TOTAL	114.85		-----
42777	HOWIE, DAVID S	00000	253141	INV	02/04/2025	1062	518872		
1	12013806 510102 6200	YOUTH FALL	PS TEACHER			9,918.00			
		Invoice Net				9,918.00			
						CHECK TOTAL	9,918.00		-----
70350	BARNES & NOBLE BOOKSEL	00005	253496	INV	02/04/2025	4603739	519138		
1	10092024 520508 2410	EARLY PART	SM EDUCATI			14.39			
		Invoice Net				14.39			

					CHECK TOTAL	14.39	-----		
24583	BAYSTATE INTERPRETERS,	00001	251361	INV 02/04/2025	371669	518981			
	1 03233012 520416 2330	SpEd Speci	CTR PROFES		205.00				
		Invoice Net			205.00				
24583	BAYSTATE INTERPRETERS,	00001	251361	INV 02/04/2025	371603	518998			
	1 03233012 520416 2330	SpEd Speci	CTR PROFES		1,932.50				
		Invoice Net			1,932.50				
01/29/2025 10:34		TOWN OF ARLINGTON					P 4		
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CASH ACCOUNT: 0000		104013	VENDOR 8304		WARRANT: 25181	02/04/2025			
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
24583	BAYSTATE INTERPRETERS,	00001	253624	INV 02/04/2025	371135.	519144			
	1 03994102 520401 1230	C&F ENGAGE	CTR CONTRA		490.00				
		Invoice Net			490.00				
24583	BAYSTATE INTERPRETERS,	00001	253624	INV 02/04/2025	371669.	519146			
	1 03994102 520401 1230	C&F ENGAGE	CTR CONTRA		360.00				
		Invoice Net			360.00				
24583	BAYSTATE INTERPRETERS,	00001	253624	INV 02/04/2025	364466.	519234			
	1 03994102 520401 1230	C&F ENGAGE	CTR CONTRA		540.00				
		Invoice Net			540.00				
					CHECK TOTAL	3,527.50	-----		
24170	THE CHILDREN'S CENTER	00001	250066	INV 02/04/2025	63964	519066			
	1 03233062 520645 9300	SpEd out o	OE TUITION		4,582.05				
		Invoice Net			4,582.05				
24170	THE CHILDREN'S CENTER	00001	250445	INV 02/04/2025	64109	519068			
	1 03233052 520645 9300	SpEd one t	OE TUITION		4,531.50				
	2 03233062 520645 9300	SpEd out o	OE TUITION		7,491.60				
		Invoice Net			12,023.10				
					CHECK TOTAL	16,605.15	-----		
43606	BLANCHETTE, MICHELLE	00000	253748	INV 02/04/2025	shibori 12-10-24	518887			
	1 12013802 510102 6200	ADULT FALL	PS TEACHER		140.00				
	2 12013802 520518 6200	ADULT FALL	SM INSTRUC		24.47				
		Invoice Net			164.47				
					CHECK TOTAL	164.47	-----		
31981	BONIN, ANA	00000	252391	INV 02/04/2025	JANUARY_14_2025	519088			
	1 03233012 520416 2800	SpEd Speci	CTR PROFES		1,500.00				
		Invoice Net			1,500.00				
					CHECK TOTAL	1,500.00	-----		
70513	TRUSTEES OF BOSTON UNI	00008	253489	INV 02/04/2025	1800110827	519230			
	1 11012025 520508 3200	AFFLI CSHS	SM EDUCATI		100.00				
		Invoice Net			100.00				
					CHECK TOTAL	100.00	-----		

24434	BOUTWELL, ROLAND H	00000	253741	INV	02/04/2025	wa1k 12-18-24	518876
1	12013802 510102 6200	ADULT FALL	PS TEACHER			52.50	
		Invoice Net				52.50	
				CHECK TOTAL		52.50	-----
43781	BRADANESE, GERRY	00000	252619	INV	02/04/2025	671	519185
1	03256022 520402 3510	ATHLETICS	CTR ATHLET			44.09	
2	03256082 520402 3510	ATHLETICS	CTR ATHLET			4.41	
3	03256092 520402 3510	ATHLETICS	CTR ATHLET			44.09	
4	03256192 520402 3510	ATHLETICS	CTR ATHLET			4.41	
		Invoice Net				97.00	

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CASH ACCOUNT: 0000104013

VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	97.00		-----
21552	BRAUNER, OCTAVIA	00000	253503	INV	02/04/2025	REIMMILEAGENOV24	519231		
1	03221112 520629 3520	C&I Math	OE PROFESS			16.48			
		Invoice Net				16.48			
21552	BRAUNER, OCTAVIA	00000	253503	INV	02/04/2025	REIMMILEAGEDEC24	519232		
1	03221112 520629 3520	C&I Math	OE PROFESS			51.59			
		Invoice Net				51.59			
21552	BRAUNER, OCTAVIA	00000	253503	INV	02/04/2025	REIMMILEAGEOCT24	519233		
1	03221112 520629 3520	C&I Math	OE PROFESS			11.99			
		Invoice Net				11.99			
				CHECK TOTAL		80.06			-----
26112	CALVARY CHURCH, UNITED	00000	253564	INV	02/04/2025	Fall24 Space Rental	518874		
1	12013801 520630 6200	COMED ADMI	OE RENTALS			2,300.00			
		Invoice Net				2,300.00			
				CHECK TOTAL		2,300.00			-----
70693	CAM OFFICE SERVICES, I	00000	253319	INV	02/04/2025	49305A	519239		
1	03120042 520525 2430	DALLIN Ele	SM REPRO P			243.10			
		Invoice Net				243.10			
				CHECK TOTAL		243.10			-----
31055	CAMERON, PAUL	00000	252619	INV	02/04/2025	654	519186		
1	03256022 520402 3510	ATHLETICS	CTR ATHLET			33.18			
2	03256082 520402 3510	ATHLETICS	CTR ATHLET			3.32			
3	03256092 520402 3510	ATHLETICS	CTR ATHLET			33.18			
4	03256192 520402 3510	ATHLETICS	CTR ATHLET			3.32			
		Invoice Net				73.00			
				CHECK TOTAL		73.00			-----
33925	CAO, XIAOHUI	00000	251860	INV	02/04/2025	REIMBMAFLACONFOCT24	518948		

1	03221182	520629	2354	C&I world	OE PROFESS	200.00			
				Invoice Net		200.00			
						CHECK TOTAL	200.00		-----
18811	FEI THEATRES			00002	252547 INV 02/04/2025	MOANA2_JAN7_8		519235	
1	12113902	520610	3520	EXTEND DAY	OE FIELD T	3,376.00			
				Invoice Net		3,376.00			
						CHECK TOTAL	3,376.00		-----
43568	CAPS COLLABORATIVE			00000	252312 INV 02/04/2025	08-14686		519081	
1	03233042	520416	2320	SpEd Medic	CTR PROFES	65.13			
				Invoice Net		65.13			
						CHECK TOTAL	65.13		-----
43549	CARDALINO, KELLY			00000	253632 INV 02/04/2025	REIMTRAUMAINFORMTCH		518962	

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1	03221222 520612 2354			C&I Profes	OE GRADUAT	399.00			
				Invoice Net		399.00			
						CHECK TOTAL	399.00		-----
33892	CARNEY, DAWN			00000	251859 INV 02/04/2025	REIMBMAFLACONFOCT24		518893	
1	03221182 520629 2354			C&I world	OE PROFESS	225.00			
				Invoice Net		225.00			
						CHECK TOTAL	225.00		-----
26567	CARRINGTON GERRY			00000	251402 INV 02/04/2025	0000		519180	
1	03256042 520402 3510			ATHLETICS	CTR ATHLET	1.21			
2	03256052 520402 3510			ATHLETICS	CTR ATHLET	12.17			
3	03256062 520402 3510			ATHLETICS	CTR ATHLET	26.77			
4	03256142 520402 3510			ATHLETICS	CTR ATHLET	18.25			
5	03256162 520402 3510			ATHLETICS	CTR ATHLET	2.43			
6	03256182 520402 3510			ATHLETICS	CTR ATHLET	12.17			
				Invoice Net		73.00			
						CHECK TOTAL	73.00		-----
43628	CBC TRANS LLC			00000	253099 INV 02/04/2025	1152.		519117	
1	03343102 520404 3300			TRANSP Tra	CTR CONTRA	3,100.00			
				Invoice Net		3,100.00			
						CHECK TOTAL	3,100.00		-----
34159	JAMES M. DONAHER			00001	250004 INV 02/04/2025	22-2901		518991	
1	03233012 520416 2330			SpEd Speci	CTR PROFES	40.00			
				Invoice Net		40.00			
34159	JAMES M. DONAHER			00001	250004 INV 02/04/2025	22-2888		519002	

	1	03233012	520416	2330	SpEd Speci	CTR PROFES	146.52		
					Invoice Net		146.52		
34159	JAMES M. DONAHER				00001	250004 INV 02/04/2025	22-2892	519003	
	1	03233012	520416	2330	SpEd Speci	CTR PROFES	200.16		
					Invoice Net		200.16		
34159	JAMES M. DONAHER				00001	250004 INV 02/04/2025	22-2884	519004	
	1	03233012	520416	2330	SpEd Speci	CTR PROFES	115.72		
					Invoice Net		115.72		
34159	JAMES M. DONAHER				00001	250004 INV 02/04/2025	22-2885	519005	
	1	03233012	520416	2330	SpEd Speci	CTR PROFES	837.72		
					Invoice Net		837.72		
34159	JAMES M. DONAHER				00001	250004 INV 02/04/2025	22-2874	519078	
	1	03233012	520416	2330	SpEd Speci	CTR PROFES	546.96		
					Invoice Net		546.96		
34159	JAMES M. DONAHER				00001	250004 INV 02/04/2025	22-2875	519087	
	1	03233012	520416	2330	SpEd Speci	CTR PROFES	315.28		
					Invoice Net		315.28		
34159	JAMES M. DONAHER				00001	250004 INV 02/04/2025	22-2864	519107	
	1	03233012	520416	2330	SpEd Speci	CTR PROFES	45.72		
					Invoice Net		45.72		

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CASH ACCOUNT: 0000		104013	VENDOR 8304		WARRANT: 25181	02/04/2025			
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
34159	JAMES M. DONAHER	00001	250004	INV	02/04/2025	22-2863	519109		
	1 03233012 520416 2330			SpEd Speci	CTR PROFES	260.40			
				Invoice Net		260.40			
				CHECK TOTAL		2,508.48			-----
43382	COFFMAN SPECIALTIES CO	00000	251197	INV	02/04/2025	17903	518946		
	1 03011042 520518 2415			AHS Family	SM INSTRUC	169.95			
				Invoice Net		169.95			
43382	COFFMAN SPECIALTIES CO	00000	251197	INV	02/04/2025	17926	518947		
	1 03011042 520518 2415			AHS Family	SM INSTRUC	221.69			
				Invoice Net		221.69			
				CHECK TOTAL		391.64			-----
43642	COLEMAN, BUFFY	00000	252514	INV	02/04/2025	1095	518582		
	1 12113902 520610 3520			EXTEND DAY	OE FIELD T	3,000.00			
				Invoice Net		3,000.00			
				CHECK TOTAL		3,000.00			-----
19921	COLLINS SPORTS MEDICIN	00001	251046	INV	02/04/2025	440568	519238		
	1 03256002 520502 3510			ATHLETICS	SM ATHLETI	273.34			
				Invoice Net		273.34			
				CHECK TOTAL		273.34			-----
43368	CONNELLY, DAVID	00000	253631	INV	02/04/2025	REIMLOCALECOSYS4TCHR	518961		

1	03221222	520612	2354	C&I Profes	OE GRADUAT	572.00			
				Invoice Net		572.00			
						CHECK TOTAL	572.00		-----
12853	CONSILVIO, EDWARD			00000	252619 INV 02/04/2025	72		519181	
1	03256022	520402	3510	ATHLETICS	CTR ATHLET	66.36			
2	03256082	520402	3510	ATHLETICS	CTR ATHLET	6.64			
3	03256092	520402	3510	ATHLETICS	CTR ATHLET	66.36			
4	03256192	520402	3510	ATHLETICS	CTR ATHLET	6.64			
				Invoice Net		146.00			
12853	CONSILVIO, EDWARD			00000	252619 INV 02/04/2025	651		519187	
1	03256022	520402	3510	ATHLETICS	CTR ATHLET	33.18			
2	03256082	520402	3510	ATHLETICS	CTR ATHLET	3.32			
3	03256092	520402	3510	ATHLETICS	CTR ATHLET	33.18			
4	03256192	520402	3510	ATHLETICS	CTR ATHLET	3.32			
				Invoice Net		73.00			
						CHECK TOTAL	219.00		-----
14684	CURIOUS CREATURES			00001	252511 INV 02/04/2025	4621		519237	
1	12113902	520610	3520	EXTEND DAY	OE FIELD T	730.00			
				Invoice Net		730.00			
						CHECK TOTAL	730.00		-----

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CASH ACCOUNT: 0000104013

VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
39290	DELORY, EILEEN			00000	253628 INV 02/04/2025	REIMEDUC9300EDRESRCH	518960		
1	03221222 520612 2354			C&I Profes	OE GRADUAT	858.00			
				Invoice Net		858.00			
						CHECK TOTAL	858.00		-----
41720	DESKOVICH, JOHN			00000	252619 INV 02/04/2025	44		519189	
1	03256022 520402 3510			ATHLETICS	CTR ATHLET	44.09			
2	03256082 520402 3510			ATHLETICS	CTR ATHLET	4.41			
3	03256092 520402 3510			ATHLETICS	CTR ATHLET	44.09			
4	03256192 520402 3510			ATHLETICS	CTR ATHLET	4.41			
				Invoice Net		97.00			
41720	DESKOVICH, JOHN			00000	252619 INV 02/04/2025	653		519190	
1	03256022 520402 3510			ATHLETICS	CTR ATHLET	33.18			
2	03256082 520402 3510			ATHLETICS	CTR ATHLET	3.32			
3	03256092 520402 3510			ATHLETICS	CTR ATHLET	33.18			
4	03256192 520402 3510			ATHLETICS	CTR ATHLET	3.32			
				Invoice Net		73.00			
						CHECK TOTAL	170.00		-----
41585	DETWILER, JANE U			00000	253450 INV 02/04/2025	OWL - 10/22-12/17/24	518873		

1	12013802	510102	6200	ADULT FALL	PS TEACHER	1,300.00			
				Invoice Net		1,300.00			
				CHECK TOTAL		1,300.00		-----	
18399	DEVEREAUX			00002	251412 INV 02/04/2025	612716	DEC2024	519065	
	1 03233062	520645	9300	SpEd out o	OE TUITION	5,761.44			
				Invoice Net		5,761.44			
				CHECK TOTAL		5,761.44		-----	
42869	DEVLIN, MICHAEL			00000	252619 INV 02/04/2025	660		519191	
	1 03256022	520402	3510	ATHLETICS	CTR ATHLET	33.18			
	2 03256082	520402	3510	ATHLETICS	CTR ATHLET	3.32			
	3 03256092	520402	3510	ATHLETICS	CTR ATHLET	33.18			
	4 03256192	520402	3510	ATHLETICS	CTR ATHLET	3.32			
				Invoice Net		73.00			
				CHECK TOTAL		73.00		-----	
41724	DILLINGHAM, STEVEN			00000	252619 INV 02/04/2025	674		519192	
	1 03256022	520402	3510	ATHLETICS	CTR ATHLET	67.14			
	2 03256082	520402	3510	ATHLETICS	CTR ATHLET	6.71			
	3 03256092	520402	3510	ATHLETICS	CTR ATHLET	67.14			
	4 03256192	520402	3510	ATHLETICS	CTR ATHLET	6.71			
				Invoice Net		147.70			
				CHECK TOTAL		147.70		-----	
23751	DOYON'S MODERN HOME			00001	253473 INV 02/04/2025	SV00029640		518728	
	1 03011042	520510	2420	AHS Family	SM EQUIPME	766.71			
				Invoice Net		766.71			

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CASH ACCOUNT: 0000104013

VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	766.71	-----	
42609	METROPOLITAN FOODS INC	00000	251123	INV 02/04/2025		403247		518717	
	1 03011042 520518 2415	AHS Family	SM INSTRUC			33.53			
		Invoice Net				33.53			
42609	METROPOLITAN FOODS INC	00000	253326	INV 02/04/2025		419191		518720	
	1 03010052 520514 2440	AHS Second	SM FOOD SU			235.07			
		Invoice Net				235.07			
42609	METROPOLITAN FOODS INC	00000	253326	INV 02/04/2025		419190		518723	
	1 03010052 520514 2440	AHS Second	SM FOOD SU			68.38			
		Invoice Net				68.38			
						CHECK TOTAL	336.98	-----	
2908	DUDLEY AUTOMOTIVE SERV	00000	250014	INV 02/04/2025		33587		518985	
	1 03345302 520621 3300	TRANSP Tra	OE MOTOR V			234.95			
		Invoice Net				234.95			

2908	DUDLEY AUTOMOTIVE SERV	00000	250014	INV	02/04/2025	33547	518986
1	03345302 520621 3300	TRANSP Tra	OE MOTOR V			35.00	
		Invoice Net				35.00	
2908	DUDLEY AUTOMOTIVE SERV	00000	250014	INV	02/04/2025	33586	518988
1	03345302 520621 3300	TRANSP Tra	OE MOTOR V			250.55	
		Invoice Net				250.55	
						CHECK TOTAL	520.50

34229	EI US, LLC.	00003	251875	INV	02/04/2025	INV228919	518993
1	03233022 520416 2305	SpEd Pupil	CTR PROFES			161.00	
		Invoice Net				161.00	
34229	EI US, LLC.	00003	251875	INV	02/04/2025	INV228581	519006
1	03233012 520416 2305	SpEd Speci	CTR PROFES			90.57	
		Invoice Net				90.57	
34229	EI US, LLC.	00003	251875	INV	02/04/2025	INV228582	519007
1	03233012 520416 2305	SpEd Speci	CTR PROFES			201.25	
		Invoice Net				201.25	
34229	EI US, LLC.	00003	251875	INV	02/04/2025	INV227257	519083
1	03233022 520416 2305	SpEd Pupil	CTR PROFES			120.76	
		Invoice Net				120.76	
						CHECK TOTAL	573.58

43432	EZ CARE TRANSIT COMPAN	00000	253207	INV	02/04/2025	724.	519143
1	03235322 520404 3300	SpEd Trans	CTR CONTRA			1,625.00	
		Invoice Net				1,625.00	
						CHECK TOTAL	1,625.00

21724	FANTINI BAKING CO., IN	00000	251862	INV	02/04/2025	T629886	518772
1	10005 520514	SCHOOL FOO	SM FOOD SU			421.45	
		Invoice Net				421.45	
21724	FANTINI BAKING CO., IN	00000	251862	INV	02/04/2025	T629887	518775

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CASH ACCOUNT: 0000104013VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 10005 520514			SCHOOL FOO	SM FOOD SU	216.05			
				Invoice Net		216.05			
21724	FANTINI BAKING CO., IN	00000	251862	INV	02/04/2025	T629889	518777		
1	10005 520514			SCHOOL FOO	SM FOOD SU	106.30			
				Invoice Net		106.30			
21724	FANTINI BAKING CO., IN	00000	251862	INV	02/04/2025	T629888	518780		
1	10005 520514			SCHOOL FOO	SM FOOD SU	270.00			
				Invoice Net		270.00			
						CHECK TOTAL	1,013.80		-----
24391	FARRELL, EDDIE	00000	252619	INV	02/04/2025	48	519193		
1	03256022 520402 3510	ATHLETICS	CTR ATHLET			66.36			

	2	03256082	520402	3510	ATHLETICS	CTR	ATHLET	6.64		
	3	03256092	520402	3510	ATHLETICS	CTR	ATHLET	66.36		
	4	03256192	520402	3510	ATHLETICS	CTR	ATHLET	6.64		
					Invoice Net			146.00		
	CHECK	TOTAL						146.00		-----
43005	FARRELL, JOHN				00000	252619	INV 02/04/2025	664	519195	
	1	03256022	520402	3510	ATHLETICS	CTR	ATHLET	33.18		
	2	03256082	520402	3510	ATHLETICS	CTR	ATHLET	3.32		
	3	03256092	520402	3510	ATHLETICS	CTR	ATHLET	33.18		
	4	03256192	520402	3510	ATHLETICS	CTR	ATHLET	3.32		
					Invoice Net			73.00		
	CHECK	TOTAL						73.00		-----
41757	FINN, CHRISTOPHER				00000	252619	INV 02/04/2025	655	519196	
	1	03256022	520402	3510	ATHLETICS	CTR	ATHLET	33.18		
	2	03256082	520402	3510	ATHLETICS	CTR	ATHLET	3.32		
	3	03256092	520402	3510	ATHLETICS	CTR	ATHLET	33.18		
	4	03256192	520402	3510	ATHLETICS	CTR	ATHLET	3.32		
					Invoice Net			73.00		
	CHECK	TOTAL						73.00		-----
42035	FLYNN, CAROLINE				00000	253629	INV 02/04/2025	REIM_IFINE5850	519163	
	1	03221222	520612	2354	C&I Profes	OE	GRADUAT	858.00		
					Invoice Net			858.00		
	CHECK	TOTAL						858.00		-----
34119	FLYNN, JOE				00000	252619	INV 02/04/2025	656	519197	
	1	03256022	520402	3510	ATHLETICS	CTR	ATHLET	33.18		
	2	03256082	520402	3510	ATHLETICS	CTR	ATHLET	3.32		
	3	03256092	520402	3510	ATHLETICS	CTR	ATHLET	33.18		
	4	03256192	520402	3510	ATHLETICS	CTR	ATHLET	3.32		
					Invoice Net			73.00		
	CHECK	TOTAL						73.00		-----

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CASH ACCOUNT: 0000104013

VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
40938	FOLLETT CONTENT SOLUTI	00001	252345	INV	02/04/2025	467780F	518788		
	1 03111162 520528 2410	BRACKETT L	SM	TEXTBOO		355.72			
		Invoice Net				355.72			
40938	FOLLETT CONTENT SOLUTI	00001	252348	INV	02/04/2025	466110A	518898		
	1 03121162 520528 2410	DALLIN Lib	SM	TEXTBOO		410.46			
		Invoice Net				410.46			
40938	FOLLETT CONTENT SOLUTI	00001	252348	INV	02/04/2025	466110	518900		
	1 03121162 520528 2410	DALLIN Lib	SM	TEXTBOO		2,754.31			

40938	FOLLETT CONTENT SOLUTI	00001	252348	INV	02/04/2025	2,754.31		
	1 03121162 520528 2410	DALLIN Lib	SM TEXTBOO			466110B	518901	
		Invoice Net				1,308.89		
40938	FOLLETT CONTENT SOLUTI	00001	252343	INV	02/04/2025	1,308.89		
	1 03021162 520528 2410	OMS Librar	SM TEXTBOO			474681A	518903	
		Invoice Net				1,585.66		
40938	FOLLETT CONTENT SOLUTI	00001	251179	INV	02/04/2025	1,585.66		
	1 03011162 520528 2410	AHS Librar	SM TEXTBOO			458787	519256	
		Invoice Net				1,307.46		
40938	FOLLETT CONTENT SOLUTI	00001	252347	INV	02/04/2025	1,307.46		
	1 03131162 520528 2410	HARDY Libr	SM TEXTBOO			466124B	519305	
		Invoice Net				152.09		
						152.09		
		CHECK TOTAL				7,874.59		-----
27084	COMMONWEALTH OF MASSAC	00001	251627	INV	02/04/2025	4681-JSI	518782	
	1 10005 520420	SCHOOL FOO	CTR PROFES			749.00		
		Invoice Net				749.00		
		CHECK TOTAL				749.00		-----
71635	FRANCISCAN HOSPITAL FO	00000	250450	INV	02/04/2025	835	519061	
	1 03233062 520645 9300	SpEd Out o	OE TUITION			4,839.45		
		Invoice Net				4,839.45		
		CHECK TOTAL				4,839.45		-----
43526	GOLD STAR FOODS INC	00001	251865	INV	02/04/2025	3113921	518784	
	1 10005 520514	SCHOOL FOO	SM FOOD SU			244.30		
		Invoice Net				244.30		
43526	GOLD STAR FOODS INC	00001	251865	INV	02/04/2025	3115029	518785	
	1 10005 520514	SCHOOL FOO	SM FOOD SU			516.52		
		Invoice Net				516.52		
		CHECK TOTAL				760.82		-----
73320	GOVCONNECTION, INC	00006	252905	INV	02/04/2025	76082925	519265	
	1 03160042 520518 2415	THOMPSON E	SM INSTRUC			457.02		
		Invoice Net				457.02		
		CHECK TOTAL				457.02		-----
43788	HAMMOND, DANIEL	00000	253633	INV	02/04/2025	REIMEDLM 8055E	518957	

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CASH ACCOUNT: 0000104013

VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03221222 520612 2354	C&I Profes	OE GRADUAT			286.00			
		Invoice Net				286.00			
43788	HAMMOND, DANIEL	00000	253633	INV	02/04/2025	REIM EDLM 9028E	518958		
	1 03221222 520612 2354	C&I Profes	OE GRADUAT			858.00			

43788	HAMMOND, DANIEL	00000	253633	INV	02/04/2025	858.00			
	1 03221222 520612 2354	C&I Profes	OE GRADUAT			858.00	REIM8054EEFCTVLDRSHP	518959	
		Invoice Net				858.00			
				CHECK	TOTAL	2,002.00		-----	
19322	HENDERSON, PETE	00000	252619	INV	02/04/2025	43		519201	
	1 03256022 520402 3510	ATHLETICS	CTR ATHLET			44.09			
	2 03256082 520402 3510	ATHLETICS	CTR ATHLET			4.41			
	3 03256092 520402 3510	ATHLETICS	CTR ATHLET			44.09			
	4 03256192 520402 3510	ATHLETICS	CTR ATHLET			4.41			
		Invoice Net				97.00			
				CHECK	TOTAL	97.00		-----	
43601	NATINA MARIE HILL LLC	00000	252269	INV	02/04/2025	1997.		518583	
	1 03994022 520523 1230	DIV EQUITY	SM OFFICE			310.50			
		Invoice Net				310.50			
				CHECK	TOTAL	310.50		-----	
29843	NA LU-HOGAN	00000	251858	INV	02/04/2025		REIMBMAFLACONFOCT24	518949	
	1 03221182 520629 2354	C&I World	OE PROFESS			190.00			
		Invoice Net				190.00			
				CHECK	TOTAL	190.00		-----	
40837	HOWE, PETER M	00000	252619	INV	02/04/2025	669		519203	
	1 03256022 520402 3510	ATHLETICS	CTR ATHLET			33.18			
	2 03256082 520402 3510	ATHLETICS	CTR ATHLET			3.32			
	3 03256092 520402 3510	ATHLETICS	CTR ATHLET			33.18			
	4 03256192 520402 3510	ATHLETICS	CTR ATHLET			3.32			
		Invoice Net				73.00			
				CHECK	TOTAL	73.00		-----	
43629	WHITMORE, REBECCA CANN	00000	252500	INV	02/04/2025	0007		519077	
	1 03233012 520416 2320	SpEd Speci	CTR PROFES			177.00			
		Invoice Net				177.00			
				CHECK	TOTAL	177.00		-----	
33906	INGRAM INDUSTRIES INC.	00001	251181	INV	02/04/2025	85000306		518629	
	1 03011162 520528 2410	AHS Librar	SM TEXTBOO			243.63			
		Invoice Net				243.63			
				CHECK	TOTAL	243.63		-----	
32312	JACKSON, STEVEN W.	00000	251857	INV	02/04/2025	P1490		518584	

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CASH ACCOUNT: 0000		104013	VENDOR 8304		WARRANT: 25181	02/04/2025			
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK

1	03221172	520416	2420	C&I Music	CTR PROFES	700.00		
				Invoice Net		700.00		
						CHECK TOTAL	700.00	-----
19317	JUSTICE RESOURCE INSTI	00000	250084	INV	02/04/2025	12450625ARLJL	519063	
1	03233062	520645	9300	SpEd Out o	OE TUITION	5,125.80		
				Invoice Net		5,125.80		
19317	JUSTICE RESOURCE INSTI	00000	250064	INV	02/04/2025	12450625ARLKB	519064	
1	03233062	520645	9300	SpEd Out o	OE TUITION	5,125.80		
				Invoice Net		5,125.80		
						CHECK TOTAL	10,251.60	-----
35458	KINDLE BEHAVIOR CONSUL	00000	250038	INV	02/04/2025	10290	519114	
1	03233012	520416	2320	SpEd Speci	CTR PROFES	2,131.50		
				Invoice Net		2,131.50		
35458	KINDLE BEHAVIOR CONSUL	00000	252309	INV	02/04/2025	10291	519115	
1	03233012	520416	2320	SpEd Speci	CTR PROFES	1,304.25		
				Invoice Net		1,304.25		
35458	KINDLE BEHAVIOR CONSUL	00000	250037	INV	02/04/2025	10289	519116	
1	03233012	520416	2320	SpEd Speci	CTR PROFES	411.75		
				Invoice Net		411.75		
						CHECK TOTAL	3,847.50	-----
41336	KM EDUCATION LAW LLC	00000	251286	INV	02/04/2025	#612	518916	
1	03214002	520413	1430	ADMIN Scho	CTR LEGAL	980.00		
				Invoice Net		980.00		
						CHECK TOTAL	980.00	-----
31132	KONICA MINOLTA BUSINES	00001	253637	INV	02/04/2025	289829704	518537	
1	12123520	520510	4230	BLDG USER	SM EQUIPME	25,792.00		
				Invoice Net		25,792.00		
31132	KONICA MINOLTA BUSINES	00001	253637	INV	02/04/2025	290004878	518538	
1	12123520	520510	4230	BLDG USER	SM EQUIPME	16,368.00		
				Invoice Net		16,368.00		
31132	KONICA MINOLTA BUSINES	00001	253637	INV	02/04/2025	51516155	518539	
1	12123520	520510	4230	BLDG USER	SM EQUIPME	1,688.60		
				Invoice Net		1,688.60		
31132	KONICA MINOLTA BUSINES	00001	253637	INV	02/04/2025	51516157	518540	
1	12123520	520510	4230	BLDG USER	SM EQUIPME	1,627.80		
				Invoice Net		1,627.80		
31132	KONICA MINOLTA BUSINES	00001	253637	INV	02/04/2025	51551879	518541	
1	12123520	520510	4230	BLDG USER	SM EQUIPME	302.70		
				Invoice Net		302.70		
31132	KONICA MINOLTA BUSINES	00001	253637	INV	02/04/2025	51585535	518542	
1	12123520	520510	4230	BLDG USER	SM EQUIPME	1,328.90		
				Invoice Net		1,328.90		
31132	KONICA MINOLTA BUSINES	00001	253637	INV	02/04/2025	M 51632190	518544	

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 12123520 520510 4230	BLDG USER		SM EQUIPME		292.90			
		Invoice Net				292.90			
31132	KONICA MINOLTA BUSINES	00001 253637	INV	02/04/2025		51585536	518545		
	1 12123520 520510 4230	BLDG USER		SM EQUIPME		1,040.40			
		Invoice Net				1,040.40			
31132	KONICA MINOLTA BUSINES	00001 250997	INV	02/04/2025		51873591	518546		
	1 03221002 520416 1220	C&I C&I Le	CTR PROFES			2,086.12			
		Invoice Net				2,086.12			
31132	KONICA MINOLTA BUSINES	00001 250997	INV	02/04/2025		51873597	518547		
	1 03221002 520416 1220	C&I C&I Le	CTR PROFES			349.00			
		Invoice Net				349.00			
						CHECK TOTAL	50,876.42		-----
72363	LABBB COLLABORATIVE	00000 250102	INV	02/04/2025		1224BI4820	519008		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,381.10			
		Invoice Net				5,381.10			
72363	LABBB COLLABORATIVE	00000 250101	INV	02/04/2025		1224AD10740	519009		
	1 03233052 520645 9300	SpEd one t	OE TUITION			4,035.00			
		Invoice Net				4,035.00			
72363	LABBB COLLABORATIVE	00000 250101	INV	02/04/2025		1224BI7409	519010		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,381.10			
		Invoice Net				5,381.10			
72363	LABBB COLLABORATIVE	00000 251202	INV	02/04/2025		1224EC2692	519011		
	1 03233062 520645 9400	SpEd out o	OE TUITION			4,779.00			
		Invoice Net				4,779.00			
72363	LABBB COLLABORATIVE	00000 250100	INV	02/04/2025		1224AD10150	519012		
	1 03233052 520645 9300	SpEd one t	OE TUITION			4,035.00			
		Invoice Net				4,035.00			
72363	LABBB COLLABORATIVE	00000 250100	INV	02/04/2025		1224L15003	519013		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,650.20			
		Invoice Net				5,650.20			
72363	LABBB COLLABORATIVE	00000 250099	INV	02/04/2025		1224V85691	519014		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,008.50			
		Invoice Net				5,008.50			
72363	LABBB COLLABORATIVE	00000 250098	INV	02/04/2025		1224L25638	519015		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,650.20			
		Invoice Net				5,650.20			
72363	LABBB COLLABORATIVE	00000 250097	INV	02/04/2025		1224BI2478	519016		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,381.10			
		Invoice Net				5,381.10			
72363	LABBB COLLABORATIVE	00000 250091	INV	02/04/2025		1224L01861	519025		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,650.20			
		Invoice Net				5,650.20			
72363	LABBB COLLABORATIVE	00000 250090	INV	02/04/2025		1224BI7756	519029		
	1 03233062 520645 9400	SpEd out o	OE TUITION			5,381.10			
		Invoice Net				5,381.10			
72363	LABBB COLLABORATIVE	00000 250089	INV	02/04/2025		1224L55569	519031		

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VENDOR 8304

WARRANT: 25181

02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,650.20			
		Invoice Net				5,650.20			
72363	LABBB COLLABORATIVE	00000	250088	INV	02/04/2025	1224L29617	519033		
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,650.20			
		Invoice Net				5,650.20			
72363	LABBB COLLABORATIVE	00000	250087	INV	02/04/2025	1224B15110	519036		
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,381.10			
		Invoice Net				5,381.10			
72363	LABBB COLLABORATIVE	00000	250081	INV	02/04/2025	1224V67483	519040		
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,008.50			
		Invoice Net				5,008.50			
72363	LABBB COLLABORATIVE	00000	250080	INV	02/04/2025	1224V80905	519043		
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,008.50			
		Invoice Net				5,008.50			
72363	LABBB COLLABORATIVE	00000	252313	INV	02/04/2025	1224455691	519054		
	1 03233062 520645 9400	SpEd out o		OE TUITION		3,586.80			
		Invoice Net				3,586.80			
72363	LABBB COLLABORATIVE	00000	253627	INV	02/04/2025	1224V56911r	519056		
	1 03233062 520645 9400	SpEd out o		OE TUITION		1,669.50			
		Invoice Net				1,669.50			
72363	LABBB COLLABORATIVE	00000	250079	INV	02/04/2025	1224L05580	519057		
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,650.20			
		Invoice Net				5,650.20			
72363	LABBB COLLABORATIVE	00000	250078	INV	02/04/2025	1224V84580	519058		
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,008.50			
		Invoice Net				5,008.50			
72363	LABBB COLLABORATIVE	00000	250069	INV	02/04/2025	1224AD10072	519059		
	1 03233052 520645 9300	SpEd one t		OE TUITION		4,035.00			
		Invoice Net				4,035.00			
72363	LABBB COLLABORATIVE	00000	250069	INV	02/04/2025	1224L07202	519060		
	1 03233062 520645 9400	SpEd out o		OE TUITION		5,650.20			
		Invoice Net				5,650.20			
72363	LABBB COLLABORATIVE	00000	250048	INV	02/04/2025	1224HS10511	519113		
	1 03233012 520416 2320	SpEd Speci		CTR PROFES		972.00			
		Invoice Net				972.00			
72363	LABBB COLLABORATIVE	00000	251881	INV	02/04/2025	OCT24ARLOOD	519129		
	1 03343102 520404 3300	TRANSP Tra		CTR CONTRA		47,468.69			
		Invoice Net				47,468.69			
72363	LABBB COLLABORATIVE	00000	251246	INV	02/04/2025	1224BM10482	519130		
	1 03343102 520404 3300	TRANSP Tra		CTR CONTRA		765.00			
		Invoice Net				765.00			
72363	LABBB COLLABORATIVE	00000	252394	INV	02/04/2025	1224ES10018	519131		
	1 03343102 520404 3300	TRANSP Tra		CTR CONTRA		51.00			
		Invoice Net				51.00			
						CHECK TOTAL	157,887.89		-----
42693	LAMBERT, KARINA	00000	253745	INV	02/04/2025	19	518881		

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 25181

02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 12013803 510102 6200	ADULT WNTR		PS TEACHER		280.00			
		Invoice Net				280.00			
						CHECK TOTAL	280.00		-----
72376	LANDMARK SCHOOL INC	00001	251396	INV	02/04/2025	FY25-051388	518999		
	1 10102024 520423 2354	SPED 240		CTR SIGNIF		2,800.00			
		Invoice Net				2,800.00			
						CHECK TOTAL	2,800.00		-----
43790	LAPIERRE, JOHN	00000	252619	INV	02/04/2025	74	519182		
	1 03256022 520402 3510	ATHLETICS		CTR ATHLET		33.18			
	2 03256082 520402 3510	ATHLETICS		CTR ATHLET		3.32			
	3 03256092 520402 3510	ATHLETICS		CTR ATHLET		33.18			
	4 03256192 520402 3510	ATHLETICS		CTR ATHLET		3.32			
		Invoice Net				73.00			
						CHECK TOTAL	73.00		-----
35962	LEON, ALEXANDER	00000	252619	INV	02/04/2025	38	519204		
	1 03256022 520402 3510	ATHLETICS		CTR ATHLET		22.73			
	2 03256082 520402 3510	ATHLETICS		CTR ATHLET		2.27			
	3 03256092 520402 3510	ATHLETICS		CTR ATHLET		22.73			
	4 03256192 520402 3510	ATHLETICS		CTR ATHLET		2.27			
		Invoice Net				50.00			
35962	LEON, ALEXANDER	00000	252619	INV	02/04/2025	646	519205		
	1 03256022 520402 3510	ATHLETICS		CTR ATHLET		45.46			
	2 03256082 520402 3510	ATHLETICS		CTR ATHLET		4.54			
	3 03256092 520402 3510	ATHLETICS		CTR ATHLET		45.46			
	4 03256192 520402 3510	ATHLETICS		CTR ATHLET		4.54			
		Invoice Net				100.00			
35962	LEON, ALEXANDER	00000	252619	INV	02/04/2025	50	519206		
	1 03256022 520402 3510	ATHLETICS		CTR ATHLET		45.46			
	2 03256082 520402 3510	ATHLETICS		CTR ATHLET		4.54			
	3 03256092 520402 3510	ATHLETICS		CTR ATHLET		45.46			
	4 03256192 520402 3510	ATHLETICS		CTR ATHLET		4.54			
		Invoice Net				100.00			
35962	LEON, ALEXANDER	00000	252619	INV	02/04/2025	42	519207		
	1 03256022 520402 3510	ATHLETICS		CTR ATHLET		45.46			
	2 03256082 520402 3510	ATHLETICS		CTR ATHLET		4.54			
	3 03256092 520402 3510	ATHLETICS		CTR ATHLET		45.46			
	4 03256192 520402 3510	ATHLETICS		CTR ATHLET		4.54			
		Invoice Net				100.00			
35962	LEON, ALEXANDER	00000	252619	INV	02/04/2025	668	519209		
	1 03256022 520402 3510	ATHLETICS		CTR ATHLET		22.73			
	2 03256082 520402 3510	ATHLETICS		CTR ATHLET		2.27			
	3 03256092 520402 3510	ATHLETICS		CTR ATHLET		22.73			
	4 03256192 520402 3510	ATHLETICS		CTR ATHLET		2.27			
		Invoice Net				50.00			

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CASH ACCOUNT: 0000 104013 VENDOR 8304

WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	400.00		-----
39742	LEXIKEET LEARNING LLC	00001	253750	INV	02/04/2025	ARLING-038	519148		
	1 03994102 520401 1230	C&F ENGAGE	CTR CONTRA			706.36			
		Invoice Net				706.36			
39742	LEXIKEET LEARNING LLC	00001	253750	INV	02/04/2025	ARLING-039	519149		
	1 03994102 520401 1230	C&F ENGAGE	CTR CONTRA			3,731.65			
		Invoice Net				3,731.65			
39742	LEXIKEET LEARNING LLC	00001	253750	INV	02/04/2025	ARLING-040	519151		
	1 03994102 520401 1230	C&F ENGAGE	CTR CONTRA			2,331.45			
		Invoice Net				2,331.45			
						CHECK TOTAL	6,769.46		-----
41504	MANDL, LUCIA	00000	253743	INV	02/04/2025	German Fall24	518878		
	1 12013802 510102 6200	ADULT FALL	PS TEACHER			360.00			
		Invoice Net				360.00			
						CHECK TOTAL	360.00		-----
42702	MANTECA, DIANE C	00000	253746	INV	02/04/2025	Italian 1-15-25	518883		
	1 12013803 510102 6200	ADULT WNTR	PS TEACHER			200.00			
	2 12013803 520518 6200	ADULT WNTR	SM INSTRUC			160.00			
		Invoice Net				360.00			
42702	MANTECA, DIANE C	00000	253747	INV	02/04/2025	Havana 1-21-25	518885		
	1 12013803 510102 6200	ADULT WNTR	PS TEACHER			200.00			
	2 12013803 520518 6200	ADULT WNTR	SM INSTRUC			240.00			
		Invoice Net				440.00			
						CHECK TOTAL	800.00		-----
14666	MARTIN, BRIAN	00000	252619	INV	02/04/2025	45	519210		
	1 03256022 520402 3510	ATHLETICS	CTR ATHLET			44.09			
	2 03256082 520402 3510	ATHLETICS	CTR ATHLET			4.41			
	3 03256092 520402 3510	ATHLETICS	CTR ATHLET			44.09			
	4 03256192 520402 3510	ATHLETICS	CTR ATHLET			4.41			
		Invoice Net				97.00			
						CHECK TOTAL	97.00		-----
40738	MARTIN, KATHLEEN	00000	253679	INV	02/04/2025	REIM_NU-646	518954		
	1 03221222 520612 2354	C&I Profes	OE GRADUAT			858.00			
		Invoice Net				858.00			
40738	MARTIN, KATHLEEN	00000	253679	INV	02/04/2025	REIM_NU-668	518955		
	1 03221222 520612 2354	C&I Profes	OE GRADUAT			858.00			
		Invoice Net				858.00			
40738	MARTIN, KATHLEEN	00000	253679	INV	02/04/2025	REIMADVRES_EVDBSDPRA	518956		
	1 03221222 520612 2354	C&I Profes	OE GRADUAT			858.00			
		Invoice Net				858.00			
						CHECK TOTAL	2,574.00		-----

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
72575	MASS BAY TRANSPORTATIO 1 03343092 520404 3300	00003	251545	INV	02/04/2025	505579 120.00 120.00 CHECK TOTAL	519125		-----
				CTR CONTRA		120.00			
				Invoice Net					
43136	MCKENNA, STEPHANIE 1 03221222 520612 2354	00000	253630	INV	02/04/2025	REIM_EDLEADERSHIP 858.00 858.00 CHECK TOTAL	518950		-----
				OE GRADUAT					
				Invoice Net					
43136	MCKENNA, STEPHANIE 1 03221222 520612 2354	00000	253630	INV	02/04/2025	REIMLEADERSHIP_LAW 858.00 858.00 CHECK TOTAL	518951		-----
				OE GRADUAT					
				Invoice Net					
43136	MCKENNA, STEPHANIE 1 03221222 520612 2354	00000	253630	INV	02/04/2025	REIMEFFPRINC_PRACTIC 858.00 858.00 CHECK TOTAL	518952		-----
				OE GRADUAT					
				Invoice Net					
43136	MCKENNA, STEPHANIE 1 03221222 520612 2354	00000	253630	INV	02/04/2025	REIMSPRVSN_EVAL_GRTH 858.00 858.00 CHECK TOTAL	518953		-----
				OE GRADUAT					
				Invoice Net					
40467	MCMAHON, RYAN 1 03256022 520402 3510 2 03256082 520402 3510 3 03256092 520402 3510 4 03256192 520402 3510	00000	252619	INV	02/04/2025	665 33.18 3.32 33.18 3.32 73.00 CHECK TOTAL	519211		-----
				ATHLETICS					
				CTR ATHLET					
				ATHLETICS					
				CTR ATHLET					
				ATHLETICS					
				CTR ATHLET					
				Invoice Net					
41766	ML STEIN INC 1 10005 520624	00000	253006	INV	02/04/2025	5406 3,265.70 3,265.70 CHECK TOTAL	518783		-----
				SCHOOL FOO					
				OE OTHER F					
				Invoice Net					
43784	MORROW, BENJAMIN 1 03256022 520402 3510 2 03256082 520402 3510 3 03256092 520402 3510 4 03256192 520402 3510	00000	252619	INV	02/04/2025	666 67.14 6.71 67.14 6.71 147.70 CHECK TOTAL	519212		-----
				ATHLETICS					
				CTR ATHLET					
				ATHLETICS					
				CTR ATHLET					
				ATHLETICS					
				CTR ATHLET					
				Invoice Net					
27794	MURPHY, LEAH 1 03256022 520402 3510	00000	252619	INV	02/04/2025	33 44.09	519213		-----
				ATHLETICS					
				CTR ATHLET					

2	03256082	520402	3510	ATHLETICS	CTR ATHLET	4.41
3	03256092	520402	3510	ATHLETICS	CTR ATHLET	44.09
4	03256192	520402	3510	ATHLETICS	CTR ATHLET	4.41
Invoice Net						97.00

CHECK TOTAL	97.00	-----
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CASH ACCOUNT: 0000	104013	VENDOR 8304	WARRANT: 25181	02/04/2025
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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
14754	MURPHY, LORNE P.	00000	252619	INV	02/04/2025	36	519214		
	1 03256022 520402 3510	ATHLETICS	CTR ATHLET			33.18			
	2 03256082 520402 3510	ATHLETICS	CTR ATHLET			3.32			
	3 03256092 520402 3510	ATHLETICS	CTR ATHLET			33.18			
	4 03256192 520402 3510	ATHLETICS	CTR ATHLET			3.32			
Invoice Net						73.00			
14754	MURPHY, LORNE P.	00000	252619	INV	02/04/2025	49	519215		
	1 03256022 520402 3510	ATHLETICS	CTR ATHLET			66.36			
	2 03256082 520402 3510	ATHLETICS	CTR ATHLET			6.64			
	3 03256092 520402 3510	ATHLETICS	CTR ATHLET			66.36			
	4 03256192 520402 3510	ATHLETICS	CTR ATHLET			6.64			
Invoice Net						146.00			
14754	MURPHY, LORNE P.	00000	252619	INV	02/04/2025	670	519217		
	1 03256022 520402 3510	ATHLETICS	CTR ATHLET			33.18			
	2 03256082 520402 3510	ATHLETICS	CTR ATHLET			3.32			
	3 03256092 520402 3510	ATHLETICS	CTR ATHLET			33.18			
	4 03256192 520402 3510	ATHLETICS	CTR ATHLET			3.32			
Invoice Net						73.00			
						CHECK TOTAL	292.00		-----
34144	NATIONAL COUNCIL FOR B	00001	253487	INV	02/04/2025	MHFA129617	518585		
	1 10222023 520416 2354	SAMSHA	CTR PROFES			261.26			
	2 10222024 520416 2354	SAMSHA	CTR PROFES			457.24			
Invoice Net						718.50			
34144	NATIONAL COUNCIL FOR B	00001	253487	INV	02/04/2025	MHFA121984	518586		
	1 10222023 520416 2354	SAMSHA	CTR PROFES			52.25			
	2 10222024 520416 2354	SAMSHA	CTR PROFES			91.45			
Invoice Net						143.70			
						CHECK TOTAL	862.20		-----
33157	NEW ENGLAND ICE CREAM	00001	251366	INV	02/04/2025	5632501005	518601		
	1 10005 520514	SCHOOL FOO	SM FOOD SU			174.83			
Invoice Net						174.83			
33157	NEW ENGLAND ICE CREAM	00001	251366	INV	02/04/2025	5632501001	518602		
	1 10005 520514	SCHOOL FOO	SM FOOD SU			304.75			
Invoice Net						304.75			
33157	NEW ENGLAND ICE CREAM	00001	251366	INV	02/04/2025	5632501009	518604		
	1 10005 520514	SCHOOL FOO	SM FOOD SU			512.06			

33157	NEW ENGLAND 1 10005	ICE CREAM 520514	Invoice Net		512.06	518605
			00001	251366 INV 02/04/2025	5632501008	
33157	NEW ENGLAND 1 10005	ICE CREAM 520514	SCHOOL FOO SM FOOD SU		127.38	518606
			Invoice Net		127.38	
33157	NEW ENGLAND 1 10005	ICE CREAM 520514	00001 251366 INV 02/04/2025		5632501007	518607
			SCHOOL FOO SM FOOD SU		499.36	
33157	NEW ENGLAND 1 10005	ICE CREAM 520514	Invoice Net		499.36	518607
			00001 251366 INV 02/04/2025		5632501004	
			SCHOOL FOO SM FOOD SU		254.76	
			Invoice Net		254.76	

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
33157	NEW ENGLAND 1 10005	ICE CREAM 520514	00001	251366 INV 02/04/2025	SCHOOL FOO SM FOOD SU	5632501006 159.86	518608		
				Invoice Net		159.86			
33157	NEW ENGLAND 1 10005	ICE CREAM 520514	00001	251366 INV 02/04/2025	SCHOOL FOO SM FOOD SU	5632501003 320.99	518609		
				Invoice Net		320.99			
33157	NEW ENGLAND 1 10005	ICE CREAM 520514	00001	251366 INV 02/04/2025	SCHOOL FOO SM FOOD SU	5632501002 222.28	518610		
				Invoice Net		222.28			
33157	NEW ENGLAND 1 10005	ICE CREAM 520514	00001	251366 INV 02/04/2025	SCHOOL FOO SM FOOD SU	5632501010 223.55	518612		
				Invoice Net		223.55			
						CHECK TOTAL	2,799.82		-----
17599	THE NEW ENGLAND CENTER 1 10102025 520423 2354	00002	253239 INV 02/04/2025	SPED 240	CTR SIGNIF	24551 8,120.00	519106		
				Invoice Net		8,120.00			
						CHECK TOTAL	8,120.00		-----
32461	NEW ENGLAND 1 03345302	TRANSIT SA 520621 3300	00001	250036 INV 02/04/2025	TRANSP Tra OE MOTOR V	01P159500 11.57	518989		
				Invoice Net		11.57			
32461	NEW ENGLAND 1 03345302	TRANSIT SA 520621 3300	00001	250036 INV 02/04/2025	TRANSP Tra OE MOTOR V	01P159259 685.47	519120		
				Invoice Net		685.47			
						CHECK TOTAL	697.04		-----
28540	NRT BUS INC 1 03345322	520404 3300	00000	252796 INV 02/04/2025	TRANSP Tra CTR CONTRA	INV133324 1,290.08	519123		
				Invoice Net		1,290.08			
						CHECK TOTAL	1,290.08		-----
42227	PETERSON, KATHRYN R 1 12013803	510102 6200	00000	253744 INV 02/04/2025	ADULT WNTR PS TEACHER	Photo Org Fall 24 80.00	518880		

Invoice Net				80.00		
				CHECK TOTAL	80.00	-----
73454	PINKOS, JOSEPH F	00000	252619 INV 02/04/2025	75	519183	
1	03256022 520402 3510	ATHLETICS	CTR ATHLET	33.18		
2	03256082 520402 3510	ATHLETICS	CTR ATHLET	3.32		
3	03256092 520402 3510	ATHLETICS	CTR ATHLET	33.18		
4	03256192 520402 3510	ATHLETICS	CTR ATHLET	3.32		
Invoice Net				73.00		
				CHECK TOTAL	73.00	-----
73471	PLAY TIME, INC.	00000	251811 INV 02/04/2025	6631	518945	
1	12113902 520501 3520	EXTEND DAY	SM SUPPLIE	10.07		
Invoice Net				10.07		

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CASH ACCOUNT: 0000		104013	VENDOR 8304		WARRANT: 25181	02/04/2025			
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
73471	PLAY TIME, INC.	00000	251811 INV 02/04/2025			6635/6636	518968		
1	12113902 520501 3520	EXTEND DAY	SM SUPPLIE			279.51			
Invoice Net						279.51			
				CHECK TOTAL		289.58			-----
40965	PRECISION HUMAN RESOUR	00001	253128 INV 02/04/2025			2100033425	518997		
1	03233012 520416 2330	SpEd Speci	CTR PROFES			904.75			
Invoice Net						904.75			
				CHECK TOTAL		904.75			-----
29536	PRO AV SYSTEMS INC	00000	253499 INV 02/04/2025			52497	519268		
1	03140042 520518 2415	PEIRCE Ele	SM INSTRUC			250.00			
Invoice Net						250.00			
				CHECK TOTAL		250.00			-----
5801	R W SHATTUCK & CO INC	00001	252548 INV 02/04/2025			284819/1	518447		
1	12345 520619 3520	GILBERT &	OE MISC EX			49.98			
Invoice Net						49.98			
5801	R W SHATTUCK & CO INC	00001	252548 INV 02/04/2025			284820/1	518448		
1	12345 520619 3520	GILBERT &	OE MISC EX			19.99			
Invoice Net						19.99			
5801	R W SHATTUCK & CO INC	00001	252548 INV 02/04/2025			284647/1	518449		
1	12345 520619 3520	GILBERT &	OE MISC EX			50.92			
Invoice Net						50.92			
5801	R W SHATTUCK & CO INC	00001	252548 INV 02/04/2025			284668/1	518450		
1	12345 520619 3520	GILBERT &	OE MISC EX			489.62			
Invoice Net						489.62			
5801	R W SHATTUCK & CO INC	00001	252136 INV 02/04/2025			281792/1	518451		
1	12325 520619 3520	DRAMA GUIL	OE MISC EX			135.35			
Invoice Net						135.35			

5801	R W SHATTUCK & CO INC	00001	252136	INV	02/04/2025	281587/1	518587
1	12325 520619 3520	DRAMA GUIL	OE MISC EX			153.26	
		Invoice Net				153.26	
5801	R W SHATTUCK & CO INC	00001	252136	INV	02/04/2025	281589/1	518588
1	12325 520619 3520	DRAMA GUIL	OE MISC EX			67.08	
		Invoice Net				67.08	
5801	R W SHATTUCK & CO INC	00001	251519	INV	02/04/2025	284614/1	518590
1	03011202 520518 2415	AHS Art	SM INSTRUC			205.80	
		Invoice Net				205.80	
5801	R W SHATTUCK & CO INC	00001	252548	INV	02/04/2025	284671/1	518592
1	12345 520619 3520	GILBERT &	OE MISC EX			143.97	
		Invoice Net				143.97	
5801	R W SHATTUCK & CO INC	00001	250017	INV	02/04/2025	175620/4	518982
1	03345302 520621 3300	TRANSP Tra	OE MOTOR V			34.99	
		Invoice Net				34.99	
5801	R W SHATTUCK & CO INC	00001	250017	INV	02/04/2025	175534/4	519118
1	03345302 520621 3300	TRANSP Tra	OE MOTOR V			39.94	
		Invoice Net				39.94	

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	1,390.90		-----
11938	RICOH USA, INC.	00001	253490	INV	02/04/2025	1102439135	519229		
1	03305012 520511 7400	FINANCE Bu	SM EQUIPME			2,146.80			
		Invoice Net				2,146.80			
						CHECK TOTAL	2,146.80		-----
11938	RICOH USA, INC	00005	252353	INV	02/04/2025	108889960	519171		
1	03305012 520511 7400	FINANCE Bu	SM EQUIPME			1,302.90			
2	43002502 524027	SCH PHOTOC	PHOTOCOPIE			8,228.85			
		Invoice Net				9,531.75			
						CHECK TOTAL	9,531.75		-----
14743	ALL AMERICAN SPORTS CO	00005	251403	INV	02/04/2025	952175602	518967		
1	03256062 520402 3510	ATHLETICS	CTR ATHLET			235.50			
		Invoice Net				235.50			
						CHECK TOTAL	235.50		-----
40443	RM MANAGEMENT AND OPER	00000	252908	INV	02/04/2025	A25111	518966		
1	03256132 520402 3510	SKI TEAM	CTR ATHLET			2,240.00			
		Invoice Net				2,240.00			
						CHECK TOTAL	2,240.00		-----
5586	ROBICHAUD, PHILIP A	00000	252619	INV	02/04/2025	652	519219		
1	03256022 520402 3510	ATHLETICS	CTR ATHLET			66.37			
2	03256082 520402 3510	ATHLETICS	CTR ATHLET			6.63			

3	03256092	520402	3510	ATHLETICS	CTR ATHLET	66.37			
4	03256192	520402	3510	ATHLETICS	CTR ATHLET	6.63			
				Invoice Net		146.00			
				CHECK TOTAL			146.00		-----
36273	RUSSELL, JEFF			00000	252619 INV 02/04/2025	662		519220	
1	03256022	520402	3510	ATHLETICS	CTR ATHLET	33.18			
2	03256082	520402	3510	ATHLETICS	CTR ATHLET	3.32			
3	03256092	520402	3510	ATHLETICS	CTR ATHLET	33.18			
4	03256192	520402	3510	ATHLETICS	CTR ATHLET	3.32			
				Invoice Net		73.00			
36273	RUSSELL, JEFF			00000	252619 INV 02/04/2025	657		519221	
1	03256022	520402	3510	ATHLETICS	CTR ATHLET	33.18			
2	03256082	520402	3510	ATHLETICS	CTR ATHLET	3.32			
3	03256092	520402	3510	ATHLETICS	CTR ATHLET	33.18			
4	03256192	520402	3510	ATHLETICS	CTR ATHLET	3.32			
				Invoice Net		73.00			
				CHECK TOTAL			146.00		-----
40556	SCALI, STEVEN			00000	252619 INV 02/04/2025	661		519223	
1	03256022	520402	3510	ATHLETICS	CTR ATHLET	33.18			

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CASH ACCOUNT: 0000 104013 VENDOR 8304

WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	2 03256082 520402 3510			ATHLETICS	CTR ATHLET	3.32			
	3 03256092 520402 3510			ATHLETICS	CTR ATHLET	33.18			
	4 03256192 520402 3510			ATHLETICS	CTR ATHLET	3.32			
				Invoice Net		73.00			
				CHECK TOTAL			73.00		-----
72228	JOSTENS			00001	250106 INV 02/04/2025	35629344		518789	
1	03010052 520515 3520			AHS Second	SM GRADUAT	12.90			
				Invoice Net		12.90			
				CHECK TOTAL			12.90		-----
29755	SCHOOL HEALTH CORPORAT			00002	253759 INV 02/04/2025	CINV000062799		518915	
1	12223004 520601 2210			FOREIGN LA	OE OTHER E	98.30			
				Invoice Net		98.30			
29755	SCHOOL HEALTH CORPORAT			00002	251667 INV 02/04/2025	CINV000180519		518942	
1	03992012 520520 3200			SYST HEALT	SM MEDICAL	19.36			
				Invoice Net		19.36			
29755	SCHOOL HEALTH CORPORAT			00002	251659 INV 02/04/2025	CINV000179954		518943	
1	03992012 520520 3200			SYST HEALT	SM MEDICAL	25.99			
				Invoice Net		25.99			
				CHECK TOTAL			143.65		-----

29370	SCHOOL SPECIALTY	00026 65031925	INV	02/04/2025	208135185114	518379
1	03011202 520518 2415	AHS Art SM INSTRUC			99.66	
		Invoice Net			99.66	
29370	SCHOOL SPECIALTY	00026 65032025	INV	02/04/2025	208135192181	518380
1	03011202 520518 2415	AHS Art SM INSTRUC			105.77	
		Invoice Net			105.77	
29370	SCHOOL SPECIALTY	00026 65025325	INV	02/04/2025	208135248119	518381
1	12113902 520501 3520	EXTEND DAY SM SUPPLIE			136.70	
		Invoice Net			136.70	
29370	SCHOOL SPECIALTY	00026 65022025	INV	02/04/2025	208135192263	518383
1	12113902 520518 3520	EXTEND DAY SM INSTRUC			7.33	
		Invoice Net			7.33	
29370	SCHOOL SPECIALTY	00026 65028525	INV	02/04/2025	208135089648	518384
1	12113902 520501 3520	EXTEND DAY SM SUPPLIE			523.60	
		Invoice Net			523.60	
29370	SCHOOL SPECIALTY	00026 65034725	INV	02/04/2025	208135273753	518385
1	03110042 520518 2415	BRACKETT E SM INSTRUC			44.19	
		Invoice Net			44.19	
29370	SCHOOL SPECIALTY	00026 65032425	INV	02/04/2025	208135195893	518387
1	03994102 520502 1230	C&F ENGAGE SM ATHLETI			236.28	
		Invoice Net			236.28	
29370	SCHOOL SPECIALTY	00026 65030725	INV	02/04/2025	208135227559	518391
1	03120042 520518 2415	DALLIN Ele SM INSTRUC			14.68	
		Invoice Net			14.68	
29370	SCHOOL SPECIALTY	00026 65028325	INV	02/04/2025	208135195898	518392

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 03141202 520518 2415	PEIRCE Art SM INSTRUC				14.21			
		Invoice Net				14.21			
29370	SCHOOL SPECIALTY	00026 65028325	INV	02/04/2025		208135089644	518396		
1	03141202 520518 2415	PEIRCE Art SM INSTRUC				280.14			
		Invoice Net				280.14			
29370	SCHOOL SPECIALTY	00026 65033425	INV	02/04/2025		208135216149	518402		
1	03120042 520518 2415	DALLIN Ele SM INSTRUC				50.65			
		Invoice Net				50.65			
29370	SCHOOL SPECIALTY	00026 65032525	INV	02/04/2025		308104660713	518405		
1	03011202 520518 2415	AHS Art SM INSTRUC				254.09			
		Invoice Net				254.09			
29370	SCHOOL SPECIALTY	00026 65032625	INV	02/04/2025		308104660334	518408		
1	03120042 520518 2415	DALLIN Ele SM INSTRUC				131.83			
		Invoice Net				131.83			
29370	SCHOOL SPECIALTY	00026 65024625	INV	02/04/2025		308104649405	518411		
1	03160042 520518 2415	THOMPSON E SM INSTRUC				56.51			
		Invoice Net				56.51			
29370	SCHOOL SPECIALTY	00026 65027825	INV	02/04/2025		308104650520	518414		

	1 03161202 520518 2415	THOMPSON A SM INSTRUC	1,251.52	
		Invoice Net	1,251.52	
29370	SCHOOL SPECIALTY	00026 65034025 INV 02/04/2025	208135256174	518418
	1 03120042 520518 2415	DALLIN Ele SM INSTRUC	272.97	
		Invoice Net	272.97	
29370	SCHOOL SPECIALTY	00026 65033825 INV 02/04/2025	208135223377	518421
	1 03121102 520518 2410	INSTRUCT SM INSTRUC	56.97	
		Invoice Net	56.97	
29370	SCHOOL SPECIALTY	00026 65032725 INV 02/04/2025	208135216079	518425
	1 03121102 520518 2410	INSTRUCT SM INSTRUC	42.88	
		Invoice Net	42.88	
29370	SCHOOL SPECIALTY	00026 65032825 INV 02/04/2025	208135213619	518427
	1 03121102 520518 2410	INSTRUCT SM INSTRUC	170.50	
		Invoice Net	170.50	
29370	SCHOOL SPECIALTY	00026 65032925 INV 02/04/2025	208135288462	518430
	1 03221122 520518 2415	C&I Scienc SM INSTRUC	75.39	
		Invoice Net	75.39	
29370	SCHOOL SPECIALTY	00026 65032925 INV 02/04/2025	208135213613	518436
	1 03221122 520518 2415	C&I Scienc SM INSTRUC	349.27	
		Invoice Net	349.27	
29370	SCHOOL SPECIALTY	00026 65027025 INV 02/04/2025	308104655221	518438
	1 03121202 520518 2415	DALLIN Art SM INSTRUC	1,088.01	
		Invoice Net	1,088.01	
29370	SCHOOL SPECIALTY	00026 65027025 INV 02/04/2025	208135195745	518439
	1 03121202 520518 2415	DALLIN Art SM INSTRUC	35.29	
		Invoice Net	35.29	
29370	SCHOOL SPECIALTY	00026 65035025 INV 02/04/2025	208135273150	518440
	1 03101202 520518 2415	BISHOP Art SM INSTRUC	359.79	
		Invoice Net	359.79	

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29370	SCHOOL SPECIALTY	00026 65034625 INV 02/04/2025				208135273943	518441		
	1 03221112 520518 2415	C&I Math SM INSTRUC				281.94			
		Invoice Net				281.94			
29370	SCHOOL SPECIALTY	00026 65011425 INV 02/04/2025				208135300233	518598		
	1 03140042 520518 2415	PEIRCE Ele SM INSTRUC				17.10			
		Invoice Net				17.10			
29370	SCHOOL SPECIALTY	00026 253757 INV 02/04/2025				208135192100	518912		
	1 12223004 520601 2210	FOREIGN LA OE OTHER E				23.64			
		Invoice Net				23.64			
29370	SCHOOL SPECIALTY	00026 253758 INV 02/04/2025				208134194623	518913		
	1 12223004 520601 2210	FOREIGN LA OE OTHER E				195.84			
		Invoice Net				195.84			
29370	SCHOOL SPECIALTY	00026 65034525 INV 02/04/2025				308104664733	518938		
	1 03221122 520518 2415	C&I Scienc SM INSTRUC				284.29			

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VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
73852	SEEM	COLLABORATIVE	00001	253497	INV	02/04/2025	94566	519110		
	1	03233082 520416 2720	SpEd	SPED	CTR	PROFES	1,506.76			
			Invoice Net				1,506.76			
							CHECK TOTAL	1,506.76		-----
33285	SERINO, VINCENT		00000	253742	INV	02/04/2025	Harmonica Fall24	518877		
	1	12013802 510102 6200	ADULT	FALL	PS	TEACHER	210.00			
			Invoice Net				210.00			
							CHECK TOTAL	210.00		-----

39274	SKI EAST LEAGUE INC	00000	253678	INV	02/04/2025	347	518941	
1	03256132 520402 3510	SKI TEAM	CTR ATHLET			250.00		
		Invoice Net				250.00		
		CHECK	TOTAL			250.00		-----
32432	AHOLD USA, INC.	00004	251812	INV	02/04/2025	2617	519245	
1	12113902 520514 3520	EXTEND DAY	SM FOOD SU			23.64		
		Invoice Net				23.64		
32432	AHOLD USA, INC.	00004	251812	INV	02/04/2025	2633	519246	
1	12113902 520514 3520	EXTEND DAY	SM FOOD SU			19.96		
		Invoice Net				19.96		
		CHECK	TOTAL			43.60		-----
41457	SHC SERVICES INC	00001	252924	INV	02/04/2025	1141603C	519000	
1	03233012 520416 2330	SpEd Speci	CTR PROFES			1,304.60		
		Invoice Net				1,304.60		
41457	SHC SERVICES INC	00001	252924	INV	02/04/2025	1145040	519001	
1	03233012 520416 2330	SpEd Speci	CTR PROFES			1,137.40		
		Invoice Net				1,137.40		
41457	SHC SERVICES INC	00001	252924	INV	02/04/2025	1142512A	519073	
1	03233012 520416 2330	SpEd Speci	CTR PROFES			1,355.20		
		Invoice Net				1,355.20		
41457	SHC SERVICES INC	00001	252924	INV	02/04/2025	1144381	519074	
1	03233012 520416 2330	SpEd Speci	CTR PROFES			542.96		
		Invoice Net				542.96		
		CHECK	TOTAL			4,340.16		-----
41966	SWEETWATER SOUND HOLDI	00000	253515	INV	02/04/2025	44004490	519258	
1	03011172 520518 2415	AHS Music	SM INSTRUC			438.92		
		Invoice Net				438.92		
		CHECK	TOTAL			438.92		-----
34895	DATAPRINT	00001	253467	INV	02/04/2025	154816	518940	
1	12223004 520601 2210	FOREIGN LA	OE OTHER E			7,670.77		
		Invoice Net				7,670.77		
		CHECK	TOTAL			7,670.77		-----

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CASH ACCOUNT: 0000104013

VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
16137	TAGUE, BRENDAN	00000	252619	INV	02/04/2025	648	519225		
	1 03256022 520402 3510	ATHLETICS	CTR ATHLET			88.18			
	2 03256082 520402 3510	ATHLETICS	CTR ATHLET			8.82			
	3 03256092 520402 3510	ATHLETICS	CTR ATHLET			88.18			
	4 03256192 520402 3510	ATHLETICS	CTR ATHLET			8.82			
		Invoice Net				194.00			

				CHECK TOTAL	194.00	-----
88888	ALETTA TIBBETTS	00000	INV 02/04/2025	P. & D. LUNCH REFUND	518806	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	56.90		
		Invoice Net		56.90		
				CHECK TOTAL	56.90	-----
88888	ALLISON SNYDER	00000	INV 02/04/2025	L. S. LUNCH REFUND	518810	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	22.20		
		Invoice Net		22.20		
				CHECK TOTAL	22.20	-----
88888	ANGEL CRONIN	00000	INV 02/04/2025	C. C. LUNCH REFUND	518823	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	20.40		
		Invoice Net		20.40		
				CHECK TOTAL	20.40	-----
88888	ASHLEY BUCKHOLTZ	00000	INV 02/04/2025	N. B. LUNCH REFUND	518839	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	72.75		
		Invoice Net		72.75		
				CHECK TOTAL	72.75	-----
88888	BETH RAPOZA	00000	INV 02/04/2025	L, K, N LUNCH REFUND	518812	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	84.00		
		Invoice Net		84.00		
				CHECK TOTAL	84.00	-----
88888	BETHANY BLAINE	00000	INV 02/04/2025	L & L LUNCH REFUND	518822	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	50.40		
		Invoice Net		50.40		
				CHECK TOTAL	50.40	-----
88888	CHRISTINE SULLIVAN	00000	INV 02/04/2025	S.S LUNCH REFUND	518808	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	19.80		
		Invoice Net		19.80		
				CHECK TOTAL	19.80	-----
88888	DEVRA DUTTON	00000	INV 02/04/2025	C & S LUNCH REFUND	518821	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	58.50		
		Invoice Net		58.50		
				CHECK TOTAL	58.50	-----

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CASH ACCOUNT: 0000104013VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
88888	EMILY QAZILBASH	00000	INV 02/04/2025	M. Q LUNCH REFUND	519104				
	1 10004 484016	SCHOOL FOO	SCHL LUNCH	68.25					

Invoice Net				68.25							
				CHECK TOTAL	68.25	-----					
88888	HUAI-CHUN CHEN	00000	INV 02/04/2025	M. K. LUNCH REFUND	518813						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	57.00							
Invoice Net				57.00							
				CHECK TOTAL	57.00	-----					
88888	JANET AMBROGNE	00000	INV 02/04/2025	J. S. LUNCH REFUND	518809						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	41.50							
Invoice Net				41.50							
				CHECK TOTAL	41.50	-----					
88888	JILL FOUSEK	00000	INV 02/04/2025	M. F. LUNCH REFUND	518820						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	13.50							
Invoice Net				13.50							
				CHECK TOTAL	13.50	-----					
88888	JOCELYN HENEBURY	00000	INV 02/04/2025	K, L, M LUNCH REFUND	518815						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	33.05							
Invoice Net				33.05							
				CHECK TOTAL	33.05	-----					
88888	KARIN BARRETT	00000	INV 02/04/2025	C. B. LUNCH REFUND	518879						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	145.00							
Invoice Net				145.00							
				CHECK TOTAL	145.00	-----					
88888	KATIE YOUNG	00000	INV 02/04/2025	V. & Y LUNCH REFUND	518805						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	154.80							
Invoice Net				154.80							
				CHECK TOTAL	154.80	-----					
88888	KELLEY SADOWSKI	00000	INV 02/04/2025	R.S. LUNCH REFUND	518811						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	19.55							
Invoice Net				19.55							
				CHECK TOTAL	19.55	-----					
88888	KIMBERLY BRADSHAW	00000	INV 02/04/2025	N. J. LUNCH REFUND	518840						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	47.75							
Invoice Net				47.75							
				CHECK TOTAL	47.75	-----					
88888	LINDA THEISS	00000	INV 02/04/2025	M & T LUNCH REFUND	518807						
1	10004 484016	SCHOOL FOO	SCHL LUNCH	136.20							
Invoice Net				136.20							

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CASH ACCOUNT: 0000104013VENDOR 8304

WARRANT: 2518102/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
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					CHECK TOTAL	136.20	-----
88888	LORI CHESLOFF	00000	INV 02/04/2025		T & S LUNCH REFUND	518825	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		101.75		
		Invoice Net			101.75		
					CHECK TOTAL	101.75	-----
88888	MARESHIA DONALD	00000	INV 02/04/2025		G & D LUNCH REFUND	518886	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		45.40		
		Invoice Net			45.40		
					CHECK TOTAL	45.40	-----
88888	MARIA ALVAREZ	00000	INV 02/04/2025		A & A LUNCH REFUND	518826	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		71.80		
		Invoice Net			71.80		
					CHECK TOTAL	71.80	-----
88888	MARIA GARCIA	00000	INV 02/04/2025		I & L LUNCH REFUND	518819	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		85.85		
		Invoice Net			85.85		
					CHECK TOTAL	85.85	-----
88888	MELISSA GEDDIE	00000	INV 02/04/2025		N. K. LUNCH REFUND	519099	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		55.80		
		Invoice Net			55.80		
					CHECK TOTAL	55.80	-----
88888	ORANUT TREEWORAWAT	00000	INV 02/04/2025		E & S LUNCH REFUND	519105	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		45.00		
		Invoice Net			45.00		
					CHECK TOTAL	45.00	-----
88888	REKHA MURTHY	00000	INV 02/04/2025		A. G. LUNCH REUND	518816	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		8.00		
		Invoice Net			8.00		
					CHECK TOTAL	8.00	-----
88888	RUTHELLYN JACOB	00000	INV 02/04/2025		E & Q LUNCH REFUND	518814	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		36.25		
		Invoice Net			36.25		
					CHECK TOTAL	36.25	-----
88888	SARAH EMORY	00000	INV 02/04/2025		A. W. LUNCH REFUND	518882	
	1 10004 484016	SCHOOL FOO	SCHL LUNCH		12.25		
		Invoice Net			12.25		
					CHECK TOTAL	12.25	-----

CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 25181

02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
88888	SARAH GORDON 1 12084 484015	00000		INV	02/04/2025	R. U. AM/PM REFUND 80.00 80.00 Invoice Net	518818		
						CHECK TOTAL	80.00		-----
88888	STEPHANIE COLLINS 1 10004 484016	00000		INV	02/04/2025	A & F LUNCH REFUND 28.40 28.40 Invoice Net	518824		
						CHECK TOTAL	28.40		-----
88888	WENDY FIELDS 1 10004 484016	00000		INV	02/04/2025	V. F. LUNCH REFUND 40.80 40.80 Invoice Net	519080		
						CHECK TOTAL	40.80		-----
29844	THE DYSLEXIA FOUNDATIO 1 03161222 520629 2354	00000	252536	INV	02/04/2025	2025-0124-ARL 398.00 398.00 Invoice Net	519271		
						CHECK TOTAL	398.00		-----
31389	THEATRICAL RIGHTS WORL 1 12013805 520518 6200	00000	253587	INV	02/04/2025	SO-0084363 860.00 860.00 Invoice Net	518875		
						CHECK TOTAL	860.00		-----
37973	TRI, JEFFREY 1 03256022 520402 3510 2 03256082 520402 3510 3 03256092 520402 3510 4 03256192 520402 3510	00000	252619	INV	02/04/2025	ATHLETICS CTR ATHLET 66.36 ATHLETICS CTR ATHLET 6.64 ATHLETICS CTR ATHLET 66.36 ATHLETICS CTR ATHLET 6.64 Invoice Net	519184		
						CHECK TOTAL	146.00		-----
18547	TRUCK & BUS SUPPLY CO. 1 03345302 520621 3300	00001	250023	INV	02/04/2025	5900 2,050.06 2,050.06 Invoice Net	518983		
						CHECK TOTAL	2,050.06		-----
40495	US OMNI & TSACG COMPLI 1 03224032 520626 5100	00000	250881	INV	02/04/2025	117331 343.10 343.10 Invoice Net	518922		
						CHECK TOTAL	343.10		-----
27119	VALLEY COLLABORATIVE 1 03233062 520645 9400	00000	251244	INV	02/04/2025	2505170 SpEd out o OE TUITION 4,391.25 4,391.25 Invoice Net	519062		
						CHECK TOTAL	4,391.25		-----

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CASH ACCOUNT: 0000

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VENDOR 8304

WARRANT: 25181

02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32091	VELOCITY ONE LLC 1 03011162 520523 2430	00000	253148	INV	02/04/2025	33661 145.00 145.00 Invoice Net	518884		
						CHECK TOTAL	145.00	-----	
41256	VENTRIS LEARNING LLC 1 03150042 520518 2415	00000	251938	INV	02/04/2025	20251346 90.00 90.00 Invoice Net	519176		
						CHECK TOTAL	90.00	-----	
13181	W. B. MASON CO INC 1 10005 520523	00001	251655	INV	02/04/2025	251107854 67.69 67.69 Invoice Net	518786		
13181	W. B. MASON CO INC 1 10005 520523	00001	251655	INV	02/04/2025	251281970 19.99 19.99 Invoice Net	518787		
13181	W. B. MASON CO INC 1 03233002 520523 2430	00001	250019	INV	02/04/2025	250170939 1.86 1.86 Invoice Net	519134		
13181	W. B. MASON CO INC 1 03345302 520508 3300	00001	250020	INV	02/04/2025	248947831 43.25 43.25 Invoice Net	519135		
13181	W. B. MASON CO INC 1 03233002 520523 2430	00001	250019	INV	02/04/2025	249081664 97.59 97.59 Invoice Net	519136		
13181	W. B. MASON CO INC 1 03345302 520508 3300	00001	250020	INV	02/04/2025	248920175 51.31 51.31 Invoice Net	519137		
13181	W. B. MASON CO INC 1 03221182 520504 2410 2 03221182 520615 2420	00001	251946	INV	02/04/2025	249547240 2.58 41.83 44.41 Invoice Net	519228		
13181	W. B. MASON CO INC 1 11162024 520523 2430	00001	253250	INV	02/04/2025	251534347 62.26 62.26 Invoice Net	519275		
13181	W. B. MASON CO INC 1 03030052 520525 2430	00001	253248	INV	02/04/2025	251205635 145.50 145.50 Invoice Net	519276		
13181	W. B. MASON CO INC 1 03030052 520523 2430	00001	253246	INV	02/04/2025	251230423 287.77 287.77 Invoice Net	519278		
13181	W. B. MASON CO INC 1 03030052 520523 2430	00001	253246	INV	02/04/2025	251204984 589.08 589.08 Invoice Net	519279		
13181	W. B. MASON CO INC 1 03100042 520525 2430	00001	253488	INV	02/04/2025	251602273 228.36 228.36 Invoice Net	519281		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
13181	W. B. MASON CO INC								
	1 03100042 520525	2430							
			00001	253488	INV 02/04/2025	251671140	519282		
				BISHOP Ele	SM REPRO P	2,039.60			
				Invoice Net		2,039.60			
13181	W. B. MASON CO INC								
	1 03150042 520525	2430							
			00001	253438	INV 02/04/2025	251538591	519283		
				STRATTON E	SM REPRO P	748.08			
				Invoice Net		748.08			
13181	W. B. MASON CO INC								
	1 03020052 520523	2430							
			00001	253481	INV 02/04/2025	251573095	519285		
				OMS Second	SM OFFICE	139.84			
				Invoice Net		139.84			
13181	W. B. MASON CO INC								
	1 03010052 520522	2430							
			00001	252795	INV 02/04/2025	250613205	519286		
				AHS Second	SM MISC SU	157.26			
				Invoice Net		157.26			
13181	W. B. MASON CO INC								
	1 03010052 520522	2430							
			00001	252795	INV 02/04/2025	250632177	519288		
				AHS Second	SM MISC SU	27.25			
				Invoice Net		27.25			
13181	W. B. MASON CO INC								
	1 03224032 520523	1420							
			00001	252792	INV 02/04/2025	250609926	519289		
				C&I Human	SM OFFICE	379.99			
				Invoice Net		379.99			
13181	W. B. MASON CO INC								
	1 03221112 520518	2415							
			00001	252327	INV 02/04/2025	250035367	519291		
				C&I Math	SM INSTRUC	166.69			
				Invoice Net		166.69			
13181	W. B. MASON CO INC								
	1 03221112 520518	2415							
			00001	252327	INV 02/04/2025	250056526	519293		
				C&I Math	SM INSTRUC	31.01			
				Invoice Net		31.01			
13181	W. B. MASON CO INC								
	1 03121172 520518	2415							
			00001	252452	INV 02/04/2025	250173439	519295		
				DALLIN Mus	SM INSTRUC	187.98			
				Invoice Net		187.98			
13181	W. B. MASON CO INC								
	1 03221112 520518	2415							
			00001	252665	INV 02/04/2025	250444231	519296		
				C&I Math	SM INSTRUC	65.70			
				Invoice Net		65.70			
13181	W. B. MASON CO INC								
	1 03011162 520523	2430							
			00001	251182	INV 02/04/2025	251574289	519300		
				AHS Librar	SM OFFICE	333.21			
				Invoice Net		333.21			
13181	W. B. MASON CO INC								
	1 03011162 520523	2430							
			00001	251182	INV 02/04/2025	251600908	519302		
				AHS Librar	SM OFFICE	16.20			
				Invoice Net		16.20			
13181	W. B. MASON CO INC								
	1 03011162 520523	2430							
			00001	251182	INV 02/04/2025	251639801	519303		
				AHS Librar	SM OFFICE	56.35			
				Invoice Net		56.35			
						CHECK TOTAL	5,988.23		-----
71823	GRAINGER								
	1 03011202 520518	2415							
			00001	251520	INV 02/04/2025	9366080415	519273		
				AHS Art	SM INSTRUC	217.77			
				Invoice Net		217.77			
						CHECK TOTAL	217.77		-----
32015	WAITT, JARED								
			00000	252619	INV 02/04/2025	649	519226		

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CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 25181 02/04/2025

VENDOR	G/L ACCOUNTS				R	PO	TYPE	DUE DATE	INVOICE/AMOUNT		DOCUMENT	VOUCHER	CHECK
	1	03256022	520402	3510	ATHLETICS		CTR	ATHLET		88.18			
	2	03256082	520402	3510	ATHLETICS		CTR	ATHLET		8.82			
	3	03256092	520402	3510	ATHLETICS		CTR	ATHLET		88.18			
	4	03256192	520402	3510	ATHLETICS		CTR	ATHLET		8.82			
					Invoice Net					194.00			
							CHECK	TOTAL			194.00		-----
15609	WALKER, INC				00000	250083	INV	02/04/2025		INV101891		519070	
	1	03233062	520645	9300	SpEd Out o		OE	TUITION		5,758.35			
					Invoice Net					5,758.35			
15609	WALKER, INC				00000	250093	INV	02/04/2025		INV101892		519072	
	1	03233062	520645	9300	SpEd Out o		OE	TUITION		5,758.35			
					Invoice Net					5,758.35			
15609	WALKER, INC				00000	252690	INV	02/04/2025		INV101883		519111	
	1	10102025	520423	2354	SPED 240		CTR	SIGNIF		2,037.50			
					Invoice Net					2,037.50			
							CHECK	TOTAL			13,554.20		-----
74519	WEST MUSIC COMPANY				00001	253474	INV	02/04/2025		SI2483004		519175	
	1	03151172	520518	2415	STRATTON M		SM	INSTRUC		38.94			
					Invoice Net					38.94			
							CHECK	TOTAL			38.94		-----
74560	WILSON LANGUAGE TRAINI				00003	252789	INV	02/04/2025		INV90158		518944	
	1	03130042	520518	2415	HARDY Elem		SM	INSTRUC		501.36			
					Invoice Net					501.36			
							CHECK	TOTAL			501.36		-----
=====													
354 INVOICES					WARRANT TOTAL				431,285.89	431,285.89			
					CASH ACCOUNT BALANCE					135,940.64			
=====													

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WARRANT: 25181 02/04/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
0003	03010052	AHS Secondary Educ	0003-3-300-301-0004-003005-0001-02-520514 SM FOOD SUPPLIES	303.45	136,033.10
0003	03010052	AHS Secondary Educ	0003-3-300-301-0004-003005-0001-02-520515 SM GRADUATION SERVICE	12.90	136,033.10
0003	03010052	AHS Secondary Educ	0003-3-300-301-0004-003005-0001-02-520522 SM MISC SUPPLIES	184.51	136,033.10
0003	03011042	AHS Family and Con	0003-3-300-301-0004-003104-0001-02-520510 SM EQUIPMENT MAINTENAN	766.71	3,707.52
0003	03011042	AHS Family and Con	0003-3-300-301-0004-003104-0001-02-520518 SM INSTRUCTIONAL MATER	425.17	3,707.52
0003	03011162	AHS Library/Media	0003-3-300-301-0004-003116-0001-02-520523 SM OFFICE SUPPLIES	550.76	71,449.10
0003	03011162	AHS Library/Media	0003-3-300-301-0004-003116-0001-02-520528 SM TEXTBOOKS BOOKS PER	1,551.09	71,449.10
0003	03011172	AHS Music	0003-3-300-301-0004-003117-0001-02-520518 SM INSTRUCTIONAL MATER	438.92	29,201.74
0003	03011202	AHS Art	0003-3-300-301-0004-003120-0001-02-520518 SM INSTRUCTIONAL MATER	883.09	5,531.42
0003	03020052	OMS Secondary Educ	0003-3-300-302-0004-003005-0001-02-520523 SM OFFICE SUPPLIES	139.84	90,678.01
0003	03021162	OMS Library/Media	0003-3-300-302-0004-003116-0001-02-520528 SM TEXTBOOKS BOOKS PER	1,585.66	3,252.04
0003	03030052	GIBBS Secondary Ed	0003-3-300-303-0004-003005-0001-02-520523 SM OFFICE SUPPLIES	876.85	99,852.45
0003	03030052	GIBBS Secondary Ed	0003-3-300-303-0004-003005-0001-02-520525 SM REPRO PAPER TONER S	145.50	99,852.45
0003	03100042	BISHOP Elementary	0003-3-300-310-0003-003004-0001-02-520525 SM REPRO PAPER TONER S	2,267.96	45,328.80
0003	03101202	BISHOP Art	0003-3-300-310-0003-003120-0001-02-520518 SM INSTRUCTIONAL MATER	359.79	500.56
0003	03110042	BRACKETT Elementar	0003-3-300-311-0003-003004-0001-02-520518 SM INSTRUCTIONAL MATER	44.19	28,891.70
0003	03111162	BRACKETT Library/M	0003-3-300-311-0003-003116-0001-02-520528 SM TEXTBOOKS BOOKS PER	355.72	718.00
0003	03120042	DALLIN Elementary	0003-3-300-312-0003-003004-0001-02-520518 SM INSTRUCTIONAL MATER	528.06	40,770.66
0003	03120042	DALLIN Elementary	0003-3-300-312-0003-003004-0001-02-520525 SM REPRO PAPER TONER S	243.10	40,770.66
0003	03121102	INSTRUCTIONAL MATE	0003-3-300-312-0003-003001-0000-02-520518 SM INSTRUCTIONAL MATER	270.35	.09
0003	03121162	DALLIN Library/Med	0003-3-300-312-0003-003116-0001-02-520528 SM TEXTBOOKS BOOKS PER	4,473.66	718.00
0003	03121172	DALLIN Music	0003-3-300-312-0003-003117-0001-02-520518 SM INSTRUCTIONAL MATER	187.98	2,673.18
0003	03121202	DALLIN Art	0003-3-300-312-0003-003120-0001-02-520518 SM INSTRUCTIONAL MATER	1,123.30	-219.43
0003	03130042	HARDY Elementary E	0003-3-300-313-0003-003004-0001-02-520518 SM INSTRUCTIONAL MATER	501.36	23,806.97
0003	03131162	HARDY Library/Medi	0003-3-300-313-0003-003116-0001-02-520528 SM TEXTBOOKS BOOKS PER	152.09	637.79
0003	03140042	PEIRCE Elementary	0003-3-300-314-0003-003004-0001-02-520518 SM INSTRUCTIONAL MATER	267.10	18,593.43
0003	03141202	PEIRCE Art	0003-3-300-314-0003-003120-0001-02-520518 SM INSTRUCTIONAL MATER	294.35	662.34
0003	03150042	STRATTON Elementar	0003-3-300-315-0003-003004-0001-02-520518 SM INSTRUCTIONAL MATER	90.00	3,161.80
0003	03150042	STRATTON Elementar	0003-3-300-315-0003-003004-0001-02-520525 SM REPRO PAPER TONER S	748.08	3,161.80
0003	03151172	STRATTON Music	0003-3-300-315-0003-003117-0001-02-520518 SM INSTRUCTIONAL MATER	38.94	2,602.54
0003	03160042	THOMPSON Elementar	0003-3-300-316-0003-003004-0001-02-520518 SM INSTRUCTIONAL MATER	783.14	24,719.17
0003	03160042	THOMPSON Elementar	0003-3-300-316-0003-003004-0001-02-520523 SM OFFICE SUPPLIES	25.44	24,719.17
0003	03161202	THOMPSON Art	0003-3-300-316-0003-003120-0001-02-520518 SM INSTRUCTIONAL MATER	1,251.52	316.69
0003	03161222	THOMPSON Professio	0003-3-300-316-0002-003122-0001-02-520629 OE PROFESSIONAL AFFLIA	398.00	301.00
0003	03214002	ADMIN School Commi	0003-3-300-321-0001-003400-0001-02-520413 CTR LEGAL SERVICES	980.00	-15,984.00
0003	03221002	C&I C&I Leadership	0003-3-300-322-0002-003100-0001-02-520416 CTR PROFESSIONAL TECH	2,435.12	-40,109.96
0003	03221112	C&I Math	0003-3-300-322-0002-003111-0001-02-520518 SM INSTRUCTIONAL MATER	545.34	8,156.97
0003	03221112	C&I Math	0003-3-300-322-0002-003111-0001-02-520629 OE PROFESSIONAL AFFLIA	80.06	8,156.97
0003	03221122	C&I Science	0003-3-300-322-0002-003112-0001-02-520518 SM INSTRUCTIONAL MATER	708.95	20,873.49
0003	03221172	C&I Music	0003-3-300-322-0002-003117-0001-02-520416 CTR PROFESSIONAL TECH	700.00	18,290.97

0003	03221182	C&I world Language	0003-3-300-322-0002-003118-0001-02-520504	SM COMPUTER SOFTWARE	2.58	16,297.69
0003	03221182	C&I world Language	0003-3-300-322-0002-003118-0001-02-520615	OE INSTRUCTION EQUIPME	41.83	16,297.69
0003	03221182	C&I world Language	0003-3-300-322-0002-003118-0001-02-520629	OE PROFESSIONAL AFFLIA	615.00	16,297.69
0003	03221222	C&I Professional D	0003-3-300-322-0002-003122-0001-02-520612	OE GRADUATE COURSE REI	10,695.00	41,985.25
0003	03224032	C&I Human Resource	0003-3-300-322-0001-003403-0001-02-520523	SM OFFICE SUPPLIES	379.99	-2,345.70
0003	03224032	C&I Human Resource	0003-3-300-322-0001-003403-0001-02-520626	OE PENSIONS	343.10	-2,345.70
0003	03233002	SpEd Special Ed Ad	0003-3-300-323-0005-003300-0002-02-520523	SM OFFICE SUPPLIES	99.45	-1,857,977.55
0003	03233012	SpEd Special Educa	0003-3-300-323-0005-003301-0002-02-520416	CTR PROFESSIONAL TECH	291.82	-1,857,977.55
0003	03233012	SpEd Special Educa	0003-3-300-323-0005-003301-0002-02-520416	CTR PROFESSIONAL TECH	4,996.50	-1,857,977.55

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FUND	ORG	ACCOUNT			AMOUNT	AVLB	BUDGET
0003	03233012	SpEd	Special Educa	0003-3-300-323-0005-003301-0002-02-520416	CTR PROFESSIONAL TECH	9,890.89	-1,857,977.55
0003	03233012	SpEd	Special Educa	0003-3-300-323-0005-003301-0002-02-520416	CTR PROFESSIONAL TECH	1,500.00	-1,857,977.55
0003	03233012	SpEd	Special Educa	0003-3-300-323-0005-003301-0002-02-520518	SM INSTRUCTIONAL MATER	46.38	-1,857,977.55
0003	03233012	SpEd	Special Educa	0003-3-300-323-0005-003301-0002-02-520615	OE INSTRUCTION EQUIPME	785.92	-1,857,977.55
0003	03233012	SpEd	Special Educa	0003-3-300-323-0005-003301-0002-02-520629	OE PROFESSIONAL AFFLIA	100.00	-1,857,977.55
0003	03233022	SpEd	Pupil Service	0003-3-300-323-0005-003302-0002-02-520416	CTR PROFESSIONAL TECH	281.76	-1,857,977.55
0003	03233042	SpEd	Medical Servi	0003-3-300-323-0005-003304-0002-02-520416	CTR PROFESSIONAL TECH	65.13	-1,857,977.55
0003	03233052	SpEd	One to One As	0003-3-300-323-0005-003305-0002-02-520645	OE TUITION OTHER SCHOO	16,636.50	-1,857,977.55
0003	03233062	SpEd	Out of Distri	0003-3-300-323-0005-003306-0002-02-520645	OE TUITION OTHER SCHOO	44,442.84	-1,857,977.55
0003	03233062	SpEd	Out of Distri	0003-3-300-323-0005-003306-0002-02-520645	OE TUITION OTHER SCHOO	100,917.45	-1,857,977.55
0003	03233082	SpEd	SPED testing	0003-3-300-323-0005-003308-0002-02-520416	CTR PROFESSIONAL TECH	1,506.76	-1,857,977.55
0003	03235322	SpEd	Transportatio	0003-3-300-323-0008-003532-0001-02-520404	CTR CONTRACTED TRANSPO	1,625.00	-1,857,977.55
0003	03256002	ATHLETICS	Athletic	0003-3-300-325-0004-003600-0001-02-520502	SM ATHLETIC SUPPLIES	273.34	124,091.00
0003	03256022	ATHLETICS	Athletic	0003-3-300-325-0004-003602-0001-02-520402	CTR ATHLETIC SERVICES	1,575.62	771.75
0003	03256042	ATHLETICS	Athletic	0003-3-300-325-0004-003604-0001-02-520402	CTR ATHLETIC SERVICES	1.21	-5,312.63
0003	03256052	ATHLETICS	Athletic	0003-3-300-325-0004-003605-0001-02-520402	CTR ATHLETIC SERVICES	12.17	-4,393.18
0003	03256062	ATHLETICS	Athletic	0003-3-300-325-0004-003606-0001-02-520402	CTR ATHLETIC SERVICES	262.27	-4,054.46
0003	03256082	ATHLETICS	Athletic	0003-3-300-325-0004-003608-0001-02-520402	CTR ATHLETIC SERVICES	157.58	3,779.17
0003	03256092	ATHLETICS	Athletic	0003-3-300-325-0004-003609-0001-02-520402	CTR ATHLETIC SERVICES	1,575.62	76,821.18
0003	03256132	ATHLETICS-SKI TEAM		0003-3-300-325-0004-003613-0001-02-520402	CTR ATHLETIC SERVICES	2,490.00	887.04
0003	03256142	ATHLETICS	Athletic	0003-3-300-325-0004-003614-0001-02-520402	CTR ATHLETIC SERVICES	18.25	-8,070.74
0003	03256162	ATHLETICS	Athletic	0003-3-300-325-0004-003616-0001-02-520402	CTR ATHLETIC SERVICES	2.43	5,612.78
0003	03256182	ATHLETICS	Athletic	0003-3-300-325-0004-003618-0001-02-520402	CTR ATHLETIC SERVICES	12.17	16,537.05
0003	03256192	ATHLETICS	Athletic	0003-3-300-325-0004-003619-0001-02-520402	CTR ATHLETIC SERVICES	157.58	-1,445.40
0003	03305012	FINANCE	Business o	0003-3-300-330-0001-003501-0001-02-520416	CTR PROFESSIONAL TECH	9,900.00	-15,134.85
0003	03305012	FINANCE	Business o	0003-3-300-330-0001-003501-0001-02-520511	SM EQUIPMENT RENTAL	3,449.70	-15,134.85
0003	03343092	TRANSP	Transportat	0003-3-300-334-0005-003309-0002-02-520404	CTR CONTRACTED TRANSPO	120.00	-302,333.38
0003	03343102	TRANSP	Transportat	0003-3-300-334-0005-003310-0002-02-520404	CTR CONTRACTED TRANSPO	51,384.69	-329,297.18
0003	03345302	TRANSP	Transportat	0003-3-300-334-0008-003530-0001-02-520508	SM EDUCATIONAL SUPPLIE	94.56	-4,413.07
0003	03345302	TRANSP	Transportat	0003-3-300-334-0008-003530-0001-02-520621	OE MOTOR VEHICLE REPAI	3,342.53	-4,413.07
0003	03345322	TRANSP	Transportat	0003-3-300-334-0008-003532-0001-02-520404	CTR CONTRACTED TRANSPO	1,290.08	-246,927.00
0003	03992012	SYSTEM	Health Serv	0003-3-300-399-0002-003201-0001-02-520520	SM MEDICAL SURGICAL SU	45.35	1,071.82
0003	03994022	DIVERSITY	EQUITY A	0003-3-300-399-0002-003402-0000-02-520523	SM OFFICE SUPPLIES	310.50	8,349.27
0003	03994102	COMMUNICATIONS & F		0003-3-300-399-0001-003410-0001-02-520401	CTR CONTRACTED SERVICE	8,159.46	103,685.00
0003	03994102	COMMUNICATIONS & F		0003-3-300-399-0001-003410-0001-02-520502	SM ATHLETIC SUPPLIES	236.28	103,685.00

CASH ACCOUNT 0000 104013				BALANCE	135,940.64	FUND TOTAL	307,853.34	
1000	10004	SCHOOL	FOOD	1000-3-300-331-0000-003512-0012-40-484016	SCHOOL LUNCH RECEIPTS	1,632.85		.00
1000	10005	SCHOOL	FOOD	1000-3-300-331-0000-003512-0012-50-520420	CTR PROFESSIONAL DEV S	749.00		674,675.01
1000	10005	SCHOOL	FOOD	1000-3-300-331-0000-003512-0012-50-520514	SM FOOD SUPPLIES	4,574.44		674,675.01
1000	10005	SCHOOL	FOOD	1000-3-300-331-0000-003512-0012-50-520523	SM OFFICE SUPPLIES	87.68		674,675.01
1000	10005	SCHOOL	FOOD	1000-3-300-331-0000-003512-0012-50-520624	OE OTHER FOOD EXPENSES	3,265.70		674,675.01

CASH ACCOUNT 0000 104013				BALANCE	135,940.64	FUND TOTAL	10,309.67	

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FUND	ORG	ACCOUNT				AMOUNT	AVLB	BUDGET
1009	10092024	EARLY PARTNERSHIP	1009-3-300-323-2024-003301-0003-00-520508	SM EDUCATIONAL SUPPLIE	14.39		-1,411.25	

CASH ACCOUNT 0000 104013				BALANCE	135,940.64	FUND TOTAL	14.39	
1010	10102024	SPED 240(94-142) A	1010-3-300-323-2024-003301-0003-00-520423	CTR SIGNIFICANT DISPRO	2,800.00		3,292.39	
1010	10102025	SPED 240(94-142) A	1010-3-300-323-2025-003301-0003-00-520423	CTR SIGNIFICANT DISPRO	10,272.35		72,057.38	

CASH ACCOUNT 0000 104013				BALANCE	135,940.64	FUND TOTAL	13,072.35	
1022	10222023	SAMSHA ARL MNTL HL	1022-3-300-336-2023-003202-0003-00-520416	CTR PROFESSIONAL TECH	313.51		-5,231.50	
1022	10222024	SAMSHA ARL MNTL HL	1022-3-300-336-2024-003202-0003-00-520416	CTR PROFESSIONAL TECH	548.69		-10,032.65	

CASH ACCOUNT 0000 104013				BALANCE	135,940.64	FUND TOTAL	862.20	
1101	11012025	AFFLIATED COMP SCH	1101-3-300-336-2025-003999-0005-00-520508	SM EDUCATIONAL SUPPLIE	100.00		1,545.00	

CASH ACCOUNT 0000 104013				BALANCE	135,940.64	FUND TOTAL	100.00	
1116	11162024	SUMMER PAC (317B M	1116-3-300-326-2025-003405-0005-00-520523	SM OFFICE SUPPLIES	62.26		184.58	

CASH ACCOUNT 0000 104013				BALANCE	135,940.64	FUND TOTAL	62.26	

1201	12013801	COMM	ED-GENERAL	AD	1201-3-300-343-0000-003801-0011-00-520523	SM	OFFICE SUPPLIES	796.44	1,588,184.81
1201	12013801	COMM	ED-GENERAL	AD	1201-3-300-343-0000-003801-0011-00-520630	OE	RENTALS	2,300.00	1,588,184.81
1201	12013802	COMM	ED - ADULT	ED	1201-3-300-343-0000-003802-0011-00-510102	PS	TEACHER SALARIES	3,322.50	1,588,184.81
1201	12013802	COMM	ED - ADULT	ED	1201-3-300-343-0000-003802-0011-00-520518	SM	INSTRUCTIONAL MATER	24.47	1,588,184.81
1201	12013803	COMM	ED - ADULT	ED	1201-3-300-343-0000-003803-0011-00-510102	PS	TEACHER SALARIES	760.00	1,588,184.81
1201	12013803	COMM	ED - ADULT	ED	1201-3-300-343-0000-003803-0011-00-520518	SM	INSTRUCTIONAL MATER	400.00	1,588,184.81
1201	12013805	COMM	ED - YOUTH	SU	1201-3-300-343-0000-003805-0011-00-520518	SM	INSTRUCTIONAL MATER	860.00	1,588,184.81
1201	12013806	COMM	ED - YOUTH	ED	1201-3-300-343-0000-003806-0011-00-510102	PS	TEACHER SALARIES	9,918.00	1,588,184.81

					FUND TOTAL	18,381.41	
CASH ACCOUNT	0000	104013	BALANCE	135,940.64			

1208	12084	OTTOSON	CO-CURRICU	1208-3-300-336-0000-003005-0011-40-484015	MISC REV - REVOLVING	80.00	.00
						FUND TOTAL	80.00

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FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
CASH ACCOUNT 0000 104013	BALANCE 135,940.64		
1211 12113902 CH71/47 EXTENDED D	1211-3-300-341-0000-003902-0011-00-520501 SM SUPPLIES AND MATERI	949.88	860,862.16
1211 12113902 CH71/47 EXTENDED D	1211-3-300-341-0000-003902-0011-00-520514 SM FOOD SUPPLIES	6,718.19	860,862.16
1211 12113902 CH71/47 EXTENDED D	1211-3-300-341-0000-003902-0011-00-520518 SM INSTRUCTIONAL MATER	7.33	860,862.16
1211 12113902 CH71/47 EXTENDED D	1211-3-300-341-0000-003902-0011-00-520610 OE FIELD TRIPS	7,106.00	860,862.16
		FUND TOTAL	14,781.40
CASH ACCOUNT 0000 104013	BALANCE 135,940.64		
1212 12123520 BLDG USER FEES/ART	1212-3-300-332-0000-003520-0011-00-520510 SM EQUIPMENT MAINTENAN	48,441.30	12,775.21
		FUND TOTAL	48,441.30
CASH ACCOUNT 0000 104013	BALANCE 135,940.64		
1222 12223004 FOREIGN LANGUAGES	1222-3-300-301-0000-003004-0009-00-520601 OE OTHER EXPENSES	7,988.55	-24,508.82
		FUND TOTAL	7,988.55
CASH ACCOUNT 0000 104013	BALANCE 135,940.64		
1232 12325 DRAMA GUILD	1232-3-300-322-0000-003106-0011-50-520619 OE MISC EXPENSES	355.69	13,087.39
		FUND TOTAL	355.69
CASH ACCOUNT 0000 104013	BALANCE 135,940.64		

1234 12345	GILBERT & SULLIVAN	1234-3-300-322-0000-003117-0011-50-520619	OE MISC EXPENSES	754.48	18,921.94

			FUND TOTAL	754.48	
CASH ACCOUNT 0000 104013	BALANCE	135,940.64			
4025 43002502	ALL SCHOOLS - PHOT	4025-3-300-300-2025-250040-0000-58-524027	PHOTOCOPIER LEASE	8,228.85	.00

			FUND TOTAL	8,228.85	
CASH ACCOUNT 0000 104013	BALANCE	135,940.64			
=====					
WARRANT SUMMARY TOTAL				431,285.89	
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GRAND TOTAL				431,285.89	
=====					

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| WARRANT LIST BY VOUCHER

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VOUCHER	VENDOR	VENDOR NAME	DOCUMENT	PO	TYPE	DUE DATE	AMOUNT	COMMENT
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** END OF REPORT - Generated by Iris Zheng **

**Arlington School Committee DRAFT Meeting Minutes
January 23, 2025**

**School Committee Room
Arlington Public Schools District Office
14 Mill Brook Drive
Arlington, MA 02476**

6:30 p.m. Open Meeting (P. Schlichtman)

P. Schlichtman, Chair of the Arlington School Committee, called the meeting to order at 6:30 p.m.

In attendance: J. Morgan, L. Gitelson (remote), J. Thielman, K. Allison-Ampe (remote), L. Kardon, Superintendent E. Homan, Deputy Superintendent of Teaching and Learning M. Ford Walker, Director of Human Resources R. Spiegel, Assistant Superintendent of Student Services A. Elmer, Director of Communications and Family Engagement W. Entienne, AEA Representative J. Mederois (remote) and AHS Student Representatives Z. Phan and L. Fritsch

6:30 p.m. Public Comment: (P. Schlichtman)

Public comment speakers attending:

Patrycja Vasilyev Missiuro, 18 Cleveland Street
Dmitry Vasilyev, 18 Cleveland Street
Gayatri Perlin, 88 Paul Revere Road

P. Missiuro, 18 Cleveland Street, spoke about the trends across Arlington and other Towns. Arlington is doing well, except in Middle School so a large cohort of children could benefit from accelerated studies. A lot of parents are looking for action for their children. Information on heterogeneous learning models was presented in another town that implemented the practice and would like to roll it back.

Dmitry Vasilyev, 18 Cleveland Street, spoke about and gave his view on the Math Program. He says this decision should be made on behalf of the kids. We need to listen to the kids if they want to accelerate. We need more pathways to help them out.

G. Perlin, 88 Paul Revere Road, spoke about the great three-way conversation taking place and feels we are making progress requested by some members of the community. She also spoke

on heterogeneous studies, thinking of narrowing the gap of learners within this Program, as well as individuals who choose to send kids to math accelerated curriculums or enrichment; data shows there is real demand.

6:39 p.m. AEA Representative (J. Keyes)

Juli Keyes represented the AEA at the meeting this evening.

6:40 p.m. AHS Student Representative (P. Schlichtman)

Z. Phan and L. Fritsch were the two AHS student representatives attending the meeting this evening.

Z. Phan reported on the Battle of the Bands which was held last Friday; a great opportunity for the students to showcase their musical talent. L. Fritsch stated that there is an upcoming Winter Crafts Market and that the Senior class is hosting a fundraiser at Blue Ribbon on Sunday, January 26 – 20% of proceeds go to the Class of 2025. Today was the first day of the 2nd semester and L. Fritsch, as a senior, is excited. Z. Phan stated that the exchange students left and there is a new group here for this new semester and that AHS is half way through the season for some and Bill Bellicheck visited AHS today, and met with one of the AHS Football players. He was here recruiting. Z. Phan also stated that the Student Advisory has had a big focus on social/emotional learning.

6:48 p.m. Approval of Student Leadership Conference - MASC - Field Trip (P. McKnight)

Paul McKnight and Alexis Daggett were here to seek the School Committee approval for a domestic overnight trip planned for March - MASC Annual Conference. This event is the banner event of the year where over 1000 student leaders of over 70-80 high schools across the state join a 3 days of workshops/leadership training. AHS has participated in this conference for over a decade. It involves 12 students. It is an exceptional opportunity for the students.

On a **motion** made by Mr. Thielman, **seconded** by J. Morgan, it was **voted** to approve the overnight trip to the Student Leadership Conference.

It was a unanimous vote in the affirmative.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

6:52 p.m. AHS Program of Studies - Possible Vote and Approval (M. Janger)

Dr. Homan reported that she believes all the changes requested have been made. Dr. Janger was attending the meeting remotely. Dr. Janger did not have anything to add. He said that once they went into the third review, he believes the language is clear. J. Morgan reported that they met on Friday and had a conversation about this and expected to vote on this tonight.

L. Exton is going to abstain from the vote because she hasn't been able to review the documentation in full. K. Allison-Ampe asked how it is going to work because we still have the Competency Determination still outstanding. Dr. Homan answered that there is a placeholder in the Program of Studies that will have the voted competency determination dropped in once it is approved. Approving the AHS Program of Studies now will allow for course selection.

On a **motion** by J. Morgan, **seconded** by J. Thielman, it was **voted** to approve the AHS Program of Studies.

Liz Exton	abstain	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(6-0-1)	

6:56 p.m. Panorama Results Presentation (M. Coleman and)

Dr. Homan provided an introduction of the Panorama updates which will be presented by M. Coleman and M. Olander. This annual Panorama Survey is done in the fall. There have been some adjustments to the survey and these will be presented by M. Olander.

M. Coleman thanked the Committee for the time to present the survey results to the COmmittee. The format is very similar to last year. The presentation highlights a lot of the core aspects that we say we are being intentional about.

The agenda for the presentation was shared as follows:

- Context on our survey program
 - Who did we survey, and about what?
- Survey Insights
 - Sense of Belonging
 - Positive Feelings and School Climate
 - Rigorous Expectations and Learning Behaviors
 - Cultural Awareness and Action
 - Communication

- Staff and Teacher Comparison
- Taking Action
 - Connections to current initiatives.

M. Coleman reported that the core values from the Strategic Plan would be brought up throughout the presentation. They are being sure to be strategic and intentional about the results of the survey. The information is Districtwide. M. Olander reviewed the new areas in which they collected some student-specific data in social emotional learning competencies.

M. Coleman noted that survey respondents include four groups, rather than three this year – Families, Students grades 3-12 perceptions of School, Students grades 3-12 Pilot SEL and Well Being, Staff (instructional and non instructional). The percentage of each group who responded to the survey were as follows: Families 17%, Students 85%, Teachers 59%. Categories. A summary of the results is as follows:

- Student Perception of Sense of Belonging is improving
- Student Perception of their strengths in SEL & Well-Being is high.
- Student and Family Members Perception of Cultural Awareness and Action is improving
- Teacher-Student Relationships at grades 6-12 is improving and remains steady at grades 3-5.
- Student perception of School Climate has improved while Family Members report a decline.
- Student perception of Rigorous Expectations remains steady but Family Members perception of Learning Behaviors remains below expectations.
- Family Members' perception of school-based Communication is improving.
- Teachers and Staff still desire more relevant Professional Development.

The expanded pilot, which includes SEL and Well-Being, results were presented by M. Olander and reflected the following:

- No surprises: It felt accurate and helpful for those who routinely depend on this information.
- Struck a balance: It hit the sweet spot between over- and under-identification.
- Enabled more meaningful and targeted interventions.
- Unlike past mental health screenings, this assessment also identifies areas of strength—not just areas for growth—providing a fuller picture. Meetings allow for discussion of students' perceived assets alongside areas for improvement.
- It also provides insights into students' skills across all SEL CASEL Competencies.

Survey insights were as follows:

- Sense of Belonging for grades 3-5 and grades 6-12 is up over 3%
- Positive Feelings for grades 3-5 is 70% and grades 6-12 has had a percent of 68%
- Cultural Awareness and Action - for the District, there has some growth but needs improvement; data has been relatively flat.
- Teacher Student Relationships - Grades 3-5 has declined but Grades 6-12 is up.
- School Climate has increased by 7% across the board 6-12, 3-5 students.
- Rigorous Expectations are the same as previous reports for Grades 3-5 and up somewhat for Grades 6-12. Overall, 73% rigorous expectations.
- Learning behaviors is at 53% which is an improvement, but still a lower category for Arlington Public Schools.
- One of the greatest increases is Family-School Communication at 67%.
- A staff and teacher comparison shows Professional Learning needs work.

The SEL and Well-being actions were reviewed next and were as follows:

- Maintain access to timely licensed mental health providers through Cartwheel for students and families.
- SafetyCare and Youth Mental Health First Aid training opportunities for staff, specifically focused on supporting students across all school settings.
- Schools working to foster a positive adult culture through initiatives like wellness and sunshine committees, Cartwheel for staff.
- The DEIBJ Department trained teams to conduct empathy interviews at four schools—Bishop, Dallin, Gibbs, and Peirce—to explore the sense of belonging experienced by students in the focal groups.

Cultural Awareness actions taken include:

- Implemented Educators Network Affinity Groups.
- Provided IDEAS Course for Educators.
- Collaborated with school equity committees through the Hate Crimes Grant to promote inclusivity and address bias.
- Partnered with educators to implement a three-pronged approach to addressing hate speech, focusing on prevention, education, and response.
- Facilitated professional development for social workers, focusing on self-reflection of their identities and their impact on student relationships and outcomes.
- Collaborated with the William James Teacher Diversification PLC to develop strategies for retaining diverse educators.
- DEIBJ Task Force
- Offered Professional Development opportunities for educators
-Inclusive Language workshop

- Creating Inclusive APS: Understanding and Addressing and Preventing Microaggression Through Courageous Conversations
- Three Session Faculty Series: Making Connections: What does this mean for my work with students
- Building Belonging: The Impact of Language
- Building Trust

Questions from the Committee followed the presentation. J. Thielman asked about the Professional Learning 39% result. J. Keyes said teachers didn't like one of the Programs they tried and they want to have choices. There is a committee working on it. Dr. Ford Walker said the Professional Development Committee will report on how things are going and how it will be moving forward and there will be changes and adjustments. J. Morgan asked about particular response rates historically. M. Coleman/Dr. Homan answered that last year was the highest and this fall is lower, but it has been lower. J. Morgan asked who it is that is responding; worries her a bit. A conversation took place about percentages of responses and M. Coleman responded that different schools have different response rates and thus, different outcomes. Dr. Homan stated that a quick glance shows it is a cross-sampling, especially for the families. L. Exton asked about School Climate showing a dip and then it went back up and asked for M. Coleman to give his opinion on this. M. Coleman responded that there were a few times that we could have administered the survey, but we didn't, which results in gaps in the data and that fall and spring response rates differ. He believes we should think about this but didn't want to make any judgments. L. Kardon asked if this is the first time for the 6-12 SEL and well-being survey. M. Olander answered yes, other than a small pilot last year. Dr. Allison-Ampe asked about learning behaviors and whether or not there are other questions they can ask. M. Coleman stated that this is basically perception data. Z. Phan asked if these results can be shared with the District body; Dr. Homan said this has come up before and we should work on this going out to the teachers, staff and students about these results and suggested that doing so would increase survey response rates. A. Elmer asked that M. Olander speak about the screening tool this replaced and the individuals identified for follow up. M. Olander responded that the screener questions identified students who the Administration felt needed follow up. It also depended on when the survey was taken (e.g., two days after the election). The intervention is a point of connection between an adult and a student. A lot more high school kids got a check in given the high response rate to the surveys; this was the same process at every school.

7:45 p.m. Appointment to Human Rights Commission - Naadja Rozovsky

L. Exton reported that five candidates were recommended for appointment to the Human Rights Commission. They unanimously voted to appoint Naadja Rozovksy. Back up documentation is in Novus.

On a **motion** by L. Exton, **seconded** by J. Thielman, it was **voted** to appoint Naadja Rozovsky to the Human Rights Commission

It was a unanimous vote in the affirmative.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

7:50 p.m. Second Read, School Committee Meeting 2025-2028 (P. Schlichtman)

P. Schlichtman presented possible School Committee Meeting Dates for the 2025/2026 school year which were approved last year, as well as the following two academic years.

On a **motion** by L. Kardon, **seconded** by J. Thielman, it was **voted** to approve the School Committee Meeting dates for 2025 to 2028.

It was a unanimous vote in the affirmative.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

7:55 p.m. Vote to Acknowledge Town Appropriation for Fiscal Year 2026

On a **motion** by Dr. Allison-Ampe, **seconded** by J. Morgan, it was **voted** to acknowledge the Town Appropriation of \$103,630.672 for Fiscal Year 2026.

It was a unanimous vote in the affirmative.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

Dr. Alison-Ampe explained that this is a number given by the Town Manager, we choose to acknowledge rather than accept or approve as we know our needs are greater than this money will cover.

8:00 p.m. Superintendent's Goals - 2st Read (E. Homan)

The Superintendent referred back to the first read of the goals and has only made one change as requested – working on internal/external communications.

On a **motion** by J Thielman, **seconded** by J. Morgan, it was **voted** to accept the Superintendent's Goals.

It was a unanimous vote in the affirmative.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

7:49 p.m. Superintendent's Update (E. Homan)

Dr. Homan provided her update which included a reminder on Lunar New Year celebrations, the new coordinator for the SisterCity Partnership and the support from Arlington Education Foundation for their financial support of the information session and the dates of the Nagaokakyo visitors (4-29/5-8). Also noted is that the Arlington Afterschool Program Partnership with Playworks will launch this spring. In addition, the winter athletics update was given; over 500 students participated in the winter athletics programs. The Superintendent also updated the Committee on the Administrative Hiring Search which is in progress for a Middle School Special Education Coordinator and it was reported that Special Education is covering the vacancy. The School Committee was directed to enrollments in Novus.

J.Morgan asked about Playworks and said she has heard mixed reviews. She wondered if we could get feedback. She discussed the fact that recess is Playworks and a Program at after school. Dr. Homan will research this with principals. Initially, it's a surprise, until they learn the routine.

7:55 p.m. Consent Agenda (P. Schlichtman)

P. Schlichtman presented the Consent Agenda items:

- Warrant #25171, January 22, 2025, \$986,655.51
- DRAFT School Committee DRAFT Meeting Minutes - January 9, 2025

On a **motion** by L. Kardon, **seconded** by J.Morgan, it was **voted** to approve the Consent Agenda.

It was a unanimous vote in the affirmative.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

8:05 p.m. Subcommittee/Liaison Reports/Announcements (P. Schlichtman)

- **Budget - K. Allison Ampe, Chair** - Budget still needs to schedule a meeting but they did have the APS Budget Forum on Tuesday and she is hoping we can get an idea on how many people attended online. She thanked L. Gitelson for her assistance and the Superintendent for all their time, energy and efforts. The slides will go on the Budget information page.
- **Community Relations - L. Exton, Chair** - Met last week and appointed someone to the Human Rights Commission this evening.
- **Curriculum, Instruction, Assessment & Accountability - J. Morgan, Chair** - There is a document in liaison reports for reference. Met on Friday, reviewed the Program of Studies which was approved tonight. There was a robust conversation about the Competency Determination and another draft was brought earlier today (in Novus). We need to decide how we want to birth this. Do we use tonight as a first read and come back in two weeks and do a second read. Do we want to have a first read and then conversation at the next meeting? P. Schlichtman was at the meeting and was unclear on which direction the Committee wanted to go in.

Dr. Homan spoke further on the Competency Determination. The State voted in November to eliminate MCAS competency determination and made this a local determination. We need to define what it actually is and does it make sense to be a separate thing or just a local graduation requirement. Dr. Homan explained her understanding of a Competency Determination; it is a determination against a standard/framework external to the District. The local graduation requirement is our standards based on course work not necessarily an academic standard for literacy, numeracy or scientific concepts.. The Competency Determination says that you have met a baseline set of skills that has been historically defined by a test at the 10th grade level of academic standard. The Competency Determination here is saying that if students complete coursework aligned with the frameworks that covers this content or higher than they have met the Competency Determination. If you do our local graduation requirements, you have met the Competency Determination (which is the first step toward graduation (it does not qualify you for graduation). A student must complete the rest of the necessary coursework. If a student has met the Competency Determination but we need to consider a waiver because of certain circumstances then

we can consider that against the completion of a Competency Determination. The waivers are a different kind of consideration in those circumstances. We wouldn't wave but could possibly adjust accordingly. This is being recommended for the class of 2025.

P. Schlichtman voiced that the School Committee owns the graduation requirement. He doesn't know how much discussion the Committee wants to put into this. He did not want a deliberation this evening. J. Thielman asked about the timeline for making a decision. Dr. Homan asked for this asap for the Class of 2025. There are students who have not met the Competency Determination in the class of 2025. J. Thielman asked if we can discuss when we meet again in two weeks to vote on a requirement for the class of 2025 and postpone a vote for the future until another meeting. Dr. Allison-Ampe asked if this is a first read. P. Schlichtman said it could be given that we are talking about it without taking action. Dr. Allison-Ampe would be happy if this is a first read and then a second read next week given it's new to the public. Dr. Janger (remotely) said that the language proposed makes it relatively unlikely that there is a student that is meeting the requirements of 2025 that has not met the requirements of the Competency Determination. But, we cannot be absolutely sure until we know the language of the Competency Determination.

- **Facilities - J. Thielman, Chair** - Committee meets on February 25, 2025.
- **Policy & Procedures - L. Kardon, Chair** - Meeting tomorrow morning. Draft policies that were uploaded were wrong and they will be sent this evening, prior to the meeting tomorrow. The only one up for a vote is BEDH and the recycling policy proposed by student. Additional policies will be discussed.
- **Arlington High School Building Committee - J. Thielman, Chair** - Moving on target, opening by February 23.
- **Liaison Reports** - None.
- **Announcements** - AEF is having a showcase on January 27, between 6 - 8.
- **Future Agenda Items** - None.

8: 15 p.m. ACCEPTANCE OF LEGISLATION: School Bus Camera Enforcement Systems (P. Schlichtman).

P. Schlichtman explained legislation that was passed regarding School Bus Camera Enforcement System which requires the Town's acceptance of the legislation. Because of the timeline of the closing of the warrant, we need to do something now (warrant closes at noon tomorrow). This requires a motion by the School Committee.

Motion: The Arlington School Committee requests the insertion of an article into the 2025 Annual Town Meeting, pertaining to authorizing the use of school bus camera enforcement systems, as follows:

ACCEPTANCE OF LEGISLATION: School Bus Camera Enforcement Systems to see if the Town will vote to accept the provisions of Chapter 399 of the Acts of 2024, or any other applicable laws, to permit the installation, operation, and maintenance of school bus violation detection monitoring systems on school buses, or take any action related thereto.

On a **motion** by J. Thielman, **seconded** by L.Kardon, it was **voted** to accept the legislation: School Bus Camera Enforcement System.

It was a unanimous vote in the affirmative.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

Executive Session and Adjournment (P. Schlichtman)

On a **motion** by J. Thielman, **seconded** by L. Exton, it was **voted** to enter Executive Session.

It was a unanimous vote in the affirmative. (7-0-0)

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

On a **motion** by J. Morgan, **seconded** by L. Exton, it was **voted** to adjourn at 8:32 p.m.

Liz Exton	Yes	Laura Gitelson	Yes
Len Kardon	Yes	Jane Morgan	Yes
Kirsi Allison-Ampe	Yes	Paul Schlichtman	Yes
Jeff Thielman	Yes	(7-0-0)	

Respectfully submitted,
Elizabeth M. Diggins
Administrative Assistant to the Arlington School Committee

4. International Travel Application

Google Forms <forms-receipts-noreply@google.com>
To: jbourassa@arlington.k12.ma.us

Tue, Feb 11, 2025 at 11:27 AM

Thanks for filling out 4. International Travel Application

Here's what was received.

[Edit response](#)

4. International Travel Application

Please fill out this form. YOU WILL NEED TO PRINT IT AND SUBMIT A HARDCOPY. The form will go to the Principal, the Superintendent, and then the School Committee for approval. Please leave time to meet with the Principal and revise before submission. Complete the first draft to the best of your ability.

PROCESS FOR SUBMISSION: Please make a copy of, personalize the copy (if necessary) & print a copy of each and schedule a meeting with the International Travel Coordinator (currently the Principal).

AHS - International Travel Application (THIS FORM)

International Trip Application - Signature Form

Legal Documents - Medical Info, Permission to Treat & Release from liability

Trip Selection Criteria & Behavior Contract

Trip "School Board Packet"

Trip Itinerary

Any other trip provider forms and contracts

You may also want to send the Travel Questionnaire for Travel Agencies to your travel representative before filling out this form, so that you can simply cut and paste their answers into this document.

SEE FORMS AND INSTRUCTIONS HERE:

Meet at Boston Logan, travel via air to Osaka Kansai (KIX), coach bus provided by Nagaokakyo City from airport

How will you be traveling around your destination once you have arrived? (bus, plane, train, etc) *

Nagaokakyo city mini-coach, coach bus, public and private trains, host family transportation

What is the purpose of this trip? (cultural, student exchange, homestay, etc) *

School and cultural exchange, featuring a homestay

Briefly describe the educational purpose/value of this trip. *

Building relationships with our sister city, participating in educational exchange with many of the students who will visit APS in the spring, experiencing Japanese schools

Will any school be missed by those attending? (Yes or No) *

No

If school will be missed, what steps will be taken to minimize the impact?

N/A

Who can attend this trip? Is it geared toward particular students? Grade levels? etc. (Requirements for participation should be clearly stated on the Trip Policy & Behavior Contract to be signed by parents. Edits to this document can be made on your own copy) *

Students entering grades 7-12, prioritizing older students with fewer opportunities to travel

Hummingbird Student Tours

What is the name, phone number and/or email address of the individual agent(s) with whom you have worked? *

Heidi Butler: heidi@hbstudenttours.com / Ph: 617-334-5844

Describe the trip insurance plan and liability. (Trip insurance usually includes coverage for emergency travel home, trip cancellation, etc. This is NOT just liability.) *

Traveler's Health Insurance included - two for-purchase plans offered by the Travel Agents: "Standard" and "Enhanced" - information included at this link: <https://acrobat.adobe.com/id/urn:aaid:sc:US:7a715df0-07c2-42dd-911c-ad6d7af64b65?viewer%21megaVerb=group-discover>

In the event of cancellation, describe the refund date(s) and policy. (Include a print out of this information attached the Trip Policy & Behavior Contract that is signed by students and parents/guardians) *

Not Included: Trip cancellation insurance
As with all world travel, we strongly recommend purchasing a travel insurance policy before traveling that covers your cost should you cancel your travel reservation with short notice. It is your responsibility to take out comprehensive travel insurance that covers all eventualities including force majeure, flight cancellations, and other disruptions to your travel.

Two for-purchase plans offered by the Travel Agents: "Standard" and "Enhanced"

How do students register for this trip? (online with travel company, through lead teacher, through the school, etc) *

Through Google Form and coordinated response by chaperones and Justin Bourassa

If there is a payment plan, or options, please describe. *

Please attach your trip itinerary. (Be sure the document includes the lead teacher name, the phrase "Itinerary" and destination city in its title) *

Submitted files



Japan Itinerary Hajdukiewicz - Justin Bourassa.pdf

Describe how you will factor emergency expenses into the trip budget. *

In the event of an emergency, cash on hand can be used, as well as the City of Nagaokakyo can assist in covering the cost when absolutely necessary.

Describe how you will communicate with parents/guardians during the trip. *

Chaperones and the City of Nagaokakyo will provide updates via email and the City Website/daily newsletter.

Describe how you will communicate with administration during the trip. *

Via email and social media like WhatsApp has worked well in the past. Cell service is also possible now.

In order to officially submit this, you will need to PRINT AND SUBMIT to the Principal all of the required documents (See above). Have you submitted? *



I have printed and submitted the required documents to the Principal.

Create your own Google Form

Does this form look suspicious? Report

2025 Nagaokakyo Trip Information and Application Form

Date of Trip: July 6 – 17, 2025

Trip Coordinators:

Justin Bourassa (jbouassa@arlington.k12.ma.us), AHS English Teacher

Trip Chaperones:

Paul McKnight (pmcknight@arlington.k12.ma.us), AHS Academic Dean

Allison Lee (aelee@arlington.k12.ma.us), AHS English Teacher

3rd Chaperone: TBD

Description of Trip: This is a 10-day homestay cultural/educational exchange. **Each student will be housed with a family in Nagaokakyo, a suburb of Kyoto, Japan.** Daily group excursions will be planned to local educational, historic, and cultural sites. Students will experience and enjoy typical Japanese food, family life, transportation, and housing during their stay, and will make life-long friends with Japanese students of the same age and their families.

Qualified participants: Must be *entering* grades 7-12 by the Fall of 2025.

Application Process:

The trip is first-come, first-served to students entering grades 7-12 this year in good academic standing.

Please note: *We prioritize filling the trip with older students with fewer opportunities left to travel.*

In order to be officially signed up for the trip you must do the following:

1. Submit this APPLICATION FORM and BEHAVIOR CONTRACT, filled out completely via Google Forms.
Please ensure you receive the "Application Submitted" Message upon completion - in years past students have missed their opportunity to travel by not completing this Google Form.
2. Upon selection, submit your trip administration and activity fee to Arlington High School.
3. Upon instruction, submit your travel agent deposit and application Hummingbird Student Tours.

PLEASE NOTE: Given the pandemic-influenced hiatus from 2020-2023, we are still giving first priority to students at Arlington High School for this opportunity.

COST OF TRIP

1) **The 2025 Trip total cost is \$3975.00.**

- a) \$3475.00 should be paid to Hummingbird Student Tours
- b) \$500.00 should be paid to **AHS General Fund** by check for
 - i) a \$100.00 school-wide trip administration fee, and
 - ii) \$400.00 in trip activity fees (temple tickets, tour and admission fees, etc.)

by THURSDAY, MAY 1, 2025. Please make sure to write student name and "Japan Trip" in the memo. Activity fee checks should be dropped off with a trip chaperone or Justin Bourassa (AHS Room 209).

2) FINAL PAYMENT will be handled by the travel agent, Carousel Student Tours, Inc.

3) Information on the scholarships is available [here](#). The scholarship application is due before by March 12th at 3:00p.m. in hard copy to Mr. Bourassa (AHS).

Sponsoring Organization: Arlington-Nagaokakyo Sister City Organization

Arlington Public Schools Application: Nagaokakyo, Japan July 6-17th, 2025

- ☐ Family member participated in the past group trips to Nagaokakyo (or as an individual)
- ☐ Helped the program as a volunteer (including being a “shadowee” at Nagaokakyo students visit to Ottoson School)

3. Would your family be willing to host the visitors (students, teachers, etc) from Nagaokakyo in the future?

- ☐ Yes ☐ No

4. This trip **requires** you to attend 8-10 Japanese culture and language meetings in the spring after school, to be hosted at Arlington High School. We will also use this time to prepare cultural and language presentations (including singing, visual art, and/or video presentations) for our Japanese host schools and town. Given the wide pool of applicants, we want to do our best to ensure that your time is respected, but these meetings are **MANDATORY** to go on the trip. Please indicate your preference of meeting days below, ranking them from most preferred (1) to least preferred (5):

Monday	Tuesday	Wednesday	Thursday	Friday

(we will offer approximately 10 meetings in total in case you miss one)

Of course, we understand other commitments, like sports, dance, etc. But in Japan, the students who are selected spend **2 hours EVERY week for 6 months** practicing their English and preparing for their visit! It’s really important that we extend them the same respect by trying to learn how to communicate using Japanese and learning about cultural differences.

5. **Student Applicant:** Please write approximately two paragraphs explaining WHY you’d like to participate in this trip. What would you expect from this trip? What do you think you can contribute to develop the friendship between Arlington and Nagaokakyo? How do you feel about staying with a family for a week in another country? (Please attach a separate page.)

Medical Information Sheet

Student's Name: _____ **Date of Birth:** ____/____/____

Home Address: _____

Parent/Guardian Name: _____ **Relationship:** _____

Home phone: _____ **Work phone:** _____

Cell Phone: _____

Parent/Guardian Name: _____ **Relationship:** _____

Home phone: _____ **Work phone:** _____

Cell Phone: _____

Emergency Contact: _____ **Relationship:** _____

Home phone: _____ **Work phone:** _____

Cell Phone: _____

Insurance Company: _____

Insurance Policy Number: _____

Physical Issues or Restrictions:

Is student currently on any medications: Yes ____ No ____

If yes, please list:

Allergies:

Other Important/Needed Information:

Date of last tetanus shot: ____/____/____

School:Arlington High School

Dates of trip: July 6-17, 2025

Parent/Guardian Signature _____ DATE _____

Travel Participation Criteria

Participation in out-of-school trips is a privilege. The school must be conscious of the safety of all students as well as the way in which the trip represents the school in our community. The trip organizers may make a determination of criteria for students who they feel can safely participate in the trip, who can appropriately represent the school, and who can support the mission and goals of their particular trip. Trips are an optional enrichment activity offered by school staff. While we work to have scholarships available, families are responsible for the full cost of the trip.

As trips vary in levels of educational mission, risk, distance, length, and commitment, the criteria for selection vary among trips. At the time of selection, we will not consider for participation any student who:

- Has been suspended from school in the past month.
- Would be under suspension from extracurricular activities
- Is carrying a D or lower in any class
- Is in danger of receiving an FA due to attendance
- Has recent medical or mental health conditions which may affect the safety of the student or create a substantial disruption to the trip (This would apply to students receiving an M grade.).

In addition, students who fail to meet the trip selection criteria in the month before a trip may also be excluded from trip participation.

Exclusion from a trip will result in the following consequences:

- Class grades will not be affected by exclusion from a trip.
- In trips related to courses, students will be provided with alternative assignments to make up for any trip work.
- Funds or deposits may not be returned, as deposits and shared costs may not be recouped by the trip group.

Trip Cancellation Policy

Please see the attached page (inserted by teacher) concerning the cancellation policy provided through the travel insurance provided by Carousel Student Tours.

Please sign and return the page below to the lead teacher with all your other permission slips.

Nagaokakyo, Japan Sister City Exchange Trip: July 6-16, 2024
Trip Advisor: Alexis Daggett, Alex Hajudukiewicz, Dr. Matthew Janger

Behavior Contract

You will be traveling out of the state or country. For some of you, this will be your first time on an airplane, and for some, this will be the first time you have been thousands of miles away from home.

You will be exposed to different customs from your own. You are a visitor and must learn to cope with the differences that surround you. You should not expect things to be the same, but this is what makes travel fun. The telephone system may seem insufficient, the currency too complicated, and the food rather strange. There may even be some

2025 Nagaokakyo Trip Scholarship Application

The Arlington Public Schools will be funding partial merit and financial-based scholarships for travel abroad this summer (2025). While the exact amount is yet to be determined, scholarships will be made available (more details coming soon). If you wish to apply for financial assistance to participate in an APS/AHS sponsored travel program, please fill out this form.

All candidates for the scholarships must fill out and submit a trip application prior to applying for financial assistance.

All scholarship forms must be **returned to Justin Bourassa or trip chaperones by MONDAY, MARCH 3, 2025 BY 3:00 PM**

Name	email
Grade	
Homeroom	
Trip you are planning to attend in 2025: Nagaokakyo, Japan Exchange Trip	Trip Cost: \$3975.00
Trip Application Submitted? <input type="checkbox"/> YES <input type="checkbox"/> NO	
How much financial assistance do you need in order to participate in this trip?	
Are you participating in the Global Competency Certificate Program? (AHS only)	
Are you a student in good standing at AHS, OMS or Gibbs? (good grades, attendance, behavior)	
Student Signature	Date
Parent/Guardian Name	email
Parent/Guardian Signature	Date

Please answer the following questions to the best of your ability. (You may also type answers)

Does your attendance on this trip REQUIRE financial assistance (Will you be able to travel without the financial aid)?

YES _____

NO _____

OTHER _____

IF OTHER, PLEASE DESCRIBE:

Travel to Japan

July 6th - 17th, 2025

Join Arlington High School on an exciting
Japanese Homestay Exchange Program!

Flights organized by Hummingbird Student Tours

Homestay Exchange in Japan organized by
Arlington High School

Pricing
\$3,475.00

Based on a minimum
of 21 paying student
travelers



Sign up <https://hbsignup.com/arljap25>

Due Dates

\$500 - March 1st

\$1,000 - April 1st

\$1,000 - May 1st

Final Payment - June 1st



Includes

Round-trip Flights to Japan

Trip Registration &

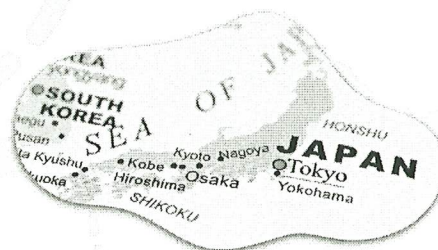
Payment Processing

Traveler's Health Insurance

Online Trip Portal &

Personalized Group Website

Scan
Here to
Register



Hummingbird Student Tours

+1 617-333-8569 • +1 617-334-5844 info@hbstudenttours.com



BOOKING & CANCELLATION POLICIES

SCHEDULED GROUP DEPARTURES & CUSTOM TOURS

*By making a payment to Hummingbird Student Tours, you agree to the following terms & conditions.

FOR CUSTOM TOURS

Plan ahead! While we often organize amazing private tours for our clients with as little as 4-6 weeks' notice, we recommend contacting Hummingbird® at least 12 months ahead to assure the best availability for your dates. To begin the conversation about your Custom Tour, call our office directly at +1-617-333-8569. You may also email info@hbstudenttours.com, and a Custom Tour Specialist will be in touch on the next business day.

WHAT YOUR TOUR INCLUDES

The typical tour includes the following:

- Application & Payment Processing
- Regular tour updates
- Tour director and city guides as specified on the itinerary
- Airfare as specified in the itinerary
- Accommodations during your tour
- Meals as outlined in the itinerary
- All activities as noted in the itinerary and the necessary equipment for such activities
- Ground transportation and support vehicles
- Luggage transport
- Admissions and fees as outlined in the itinerary
- Gratuities for meals, luggage portage, and hotel service

Each tour varies slightly, so speak with our travel experts or ask for a detailed itinerary that includes the specifics. Travel to and from tour meeting/departure points, pre and post-tour accommodations and meals, optional activities, optional gratuities for your guide(s), and personal items are not included.

PRICE

The price is based on the number of participants in your group and the agreed-upon itinerary. Should your group decide to change the number of participants, Hummingbird® will adjust the price accordingly.

PAYMENT SCHEDULE

- At the time of reservation: a non-refundable deposit is due per person, plus airfare payment if applicable.
- 120 days before departure or as listed on the payment schedule: Second Payment due as listed on the payment schedule
- 60 days before departure or as listed on the payment schedule: Third Payment due as listed on the payment schedule
- 90 days before departure or as listed on the payment schedule: Balance due.

*Payment schedules for tours vary based on departure dates, booking deadlines, and reservation availability.

All payments may be made by check or credit card. Prices are in US dollars, and all payments must be made in US dollars.

First Name	Last Name	e.g., email@example.com
<i>*Be sure to check your spam/junk folders for our emails</i>		<div><input type="checkbox"/> I'm not a robot</div> <div>reCAPTCHA Privacy • Terms</div>
Sign up >>>		
Privacy Policy	Booking & Cancellation Policies	Terms of Use

[Click here for updated travel guidelines \(you will be leaving this website\)](#)

[GET A QUOTE](#)

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[Settings](#)

GroupCollect Plan Comparison

CANCEL FOR ANY REASON BENEFIT* - If You cancel Your Trip for any reason not otherwise covered by this Plan, Benefits will be paid for 75% of the unused, forfeited, prepaid non-refundable Payments or Deposits You paid for Your Trip provided: a) Your payment for this Plan is received within 14 days of the date Your initial Payment or Deposit for Your Trip is received; and b) You cancel Your Trip no later than 2 days prior to the Scheduled Departure Date of Your Trip. This Cancel for Any Reason Benefit does not cover the failure of the Retail Travel Supplier to provide the bargained-for Travel Arrangements due to cessation of operations for any reason. These benefit(s) will not duplicate any other benefits payable under the plan or any coverage(s) attached to the plan.

TRIP CANCELLATION - Protects the unused, forfeited, prepaid non-refundable Payments or Deposits for the Travel Arrangements You purchased for Your Trip in the event You have to cancel due to a covered reason.

TRIP INTERRUPTION - Provides You with a reimbursement for the unused, forfeited, prepaid non-refundable Payments or Deposits for land or water Travel Arrangements for Your Trip, plus the Additional Transportation Cost paid, if Your Trip is interrupted for a covered reason.

MISSSED CONNECTION - Provides You with a reimbursement for the unused, forfeited, prepaid non-refundable Payments or Deposits paid to the Travel Supplier for the land or water Travel Arrangements You purchased for Your Trip, plus the additional transportation cost to join Your trip, if You miss Your Trip departure because Your arrival at the Trip destination is delayed for 3 consecutive hours or more for a covered reason.

TRIP DELAY - Assists with Reasonable Expenses incurred when You are delayed 8 consecutive hours or more while en route to or from or during the course of Your Trip for a covered reason.

ACCIDENT & SICKNESS MEDICAL EXPENSE - Provides Medical Expense benefits for a covered Sickness or covered Injury incurred while on Your Trip.

MEDICAL EVACUATION & REPATRIATION OF REMAINS - Among other things, this reimburses transportation expenses incurred to transport you to the nearest medical facility where treatment is available if you incur a sickness or injury that is acute, severe or life threatening during Your Trip.

POLITICAL OR SECURITY EVACUATION & NATURAL DISASTER EVACUATION - Can cover reasonable Political or Security Evacuation or reasonable Natural Disaster Evacuation expenses and Related Costs incurred for Your transportation, if You must interrupt Your Trip for a covered Political or Security Event or Natural Disaster Event and while traveling outside Your Home Country.

BAGGAGE & PERSONAL EFFECTS - Provides reimbursement when your Baggage or personal belongings are damaged, destroyed, lost or stolen during Your Trip.

BAGGAGE DELAY - Provides reimbursement for the purchase of reasonable additional clothing and personal articles purchased by You if Your Baggage is delayed or misdirected by a Common Carrier for at least 12 consecutive hours or more.

Waiver of the Pre-Existing Medical Condition Exclusion: exclusion for Pre-Existing Condition will be waived provided: (a) Your payment for this Plan is received within 14 days of the date Your initial Payment or Deposit for Your Trip is received; and (b) You are medically able and not disabled from travel at the time Your plan cost is paid based on assessment of a Physician.

*See back for exclusions & limitations.

Schedule of Insurance Benefits	Maximum Benefit Amount	Standard Plan F561S	Enhanced Plan F561E
Cancel For Any Reason Benefit*	75% of Non-Refundable Trip Cost		✓
Trip Cancellation** Single Supplement	up to 100% of the non-refundable insured Trip Cost included	✓	✓
Trip Interruption** Single Supplement	up to 100% of the non-refundable insured Trip Cost included	✓	✓
Additional Trip Interruption Travel Companion Hospitalization	Included under Trip Interruption benefit Maximum up to \$150 Per Day, Limited to 5 Days	✓	✓
Missed Connection	\$500	✓	✓
Trip Delay	up to \$150 Per Day, to a Maximum of \$750	✓	✓
Accident & Sickness Medical Expense Dental Expense Sublimit	\$25,000 \$750	✓	✓
Medical Evacuation & Repatriation of Remains Additional Medical Evacuation: Transportation Of Children/Child Beside Visit Transportation to Join You	\$100,000 included included	✓ ✓ ✓	✓ ✓ ✓
Political or Security Evacuation & Natural Disaster Evacuation	\$25,000	✓	✓
Baggage and Personal Effects Passport, Visa or Other Travel Documents Replacement Credit Card Charges and Interest Per Article Limit Items Subject to Special Limitations	\$1,500 \$100 \$50 \$300 \$600 Maximum Combined	✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓
Baggage Delay	Up to \$50 to expedite the Return	✓	✓

*Not available to NY Residents. Additional terms apply.

**Benefits are only payable if trip is cancelled/interrupted due to a covered peril.

Plan	Rate
Standard (F561S) For Trips Under \$299	4.55% of Trip Cost \$14
Enhanced (F561E) For Trips Under \$299	7.60% of Trip Cost \$23

Contains Insurance and Non-Insurance Assistance Services.

International Traveler Packet

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Important Information for International Travelers

Health & Safety

- Suggestions: Be vigilant. Do not leave bags unattended or available to easily snatch.
- Illness - We will do everything we can to help make arrangements, but parents will be responsible for any additional costs upfront, and if applicable, file a trip insurance claim.
- We stay apprised of potential health risks (viruses) or unsafe conditions (rioting). We communicate with group leaders before finalizing any plans to be sure we are all on the same page.
- We have experience dealing with world events and guarantee our team is dedicated 24/7 to helping the group make it to a safe place as soon as possible.
- We register all of our trips with STEP The Smart Traveler Enrollment Program which is a free service that allows U.S. citizens traveling or living abroad to receive the latest security updates from the nearest U.S. embassy or consulate.
- Pickpockets often work in teams, one to distract, the other to steal.
- Don't become paranoid about this issue, just use common sense, and don't carry a lot of money or valuables.
- In the event of an emergency or travel delay, a group SMS/Text will be sent to all travelers and emergency contacts as needed.

Insurance

The Customer Service phone number for Trip Mate is 1-844-777-6856.

Spending Money

- Suggestions: Link your checking account to your student's with a debit card, get a greenlight card, or order local currency from your bank.
- Make sure you check with your bank or credit card company before traveling to see if you have to notify them of travel.
- Check your destination's currency and rate exchange (xe.com).
- If you prefer to send cash, we recommend ordering 50 dollars worth of your destination's local currency.

TEL & SMS +1 617-333-8569 | +1 617-334-5844
PO Box 3063
Bourne, MA 02532



Hummingbird®
www.hbstudenttours.com
info@hbstudenttours.com



Frequently Asked Questions

FOR TRAVELERS

What is the refund policy?

In most cases, all payments are non-refundable. In extenuating circumstances, we will work with all parties to ensure a fair and equitable accommodation is made for the traveler requesting a refund.

*All travelers are required to purchase their own trip cancellation insurance. If you have any doubts you will be cancelling the trip before the departure date, we highly recommend that you purchase the insurance that includes Cancel For Any Reason.

What should I pack?

We love to encourage travelers to pack light! In addition to the added expense of baggage fees, we find that most travelers always overpack and don't use or wear everything they brought.

Packing light is a skill that can be learned and will help in all future travel throughout your lifetime.

What are the vaccination requirements for travel?

Proof of the COVID-19 vaccination is required for all travelers.

Not only does this protect yourself and your loved ones, but it also prevents any potential messy litigation arising from an infected traveler having serious health problems while traveling with Hummingbird.

What is the insurance policy?

Travelers are required to purchase their own trip insurance. In case the traveler gets sick or injured on a trip, the policy will pay for medical care, or emergency travel of a parent or guardian. Or if the traveler needs to be medivaced home, the insurance will cover this. Trip insurance will also give you a refund if you have to leave the tour early for an emergency.

This insurance does not cover the cost of the trip if you have to cancel before starting the tour. There is a clause in some policies, where you can purchase Cancel For Any Reason insurance. Please visit our Insurance page to learn more.

How do I register for a trip?



Unfortunately, due to the potential infection of others that may be immunocompromised, we have to protect the health and safety of all our travelers. If you cannot provide proof of being fully vaccinated, you will not be allowed to travel.

What if I can't get the COVID-19 Vaccination due to religious reasons?

Unfortunately, due to the potential infection of others that may be immunocompromised, we have to protect the health and safety of all our travelers.

If you cannot provide proof of being fully vaccinated, you will not be allowed to travel.

What if I have a physical or mental impairment?

We want to make sure all our trips are safe and available to everyone. Please call us anytime to discuss any specific accommodations you may need while traveling.

We will also be in touch with any teachers or administrators to make sure we have covered the necessary and safe accommodations you need.

GENERAL TRANSPORTATION, LODGING, & TRAVEL

How many students per bed in hotel rooms?

For travel in the US, typically we assign 2 students per one queen size bed. For international travel, there is typically 1 student assigned per bed.

We do have an option for double or single occupancy supplements, please reach out to us if you are interested in getting a room supplement quote.

How many teachers per bed in hotel rooms?

Typically, we assign 1 teacher per bed, and 2 teachers per room in the US and abroad. If you are interested in a single supplement, please let us know. We will provide you with a quote.

Do they serve food on the flights?

Every airline has a different in-flight meal policy. Please visit your airlines website to check the specific meal policy for your flight. [GET A QUOTE](#)

How much spending money do I need to bring?

If you are traveling on a package tour, you will not need to pay for anything while traveling. Here are some exceptions

- Extra Baggage
- Souvenirs
- Phone Accessories
- Specific charging or plug adapters. ([click here for a list of types used worldwide](#)).
- Wi-Fi Hotspots

REQUIRED DOCUMENTS: *Please make a copy of, personalize the copy (if necessary) & print a copy of each for the International Travel Coordinator.*

- AHS - International Travel Application
- International Trip Application - Signature Form (this form)
- Legal Documents - Medical Info, Permission to Treat & Release from liability
- Trip Selection Criteria & Behavior Contract


Before submitting the completed application (with all necessary paperwork and this signature page) to the School Committee, please get approval from your department head then schedule a meeting with the Building Principal(s).

Signature of Department Head



Name Department Date

Signature of Principal

 High School 2/11/25

Name School Date

Signature of Superintendent

Name Date



Town of Arlington, Massachusetts

8:20 p.m. Subcommittee/Liaison Reports/Announcements (P. Schlichtman)

Summary:

- Budget – K. Allison-Ampe, Chair
- Community Relations – L. Exton, Chair
- Curriculum, Instruction, Assessment & Accountability – J. Morgan, Chair, - Updated Proposal for New Arlington High School CD Criteria, January 23, 2025
- Facilities – J. Thielman, Chair
- Policy & Procedures – L. Kardon, Chair
 - File: **BEDH** - PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS
 - File: **JC** - ASSIGNMENT OF STUDENTS TO SCHOOLS/BUFFER ZONES/OPEN ENROLLMENT
 - File: **JC-E** - BUFFER ZONE/OPEN ENROLLMENT GUIDELINES
 - File: **KI** - VISITORS TO THE SCHOOLS
- Arlington High School Building Committee, J. Thielman, Chair
- Liaison Reports
- Announcements
- Future Agenda Items

ATTACHMENTS:

Type	File Name	Description
▢ Policy	File_BEDH_-_with_MASC_wording_-_Google_Docs.pdf	File_BEDH_-_with_MASC_wording_-_Google_Docs
▢ Policy	File_JC_(changes)_-_Google_Docs.pdf	File_JC_(changes)_-_Google_Docs
▢ Policy	File_JC-E_(changes)_-_Google_Docs.pdf	File_JC-E_(changes)_-_Google_Docs
▢ Policy	File__KI_-__(Changes)_-_Google_Docs.pdf	File__KI_-__(Changes)_-_Google_Docs

File: BEDH - PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS

All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee desires residents and non-resident students and their families of the town to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the wishes and ideas of the public.

In order to provide for full and open communication between the public (students, teachers, administrators and members of the community) and the Arlington School Committee, the Committee authorizes several avenues for the exchange of information, ideas, and opinions. All of the following operate within the framework of the Committee's scheduled meetings.

1. Written correspondence may be directed to the Committee through its administrative secretary, to be disseminated to all members. Statements of two pages or less are encouraged.
2. During the public comment segment of regular meetings of the Committee, individuals or group representatives may address the Committee on items of school business. The length of the public participation segment shall normally be no more than 20 minutes, but may be extended by the Chairperson.
3. Speakers must identify themselves by name and address, and will be allowed up to three (3) minutes to present their material. The Chairperson may reduce speaking time if needed and/or may permit extension of this time limit.
4. Topics for discussion should be limited to those items within the School Committee's scope of authority. The authority of the School Committee primarily concerns the review and approval of the budget of the district's public schools, the performance of the Superintendent, and the educational goals and policies of the district's public schools. Public comment is not a discussion, debate, or dialogue between individuals and the Arlington School Committee. It is an individual's opportunity to express an opinion on issues within the Committee's authority.
54. Although a public body may hear an unanticipated topic through public comment that was not listed in the meeting notice, the Attorney General strongly encourages public bodies to postpone discussion and action on topics that are controversial or may be of particular interest to the public if those topics were not listed in the meeting notice. Committee members may ask clarifying questions through the chair, but discussion or action should be facilitated by using a motion to refer a topic to the appropriate subcommittee, or requesting a topic to be placed on a subsequent agenda.
- ~~65. Improper conduct and remarks, including use of obscenity or abusive language will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chairperson may terminate that individual's privilege of address.~~ **Public comments shall be made in an orderly and peaceable manner**

as permitted by law. The Chair of the meeting reserves the right to terminate public comments or speech that are not protected by the Massachusetts or United States Constitutions because it constitutes true threats that are likely to provoke a violent reaction and cause a breach of the peace, or incitement to imminent lawless conduct.

76. All remarks will be addressed through the Chairperson of the meeting.

87. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints about school personnel nor against any member of the school community, except for the School Committee or the Superintendent in their capacity as the operational leader of Arlington Public Schools. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members. The public is reminded that the School Committee does not hold jurisdiction over the performance of school personnel other than the Superintendent.

89. Written comments longer than three (3) minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time. Written comments presented to the Committee shall be included in the official record of the meeting.

109. Public Comment is not synonymous with a right to present audio-visual presentations before the Committee. Persons wishing to present audio-visual materials, as part of their public comment, shall contact the administrative secretary with sufficient advance notice to accommodate such requests, subject to the discretion of the Chairperson.

Revised and adopted by the Arlington School Committee _____.

File: JC - ASSIGNMENT OF STUDENTS TO SCHOOLS/BUFFER ZONES/OPEN ENROLLMENT

The School Committee has adopted attendance areas for the elementary schools of Arlington including buffer zones as discussed below.

The establishment, removal, or change of school attendance areas (including buffer zones) may be required when an overcrowded condition or underutilization exists in an existing school, or when there is development of new residential units~~areas~~, or when there is the opening of a new school or closing of a school, for safety considerations, or for other reasons as determined by the Superintendent or School Committee .

The Committee will confer with the community prior to setting new attendance lines, taking active steps to ensure that all stakeholders and residents are informed and notified via outlets where Arlington residents receive information about town related matters. Such notification to take place at least 60 days prior to setting new attendance lines.

The Committee's primary basis for judgment must be equity of educational opportunity for all students rather than the personal desires of any one group.

The Superintendent is authorized to make exceptions to attendance lines and/or school assignments for individual children in the best interests of the student and/or the school. The Superintendent may exercise this authority for any of the following purposes:

- Manage disparities in class sizes between schools and/or prevent or alleviate a condition of classroom overcrowding.
- Preserve family integrity, where two or more children from a single family are of elementary school age and at risk of separation between schools.
- Assist families facing temporary dislocations or changes in their living situation.
- Facilitate school construction or renovation projects.
- Provide specialized services addressing specific student needs.
- Address any other situation which the Superintendent deems to be an extenuating circumstance.

~~The Arlington School Committee establishes two other ways in which exceptions in school assignments may be made: Buffer Zones and Open Enrollment.~~

Buffer Zones

The School Committee has established certain "Buffer zones", addresses on or near certain elementary school district boundaries, as areas from which new students in that elementary school district may be assigned to either one of the applicable immediate elementary school districts. Once a student in a buffer zone is assigned a school, that will be his or her school until graduation unless he or she applies for, and is granted, open enrollment or if the child requires a programmatic change or school change as necessitated by the Superintendent or for other unforeseen circumstances. Subsequent assignments of siblings in a given family will be made to the same school.

The purpose of Use of the buffer zones is to balance enrollment only done when there is a material enrollment problem between the neighborhood elementary two schools. With respect to the assignment of new families residing in bBuffer zones, class size equity is the primary driving factor of using the buffer zones, with family preference considered secondarily. Any use of the buffer zones will strive for neighborhood continuity and cohesion. It should be accomplished with the least amount of disruption to families and the local community.

To determine a material enrollment problem, the Superintendent will calculate the potential class sizes at the schools using the 2011 district boundaries. When the superintendent determines there is a material enrollment issue, it should be addressed through voluntary measures first. These include use of family preferences within the buffers, outreach to families in the district and open enrollment. Family preferences will be granted where they help address a material enrollment problem.¶¶

Finally, if voluntary measures are not sufficient to address class equity issues, the Superintendent will make assignments. Any assignment across the 2011 district lines will be made using the following criteria:¶¶

- The distribution of students within the buffers to maximize cohesion¶¶
- Family and neighborhood equity¶¶

For further specificity regarding timeline and priorities please refer to the attached Guidelines JC-E.

The following areas, described in the attached map, are designated as Buffer zones, subject to annual review by the Superintendent of Schools and the School Committee.¶¶

The Superintendent of Schools shall have the sole responsibility of the assignment of new families residing in Buffer zones, in accordance with School Committee policy.

Open Enrollment

On an annual basis, following a process determined by the Superintendent, Open enrollment is defined as a condition whereby a resident of the Town whose child resides in an elementary school attendance zone district may request admission ("open enrollment") to an elementary

school other than one they have been assigned to or, if not yet assigned, would be assigned to based upon their place of residence in another elementary school attendance zone district. If they do not receive authorization to do so, the family may re-request each year thereafter. Once a child is open enrolled in an elementary school, by default they are in that school for the rest of the elementary years without having to reapply unless there is a redistricting. Redistricting makes all open enrollments null and void and interested parents would have to reapply.

~~While students have a right to attend the elementary school in the elementary school district where they reside, the Arlington School Committee endorses a policy of~~ Open enrollment is generally intended to support families who have a special reason to attend a different elementary school, such as families who have moved after starting at one school, families of students who attend one of the supported learning centers, or other unique circumstances. Open enrollment is subject to certain provisions set forth below which are designed to support the class size policy of the Arlington Public Schools, to ensure even utilization of individual building resources and staff throughout the system, and to protect the educational well-being of the students.

Families residing in buffer zones will have priority to their first choice school over other open enrollment applicants.

The Superintendent will use the following criteria for deciding upon granting of open enrollment requests:

- Manage disparities in class sizes between schools and/or prevent or alleviate a condition of classroom overcrowding.
- Preserve family integrity, where two or more children from a single family are of elementary school age and at risk of separation between schools.
- Assist families facing temporary dislocations or changes in their living situation.
- Facilitate school construction or renovation projects.
- Provide specialized services addressing specific student needs.
- Address any other situation which the Superintendent deems to be an extenuating circumstance.

Transportation to and from school is up to the family of the open enrolled student. The superintendent has sole authority of granting open enrollment requests.

~~The Superintendent of Schools shall have the sole responsibility of the assignment of students who request open enrollment, in accordance with School Committee policy.~~

Reporting

Each year, by the second meeting in October, the Superintendent will report to the School Committee on the implementation of this policy and its effectiveness. A key focus will be on class size equity and how the policy is impacting and working towards improving it. The report will include but not be limited to a description of buffer use, open enrollment and their effectiveness. ~~It should answer questions like:~~

~~"Are the desired results being achieved, and if so, is this attributable to the buffer zone and open enrollment policy or other factors?"¶~~

~~"Is class equity improving?"¶~~

~~"Are imbalances smaller?"¶~~

~~"What buffers are being activated, by how much and what's the flow between districts?"¶~~

The data will include but not be limited to:

- Numbers on class size by school, grade and class including appropriate history for comparison
- Numbers by specific buffer ~~zone~~, ~~using the full list of 6E buffer designations, showing the number of students in each sub-buffer and those assigned to other districts~~
- The percent of family preferences granted and percent of assignments made.
- ~~- The average class size by school and grade.~~

The report will be made available to the public on the School Committee website. The data will respect the confidentiality of individuals and families.

LEGAL REFS.: M.G.L. [71:37C](#); [71:37D](#); [71:37I](#); [71:37J](#)

Board of Education Regulations Pertaining to Section 8 of Chapter 636 of the Acts of 1974, Regarding Magnet School Facilities and Magnet Educational Programs, adopted 2/25/75

Board of Education Regulations Pursuant to Chapter 636 of the Acts of 1974, adopted 9/10/74

Board of Education Regulations Pertaining to the Preparation of Racial Balance Plans which Involve Redistricting, adopted 4/24/73

CROSS REF.: [FA/FB/FBB](#) Facilities Planning Enrollment Projections

EEA Student Transportation Services

EEAA Safe Travel Policy Walkers and Riders

Revised _____, 2025

File: JC-E - BUFFER ZONE/~~OPEN ENROLLMENT~~ GUIDELINES

School assignments are made based on a student's home address. Some street addresses may fall within a Buffer Zone, which is a zone between two elementary schools used to help evenly distribute students to schools.

Buffer Zone Usage:

Buffer Zone school assignments are made by the Superintendent based on enrollments at the partner schools in the Buffer Zone. When a student whose home address is in a Buffer Zone enrolls in the Arlington Public Schools, the Superintendent will assign the student to a school. Once a student is assigned to a school, all siblings will attend the same school.

Buffer Zone FAQs:

1. How do families get to provide input-can they state a preference?

Families may state a preference at the time of enrollment. Their preference can be noted on the enrollment form. Families may include details supporting their preference, such as friends attending a school, ~~or neighborhood considerations, or length of residency (documentation required).~~

2. Is there a "default" school in a Buffer Zone?

No, there is no default school. When a student living in a Buffer zone enrolls, their school assignment is noted as "Buffer Zone" until they are assigned to a school by the Superintendent.

3. What class size differential causes a decision one way or another?

There is no minimum class size differential for the Superintendent to make a determination based on enrollment. It is at the Superintendent's discretion.

4. What other guidelines are used?

Of primary importance is educational equity across the district. For other factors please refer to File JC.

5. Will there be a wait list?

Yes. On the form a family may state whether or not they wish to be put on a wait list if they are not granted their first choice. There will be a space to provide the best and most immediate contact method (i.e. cell phone, home phone, business phone, email, or other). If there is an opening between April and the start of school, the central office will notify the family at the preferred contact method and ask if they wish to be granted their wait list school. If the family is not able to

respond within a reasonable time the central office will go to the next family on the wait list about the opening. Preference will be given to those who meet the factors listed in

6. What is the timeline to be followed in assigning families?

For Kindergarten enrollment:

Early in the year, ~~In March through early April~~, Kindergarten enrollment takes place at central registration, and all families submit registration forms.

~~In April, where material imbalances are projected to occur based on enrollments, the Superintendent will solicit volunteers through outreach to buffers and all schools.¶¶~~

~~In early May, families living in Buffer zones who enrolled during the Kindergarten registration period receive a letter telling them what school they will attend.¶¶~~

Kindergarten students who enroll after the normal Kindergarten enrollment registration period ~~but before May 23rd~~ will receive their school assignment ~~by June 1st~~ within __ weeks from the end of the normal registration period.

After the normal Kindergarten registration period, ~~June 1st~~ enrollees are assigned on a rolling admission in groups with specific timing determined by the Superintendent. ~~within 7 business days.~~

At each stage in the registration process, the waitlist will be reviewed and assignments will be made from the waitlist in accordance with the principles outlined in policy JC.

For move-in and other non-Kindergarten enrollments:

The Superintendent will make a determination within five business days of a student registering. This will apply for summer registration as well as mid-school year registrations.

~~For Open Enrollment notification.¶¶~~

~~By August 1st or for the next round of requests by the Friday before Labor Day.¶¶~~

7. ~~Can a family be assigned before a child gets to school age or before they move into an Arlington residence?¶¶~~

~~No. In order to register, a family must be enrolling a school age child who lives (sleeps) in the residence. School registration cannot be made on the basis of a purchase and sale agreement, but only after the closing of the real estate transaction and the move into the residence. The Arlington Public Schools require proof of residence.¶¶~~

8. ~~If needed, will the Bishop bus travel to Buffer Zones to transport additional students to the Bishop Elementary School?¶¶~~

~~Yes, Buffer Zones have been created with potential Bishop School bus routes in mind. ¶~~

CROSS REF.: [FA/FB/FBB](#) Facilities Planning Enrollment Projections

EEA Student Transportation Services

[EEAA](#) Safe Travel Policy Walkers and Riders

[JC](#) Assignment of Students to Schools/Buffer Zones/Open Enrollment

Revised _____, 2025

File: KI - VISITORS TO THE SCHOOLS

The ~~Arlington~~ School Committee ~~recognizes that welcomes parents and guests to visit classrooms to observe and learn about the instructional programs taking place in our schools. Such school visits can prove most~~ beneficial in promotion of greater school-home cooperation and community understanding of how we carry out the school system's mission and goals.

Visitors to school may include community members attending an open house, guest speakers and presenters, family members attending a classroom or school wide family event, family members dropping off items for their student or picking up or dropping off their student, and family members and others attending a meeting or conference.

Visits by parents to ~~several classrooms in a given grade or schools~~ for the purposes of comparing teaching styles ~~or school environment~~ to provide a basis for a request for student assignment to a particular ~~school or teacher~~ are prohibited. ~~because The~~ The School District's policy of assigning a student to a particular class is the sole responsibility of the building Principal in consultation with the staff of that school. [Similarly, the assignment of students to a particular school, based on residence in a buffer zone or through the district's open enrollment program, is the sole responsibility of the Superintendent of School.]

The following guidelines to classroom and school visits should be followed:

1. ~~CParental requests for classroom visitations will be considered welcomed~~ as long as the educational process is not disrupted. To this end we request that such requests ~~that are not initiated by school staff~~ be made at least forty-eight hours in advance to allow for proper arrangements to be made.
2. The building Principal has the authority to ~~limit~~determine the number, times, and dates of observations by visitors. This will be done in consultation with staff members so as to give adequate notice to the staff members of the impending visits.
3. For security purposes it is requested that all visitors report to the Principal's office upon entering and leaving the building and sign a guest log showing arrival and departure times. Teachers are encouraged to ask visitors if they have registered in the Principal's office.
4. Under ordinary circumstances classroom observations will be strongly discouraged during the first three weeks of school in September and during the month of June.
5. Any student who wishes to have a guest in school MUST ask permission of one of the administrative staff 24 HOURS in advance of the proposed visit. If permission is granted, the guest is expected to follow the standards of behavior expected of all students.

Upon arrival the guest must register in the office. Any guest who fails to comply with student regulations will be asked to leave the school building and grounds immediately.

CROSS REF.: [IHBAA](#), Observations of Special Education Programs
[JC, Assignment of Students to Schools/Buffer Zones](#)



Town of Arlington, Massachusetts

8:25 p.m. EXECUTIVE SESSION

Summary:

- To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;
- To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;
- Negotiation discussions: AAA, AEA Unit A, AEA Unit C, AEA Unit D, Local 680: School Bus Operators, School Cafeteria Workers, Traffic Supervisors.



Town of Arlington, Massachusetts

8:25 p.m. Adjournment



Town of Arlington, Massachusetts

Submitted by P. Schlichtman



Town of Arlington, Massachusetts

Correspondence Received (P. Schlichtman)

Summary:

- Email to School Committee from MASC, RE: Immigration Update, 1-24-2025.
- Email to School Committee from MASC, RE: DESE hosting Webinar on Immigration & Student Rights, 1-28-2025.
- Email to School Committee from M. Arbaje-Thomas, RE: Milly's Mid-Week METCO Message - 1-29-2025
- Email to School Committee from M. Arbaje-Thomas, RE: Milly's Mid-Week METCO Message - 2-5-2025.
- Email to School Committee from N. Gadson, RE: Bridging Two Communities Families Walk- March 30th, 2-10-2025.
- Email to School Committee from N. McLeod, Executive Director, Arlington Community Media, Inc., 2-10-2025.
- Document to School Committee from F. Gorski, FY24EYOR, February 13, 2025.
- Document to School Committee from F. Gorski, Comments Sheet, February 13, 2025.

ATTACHMENTS:

Type	File Name	Description
▢ Correspondence	MASC_-_Immigration_Update.pdf	MASC - Immigration Update
▢ Correspondence	DESE_hosting_Webinar_on_Immigration___Student_Rights.pdf	DESE hosting Webinar on Immigration & Student Rights
▢ Correspondence	Milly_s_Mid-Week_METCO_Message_-_January_29__2025.pdf	Milly's Mid-Week METCO Message
▢ Correspondence	Milly_s_Mid-Week_METCO_Message_-_February_5__2025.pdf	Milly's Mid-Week METCO Message - February 5, 2025
▢ Correspondence	METCO_Community_Walk_2025_(8.5_x_11_in).pdf	METCO - Save the Date, Bridging Two Communities
▢ Correspondence	2025_Annual_Report_-_ACMi.pdf	2025 Annual Report - ACMi
▢ Budget Document	FY24_EOY_Financial_Report.pdf	FY24 EOY Financial Report
▢ Budget Document	24eoy010_SC.xls_-_comments.pdf	24eoy010_SC.xls_-_comments

Immigration Update

MASC General Counsel <aandronico@masc.org>

Fri, Jan 24, 2025 at 3:56 PM

Reply-To: MASC General Counsel <aandronico@masc.org>

To: ediggins@arlington.k12.ma.us



Immigration Update

Earlier today the MA Attorney General's Office came out with an **updated Guidance document** in response to concerns raised follow the announcement that schools would no longer be categorized by ICE as sensitive locations and are now subject to enforcement activities like searches and arrests. This advisory, which is attached, is very specific and should be read in its entirety.

We are including **copies of warrants** which your district may find helpful courtesy of Attorney Paige L.Tobin of Murphy, Lamere & Murphy, P.C.

Your District's obligation to provide equal access to education to all students regardless of immigration status remains in place.

Please remember that this is an ever-changing landscape, and we will continue to monitor this issue. As always please feel to contact us with any questions, comments or concerns.

Patrick Francomano, Esq.

MASC General Counsel

pfrancomano@masc.org

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DESE hosting Webinar on Immigration & Student Rights

MASC <aandronico@masc.org>

Tue, Jan 28, 2025 at 12:00 PM

Reply-To: MASC <aandronico@masc.org>

To: ediggins@arlington.k12.ma.us



DESE hosting Webinar on Immigration & Student Rights

Guidance Regarding K-12 Schools' Obligations to Protect Students and Their Information

The Department of Elementary and Secondary Education (DESE) and the Office for Refugees and Immigrants (ORI) have announced a **webinar for all school committee members this Friday, January 31st, 2025 at 10AM focused on recent changes to immigration law and your students' rights**. RSVP using the button below.

In case you missed it, the Attorney General's Office released **"Guidance Regarding K-12 Schools' Obligations to Protect Students and Their Information"** this week as well.

Register Here

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Milly's Mid-Week METCO Message - January 29, 2025

Milly Arbaje-Thomas <metco@metcohq.ccsend.com>

Wed, Jan 29, 2025 at 4:36 PM

Reply-To: metcohq@metcoinc.org

To: ediggins@arlington.k12.ma.us



*Milly's Mid-Week
METCO Message*

January 29, 2025

**Concord and Concord/Carlisle School
Committee Hold In-Depth Discussion
on METCO and DEIB**



Milly engaged in a meaningful discussion with the joint school committee of Concord Public Schools (CPS) and Concord-Carlisle Regional School District (CCRS) and Superintendent Dr. Laurie Hunter, addressing key topics such as the importance of centering equitable practices to meet the diverse needs of students and planning for the legislative process, including the **METCO Legislative Breakfast and Advocacy Day**. She acknowledged the significant strides the district has made in making enhancements to the supports and opportunities available to students and families. Committee members asked thoughtful questions about how they can best support the program via financial investments and learning from other METCO districts on Best Practices.

A mid-year report from **Andrew K. Nyamekye, Director of Diversity, Equity, Inclusion, and Belonging (DEIB)** for CPS and CCRSD complemented Milly's presentation. **Mr. Nyamekye** shared his goals for the current school year and provided concrete examples of how DEIB initiatives are being implemented across the schools. Some of the initiatives highlighted included: a partnership with The Lavinia Group to support equity goals for the Math, Science, Social Studies, and English departments; the K-12 Cultural Competency in Literature Review Committee facilitated by **Assistant Superintendent of Teaching and Learning Shelly Chin, Mr. Nyamekye, and IDEAS instructor and Cultural Proficiency Consultant Dr. Paula Martin**; and ongoing professional development opportunities for faculty and

support staff, to name a few. **Mr. Nyamekye's** comprehensive mid-year DEIB report is [available to the public here](#).

In addition, **Assistant Superintendent of Finance and Operations Robert Conry** presented an in-depth and transparent review of FY25 CPS and CCRSD METCO budget. Mr. Conry's presentation highlighted the investments Concord and Concord-Carlisle continue to make to strengthen their METCO programs and effectively support its staff, students, and families.

Sharon METCO honors Dr. Martin Luther King with “Season of Change” Celebration



Under METCO Director Carla Hands' leadership, the Sharon METCO Program hosted its inaugural Rev. Dr. Martin Luther King, Jr. Unity Celebration and Dinner, titled “Season of Change,” at the Thelma Burns Building in Roxbury.

Over 100 attendees, including Boston and Sharon residents, gathered to honor Dr. King's vision and legacy.

The event featured East and Cottage Elementary School students reciting excerpts from Dr. King's "I Have a Dream" speech. Artwork by Yuval Sathish (Grade 7) and a poem authored and read by JaNae Dennis (Grade 11) were also showcased. Both students were recognized by the Boston Parent Council with monetary prizes for their contest submissions.

Keynote speaker Syia D. Lewis, a 2001 Sharon METCO graduate and CEO of BreakIt Media, shared her experiences as a METCO student and her professional journey post high school. The celebration concluded with musical performances by Sharon High School students and dinner catered by Maggie's Grill.

Tufts Economist Honored by White House With Presidential Award for Groundbreaking Research on METCO and Educational Equity



Tufts economist Elizabeth Setren, who holds the Gunnar Myrdal Professorship, has been honored with the Presidential Early Career Award for Scientists and Engineers (PECASE) by President Joe Biden. This prestigious recognition punctuates the significance of her groundbreaking research on educational equity, via her impactful work on METCO. Setren's findings highlight METCO's transformative role in advancing opportunity and integration, showcasing the program as a national model for addressing educational disparities. Her recognition reflects METCO's enduring importance in shaping equitable futures across Massachusetts and beyond. [Read the news article here.](#)

In [a follow up article](#) by Tufts, she describes the future of her research on the subject:

"I am still very actively studying the METCO school integration program. I have done work on the impact on participants ... and then also the impact on suburban students who have more diversity in their school system as a result of the METCO program. Then I will work on following them when they are older ... that involves asking, do their social lives look different? Are they more likely to marry someone of a different background? ... Are they more likely to be civically active?"

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Milly's Mid-Week METCO Message - February 5, 2025

Milly Arbaje-Thomas <metco@metcohq.ccsend.com>
Reply-To: metcohq@metcoinc.org
To: ediggins@arlington.k12.ma.us

Wed, Feb 5, 2025 at 10:20 PM



Milly's Mid-Week METCO Message

February 5, 2025

HQ Buzzes with Multiple On-Site Education Initiatives

METCO HQ Hosts First Annual Pathways Fair



Because traditional four-year colleges or universities are not for everyone, HQ organized its First Annual Pathways Fair, which provided students and families with information about job training, trades, apprenticeships, two-year degrees, and gap year/service opportunities. Over 100 attendees, including both METCO

and suburban resident students and families representing 20 of our districts, showed up to learn more about their post-secondary options other than traditional four-year degrees. Agencies included construction, biotech, emergency services, utilities, among many others.

A huge shout out to **Karli Janssen, College and Career Coordinator** for organizing this one of a kind event.

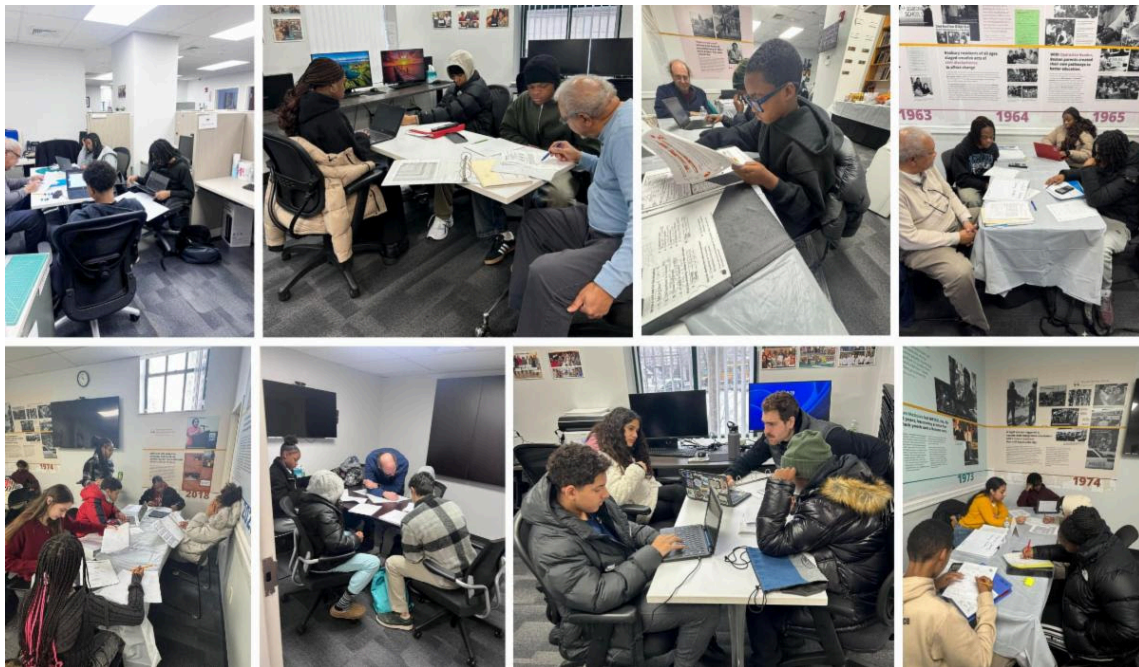
To view a copy of our Progressive Pathways Handbook, click [HERE](#).



My experience at Pathways was truly amazing. The atmosphere was very inviting and there was something for everyone, from furthering your education to getting jobs and experience after high school.

Max, Wayland High School

Saturday Tutoring at METCO HQ



METCO Headquarters is buzzing with energy bright and early on Saturdays during our Tutoring Program, where students receive personalized academic support in core subjects like math, science, English language arts (ELA), and history. Supported by five dedicated experienced tutors from **Boston Partners in Education (BPIE)**, the program serves 21 students from grades 6-11 across 13 METCO districts (Bedford, Belmont, Brookline, Lexington, Marblehead, Melrose, Needham, Newton, Reading, Scituate, Wakefield, Westwood, and Weston). Tutors, all Boston residents, bring a range of expertise, from current college students to retired professionals, creating a dynamic learning environment.

The program kicked off with goal-setting, establishing a foundation for academic growth. Students and tutors were then assigned to small groups to minimize

distractions and foster deep engagement. With sessions running every Saturday until June, this initiative is a crucial step in ensuring that students are empowered to succeed academically.

Special thanks to our **new Academic & Enrichment Coordinator, Tyler-Lee St. Leger**, for coordinating this program shortly after her start date.

Juniors Prepare for the College Process



In preparation for the March SAT test, METCO HQ launched its first in-person **SAT Prep Class in partnership with Livius Prep**. 20 students from 11 districts (Needham, Newton, Wellesley, Foxborough, Scituate, Concord/Carlisle, Wayland, Natick, Lexington, Lynnfield, and Brookline) were placed into small groups based on their pre-test scores to optimize results and focus on specific material. The tutors possess a range of backgrounds, including an MIT Ph.D, guidance counselor, and other seasoned educators. The program kicked off with a five-hour session during

which students completed the pre-test and first group lesson. Students are learning test taking strategies, math, and english content. They have weekly homework assignments and will be taking a practice test prior to the test date. Students on 504 plans and IEPs are receiving the accommodations they need to replicate the test taking environment that will be provided on the actual test date. We are looking forward to seeing the results of this 5:1 student/teacher ratio and targeted content.

Students Learn Leadership and College & Career Readiness



MECTO HQ is partnering with Boston University and Mass General Brigham to bring The Future Leaders Program to METCO students. The Future Leaders Program (FLP) is a research study funded by the National Center for Complementary and Integrative Health, which is part of the National Institutes of Health (NIH). This study compares two afterschool programs that were designed for high school students and examines how involvement in these programs is related to youth mental health and wellbeing. A total of 40 METCO students come in to HQ every Tuesday and Thursday after school from the following districts: Brookline, Melrose, Marblehead, Belmont , Arlington, Needham, Dover-Sherborn, Bedford, Wayland , Lincoln - Sudbury, Cohasset, Reading, Foxboro, Newton and Westwood.

Students are placed blindly in two different groups: one focused on leadership, civic engagement, and mindfulness, or the other focused on college and career readiness. Students are provided food and paid \$15 an hour for their participation. The second cohort of 40 participants will begin in late March. Sign up [HERE](#).

National Coalition on School Diversity Conference in D.C.

MAIN CONFERENCE: FEBRUARY 28, 2025

REGISTER FOR #NCSD2025

The National Coalition
on
School Diversity

5TH NATIONAL
CONFERENCE ON SCHOOL DIVERSITY

The National Coalition on School Diversity (NCSD) will be hosting its fifth national conference in Washington, DC from February 27-March 1. This conference represents the largest cross-sector school integration convening in the nation. This year's event aims to bring together 300+ advocates, educators, policymakers, researchers, students, parents, and integration supporters from across the country to share strategies, exchange best practices, and strengthen the movement for integrated education within today's complex landscape. A keynote session will feature Professor Michelle Adams (author of [The Containment](#), a recently-published book about Detroit's Milliken v. Bradley case). Additional details can be found [here](#). Register at <https://tinyurl.com/NCSD2025>.

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Bridging Two Communities



Families Walk

Join Arlington METCO and Guineafowl Adventure Company this Spring on the Bridging Two Communities Families Walk to build connections and strengthen friendships!

Where: *Franklin Park*
1 Franklin Park Rd, Boston, MA

When: *Sunday, March 30*

Time: *1:00 pm - 3:00 pm*

Come out and celebrate the success of the METCO Program in the Boston community by taking a scenic walk through Boston's Franklin park for the third annual Bridging Two Communities Families Walk! Guides from Arlington's own Guineafowl Adventure Company will partner with Arlington METCO Students and Staff to lead this community walk through the park. Water, soft drinks and snacks will be provided.

About the Sponsors

METCO is the largest voluntary school desegregation program in the nation, supporting 3,100 families annually in 31 participating suburban school districts and 190 public schools.

Arlington METCO is one of the founding districts from the Program's inception. Today, Arlington METCO serves 63 students in grades K-12, with a 100% graduation rate for students attending Arlington High School.

Guineafowl Adventure Company is Boston's only full-service guided hiking business, offering outdoor programming to young people across schools, enrichment programs and nonprofit partnerships.



**Integrating
classrooms**

SINCE 1966



RSVP by Scanning the QR Code to the right or digitally by clicking [on this link.](#)





2024 ANNUAL REPORT

Arlington Community Media, Inc.

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FROM THE EXECUTIVE DIRECTOR

In the musical "Cabaret," the main characters sing what's called "The Money Song"...oh you know it, I'm sure... "Money makes the world go round, the world go round, the world go round" and of course, "money money money money." Did I give you an earworm? Well, unfortunately, ACMi does not have enough "money money money money" to maintain our services to the Town of Arlington at the same level we have over the last nineteen years. That's because more people are "cutting the cord" and dropping their cable subscription. And since ACMi has traditionally received all of its funding from those subscriptions, there has been a drastic drop in our revenues that restricts our ability to operate as before. In addition, the staff at ACMi has been substantially reduced due to a retirement, a resignation and our continuing inability to hire needed additional personnel, due to the drop in funding. This has indeed been a tough year.

You'd never know by looking through this annual report that the staff is seriously spread thin. Over the years, ACMi has always tried to maintain high production standards, with the staff stepping up when necessary to fill temporary gaps. However, this is far more serious because the current gap isn't temporary, and with reduced staff we now have to choose which town events we can afford to cover.

In an attempt to increase awareness of our situation, and to add funding from sources other than cable revenues, we developed several new marketing ideas. With the approval of the Town Manager, we designed and inserted an appeal "buck slip" into 13,000 water and gas bills that were sent to Arlington residents. Unfortunately, there was no response from the recipients in town. We designed and mailed a "Sponsorship" brochure to the entire Chamber of Commerce membership offering underwriting opportunities at ACMi, again with no response. We did receive a small response from an appeal slide with a QR code that was placed at the beginning of all programming produced by ACMi, including all government meetings and all sports programs. It must be noted that, even had we received an overwhelming response to these funding outreach activities, it would not be enough to substantially increase our operating budget. It became painfully obvious that we needed to ask the Town for \$200,000 in direct funding.

Arlington Community Media, Inc.

FROM THE PRESIDENT

The Board of Directors and I present to you the current Annual Report of Arlington Community Media Inc (ACMi), June 30, 2024 marked the completion of our eighteenth full fiscal year of operation as Arlington's PEG (Public, Education, and Government) cable access station, providing universal public access to uncensored local community programming and local news coverage.

Usually in my letter for the Annual Report, I celebrate all of the excellent programming and services that ACMi and our staff have provided for the Town of Arlington, its students and residents over the past year. However, this year's letter is different. This year, due to a dramatic decrease in our revenue because people are increasingly choosing to cut their cable subscriptions, ACMi does not have sufficient funding to continue to provide the same level of services to the Town of Arlington that residents have come to expect from us. We were also forced to close Studio B on Summer St., a facility that directly served the students of Arlington High School.

ACMi, a 501(c)(3) nonprofit corporation, continues to be in full compliance with IRS and Massachusetts regulations. The annual independent audit of our financial books and records demonstrated our excellent financial controls and oversight and, as always, that we continue to manage our finances to the highest standards.

Even though our budget is extremely tight, the Board is pleased with the efforts of ACMi members and staff that have resulted in our high-quality first-run local PEG programming, and we are happy to continue to provide ACMi News for our community of viewers, albeit at a reduced level.

We are very proud of our accomplishments over the past year, and we are gratified by the steady increase in scope, depth, and power of ACMi's contribution to Arlington's social and cultural community life. The Board and I thank you for your trust in us. We do need to ask for your financial contribution, and we encourage you to visit our website and make a sustaining monthly donation. We also ask that you contact the School Committee, the Select Board, Town Meeting Members, and the Finance Committee to request that they support ACMi through the Town Budget process.

ACMi - Arlington's Community television/media station.

John D. Leone, President
Arlington Community Media Inc.

Arlington Community Media is dedicated to providing an electronic forum for the free exchange of information and ideas which reflect the talents, skills, interests, concerns, and diversity of the Arlington community

Support Public Access Television

before it's too late...



STAFF



Norm McLeod
Executive Director

James Milan
Communications Manager

Katie Chang
Prod. & Media Mgr.

Sean Keane
Gov. & Prog. Coord.



Jasper Hamilton
Youth Coordinator



Jeff Barnd
News Director



Jared Sweet
Video Editor



JoAnn Clinton
Admin. Assistant

BOARD OF DIRECTORS



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President



Michael Ruderman
Treasurer



Nancy Flynn-Barvick
Member



Philip J. Privitera, Esq.
Member



Michael Jacoby Brown
Member



Kevin Cafferty
Member



Frank Auer
Member

MEMBERS & SUPPORTERS

Members and More

Arlington Community Media Inc., (ACMI) is a member-based, 501(c)(3) not-for-profit organization. Membership at ACMI is open to all who live or work in Arlington, A nominal annual membership fee gives access to all the features, benefits and resources ACMI has to offer. These include training in how to operate high-quality digital video production equipment and the ability to borrow and use the equipment outside of the studio; the use of the our studio, equipment, and editing facilities; and air time on our Public, Educational and/ or Government channels carried by Comcast, RCN and Verizon.

In 2024, ACMI memberships grew by more than 25 percent from the previous year. All 205 of our active members, student members, donors and supporters who worked with us over the past year deserve a heartfelt "thank you" for helping ACMI on such events as the A-Town Film Festival, the Arlington International Film Festival, AHS sports and school graduations, the Battle of the Bands, Arlington Town Day, and the Chamber of Commerce's Holiday Stroll.

Interns

ACMI has continued to build a thriving internship program that serves students from a number of colleges and universities in the area, and sometimes beyond! Interns take direct part in producing programming across the board, including News, Public Affairs, Sports, projects with ACMI member-producers, promotional pieces for local nonprofits, and original creative fare.

We have been very fortunate to have strong rosters of interns year in and year out, and this year was certainly no exception. 2024 was a year of trying to do as much or more with fewer full-time staff, so we leaned on our interns to fully embrace the approach of "learn by doing" even more than usual, and they came through beautifully. Our heartfelt thanks go out to this year's interns from the following colleges and universities.

- Bryn Mawr College
Ava McBurney
- Champlain College
Mohsin Syed
- University of Massachusetts
Myles Donato

- Emerson College
Martin Tran
Emma Wood
Morgan Wuhl
Hongyi Ji
- Emmanuel College
Henry Hamilton
- Salem State University
Felson Andre
- Tufts University
Julia Carpi
David Palamar
Quinn Sobieraj



MEMBERS & SUPPORTERS

Individuals

George Akerley
Christophe Antczak
Nick Antonakas
Jonathan Applefield
Michael Armanious
Susi Barbarossa
Mamadou Barry
Greg Bartlett
Janice Brodman
Todd Brunel
Cheryl Brusgulis
Justin Chen
Karen Dawson
Peggy Fenner
Nancy Flynn-Barvick
Evan Fonseca
Marco Franzoni
John Gagan
Joe Galotta
Judy Geyer
Carol Greeley
Laury Gutierrez
Alberto Guzman
Susan Harrington
John Harrison
Charles Hartshorne
Daisy Hernandez
Janis Harsh
Jonathan Hindmarsh
Michael Jacoby Brown
Rhea Koch-Sultan
Karen Louise Puopolo
Daniel Mayer
Mary McCartney
Michael McVey
Jeffery Miller
Toni Mueller
Alec Nicholson
Theodore Pelluso
Kristin Penmarun
Don Phelan
Charlotte Pierce
Jeff Reusse
Nicole Sammarco
Tommy Shenefield
Wenhua Shi
Joseph Snodgrass
Marissa Sobczynski
Rajeev Soneja
Jonathan Spiller

Eric Stange
Shawn Szturma
Andy Takats
Alfonso Velasquez

Youth

Mazen Abukhalaf
Anne Fleur Andrie
Ada Bickmeier
Derek Brandon
Nathan Brooks
Drew Carman
Lettie Carswell
Geneva Carter
Matthew Casciani
Ana Cristina Cervera
Luke Chang
Simon Cheung
Elias Church
Maxwell DePrest
Myles Donato
Donny Noah Falcsuti
Nicholas Ferrara
Liam Gallagher
Jackson Gonzalez-Hart
Lucia A. Grunko
Kai Hare
Alexander Hornak
Greg J-S
David Jagendorf
Guixuan Jin
Alexander Lee
Sarah Liu
Brendan Locke
Ronan Oren-Ikeda
Jack Magoun
Holden McKinnon
Dillon Melin
Tobias Michelsen
Sarah Morgan-Zawilski
Ezime Onyemah
Dustin Peabody
Nicolas Pogozelski
Frances Redford
Nate Rosado
Henrietta Rota
Jiwan Ryu
Ed S
Gece Scull
Abi Shapiro
Ruhaan Sharma-Soneja
Lily Sheehan

Jolin Shi
Harkeeret Singh
Lex Skowronek
Arson Stokes
Mia Yakoc
Ghulam Woodman
Caleb Ji Young Choi
Sol Yudowski
Alice Z
Grace von Zabern
Nicholas Zaragoza
Jasper Clare Zellmer
Maya Zhou
Calvin
Meredith
Miles
Percy
Ruby



Nonprofits

Arlington Center for the Arts (Thomas Formicola)
Arlington EATS (Andi Doane, Nicole Melnik)
Arlington Educational Foundation
Arlington International Film Festival
Arlington Jazz (Daniel Fox)
Armenian Cultural Foundation, Inc. (Paul T. Boghosian, Robert Pushkar)
Cyrus Dallin Museum
First Baptist Church of Arlington (Ian Jackson, Rev. Patrick McCorkle)
Friends of the Robbins Library
Learning About America (Sumee Pareek, Christopher Miller)
Les Dames d'Escoffier (Robin Cohen)
Park Ave Congregational Church (Leah Lyman Waldron, David Morrisette)
Philharmonic Society of Arlington (Larisa Miller)
Sharing A New Song (Linda Shoemaker)
True Story Theater (Tonia Pinheiro, Amber Espar)
The Yofahe Show (Yofahe Geboru, Ermiyas Gebre, Makda Teklemichael)

Groups

Betsy Block Family (Maya Pockrose, Betsy Block)
Brieus Family (Olha Brieus, Dima Brieus)
Darius Naigamwalla Group (Darius Naigamwalla)
Darius Nelson Group (Darius Nelson, Justin Nguyen)
Hateau and Koh Group (Douglas Hateau, Jennifer Koh)
Golden Cage Music (Deborah Henson-Contant)
JATK The Band (Matt Jatkola)
Kerry Abukhalaf
Kevin Cafferty
McKinnon Family (Carrie McKinnon)
Melissa Carr Family
Mosher-Marchant Family (Carrie Mosher, Robert Marchant)
Nash-Webber Family (Dorothy Nash-Webber)
The Variety Show (Stirling Smith)
William Sullivan Family (Will Sullivan, Benjamin Cooper)
Riccio Gould)

Businesses

Body & Brain Arlington (Jeff Nielson, Barbara Maiteo)
Derek Mola
Evan Fonseca
Howland, Gorham, Wolf- Productions (Robert Moran)
Mary Beth Wilkes
Richard Grandoit
Roasted Granola (Emily Patel)

Town Agencies / Schools

Arlington Chamber of Commerce
Arlington Commission for Arts and Culture
Arlington Education Foundation (Laura Fuller)
Arlington Fire Department
Arlington High School

Arlington High School Building Committee
Arlington Historical Society (Alan Jones)
Arlington Housing Authority
Arlington Police Department
Arlington Public Library
Brakett Elementary School PTO
Brenda Mahoney
Council on Aging
Finance Committee
Gibbs School
MLK Jr Birthday Observance Committee of Arlington
Ottoson Middle School
Redevelopment Board
Select Board
Town Of Arlington
Zoning Board of Appeals



2024 AWARDS

Foundation of Alliance for Community Media -
Hometown Media Awards

About Access & Empowerment Student
"Community Media is Under Threat"
Michael Sullivan



Alliance for Community Media -
Northeast Region Nor'Easter Video Festival

Third Place - Diversity Empowerment
"Celebrating Peoples Who Discovered Columbus"
Jeff Barnd, Jared Sweet



Third Place - News & Magazine Format
"ACMi Newscast - March 11, 2023"
Jeff Barnd, Jared Sweet



Second Place - Music and Performance
"SUNTIME"
Tommy Shenefield



HAPPY RETIREMENT JEFF BARND!



COMMUNITY BULLETIN BOARD

Alliance for Community Media
Arlington Art Lounge
Arlington Bicycle Advisory Committee
Arlington Board of Health
Arlington Boys' & Girls' Club
Arlington Center for the Arts
Arlington Chamber of Commerce
Arlington Children's Theatre
Arlington Consumer Surveys
Arlington Council on Aging
Arlington Department of Planning and Community Development
Arlington Education Foundation
Arlington Fire Department
Arlington Food Pantry
Arlington Friends of the Drama
Arlington Garden Club
Arlington Historic District Commission
Arlington Historical Society
Arlington Human Rights Commission
Arlington Jazz Festival
Arlington Meetup
Arlington Public Art
Arlington Reads Together
Arlington School Committee
Arlington Select Board
Arlington Sons of Italy
Arlington Tree Committee
Arlington Youth Health & Safety Coalition
Autism House Pathways
Black History Month
Chillhop Records
Covid-19 Relief Fund
Cyrus E. Dallin Art Museum
Department of Public Health
Department of Public Works
Double Take Arlington
Fast and Furiest
Fidelity House
First Parish Unitarian Universalist
Free Meditation Boston
Friends of Spy Pond
Friends of the Robbins Library
Homeschooling Together
Housing Corporation of Arlington
James Houlares Early Learning Center
Jason Russell House
Knights of Columbus
Little Fox Shop
Metropolitan Area Planning Council
Minuteman Bikeway
Mystic Chorale
Mystic River Watershed Association
Arlington Community Media, Inc.

Old Schwamb Mill
Park Avenue Congregational Church
Philharmonic Society of Arlington
Prayer Festival for World Peace
Regent Theatre
Retired Men's Club
Robbins Library
Saint Athanasius the Great Greek Orthodox Church
Saint Vartanantz Church
Society of St. Vincent de Paul
St. Agnes Church
St. Camillus Parish Community
Stone Zoo
True Story Theater

ARLINGTON JOB FAIR

TUES. APRIL 30TH, 2-6PM
TOWN HALL AUDITORIUM
TINYURL.COM/ARLJOBFAIR

ARLINGTON BUSINESS SUMMIT

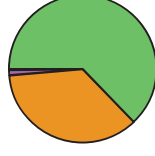
Wednesday, November 20 at 5:30PM
Arlington Town Hall Auditorium



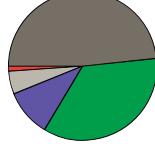
WEBSITE & SOCIALS

Website

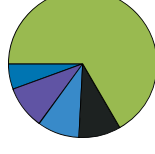
- 18k active users during 2024
- Top landing pages: Homepage, ACMI Sports, Government Channel, School Committee, and ACMI News



Active Users by Device:
11k desktop
6.3k mobile
216 tablet
10 smart tv



Users go to the website:
directly (48%)
organic search (35%)
referral (10%)
organic social (5%)
organic video (1%)



Event count:
homepage 36%
gov channel 5%
public channel 5%
sports 5%
edu channel 3%

Compared to previous year 2023

ACMI Social Media 

Average post engagement rate is up 10.13%
Post impressions is up 17%

ACMI News Social Media 

Followers increased 6%
Average post engagement rate is down 8.57%
Post impressions are up 14%



Youtube Channels - top videos



All-Town String Concert, AHS Graduation, Capital Review Ep2 Inside Out 2
15.4k watch time (hours) (about same as last year)



Ted NeedeY & Yvonne Elliman Reunite at the Regent!, A New Arlington Monument to the Fallen Crown Soldiers, "Here They Are..." The Beatles! 60 Years Since the 2nd British Invasion
5.1k watch time hours (8% less than last year)



7.1k watch time hours (8% more than previous year)

MEMBER FEATURES - MAZEN ABUKHALAF

Don't be fooled by his low-key demeanor, Mazen Abukhalaf is a true powerhouse. And his roots in videography and filmmaking go back a long way, back to his early youth in Alameda, CA, where he and his friends started using iMovie to make videos at the age of six! He moved across the country to Arlington just in time to join the Gibbs School's inaugural class of sixth-graders.

Moving into a brand new environment always presents challenges, and if we're lucky we find some activity to ease our transition. For Mazen that was the theater department at Gibbs. He quickly realized he wasn't very interested in the performance piece, but gravitated very naturally towards backstage work instead. That work culminated in Mazen's taking on the task of recording the end-of-year play, using two cameras he got from ACMi (!) to capture the performance. He did it all on his own (with a little help from ACMi's Jonathan Barbato), including the editing, as a sixth-grader who was brand new in town. A powerhouse, indeed.

Arriving at Ottoson the next year, Mazen immersed himself in the Ottoson Media Group, or OMG, a production group still led at that time by the legendary Edith Moisan. He built both his skills and his friendships throughout the year, all of which were threatened the following year of 2020, which might well be termed the Year of Universal Isolation, thanks to onset of the Covid pandemic. As was the case for many of us, Mazen's forward momentum came to a screeching halt, and as he headed off to Arlington High the following year, he felt that he'd lost the drive for even that activity that had most engaged him throughout his life - making films and videos.

Mazen (and the rest of us!) owe quite a debt to Kevin Wetmore, ACMi's Youth Coordinator at that time. Kevin refused to accept Mazen's initial reluctance to get involved with the high school production group, and ultimately convinced him to join the crew covering football and other fall sports. In no time flat, Mazen emerged as the lead editor of all the content they covered, and he began to exert his own particular form of leadership as well.

Arlington Community Media, Inc.

NICK ANTONAKAS

Nick Antonakas has been here before, literally. Five years ago, on the eve of his senior year at Arlington High School, we featured him in our Annual Report. At that point, he had already accumulated enough real-world experience on ACMi sports crews and especially in the announcers' booth to be considered a "veteran." As Nick moved on to Emerson College, we looked forward to keeping up with what we believed would be another big step in his advancement towards the world of professional broadcasting. Lucky us, we didn't just get to monitor Nick's ongoing growth - we got to be part of it!

The fact that Nick ended up staying involved in ACMi Sports, continuing to provide commentary sporadically throughout his freshman year, and then ratcheting up his involvement dramatically starting in his sophomore year, was a delightful surprise for us, and for Nick himself! It was the result of a serendipitous confluence - his decision to commute to Emerson from his home in Arlington; his dedication to giving back to ACMi; and the abundant opportunities ACMi Sports gave him to further hone his skills, both in front of the camera and behind the scenes. The result was that Nick worked as an ACMi Sports intern as a sophomore, and then as a full-fledged Sports Producer in his junior year, not only providing increasingly professional on-air commentary, but also meticulously planning complicated shoots, supervising student crews, and troubleshooting technical issues on the fly.

It was not at all easy to balance this commitment with attending school full-time, taking on leadership roles in the school's broadcasting sphere, and oh yes, continuing to work at a local restaurant, but Nick insists that he wouldn't change a thing! He cites his increasingly assured on-air presence as one clear area of growth over these years, but he is perhaps even more excited about how deeply and genuinely his self-confidence has blossomed. Nick says he may have appeared to be fairly self-assured on camera in high school, but in fact he was just as prone to self-consciousness and second-guessing as any other teenager. Being an ACMi Sports Producer consistently put him in the position of being the person everyone was looking to for decisions, guidance, and calm stewardship. Nick proved more than up to the task!

There were a lot of highlights along the way, but Nick is particularly proud of spearheading the first-ever major production of an away football game. From the site visit, to leading up his car, to rousing his crew and scavenging seats for them on the football bus and the cheerleader bus...Nick just beams with pride in recalling everything that went into what was a crowning achievement, both technically and as a crew leader.

It was not, however, the only triumph Nick has to celebrate from recent years and, when prompted, he cites being taken under the wing of Channel 5 news anchor Maria Stephanos during his internship at that station, and "the highlight of his life" (so far) - interviewing Robert Kraft and Jerry Rice on the red carpet during the 2024 Super Bowl Week, which he was selected to attend as part of Emerson's coverage team. (What's more, he'll be going back to the Super Bowl AGAIN in 2025!)

So what lies ahead for this very talented young man? Well, the aforementioned Channel 5 has already hired him as a part-time Assignment Editor, and has even set him up with a Reporting Fellowship at an affiliate station (WMUR) in New Hampshire. Nick plans to, as he puts it, "go in there and work hard and keep my head down," knowing that it just might turn into his first professional reporting job right out of college. What we can all say with great confidence is that, whether it's WMUR or another station, Nick's first professional gig is just around the corner, and will be just the first step in what promises to be an exciting career in broadcasting. Luckily for us, what exists between Nick and ACMi is a mutual admiration society, so we can count on the fact that, however far he ventures, he will always hold ACMi close. Reach for those stars, Nick!



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What's next for Mazen? Well, to begin with, Ithaca College, which has one of the strongest programs in the field (and which also follows a family tradition). "I hope to make a lot of movies in college," he says, brightly, and we certainly hope so too! In his deep creativity, in his desire to empower others, in his sturdy commitment to collaboration and clear communication, Mazen embodies a lot of what is at the heart of ACMi, and we feel lucky to have had this extended time with him, and intrigued to find out what the future holds for this gifted filmmaker.

FACILITIES & EQUIPMENT

Services

Master Control, ACMi's shipping and receiving dept. of live feeds and broadcast signals, has received a major upgrade to the heart of its operation. The Castus playback, live streaming, and on-demand server drives all three of our PEG Channels, and now most of our online services as well. Boasting 16 terabytes of storage, multiple input and output formats, variable bitrate livestreams, and so much more, the system is very robust and powerful. It is programmed by ACMi staff to push out all three channels 24/7. Content is organized in folders and in playlists, which are curated into daily and weekly schedules. It features a cloud backup, along with countless web services, including the connectivity of various media to ACMi TV, subtitles and translation for live streams, and other media items, all servicing a future ACMi on Roku devices. A new SDI multiviewer will allow for easier monitoring and troubleshooting inside Master Control.



Resources

Among the portable production resources available to ACMi members are six Sony FX30 cinema cameras. Most are kitted with audio handles, lenses, Small Rig cages, and a hard case. They can be matched with DGI gimbal or handheld rigs to allow for additional V mount. Battery assemblies and chargers to power mini monitors, wireless transmitters and other accessories as needed. Audiophiles will delight in the two Rode mobile lav kits, shotgun mics with boom poles, and a new Zoom F3 two-channel, two-track field recorder with 32-bit float technology that enables more dynamic audio level recording.

A RodeCaster Pro 2 is being well used by our growing number of podcast-producing members. Four announcer headsets were purchased to be available for both sports and for podcast console users. A case for a donated Allen and Heath audio console was purchased and put into production this fall for the ACMi Sports setup in the press box at Peirce Field. A series of web presenters and streaming bridges were added to increase streaming capabilities for the various kits across all ACMi creation stations.

ACMi's Edelkrone robotic systems now include a motorized slider module with app controls for greater ease of use. And ACMi sports productions are enhanced by a Rodecaster Video Switcher all-in-one production console that includes an integrated audio mixer and headphone outputs, and can switch up to four HDMI and another two digital USB video sources. The internal live streaming encoder makes this the perfect companion for multicam podcasts, as well as live coverage of sports and special events. An Elgato Stream Deck + kit with USB Hub will allow for a technician to control various settings for both audio and video without having to switch between multiple windows during a live production. A second set of four Acozon WiFi wireless transmitters and receivers will allow for both the cinema kits and the older JVC kits to be wireless.

With the regrettable decrease of our funding sources, we had to pack up and relocate some of the gear at Studio B (now closed) into Arlington High School's Music Tech production studio. Smaller items are built into custom kits and/or combined a la carte, depending on the requirements of any particular production. In the spring of 2024, we provided live coverage of our first Spy Ponder Baseball game using multicam (including Sony cinema cameras at the field), wireless, and with the control room



set up in front of the Boys and Girls Club. With the ACMi field gear split into a series of portable cases, depending on the season, the control rooms can occupy the press box in fall, the gym and ice rink in winter, concerts in the high school auditorium, and the Battle of the Bands over at the Regent Theater. The crew has grown, with more student volunteers to run replay, graphics, and for some games even to operate as sideline announcers.

Our newest portable studio boasts Blackmagic Design's ATEM Television Studio HD8 ISO video switcher, capable of recording all eight sources to a fast SSD hard drive. The 8-input unit features an internal live streaming function, replay and roll-in controls with macros. This system has been used primarily in the AHS production studio for the Pondercast, and in the auditorium for live streaming and multicam concerts.

ACMi News is making use of a new drone for a number of news segments across town. These added shots give a literal birds' eye view of Arlington and provide breathtaking vistas. The production staff has been conducting flight lessons by request on Friday flydays in the summertime.

Satellite Facilities

The ACMi Control Room at Town Hall is where connectivity between meeting spaces can be coordinated and recorded, and then live streamed to our Park Ave Master Control Center for cable and web distribution. A new network transmitter and record deck replace aging units, which will increase the quality of recordings and streams. Town Meeting is now utilizing advanced audio systems with WiFi iPad controls and custom speaker mixes for various rooms. A new Broadcast MeetingPix video switcher that controls network robotic cameras and routing signals to and from the auditorium and control room will enhance the experience of Annex Meeting Room attendees.

ACMi Youth Program

The resplendent spirit of the youth program is strong and very much a producing force, and it continues to be a shining star for ACMi, as it has for many years. ACMi youth members of the class of 2025 were determined to ensure that the loss of the brick and mortar location of Studio B would not diminish their experience with ACMi. They also weathered the resignation of their experienced Youth Coordinator, Jasper Hamilton, and refused to let it dampen the momentum and productivity of the team. Doubling down on the portable studio projects they had learned to love as part of the annual Town Day and Battle of the Bands coverage, this group leveled up by increasing the quality and the quantity of live programs this past year.

It all came together in the standout triumph of the year, the highly successful premiere of "Mayor" at ACMi's annual ATown Teen Film Festival. Written and directed by long-time ACMi youth member Abukhalaf, and executed from start to finish by a crew composed of his fellow members of Focus Media (the high school production group), the film debuted to a cheering crowd at the festival. The introduction of a new film studies course at AHS led by Mr. Adam Gooder increased the number of offerings from AHS students at ATown, and we look forward to even closer collaborations with this class in the future.



PUBLIC CHANNEL

Workshops

Staff organized a series of seven workshops throughout the spring of 2024. The series kicked off with an Orientation for new members, followed by a Meet and Greet (and cake!) for all. Following classes covered: Basic Camera, Advanced Camera, Video Editing, Color Correction, and Lighting. ACMI News Director Jeff Barnd led a workshop on Interviewing / Writing for News. In the fall, meetups after Town Day included an Orientation, an invite for a behind-the-scenes look at ACMI Sports, podcasting, and a discussion on the future of ACMI News.

Networking Party

Our spring workshop series ended with an evening event where members met and connected with other like-minded individuals over light refreshments. A speed networking activity was presented, and allowed members to meet one-on-one for quick elevator pitches. Those in attendance left inspired about new projects, and in some cases with new friends as well!

Concert Coverage

Staff, members, and volunteers captured a wealth of live music throughout Arlington this year: multiple concerts of music composed by Arlington's own Alan Hovhaness; the Mystic Brass Ensemble; the Menotomy Concert Series; performances sponsored by the Friends of Robbins Library; and Sharing a New Song, a choral group that includes a number of Arlington residents. Also, the Lunar New Year Celebration at Town Hall in February was live streamed for the second consecutive year, and was a delight for all involved.



Arlington Community Media, Inc.



Show Highlights

Member Yofiahe Gebru was busy producing this year for his series "The Yofiahe Show," which covers subjects ranging from mental health to current topics of concern for the Ethiopian community. A few episodes were filmed in-studio (including some poetry written and performed by Yofiahe himself), but he also filmed many of them on his own. The variety of the subject matter, the depth and candor of the conversations, and number of episodes Yofiahe produced throughout the year is certainly impressive.

ACMI staffer JoAnn Clinton began producing movie reviews under the title "5 Star Review." In each episode, she succinctly and articulately provides her honest review of a film, without giving away any spoilers. As a first-time producer, JoAnn has done spectacularly well in accomplishing so much, from script to screen!

Margaret Credle Thomas, the DEI Director of the Arlington Public Schools, and her colleague Katie Hodgkins produced a monthly series on DEI observances. This program highlighted the diversity of holidays and observances that take place each month, and helped educate the audience in the process. These productions made good use of the green screen and over-the-shoulder graphics, and our fantastic interns supplied the vital editing that was required..

Crowdsourced

For the sixth year in a row, ACMI participated in Crowdsourced Boston, a project organized by the Brookline Interactive Group. A team of 11 worked together over the course of multiple evenings to recreate a 3-minute scene from the classic, Home Alone. Filmed at the Whittemore Robbins House, actors braved stunts and a compressed time frame to create something everyone is proud of. The screening of the entire Crowdsourced film took place on December 9th at the Coolidge Corner Theater.

Podcasting

For over two years now, a Podcasting Meetup Group has been honing their interviewing skills and editing a complete season (9 episodes) of the "ACMI Podcast Show." Topics have included summer jobs to origin stories. Available wherever you get your podcasts!

Movie Mondays

This summer, ACMI hosted a series of summer-themed films in the studio. Air conditioning and popcorn, as well as the quality of the movies, drew in members to enjoy "In the Good Ol' Summertime," "Some Like it Hot," and "Grease."



EDUCATION CHANNEL

ACMI's youth program has enjoyed a long record of success, and 2024 began with more of the same. Youth Coordinator Jasper Hamilton (an alum of ACMI's youth program himself) and Operations Manager Jeff Munro were firing on all cylinders, working with students to produce their own film projects, hosting the annual Atown Teen Film Festival, and teaching technical workshops that included lighting design, advanced filmmaking techniques, editing, and color grading.

Dramatic changes were coming, however, beginning with Jasper's decision in the spring to devote himself full-time to his passion for filmmaking. That, combined with the precipitous decline in revenues from cable subscriptions that ACMI has depended on for its funding, resulted in us not being able to hire a new Youth Coordinator. The balance of 2024 saw Jeff doing the best he could to continue sports and concert productions with a talented group of youth volunteers.

Budget constraints also forced ACMI to close Studio B, a satellite facility that had existed in various locations for more than 12 years, and that had functioned as the base of operations for youth group activities. Various teachers and department heads at Arlington High School have provided space and support to keep the youth program operating, and school officials recognize the value that ACMI has provided for students over the years. As 2024 came to a close, Arlington's School Committee was considering a proposal to provide direct funding to ACMI, with the goal of returning the youth program to its former robust productivity.

ACMI, and the Arlington community, have already felt the impact of thinning resources and staffing. The loss of Studio B and the Youth Coordinator has meant less coverage of school events and less support and teaching of professional-level production skills for students. This is a real detriment to the Arlington youth who are nurtured by ACMI, a number of whom have gone on to pursue film and broadcast college majors and careers (such as the two young men profiled in this Annual Report). ACMI remains committed to Arlington's youth, who also learn life skills outside of the classroom, including teamwork, planning, troubleshooting, and communication. All of this will only be possible, of course, if ACMI's funding can be restored to previous levels.

Arlington Community Media, Inc.



Sports:
Together, Jeff and Jasper designed systems that allowed for more effective sports coverage and live-streaming, including implementing new components for ACMI sports broadcasts such as sideline commentating, instant replay, and highlight reels, as well as real-time graphics. All of these additions made sports coverage even more enjoyable to watch and more fun for the students to film. For the Fall sports season, Jeff was able to continue live streaming and capturing many AHS games with a group of dedicated youth volunteers. Parents and coaches stepped up to livestream and record games that the students were not available to cover. It was an effective way to continue coverage of these popular events in the short term, but it is unlikely to be sustainable into the future.

Concerts / Performances
Most concert performances at the high school and the middle school were live streamed with the help of youth volunteers and teachers. If no students were available, then ACMI staff would do their best to make sure the event was still covered. One highlight of 2024 was the coverage for Battle of the Bands. Jasper worked with the youth to interview each band, create graphics, and meticulously plan the entire production. These strategies and techniques are being used again in ACMI's 2025 coverage of Battle of the Bands, which promises to once again be an outstanding production.



PUBLIC CHANNEL

New Shows:

2Hot4Dog
5 Star Review: 5
ACA Artist's Statement: 2
ACMi Sports Interviews Metro Boston Flag Football
Founder Jacob Groshek
Age Differently: 9
Alan Hovhaness Tribute Concert
All Things Natural: 2
Annual General Meeting 2024
Armenian Vistas Concert
Behind the Curtain: 5
Cambridge Rise (mini-doc)
Childrens Music Network Presentations: 3
Fox Branch Library Tour
Geo Power! Exploring Networked Geothermal for East
Arlington & Beyond
Leaf Prints on Gelli Plates
Let's Talk About...: 3
Luca Rugiero Shows: 8
MLK Day 2024
Primary Care in Crisis
Producer Profile: 1
Pumpkin Painting
Spying Training at Spy Pond Mini Documentary
Starry Night Cate Dating Show
WOW WHAT! AN ECLIPSE?
Yoftahe Poems: 4
Yoftahe Show: 7

Old Shows (New Episodes):

AHS Music Tech Choral Concert 2024
DEI Matters: 1
DEI Observances: 8
Fandom 101: 1
Friends of the Robbins Library: 2
Holiday Show 2024
Menotomy Concert Series: 3
Michael Armanious Shows: 8
Music Gazing: 2
Newscasts: 44
Ready, Pow! USA - Head of the Charles Sneak Peek
SANS Concerts: 2
Scenes of the Seasons: 35
Sonic John Presents: 2
Studio Sessions: 4
Talk of the Town: 9
The Nicole's Review: 3
We Hold These Truths: 5

Arlington Community Media, Inc.

EDUCATION CHANNEL

AHS Jazz Band | Arlington Jazz Festival
AHS Music Technology Collaborative Concert
All-Town Chorus Concert 2024
Arlington All-Town String Concert 2024
Arlington High School Graduation 2024
Arlington High School Pops Concert 2024
Arlington High School Winter Concert 2024
Battle of the Bands 2024
Choral & Music Technology Concert 2024
Espirales Project (Live Cuban Ensemble) 2024
Guns & Hoses 2024
Ottoson Middle School Winter Concert 2024
Patriots Day 2024
Pondercast
You View

ACMi Sports:

AHS Boys & Girls Soccer
AHS Boys Varsity Basketball
AHS Boys Varsity Hockey
AHS Girls Varsity Basketball
AHS Girls Varsity Hockey
AHS Varsity Baseball



GOVERNMENT CHANNEL

ACMi's Government Channel (Comcast 22, RCN 15, RCN HD 614, Verizon 26) features content covering the Town of Arlington's many government bodies, agencies, boards, and committees. Arlington is a community with a strong interest in government transparency. For this reason, ACMi provides a particularly valuable service by broadcasting meetings such as the Select Board, School Committee, the Annual Town Meeting, and various other boards and committees, live on our channel and streaming on our website. Interested viewers who miss the live versions can easily access these sessions either when they air on the channel throughout the week or via ACMi's online Video-On-Demand (VOD) service.

In fact, all of the Government Channel's content, which also includes coverage of local elections, debates, and public forums, is continuously available on VOD. With more than 301 hours of content created this year alone, we strive to make it as convenient as possible to keep up with local politics, policies and proceedings in the Town of Arlington.

As we do every year, ACMi worked with candidates to create video profiles outlining their positions and the reasons to vote for them, as well as covering the annual Candidates' Night sponsored by the League of Women Voters. Even in uncontested races, the candidates outlined their positions and their plans for their upcoming terms.

This year we added even more meeting coverage to our offerings, guided by topics that garnered community engagement throughout the year. Since it is a long-term and expensive community investment, we covered the Artificial Turf Study Committee as they weighed the pros and cons of artificial turf vs natural grass fields. Along the same lines of environmental engagement, we also began regular coverage of the Conservation Commission.

The pandemic made them a necessity, and now hybrid and remote meetings have become a fact of life and an invaluable feature of town committees and local governance. ACMi continues to assist the town with its AV tech needs and the dissemination of meeting recordings to keep residents informed.

Total Government Programming = 301 hours of content

Government Meetings (recorded by ACMi Staff and Volunteers):

Town Meetings & Events:

Select Board Meetings - 26 Meetings
= 52 hours of content

School Committee Meetings - 22 Meetings
= 32 hours of content

Redevelopment Board Meetings - 23 Meetings
= 37 hours of content

Finance Committee Meetings - 22 Meetings
= 39 hours of content

Town Meeting - 12 Meetings
= 28 hours of content

Zoning Board of Appeals - 24 Meetings
= 51 hours of content

Artificial Turf Study Committee - 14 Meetings
= 22 hours of content

Conservation Commission - 10 Meetings
= 29 hours of content

Everything Else:
= 11 hours of content

Public Forums and Public Hearings:

MBTA Communities Working Group - July 25, 2023
Arlington Land Trust - May 14, 2024

Other Public Events:

Arlington Veterans' Day Parade 2023
Arlington Memorial Day Ceremony 2024
Dr. Martin Luther King, Jr. Birthday Observance 2024

Election Events:

League of Women Voters Candidates' Night 2024
Candidate Profiles for Town Elections

ACMI NEWS

As it was across ACMI's operations, 2024 proved to be a year of unpredictable transition for ACMI News. The bedrock remained the same - producing a weekly newscast that is hyper-focused on covering notable events and newsmakers, as well as presenting important local stories, current affairs, and human-interest pieces, all while breaking new ground in compelling storytelling. Beyond that, however, the changes came fast and furious, leaving us all a little breathless in their wake.

It is always rewarding to have a chance to look back on a year of news coverage for Arlington and beyond, because the pace of news throughout the year generally does not leave any space to pause and reflect. Some of the top stories covered by News Director Jeff Barnd and his team in 2024 include:

- News Intern Junru Tao covered the second annual Lunar New Year celebration at Town Hall, and the event was even more multifaceted this year, engaging and reflecting a host of different Asian cultures and practices. The news team captured both the variety and the excitement of the evening.
- Building on the ambitious oral history project about Arlington's renowned sculptor, Cyrus Dallin, that was described in last year's Annual Report, ACMI News expanded its focus to highlight a number of other municipalities where Dallin's works are featured, including Plymouth, Concord, Cambridge, Woburn, Scituate, and Boston's North End.
- Prominent Arlingtonian Bill Hayner saw the Dallin project and proposed a new series that began in late spring - oral histories from Arlington Veterans. Residents who served in World War 2, Korea, Vietnam, the Gulf Wars, and Iraq and Afghanistan were interviewed over almost a dozen episodes, with various segments being shown at Arlington's Memorial Day event and Town Day.
- It was quite a packed agenda for Town Meeting 2024, and our audience appreciated ACMI News providing timely highlights of what was resolved in each session.
- While the story of the demise of Arlington's iconic clock tower was a generally sad one, ACMI News provided footage of the process of removing it that gave viewers an up close and personal view they could not have seen anywhere else.

Arlington Community Media, Inc.

In many ways, the biggest news item of the year for ACMI News was about...ACMI News. Jeff Barnd, whose two stints at ACMI covered most of the last six years, made the decision to begin his long-anticipated retirement sooner rather than later. We all heartily support that choice, and wish him the very best in his new life of leisure in Brazil - he richly deserves it!

That decision, however, has come at a cost for ACMI News. Our well-documented funding woes meant that we were not in a position to hire a new News Director, so Communications Manager James Milan took on the role in addition to his own duties. As a result, over the balance of 2024 we were able to continue with a newscast (almost) every week, although it has understandably been reduced in both scope and ambition. That didn't stop ACMI News from producing a number of quality stories throughout the fall, with one standout being our profile of Massachusetts Foreign Language Teacher of the Year, Na Lu-Hogan, a Mandarin instructor at the Otisoon Middle School.

We have a strong drive to return ACMI News to the level that earned us First Place for community media news operations in the country two years is a row (2022, 2023), but the financial uncertainties of our present and future make it rather hard to predict what is going to happen. What is NOT hard to predict, however, is that ACMI's commitment to providing Arlington with the most comprehensive, fair, and accurate coverage of local events of interest will remain deep and strong. And that's a wrap.



FINANCIAL STATEMENT (AUDITED)

STATEMENT OF FINANCIAL POSITION	
June 30, 2024	
ASSETS	
Current Assets:	
Cash and Equivalents	160,870
Restricted Cash	25,436
Contracts Receivable	185,092
Investments	697,231
Prepaid Expenses & Other Assets	110
Total Current Assets	1,068,739
Property and equipment, net	204,498
Other Assets:	
Right-of-Use Asset	108,204
Total Other Assets	108,204
TOTAL ASSETS	1,381,441

LIABILITIES AND NET ASSETS	
Current Liabilities:	
Accounts Payable	7,329
Accrued Expenses	21,810
Lease Liability - Current Portion	74,585
Total Current Liabilities	103,724
Other Liabilities	
Lease Liability	33,619
Total Other Liabilities	33,619
Net Assets	
Without Donor Restrictions	
Undesignated	416,872
Designated	555,000
With Donor Restrictions	277,226
Total Net Assets	1,244,098
TOTAL LIABILITIES & NET ASSETS	\$1,381,441

STATEMENT OF ACTIVITIES	
For the year ended June 30, 2024	
Operating Support & Revenue	
Program Service	614,842
Capital Contributions	83,166
Other Income	21,681
Membership Dues	2,084
Total Operating support and revenue	721,773

Expenses:	
Program Services	575,702
Support Services	
Management and General	258,703
Fundraising	8,535
Total Program & Support Services	842,940
Change in Net Assets from Operations	(121,167)
Nonoperating Activities:	
Net realized and Unrealized Gain on Investments	99,280
Interest and Dividends	10,650
Change in Net Assets from Nonoperating Activities	109,930
Change in Net Assets	(11,237)
Net Assets, Beginning	1,255,335
Net Assets, Ending	1,244,098

STATEMENT OF CASH FLOWS	
For the year ended June 30, 2024	
Cash Flows from Operating Activities:	(11,237)
Decrease in Net Assets	
Adjustments to Reconcile Change in Net Assets	
to Net Cash Provided by Operating Activities:	
Depreciation Expense	59,644
Net Realized and Unrealized (Gain) Loss from Investments	(99,280)
Increase (Decrease) In:	
Contracts Receivable	10,526
Prepaid Expenses and Other Current Assets	520
(Increase) Decrease In:	
Accounts Payable	4,699
Accrued Expenses	(5,013)
Net Cash Used in Operating Activities	(40,141)
Cash Flows from Investing Activities:	
Purchase of Property and Equipment	(103,237)
Proceeds from Sale of Investments	256,929
Purchase of Investments	(170,235)
Interest and Dividends Reinvested	
Net Cash Used in Investing Activities	(27,193)
Net Decrease in Cash and Equivalents and Restricted Cash	(67,334)
Cash and Equivalents and Restricted Cash, Beginning	253,640
Cash and Equivalents and Restricted Cash, Ending	\$186,306



CREW

Massachusetts Department of Elementary and Secondary Education
FY24 END OF YEAR FINANCIAL REPORT

010 Arlington

For all related information go to: <http://www.doe.mass.edu/finance/accounting/eoy/?fy=2024>

SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

I. REVENUES

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL

Row	Line	A. REVENUE FROM LOCAL SOURCES					
15	10	Assessments Received by Regional Schools					0
16	20	E & D Fund Appropriations FY23: Revenues to Regional District					0
17	30	Tuition From Individuals					0
18	40	Tuition From Other Districts in Comm.					0
19	50	Tuition From Districts in Other States					0
20	60	Previous Yr Unexpended Encumbrances (Carry Forward)				206,824	206,824
21	70	Transportation Fees					0
22	80	Earnings on Investments					0
23	90	Rental of School Facilities					0
24	100	Other Revenue					0
25	101	Medical Care and Assistance		196,964			196,964
26	105	Non Revenue Receipts					0
27	110	TOTAL REVENUE FROM LOCAL SOURCES	0	196,964	0	0	206,824 403,788
B. REVENUE FROM STATE AID -----State aid is not reported by program -----							
29	125	School Aid (Chapter 70)				18,703,409	18,703,409
30	130	Mass. School Building Authority Construction Aid	Contract		Other	9,471,143	9,471,143
31	140	Pupil Transportation (Ch. 71,71A,71B,74)				75,284	75,284
32	170	Charter Tuition Reimbursements and Facilities Aid	Charter Reim	86,351	Facilities	22,643	108,994
33	180	Circuit Breaker				1,775,707	1,775,707
34	190	Foundation Reserve, State Impact Aid, and Regional Bonus Aid				0	0
35	200	TOTAL REVENUE FROM STATE AID					30,134,537
C. REVENUE FROM FEDERAL GRANTS							
38	300	DESE Administered Grants	66,301	503,356	0	525,965	1,095,622
39	481	Other Federal Grants				125,723	125,723
40	490	TOTAL REVENUE FEDERAL GRANTS	66,301	503,356	0	651,688	1,221,345
D. REVENUE FROM STATE GRANTS							
42	510	DESE Administered Grants	0	0	0	773,116	773,116
43	590	Other State Grants				121,515	121,515
44	600	TOTAL REVENUE STATE GRANTS	0	0	0	894,631	894,631
E. REVENUE- REVOLVING & SPECIAL FUNDS							
46	610	School Lunch Receipts				3,005,496	3,005,496
47	620	Athletic Receipts				37,408	37,408
48	630	Tuition Receipts-School Choice	0	0	0		0
49	640	Tuition Receipts-Other	288,216		3,737,847		4,026,063
50	650	Other Local Receipts			2,890,861	1,117,783	4,008,643
51	660	Private Grants				253,000	253,000

52	670	TOTAL REVENUE REVOLVING & SPECIAL FUNDS	288,216	0	0	6,705,708	4,336,687	11,330,611
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SCHEDULE 1
REVENUE AND EXPENDITURE SUMMARY

II. EXPENDITURES

A. BY SCHOOL COMMITTEE

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

School Committee (1110)

61	702	Clerical Salaries (02)				77,758	77,758
62	703	Other Salaries (03)				22,441	22,441
63	704	Contracted Services (04)					0
64	705	Supplies and Materials (05)				4,102	4,102
65	706	Other Expenses (06)				8,951	8,951
66	709	Sub-total				113,252	113,252

Superintendent (1210)

68	721	Professional Salaries (01)				225,096	225,096
69	722	Clerical Salaries (02)				94,578	94,578
70	723	Other Salaries (03)					0
71	724	Contracted Services (04)				19,910	19,910
72	725	Supplies and Materials (05)				96,101	96,101
73	726	Other Expenses (06)				10,799	10,799
74	729	Sub-total				446,484	446,484

Assistant Superintendents (1220)

76	741	Professional Salaries (01)				179,000	179,000
77	742	Clerical Salaries (02)				90,703	90,703
78	743	Other Salaries (03)				77,750	77,750
79	744	Contracted Services (04)				44,804	44,804
80	745	Supplies and Materials (05)				10,459	10,459
81	746	Other Expenses (06)				470	470
82	749	Sub-total				403,186	403,186

Other District-Wide Administration (1230)

84	761	Professional Salaries (01)				291,454	291,454
85	762	Clerical Salaries (02)				26,195	26,195
86	763	Other Salaries (03)				122,404	122,404
87	764	Contracted Services (04)				18,230	18,230
88	765	Supplies and Materials (05)				15,591	15,591
89	766	Other Expenses (06)				10,651	10,651
90	769	Sub-total				484,525	484,525

Business and Finance (1410)

92	781	Professional Salaries (01)					275,502	275,502
93	782	Clerical Salaries (02)					638,982	638,982
94	783	Other Salaries (03)					169,900	169,900
95	784	Contracted Services (04)					1,181	1,181
96	785	Supplies and Materials (05)					26,265	26,265
97	786	Other Expenses (06)					6,874	6,874
98	789	Sub-total					1,118,703	1,118,703

Human Resources and Benefits (1420)

100	801	Professional Salaries (01)					141,440	141,440
101	802	Clerical Salaries (02)					165,981	165,981
102	803	Other Salaries (03)						0
103	804	Contracted Services (04)						0
104	805	Supplies and Materials (05)					43,851	43,851
105	806	Other Expenses (06)					10,263	10,263
106	809	Sub-total					361,535	361,535

Legal Service for School Committee (1430)

108	821	Professional Salaries (01)						0
109	822	Clerical Salaries (02)						0
110	823	Other Salaries (03)						0
111	824	Contracted Services (04)					117,077	117,077
112	825	Supplies and Materials (05)						0
113	826	Other Expenses (06)						0
114	829	Sub-total					117,077	117,077

Legal Settlements (1435)

116	844	Contracted Services (04)						0
117	845	Supplies and Materials (05)						0
118	846	Other Expenses (06)	20,418					20,418
119	849	Sub-total	20,418	0	0	0		20,418

Administrative Technology--Districtwide (1450)							
121	864	Contracted Services (04)				24,458	24,458
122	865	Supplies and Materials (05)				162,078	162,078
123	866	Other Expenses (06)				18,800	18,800
124	869	Sub-total				205,335	205,335
Curriculum Directors and Department Heads (Supervisory) (2110)							
126	881	Professional Salaries (01)	1,264,797	890,903	0	0	2,155,700
127	882	Clerical Salaries (02)	1,838	207,616	0	0	209,453
128	883	Other Salaries (03)	0	4,000	0	0	4,000
129	884	Contracted Services (04)	1,080	0	0	0	1,080
130	885	Supplies and Materials (05)	0	27,126	0	0	27,126
131	886	Other Expenses (06)	0	226	0	0	226
132	889	Sub-total	1,267,714	1,129,872	0	0	2,397,586
Curriculum Directors and Department Heads (Non-Supervisory) (2120)							
134	901	Professional Salaries (01)	1,590	7,000	0	0	8,590
135	902	Clerical Salaries (02)	0	0	0	0	0
136	903	Other Salaries (03)	0	0	0	0	0
137	904	Contracted Services (04)	0	0	0	0	0
138	905	Supplies and Materials (05)	0	0	0	0	0
139	906	Other Expenses (06)	0	0	0	0	0
140	909	Sub-total	1,590	7,000	0	0	8,590
Instructional Technology Leadership and Training (2130)							
142	911	Professional Salaries (01)	0	0	0	0	0
143	912	Clerical Salaries (02)	0	0	0	0	0
144	913	Other Salaries (03)	0	0	0	0	0
145	914	Contracted Services (04)	0	0	0	0	0
146	915	Supplies and Materials (05)	0	0	0	0	0
147	916	Other Expenses (06)	0	0	0	0	0
148	917	Sub-total	0	0	0	0	0
School Leadership-Building (2210)							
150	921	Professional Salaries (01)				3,278,631	3,278,631
151	922	Clerical Salaries (02)				1,058,437	1,058,437
152	923	Other Salaries (03)				24,070	24,070
153	924	Contracted Services (04)				8,070	8,070
154	925	Supplies and Materials (05)				0	0
155	926	Other Expenses (06)				0	0
156	929	Sub-total				4,369,209	4,369,209
Administrative Technology and Support – Schools (2250)							
158	964	Contracted Services (04)	0	0	0	0	0
159	965	Supplies and Materials (05)	0	0	0	0	0
160	966	Other Expenses (06)	0	0	0	0	0
161	969	Sub-total	0	0	0	0	0
Teachers (2305)							
163	981	Professional Salaries (01)	38,422,800	7,646,780	0	0	46,069,581
Medical/ Therapeutic Services (2320)							
165	1041	Professional Salaries (01)	0	1,337,919	0	0	1,337,919
166	1042	Clerical Salaries (02)	0	0	0	0	0
167	1043	Other Salaries (03)	0	120,776	0	0	120,776
168	1044	Contracted Services (04)	0	202,345	0	0	202,345
169 *	1045	Supplies and Materials (05)	0	0	0	0	0

170 *	1046	Other Expenses (06)	0	426	0	0		426
171	1049	Sub-total	0	1,661,467	0	0		1,661,467
Substitutes, Long Term (2324)								
173	1051	Professional Salaries (01)	0	0	0	0		0
174	1053	Other Salaries (03)	428,049	0	0	0		428,049
175	1054	Contracted Services (04)	0	0	0	0		0
176	1059	Sub-total	428,049	0	0	0		428,049

Substitutes, Short Term (2325)							
178	1063	Other Salaries (03)	1,152,252	25,630	0	0	1,177,882
179	1064	Contracted Services (04)	0	0	0	0	0
180	1069	Sub-total	1,152,252	25,630	0	0	1,177,882
All Non-Clerical Paraprofessionals/Instructional Assistants (2330)							
182	1083	Other Salaries (03)	1,299,618	3,825,853	0	0	5,125,471
183	1084	Contracted Services (04)	0	343,193	0	0	343,193
184	1089	Sub-total	1,299,618	4,169,047	0	0	5,468,665
Librarians and Media Center Directors (2340)							
186	1101	Professional Salaries (01)				787,383	787,383
187	1102	Clerical Salaries (02)				0	0
188	1103	Other Salaries (03)				277,362	277,362
189	1109	Sub-total				1,064,746	1,064,746
Distance Learning and Online Coursework (2345) (Including Tuition for Dual Enrollment and SPED Transition Programs)							
191	1111	Contracted Services (04)	0	0	0		0
192	1112	Supplies and Materials (05)	0	0	0		0
193	1113	Other Expenses (06)	0	0	0		0
194	1115	Sub-total	0	0	0		0
Professional Development Leadership (2351)							
196	1121	Professional Salaries (01)				0	0
197	1122	Clerical Salaries (02)				0	0
198	1123	Other Salaries (03)				0	0
199	1124	Contracted Services (04)				0	0
200	1125	Supplies and Materials (05)				15,954	15,954
201	1126	Other Expenses (06)				0	0
202	1129	Sub-total				15,954	15,954
Instructional Coaches (2352)							
204	1131	Professional Salaries (01)	103,458	38,637	0	0	142,095
205	1134	Contracted Services (04)	0	1,060	0	0	1,060
206	1135	Supplies and Materials (05)	0	0	0	0	0
207	1136	Other Expenses (06)	4,528	58	0	0	4,586
208	1139	Sub-total	107,986	39,755	0	0	147,741
Stipends for Teachers Providing Instructional Coaching (2354)							
210	1151	Professional Salaries (01)	1,182	0	0	0	1,182
Costs for Instructional Staff to Attend Professional Development (2356)							
212	1171	Professional Salaries (01)	10,568	0	0	0	10,568
213	1173	Other Salaries (03)	16,066	8,000	0	0	24,066
214	1175	Supplies and Materials (05)	464	0	0	0	464
215	1176	Other Expenses (06)	0	0	0	0	0
216	1179	Sub-total	27,098	8,000	0	0	35,098
Outside Professional Development for Instructional Staff (2358)							
218	1194	Contracted Services (04)	17,719	0	0	0	17,719
219	1195	Supplies and Materials (05)	209,456	0	0	0	209,456
220	1196	Other Expenses (06)	59,127	1,184	0	0	60,311
221	1199	Sub-total	286,303	1,184	0	0	287,487
Textbooks (2410)							
223	1205	Supplies and Materials (05)	114,235	0	0	0	114,235
Other Instructional Materials (2415)							
225	1224	Contracted Services (04)	0	0	0	0	0

226	1225	Supplies and Materials (05)	582,295	37,274	0	0		619,570
227	1226	Other Expenses (06)	0	0	0	0		0
228	1229	Sub-total	582,295	37,274	0	0		619,569
Instructional Equipment (2420)								
230	1244	Contracted Services (04)	16,980	0	0	0		16,980
231	1245	Supplies and Materials (05)	4,069	0	0	0		4,069
232	1246	Other Expenses (06)	21,166	11,412	0	0		32,578
233	1249	Sub-total	42,215	11,412	0	0		53,627
General Supplies (2430)								
235	1265	Supplies and Materials (05)	227,705	3,953	0	0		231,658
Other Instructional Services (2440)								
237	1283	Other Salaries (03)	13,266	0	0	0		13,266
238	1284	Contracted Services (04)	16,786	21,903	0	0		38,689
239	1285	Supplies and Materials (05)	10,008	0	0	0		10,008
240	1286	Other Expenses (06)	36,860	700	0	0		37,560
241	1289	Sub-total	76,920	22,603	0	0		99,523
Instructional Hardware –Student and Staff Devices (computers) (2451)								
243	1304	Contracted Services (04)	0	0	0	0		0
244	1305	Supplies and Materials (05)	23,418	0	0	0		23,418
245	1306	Other Expenses (06)	35,074	0	0	0		35,074
246	1309	Sub-total	58,492	0	0	0		58,492
Instructional Hardware—All Other (2453)								
248	1324	Contracted Services (04)	0	0	0	0		0
249	1325	Supplies and Materials (05)	0	0	0	0		0
250	1326	Other Expenses (06)	0	0	0	0		0
251	1329	Sub-total	0	0	0	0		0
Instructional Software and Other Instructional Materials (2455)								
253	1344	Contracted Services (04)	0	0	0	0		0
254	1345	Supplies and Materials (05)	460,034	1,312	0	0		461,347
255	1346	Other Expenses (06)	0	0	0	0		0
256	1349	Sub-total	460,034	1,312	0	0		461,346
Guidance Including Guidance Counselors and Adjustment Counselors (2710)								
258	1361	Professional Salaries (01)	1,534,097	1,453,426	0	0		2,987,523
259	1362	Clerical Salaries (02)	52,952	0	0	0		52,952
260	1363	Other Salaries (03)	0	0	0	0		0
261	1364	Contracted Services (04)	26,506	0	0	0		26,506
262	1365	Supplies and Materials (05)	9,107	0	0	0		9,107
263	1366	Other Expenses (06)	9,916	0	0	0		9,916
264	1369	Sub-total	1,632,577	1,453,426	0	0		3,086,003
Testing and Assessment (2720)								
266	1381	Professional Salaries (01)	0	806,483	0	0		806,483
267	1382	Clerical Salaries (02)	0	0	0	0		0
268	1383	Other Salaries (03)	0	0	0	0		0
269	1384	Contracted Services (04)	0	2,305	0	0		2,305
270	1385	Supplies and Materials (05)	3,432	10,339	0	0		13,771
271	1386	Other Expenses (06)	0	0	0	0		0
272	1389	Sub-total	3,432	819,127	0	0		822,559
Psychological Services (2800)								
274	1401	Professional Salaries (01)	0	615,861	0	0		615,861

275	1402	Clerical Salaries (02)	0	0	0	0	0
276	1403	Other Salaries (03)	0	0	0	0	0
277	1404	Contracted Services (04)	0	481,577	0	0	481,577
278	1405	Supplies and Materials (05)	0	38,865	0	0	38,865
279	1406	Other Expenses (06)	0	0	0	0	0
280	1409	Sub-total	0	1,136,303	0	0	1,136,303

Attendance and Parent Liaison Services (3100)

282	1421	Professional Salaries (01)					0
283	1422	Clerical Salaries (02)					0
284	1423	Other Salaries (03)				273,548	273,548
285	1424	Contracted Services (04)					0
286	1425	Supplies and Materials (05)				31,075	31,075
287	1426	Other Expenses (06)				9,631	9,631
288	1429	Sub-total				314,254	314,254

Medical/Health Services (3200)

290	1441	Professional Salaries (01)				1,459,688	1,459,688
291	1442	Clerical Salaries (02)				31,771	31,771
292	1443	Other Salaries (03)				199,297	199,297
293	1444	Contracted Services (04)					0
294	1445	Supplies and Materials (05)				33,492	33,492
295	1446	Other Expenses (06)					0
296	1449	Sub-total				1,724,247	1,724,247

Transportation Services (3300)

298	1461	Professional Salaries (01)	118,728				118,728
299	1462	Clerical Salaries (02)					0
300	1463	Other Salaries (03)	10,522	731,324			741,846
301	1464	Contracted Services (04)	229,473	681,177			910,650
302	1465	Supplies and Materials (05)	20,593				20,593
303	1466	Other Expenses (06)	240,425				240,425
304	1469	Sub-total	619,741	1,412,501	0	0	2,032,242

Food Services (3400)

306	1481	Professional Salaries (01)					0
307	1482	Clerical Salaries (02)					0
308	1483	Other Salaries (03)				324,000	324,000
309	1484	Contracted Services (04)					0
310	1485	Supplies and Materials (05)					0
311	1486	Other Expenses (06)					0
312	1489	Total				324,000	324,000

Athletics (3510)							
314	1501	Professional Salaries (01)				182,420	182,420
315	1502	Clerical Salaries (02)					0
316	1503	Other Salaries (03)				494,936	494,936
317	1504	Contracted Services (04)				230,586	230,586
318	1505	Supplies and Materials (05)				84,104	84,104
319	1506	Other Expenses (06)				5,500	5,500
320	1509	Sub-total				997,547	997,547
Other Student Activities (3520)							
322	1521	Professional Salaries (01)				3,078	3,078
323	1522	Clerical Salaries (02)					0
324	1523	Other Salaries (03)				318,158	318,158
325	1524	Contracted Services (04)				3,889	3,889
326	1525	Supplies and Materials (05)				17,049	17,049
327	1526	Other Expenses (06)				11,271	11,271
328	1529	Sub-total				353,445	353,445
School Security (3600)							
330	1541	Professional Salaries (01)					0
331	1542	Clerical Salaries (02)					0
332	1543	Other Salaries (03)				118,426	118,426
333	1544	Contracted Services (04)					0
334	1545	Supplies and Materials (05)					0
335	1546	Other Expenses (06)					0
336	1549	Sub-total				118,426	118,426
Custodial Services (4110)							
338	1561	Professional Salaries (01)					0
339	1562	Clerical Salaries (02)					0
340	1563	Other Salaries (03)				2,077,061	2,077,061
341	1564	Contracted Services (04)				47,635	47,635
342	1565	Supplies and Materials (05)				382,663	382,663
343	1566	Other Expenses (06)					0
344	1569	Sub-total				2,507,359	2,507,359

Heating of Buildings (4120)							
346	1574	Contracted Services (04)					0
347	1575	Supplies and Materials (05)					0
348	1576	Other Expenses (06)				507,207	507,207
349	1579	Sub-total				507,207	507,207
Utility Services (4130)							
351	1584	Contracted Services (04)					0
352	1585	Supplies and Materials (05)					0
353	1586	Other Expenses (06)				985,862	985,862
354	1589	Sub-total				985,862	985,862
Maintenance of Grounds (4210)							
356	1591	Professional Salaries (01)					0
357	1592	Clerical Salaries (02)					0
358	1593	Other Salaries (03)					0
359	1594	Contracted Services (04)				40,342	40,342
360	1595	Supplies and Materials (05)				863	863
361	1596	Other Expenses (06)					0
362	1599	Sub-total				41,205	41,205
Maintenance of Buildings (4220)							
364	1601	Professional Salaries (01)				212,586	212,586
365	1602	Clerical Salaries (02)				28,029	28,029
366	1603	Other Salaries (03)				469,168	469,168
367	1604	Contracted Services (04)				605,140	605,140
368	1605	Supplies and Materials (05)				260,859	260,859
369	1606	Other Expenses (06)				112,321	112,321
370	1609	Sub-total				1,688,104	1,688,104
Building Security System (4225)							
372	1614	Contracted Services (04)				67,118	67,118
373	1615	Supplies and Materials (05)					0
374	1616	Other Expenses (06)					0
375	1619	Sub-total				67,118	67,118
Maintenance of Equipment (4230)							
377	1621	Professional Salaries (01)					0
378	1622	Clerical Salaries (02)					0
379	1623	Other Salaries (03)					0
380	1624	Contracted Services (04)					0
381	1625	Supplies and Materials (05)					0
382	1626	Other Expenses (06)				9,320	9,320
383	1629	Sub-total				9,320	9,320
Extraordinary Maintenance (4300)							
385	1634	Contracted Services (04)					0
386	1635	Supplies and Materials (05)					0
387	1636	Other Expenses (06)					0
388	1639	Sub-total				0	0
Technology Infrastructure, Maintenance, and Support-Salaries (4400)							
390	1641	Professional Salaries (01)					0
391	1642	Clerical Salaries (02)					0
392	1643	Other Salaries (03)				950,675	950,675
393	1649	Sub-total				950,675	950,675

Technology Infrastructure, Maintenance, and Support—All Other (4450)							
395	1654	Contracted Services (04)				138,487	138,487
396	1655	Supplies and Materials (05)				116,728	116,728
397	1656	Other Expenses (06)				37,169	37,169
398	1659	Sub-total				292,383	292,383
Employer Retirement Contributions (5100)							
400	1661	Employer Retirement Contributions (5100)				4,310	4,310
Employee Separation Costs (5150)							
402	1664	Professional Salaries (01)					0
403	1665	Clerical Salaries (02)					0
404	1666	Other Salaries (03)					0
405	1667	Contracted Services (04)					0
406	1669	Sub-total				0	0
Insurance (5200)							
408	1672	Insurance for Active Employees (5200)					0
409	1673	Insurance for Retired School Employees (5250)					0
410	1674	Other Non Employee Insurance (5260)					0
411	1679	Sub-total				0	0
Rental Lease, Interest & Other Fixed Charges (5300, 5400, 5500, 5550)							
413	1681	Rental-Lease Equipment (5300)					0
414	1682	Rental-Lease Buildings (5350)					0
415	1683	Short-Term Interest RAN's (5400)					0
416	1684	Short Term Interest-BAN's (5450)					0
417	1685	Other Fixed Charges (5500)					0
418	1686	School Crossing Guards (5550)				197,520	197,520
419	1689	Sub-total				197,520	197,520
Civic Activities and Community Services (6200)							
421	1701	Professional Salaries (01)					0
422	1702	Clerical Salaries (02)					0
423	1703	Other Salaries (03)					0
424	1704	Contracted Services (04)					0
425	1705	Supplies and Materials (05)					0
426	1706	Other Expenses (06)					0
427	1709	Sub-total	0	0	0	0	0
Recreation (6300)							
429	1711	Professional Salaries (01)					0
430	1712	Clerical Salaries (02)					0
431	1713	Other Salaries (03)					0
432	1714	Contracted Services (04)					0
433	1715	Supplies and Materials (05)					0
434	1716	Other Expenses (06)					0
435	1719	Sub-total				0	0
Health Non-Public Schools (6800)							
437	1721	Professional Salaries (01)					0
438	1722	Clerical Salaries (02)					0
439	1723	Other Salaries (03)					0
440	1724	Contracted Services (04)					0
441	1725	Supplies and Materials (05)					0
442	1726	Other Expenses (06)					0
443	1729	Sub-total	0	0	0	0	0

Transportation Non-Public (6900)							
445	1731	Professional Salaries (01)					0
446	1732	Clerical Salaries (02)					0
447	1733	Other Salaries (03)					0
448	1734	Contracted Services (04)					0
449	1735	Supplies and Materials (05)					0
450	1736	Other Expenses (06)					0
451	1739	Sub-total	0	0	0	0	0

Asset Acquisition & Improvement (7000)							
453	1741	Purchase of Land & Buildings (7100, 7200)					0
454	1742	Equipment (7300, 7400)					0
455	1743	Capital Technology (7350)					0
456	1744	Motor Vehicles (7500, 7600)					0
457	1749	Sub-total				0	0

Long Term Debt (8000)							
459	1751	Debt Retirement/Sch Construction (8100)					0
460	1752	Debt Service/Sch Construction (8200)					0
461	1753	Debt Service/Educ. & Other (8400, 8600)					0
462	1759	Sub-total				0	0

Payments to Other Districts (9000)							
464	1770	Tuition to Mass. Public Schools (9100)					0
465	1780	School Choice Tuition (9110)	0	0	0		0
466	1790	Tuition to Commonwealth Charter Schools (9120)	0	0			0
467	1795	Tuition to Horace Mann Charter Schools (9125)					0
468 *	1796	Charter Transportation Tuition (9130)				0	0
469	1800	Tuition to Out-of-State Schools (9200)					0
470	1810	Tuition to Non-Public Schools (9300)		2,242,323			2,242,323
471	1820	Tuition to Collaboratives (9400)		879,499			879,499
472	1840	Sub-total	0	3,121,822	0	0	3,121,822
473	1850	TOTAL EXPENDITURES BY SCHOOL COMMITTEE	46,832,656	22,708,468	0	0	19,782,988

SCHEDULE 1		1	2	3	4	5	6
REVENUE AND EXPENDITURE SUMMARY							
II. EXPENDITURES							
B. BY CITY OR TOWN							
481	1900	School Committee (1110)					0
482	1910	Business and Finance (1410)				146,078	146,078
483	1912	Human Resources and Benefits (1420)				107,499	107,499
484	1914	Legal Services for School Committee (1430)				175,235	175,235
485	1916	Legal Settlements (1435)					0
486	1920	Administrative Technology--Districtwide (1450)				230,040	230,040
487	1930	Librarians and Media Center Directors (2340)				101,407	101,407
488	1935	Other Instructional Materials (2415)				46,338	46,338
489	1940	Health Services (3200)					0
490	1950	Pupil Transportation (3300)					0
491	1960	School Security (3600)				107,660	107,660
492	1970	School Custodial Services (4110)					0
493	1972	Heating of School Buildings (4120)					0

494	1974	School Utility Services (4130)					422,434	422,434
495	1975	Maintenance of School Grounds (4210)					264,564	264,564
496	1976	Maintenance of School Buildings (4220)						0
497	1978	School Building Security System (4225)						0
498	1979	Maintenance of School Equipment (4230)						0
499	1990	Extraordinary Maintenance (4300)						0
500	1995	Technology Infrastructure, Maintenance, and Support—Salaries (4400)						0
501	1996	Technology Infrastructure, Maintenance, and Support—All Other (4450)						0
502	2000	Employer Retirement Contributions (5100)					5,958,352	5,958,352
Employee Separation Costs (5150)								
504	2003	Professional Salaries (01)						0
505	2004	Clerical Salaries (02)						0
506	2005	Other Salaries (03)						0
507	2006	Contracted Services (04)					53,434	53,434
508	2007	Sub-total					53,434	53,434
509	2010	Insurance For Active Employees (5200)					11,028,834	11,028,834
510	2020	Insurance For Retired School Employees (5250)					2,729,543	2,729,543
511	2030	Other Non-Employee Insurance (5260)					183,392	183,392
512	2040	Rental-Lease Equipment (5300)						0
513	2050	Rental-Lease Buildings (5350)						0
514	2060	Short-Term Interest RAN's (5400)						0
515	2065	Short Term Interest - BAN's (5450)						0
516	2070	Other Fixed Charges (5500)						0
517	2075	School Crossing Guards (5550)						0
518	2080	Health Non-Public Schools (6800)						0
519	2090	Transportation Non-Public Schools (6900)						0
520	2100	Purchase of Land & Buildings (7100, 7200)					9,471,143	9,471,143
521	2110	Equipment (7300, 7400)						0
522	2115	Capital Technology (7350)						0
523	2120	Motor Vehicles (7500, 7600)						0
524	2130	Long-Term Debt Retire/Sch Construction (8100)					6,858,500	6,858,500
525	2140	Long-Term Debt Service/Sch Construction (8200)					6,549,790	6,549,790
526	2200	Long-Term Debt Service/Educ. & Other (8400, 8600)					122,883	122,883
Payments to Other Districts (9000)								
528	2210	Tuition to Mass. Public Schools (9100)		14,095				14,095
529	2220	School Choice Tuition (9110)	138,309	23,995	0			162,304
530	2230	Tuition to Commonwealth Charter Schools (9120)	375,327	28,250				403,577
531	2235	Tuition to Horace Mann Charter Schools (9125)						0
532 *	2236	Charter Transportation Tuition (9130)					0	0
533	2240	Tuition to Out-of-State Schools (9200)						0
534	2250	Tuition to Non-Public Schools (9300)						0
535	2260	Tuition to Collaboratives (9400)						0
536	2270	Regional School Assessment (9500)					8,932,916	8,932,916
537	2280	Sub-total	513,636	66,341	0	0	8,932,916	9,512,893
538	2290	TOTAL EXPENDITURES BY CITY OR TOWN	513,636	66,341	0	0	53,490,042	54,070,019

SCHEDULE 1

REVENUE AND EXPENDITURE SUMMARY

C.2. EXPENDITURES FROM FEDERAL

GRANTS, STATE GRANTS AND

SPECIAL FUNDS

		1	2	3	4	5	6	7	8	9	10	11	12	13
		Federal Grants			State Grants		Revolving and Special Funds							Total
		Title I FC 305	IDEA FC 240	Other DESE Admin- istered	Other	DESE Admin- istered	Other	Circuit Breaker	Private Grants & Gifts	Sch Choice & Other Day Tuition	Athletic Fund	School Nutrition	Other Local Receipts	
547	2801	School Committee (1110)	0	0	0	0	0							0
548	2802	Superintendent (1210)	0	0	0	0	0			16,485				16,485
549	2803	Assistant Superintendents (1220)	0	0	0	0	0							0
550	2804	Other District-Wide Administration (1230)	0	0	231,178	0	0							231,178
551	2805	Business and Finance (1410)	0	0	0	0	0							0
552	2806	Human Resources and Benefits (1420)	0	0	0	0	0							0
553	2807	Legal Service For School Committee (1430)	0	0	0	0	0							0
554	2808	Legal Settlements (1435)	0	0	0	0	0							0
555	2809	Administrative Technology–Districtwide (1450)	0	0	0	0	0							0
Instruction														
557	2810	Curriculum Directors and Dept. Heads (Supervisory) (2110)	85	87,538	0	0	124,700	0	0	0			0	212,323
558	2811	Curriculum Directors and Dept. Heads (Non-Supervisory) (2120)	0	0	125,000	0	0	0	0	0			0	125,000
559	2812	Instructional Technology Leadership and Training (2130)	0	0	0	0	0	0	0	0			0	0
560	2814	School Leadership–Building (2210)	0	0	0	0	0	0	2,000	76,469			18,195	96,664
561	2815	Administrative Technology and Support – Schools (2250)	0	0	0	0	0	0	0	0			0	0
562	2816	Teachers, Classroom (2305)	34,414	48,995	56,885	0	0	0	0	310,767			17,109	468,170
563	2817	Medical/Therapeutic Services (2320)	0	1,246,466	0	0	0	0	0	0			0	1,246,466
564	2818	Substitutes, Long Term (2324)	0	0	0	0	0	0	0	0			0	0
565	2819	Substitutes, Short Term (2325)	0	0	0	0	0	0	0	0			0	0
566	2820	Non-Clerical Paraprofs./Instructional Assistants (2330)	109,298	0	0	79,240	0	0	0	464,620			0	653,158
567	2821	Librarians and Media Center Directors (2340)	0	0	0	0	0	0	0	0			0	0
568	2822	Distance Learning and Online Coursework (2345) (Including Tuition)	0	0	0	0	0	0	0	0			0	0
569	2823	Professional Development Leadership (2351)	0	0	0	0	0	0	0	0			0	0
570	2824	Instructional Coaches (2352)	0	0	78,422	0	0	0	0	0			0	78,422
571	2825	Stipends for Teachers Providing Instructional Coaching (2354)	18,516	16,701	66,882	1,597	8,861	0	3,601	256,837			0	372,994
572	2826	Costs for Instructional Staff to Attend Prof. Development (2356)	0	0	26,915	74,913	11,963	0	39,585	276,329			0	429,705
573	2827	Outside Professional Development for Instructional Staff (2358)	0	167,220	279,771	17,660	3,121	0	3,698	30,272			0	501,742
574	2828	Textbooks (2410)	0	0	13,223	0	0	0	10,903	0			0	24,127
575	2829	Other Instructional Materials (2415)	0	21,848	239,602	0	0	0	18,311	127,746			0	407,507
576	2830	Instructional Equipment (2420)	0	0	0	0	0	0	11,849	0			0	11,849
577	2831	General Supplies (2430)	0	0	0	2,840	2,218	0	0	0			1,830	6,888
578	2832	Other Instructional Services (2440)	0	0	22,698	1,199	30,054	6,557	1,500	60,888			177,287	300,183
579	2833	Instructional Hardware –Student and Staff Devices (computers) (2445)	0	0	0	0	0	0	21,466	0			0	21,466
580	2834	Instructional Hardware—All Other (2453)	0	0	0	0	0	0	1,900	0			0	1,900
581	2835	Instructional Software and Other Instructional Materials (2455)	0	0	0	0	0	0	880	0			0	880
582	2836	Guidance Counselors and Adjustment Counselors (2710)	0	0	0	52,524	5,571	75,350	0	0			721	134,166
583	2900	Testing and Assessment (2720)	0	0	0	0	0	0	0	0			0	0
584	2901	Psychological Services (2800)	0	0	114,155	0	0	0	0	0			0	114,155
585	2902	TOTAL INSTRUCTION (2000)	162,313	1,588,767	1,023,553	150,733	265,728	81,907	0	115,693	1,603,928		215,142	5,207,765

587	2910	Attendance and Parent Liaison Services (3100)	0	0	84,089	0	0	0							84,089
588	2920	Medical/Health Services (3200)	0	0	0	0	0	34,306							34,306
589	2930	Transportation Services (3300)	0	0	0	0	215,083	0						191,561	406,644
590	2940	Food Services (3400)	0	0	0	0	0	0				3,066,179			3,066,179
591	2950	Athletics (3510)	0	0	0	0	0	0			30,644			16,948	47,592
592	2960	Other Student Body Activities (3520)	0	0	3,500	0	0	0	1,783	2,516,986				447,134	2,969,404
593	2965	School Security (3600)	0	0	0	0	0	0							0
594	2971	Custodial Services (4110)	0	0	0	0	0	0						269,896	269,896
595	2972	Heating of Buildings (4120)	0	0	0	0	0	0							0
596	2973	Utility Services (4130)	0	0	0	960	0	0						518,371	519,331
597	2974	Maintenance of Grounds (4210)	0	0	0	0	0	0						10,170	10,170
598	2975	Maintenance of Buildings (4220)	0	0	0	0	0	0						200,738	200,738
599	2976	Building Security System (4225)	0	0	0	0	0	0							0
600	2977	Maintenance of Equipment (4230)	0	0	0	0	0	0						88,983	88,983
601	2980	Extraordinary Maintenance (4300)	0	0	0	0	0	0							0
602	2982	Technology Infrastructure, Maintenance, and Support—Salaries (4400)	0	0	0	0	0	0							0
603	2984	Technology Infrastructure, Maintenance, and Support—All Other (4400)	0	0	0	0	0	0							0
604	2991	Employer Retirement Contributions (5100)	7,760	24,884	-12,878	3,165	0	0							22,931
605	2992	Employee Separation Costs (5150)	0	0	0	0	0	0							0
606	2993	Insurance for Active Employees (5200)	0	0	0	0	0	0							0
607	2994	Insurance for Retired School Employees (5250)	0	0	0	0	0	0							0
608	2995	Other Non-Employee Insurance (5260)	0	0	0	0	0	0							0
609	3012	Rental Lease of Equipment (5300)	0	0	0	0	0	0							0
610	3014	Rental Lease of Buildings (5350)	0	0	0	0	0	0							0
611	3022	Short Term Interest RAN's (5400)	0	0	0	0	0	0							0
612	3024	Short Term Interest BAN'S (5450)	0	0	0	0	0	0							0
613	3026	Other Fixed Charges (5500)	0	0	0	0	0	0		690					690
614	3028	School Crossing Guards (5550)	0	0	0	0	0	0						33,497	33,497
615	3030	Indirect Cost Transfers	0	0	0	0	0	0							0
616	3042	Civic Activities And Community Services (6200)	0	0	0	0	0	0		369,396				2,142,470	2,511,866
617	3044	Recreation Services (6300)	0	0	0	0	0	0							0
618	3046	Health Services to Non-Public Schools (6800)	0	0	0	0	0	0							0
619	3048	Transportation To Non-Public Schools (6900)	0	0	0	0	0	0							0
620	3052	Purchase of Land & Buildings (7100, 7200)	0	0	0	0	0	0						81,376	81,376
621	3054	Equipment (7300, 7400)	0	0	0	0	0	0							0
622	3056	Capital Technology (7350)	0	0	0	0	0	0							0
623	3058	Motor Vehicles (7500, 7600)	0	0	0	0	0	0							0
624	3062	Debt Retirement/Sch Construction (8100)	0	0	0	0	0	0							0
625	3064	Debt Service/Sch Construction (8200)	0	0	0	0	0	0							0
626	3066	Debt Service/Educ. & Other (8400, 8600)	0	0	0	0	0	0							0
627	3072	Tuition to Mass. Public Schools (9100)	0	0	0	0	0	0							0
628	3075	Tuition to Horace Mann Charter Schools (9125)	0	0	0	0	0	0							0
629	3076	Tuition to Out-of-State Schools (9200)	0	0	0	0	0	0							0
630	3077	Tuition to Non-Public Schools (9300)	0	0	0	0	0	0	1,153,185						1,153,185
631	3078	Tuition to Collaboratives (9400)	0	0	0	0	0	0	806,067						806,067
632	3080	TOTAL GRANT & SPECIAL FUND EXPENDITURES	170,073	1,613,652	1,329,443	154,858	480,811	116,213	1,959,252	117,476	4,507,485	30,644	3,066,179	4,216,287	17,762,372

SCHEDULE 2

**FY24 ASSESSMENTS RECEIVED FROM MEMBER
TOWNS OR CITIES OF REGIONAL SCHOOL DISTRICTS**

1	2	3	4	5	6
MEMBER	MINIMUM	ADDITIONAL	TRANSP &	CAPITAL &	
CITY/TOWN	LOCAL CON-	LOCAL CON-	OTHER EX-	DEBT EX-	

Expenditure Summary Page 3 of 3

**Please mark
with an "X"
assessment**

CODE	TRIBUTION	TRIBUTION	PENDITURES	PENDITURES	TOTAL
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method used
for FY24

640	3100	MEMBER CITY/TOWN NAME						0
641	3110							0
642	3120							0
643	3130							0
644	3140							0
645	3150							0
646	3160							0
647	3170							0
648	3180							0
649	3190							0
650	3200							0
651	3210							0
652	3220							0
653	3230							0
654	3240							0
655	3250							0
656	3260							0
657	3270							0
658	3280							0
659	3290							0
660	3300							0
661	3310							0
662	3320							0
663	3330							0
664	3340							0
665	3350							0
666	3360							0
667	3370	TOTAL ASSESSMENTS RECEIVED FROM MEMBERS		0	0	0	0	0

(Check only one)

statutory

alternative

Difference
Sched 1

0

SCHEDULE 3
INSTRUCTIONAL EXPENDITURES

1	2	3	4	5	6	7
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL	CITY/TOWN APPRO- PRIATION

I. GENERAL FUND

Curriculum Directors and Department Heads (Supervisory) (2110)

676	3401	Professional Salaries (01)	1,264,797	890,903	0	0		2,155,700	
677	3402	Clerical Salaries (02)	1,838	207,616	0	0		209,453	
678	3403	Other Salaries (03)	0	4,000	0	0		4,000	
679	3404	Contracted Services (04)	1,080	0	0	0		1,080	
680	3405	Supplies and Materials (05)	0	27,126	0	0		27,126	
681	3406	Other Expenses (06)	0	226	0	0		226	
682	3409	Sub-total	1,267,714	1,129,872	0	0		2,397,586	

Curriculum Directors and Department Heads (Non-Supervisory) (2120)

684	3411	Professional Salaries (01)	1,590	7,000	0	0		8,590	
685	3412	Clerical Salaries (02)	0	0	0	0		0	
686	3413	Other Salaries (03)	0	0	0	0		0	
687	3414	Contracted Services (04)	0	0	0	0		0	
688	3415	Supplies and Materials (05)	0	0	0	0		0	
689	3416	Other Expenses (06)	0	0	0	0		0	
690	3419	Sub-total	1,590	7,000	0	0		8,590	

Instructional Technology Leadership and Training (2130)

692	3421	Professional Salaries (01)	0	0	0	0		0	
693	3422	Clerical Salaries (02)	0	0	0	0		0	
694	3423	Other Salaries (03)	0	0	0	0		0	
695	3424	Contracted Services (04)	0	0	0	0		0	
696	3425	Supplies and Materials (05)	0	0	0	0		0	
697	3426	Other Expenses (06)	0	0	0	0		0	
698	3427	Sub-total	0	0	0	0		0	

School Leadership-Building (2210)

700	3428	Professional Salaries (01)					3,278,631	3,278,631	
701	3429	Clerical Salaries (02)					1,058,437	1,058,437	
702	3430	Other Salaries (03)					24,070	24,070	
703	3431	Contracted Services (04)					8,070	8,070	
704	3432	Supplies and Materials (05)					0	0	
705	3433	Other Expenses (06)					0	0	
706	3434	Sub-total					4,369,209	4,369,209	

Administrative Technology and Support – Schools (2250)

708	3444	Contracted Services (04)	0	0	0	0		0	
709	3445	Supplies and Materials (05)	0	0	0	0		0	
710	3446	Other Expenses (06)	0	0	0	0		0	
711	3449	Sub-total	0	0	0	0		0	

Teachers (2305)

713	3450	Professional Salaries (01)	38,422,800	7,646,780	0	0		46,069,581	
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Medical/ Therapeutic Services (2320)

715	3452	Professional Salaries (01)	0	1,337,919	0	0		1,337,919	
716	3453	Clerical Salaries (02)	0	0	0	0		0	
717	3454	Other Salaries (03)	0	120,776	0	0		120,776	
718	3455	Contracted Services (04)	0	202,345	0	0		202,345	
719 *	3456	Supplies and Materials (05)	0	0	0	0		0	

720 *	3457	Other Expenses (06)	0	426	0	0	426	
721	3459	Sub-total	0	1,661,467	0	0	1,661,467	
Substitutes, Long Term (2324)								
723	3462	Professional Salaries (01)	0	0	0	0	0	
724	3463	Other Salaries (03)	428,049	0	0	0	428,049	
725	3464	Contracted Services (04)	0	0	0	0	0	
726	3465	Sub-total	428,049	0	0	0	428,049	
Substitutes, Short Term (2325)								
728	3467	Other Salaries (03)	1,152,252	25,630	0	0	1,177,882	
729	3468	Contracted Services (04)	0	0	0	0	0	
730	3469	Sub-total	1,152,252	25,630	0	0	1,177,882	
All Non-Clerical Paraprofessionals/Instructional Assistants (2330)								
732	3473	Other Salaries (03)	1,299,618	3,825,853	0	0	5,125,471	
733	3474	Contracted Services (04)	0	343,193	0	0	343,193	
734	3475	Sub-total	1,299,618	4,169,047	0	0	5,468,665	
Librarians and Media Center Directors (2340)								
736	3476	Professional Salaries (01)				787,383	787,383	101,407
737	3477	Clerical Salaries (02)				0	0	0
738	3478	Other Salaries (03)				277,362	277,362	0
739	3479	Sub-total				1,064,746	1,064,746	101,407
Distance Learning and Online Coursework (2345) (Including Tuition for Dual Enrollment and SPED Transition Programs)								
741	3481	Contracted Services (04)	0	0	0	0	0	
742	3482	Supplies and Materials (05)	0	0	0	0	0	
743	3485	Other Expenses (06)	0	0	0	0	0	
744	3486	Sub-total	0	0	0	0	0	
Professional Development Leadership (2351)								
746	3487	Professional Salaries (01)				0	0	
747	3488	Clerical Salaries (02)				0	0	
748	3489	Other Salaries (03)				0	0	
749	3490	Contracted Services (04)				0	0	
750	3491	Supplies and Materials (05)				15,954	15,954	
751	3492	Other Expenses (06)				0	0	
752	3493	Sub-total				15,954	15,954	
Instructional Coaches (2352)								
754	3494	Professional Salaries (01)	103,458	38,637	0	0	142,095	
755	3495	Contracted Services (04)	0	1,060	0	0	1,060	
756	3496	Supplies and Materials (05)	0	0	0	0	0	
757	3497	Other Expenses (06)	4,528	58	0	0	4,586	
758	3498	Sub-total	107,986	39,755	0	0	147,741	
Stipends for Teachers Providing Instructional Coaching (2354)								
760	3499	Professional Salaries (01)	1,182	0	0	0	1,182	
Costs for Instructional Staff to Attend Professional Development (2356)								
762	3501	Professional Salaries (01)	10,568	0	0	0	10,568	
763	3502	Other Salaries (03)	16,066	8,000	0	0	24,066	
764	3503	Supplies and Materials (05)	464	0	0	0	464	
765	3504	Other Expenses (06)	0	0	0	0	0	
766	3505	Sub-total	27,098	8,000	0	0	35,098	
Outside Professional Development Providers for Instructional Staff (2358)								
768	3506	Contracted Services (04)	17,719	0	0	0	17,719	
769	3507	Supplies and Materials (05)	209,456	0	0	0	209,456	
770	3508	Other Expenses (06)	59,127	1,184	0	0	60,311	
771	3509	Sub-total	286,303	1,184	0	0	287,487	

	Textbooks (2410)							
773	3511	Supplies and Materials (05)	114,235	0	0	0	114,235	
	Other Instructional Materials (2415)							
775	3514	Contracted Services (04)	0	0	0	0	0	0
776	3515	Supplies and Materials (05)	582,295	37,274	0	0	619,570	46,338
777	3516	Other Expenses (06)	0	0	0	0	0	0
778	3519	Sub-total	582,295	37,274	0	0	619,569	46,338
	Instructional Equipment (2420)							
780	3524	Contracted Services (04)	16,980	0	0	0	16,980	
781	3525	Supplies and Materials (05)	4,069	0	0	0	4,069	
782	3526	Other Expenses (06)	21,166	11,412	0	0	32,578	
783	3529	Sub-total	42,215	11,412	0	0	53,627	
	General Supplies (2430)							
785	3535	Supplies and Materials (05)	227,705	3,953	0	0	231,658	
	Other Instructional Services (2440)							
787	3540	Other Salaries (03)	13,266	0	0	0	13,266	
788	3541	Contracted Services (04)	16,786	21,903	0	0	38,689	
789	3542	Supplies and Materials (05)	10,008	0	0	0	10,008	
790	3543	Other Expenses (06)	36,860	700	0	0	37,560	
791	3544	Sub-total	76,920	22,603	0	0	99,523	
	Instructional Hardware –Student and Staff Devices (computers) (2451)							
793	3545	Contracted Services (04)	0	0	0	0	0	
794	3546	Supplies and Materials (05)	23,418	0	0	0	23,418	
795	3547	Other Expenses (06)	35,074	0	0	0	35,074	
796	3548	Sub-total	58,492	0	0	0	58,492	
	Instructional Hardware—All Other (2453)							
798	3549	Contracted Services (04)	0	0	0	0	0	
799	3550	Supplies and Materials (05)	0	0	0	0	0	
800	3551	Other Expenses (06)	0	0	0	0	0	
801	3552	Sub-total	0	0	0	0	0	
	Instructional Software and Other Instructional Materials (2455)							
803	3553	Contracted Services (04)	0	0	0	0	0	
804	3554	Supplies and Materials (05)	460,034	1,312	0	0	461,347	
805	3555	Other Expenses (06)	0	0	0	0	0	
806	3556	Sub-total	460,034	1,312	0	0	461,346	
	Guidance including Guidance Counselors and Adjustment Counselors (2710)							
808	3561	Professional Salaries (01)	1,534,097	1,453,426	0	0	2,987,523	
809	3562	Clerical Salaries (02)	52,952	0	0	0	52,952	
810	3563	Other Salaries (03)	0	0	0	0	0	
811	3564	Contracted Services (04)	26,506	0	0	0	26,506	
812	3565	Supplies and Materials (05)	9,107	0	0	0	9,107	
813	3566	Other Expenses (06)	9,916	0	0	0	9,916	
814	3569	Sub-total	1,632,577	1,453,426	0	0	3,086,003	
	Testing and Assessment (2720)							
816	3571	Professional Salaries (01)	0	806,483	0	0	806,483	
817	3572	Clerical Salaries (02)	0	0	0	0	0	
818	3573	Other Salaries (03)	0	0	0	0	0	
819	3574	Contracted Services (04)	0	2,305	0	0	2,305	
820	3575	Supplies and Materials (05)	3,432	10,339	0	0	13,771	
821	3576	Other Expenses (06)	0	0	0	0	0	
822	3579	Sub-total	3,432	819,127	0	0	822,559	
	Psychological Services (2800)							

824	3581	Professional Salaries (01)	0	615,861	0	0		615,861	
825	3582	Clerical Salaries (02)	0	0	0	0		0	
826	3583	Other Salaries (03)	0	0	0	0		0	
827	3584	Contracted Services (04)	0	481,577	0	0		481,577	
828	3585	Supplies and Materials (05)	0	38,865	0	0		38,865	
829	3586	Other Expenses (06)	0	0	0	0		0	
830	3589	Sub-total	0	1,136,303	0	0		1,136,303	
831	3599	TOTAL INSTRUCTIONAL SERVICES (2000)	46,192,497	18,174,145	0	0	5,449,909	69,816,552	147,745

SCHEDULE 3
INSTRUCTIONAL EXPENDITURES

II GRANTS AND OTHER FUNDING SOURCES

8	9	10	11	12	13	14	15	16	17	18
Federal Grants				State Grants		Revolving and Special Funds				Total
Title I Fund Code 305	IDEA Fund Code 240	Other DESE Admin- istered	Other	DESE Admin- istered	Other	Circuit Breaker	Private Grants & Gifts	Sch Choice & Other Day Tuition	Other Local Receipts	

Line Curriculum Directors and Department Heads (Supervisory) (2110)

841	3601	Professional Salaries (01)	0	87,538	0	0	93,193	0	0	0	0	2,336,431
842	3602	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	209,453
843	3603	Other Salaries (03)	85	0	0	0	31,507	0	0	0	0	35,592
844	3604	Contracted Services (04)	0	0	0	0	0	0	0	0	0	1,080
845	3605	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	27,126
846	3606	Other Expenses (06)	0	0	0	0	0	0	0	0	0	226
847	3609	Sub-total	85	87,538	0	0	124,700	0	0	0	0	2,609,909

Curriculum Directors and Department Heads (Non-Supervisory) (2120)

849	3611	Professional Salaries (01)	0	0	125,000	0	0	0	0	0	0	133,590
850	3612	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0
851	3613	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0
852	3614	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0
853	3615	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0
854	3616	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0
855	3619	Sub-total	0	0	125,000	0	0	0	0	0	0	133,590

Instructional Technology Leadership and Training (2130)

857	3621	Professional Salaries (01)	0	0	0	0	0	0	0	0	0	0
858	3622	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0
859	3623	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0
860	3624	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0
861	3625	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0
862	3626	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0
863	3627	Sub-total	0	0	0	0	0	0	0	0	0	0

School Leadership-Building (2210)

865	3629	Professional Salaries (01)	0	0	0	0	0	0	2,000	0	0	3,280,631
866	3630	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	1,058,437
867	3631	Other Salaries (03)	0	0	0	0	0	0	0	0	0	24,070
868	3632	Contracted Services (04)	0	0	0	0	0	0	0	0	0	8,070
869	3633	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0
870	3634	Other Expenses (06)	0	0	0	0	0	0	76,469	18,195	0	94,663
871	3635	Sub-total	0	0	0	0	0	0	2,000	76,469	18,195	4,465,873

Administrative Technology and Support – Schools (2250)

873	3644	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0
874	3645	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0
875	3646	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0
876	3649	Sub-total	0	0	0	0	0	0	0	0	0	0

Teachers (2305)

878	3650	Professional Salaries (01)	34,414	48,995	56,885	0	0	0	0	0	310,767	17,109	46,537,751
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Medical/ Therapeutic Services (2320)

880	3652	Professional Salaries (01)	0	1,246,466	0	0	0	0	0	0	0	0	2,584,385
881	3653	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0	0
882	3654	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	120,776
883	3655	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	202,345

884 *	3656	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	0
885 *	3657	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	426
886	3659	Sub-total	0	1,246,466	0	0	0	0	0	0	0	0	2,907,933
Substitutes, Long Term (2324)													
888	3662	Professional Salaries (01)	0	0	0	0	0	0	0	0	0	0	0
889	3663	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	428,049
890	3664	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
891	3665	Sub-total	0	0	0	0	0	0	0	0	0	0	428,049
Substitutes, Short Term (2325)													
893	3667	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	1,177,882
894	3668	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
895	3669	Sub-total	0	0	0	0	0	0	0	0	0	0	1,177,882
All Non-Clerical Paraprofessionals/Instructional Assistants (2330)													
897	3673	Other Salaries (03)	103,198	0	0	0	79,240	0	0	0	280,917	0	5,588,826
898	3674	Contracted Services (04)	6,100	0	0	0	0	0	0	0	183,703	0	532,996
899	3675	Sub-total	109,298	0	0	0	79,240	0	0	0	464,620	0	6,121,823
Librarians and Media Center Directors (2340)													
901	3676	Professional Salaries (01)	0	0	0	0	0	0	0	0	0	0	888,790
902	3677	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0	0
903	3678	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	277,362
904	3679	Sub-total	0	0	0	0	0	0	0	0	0	0	1,166,153
Distance Learning and Online Coursework (2345) (Including Tuition for Dual Enrollment and SPED Transition Programs)													
906	3681	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
907	3682	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	0
908	3685	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	0
909	3686	Sub-total	0	0	0	0	0	0	0	0	0	0	0
Professional Development Leadership (2351)													
911	3688	Professional Salaries (01)	0	0	0	0	0	0	0	0	0	0	0
912	3689	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0	0
913	3690	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	0
914	3691	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
915	3692	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	15,954
916	3693	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	0
917	3694	Sub-total	0	0	0	0	0	0	0	0	0	0	15,954
Instructional Coaches (2352)													
919	3695	Professional Salaries (01)	0	0	78,422	0	0	0	0	0	0	0	220,517
920	3696	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	1,060
921	3697	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	0
922	3698	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	4,586
923	3699	Sub-total	0	0	78,422	0	0	0	0	0	0	0	226,163
Stipends for Teachers Providing Instructional Coaching (2354)													
925	3700	Professional Salaries (01)	18,516	16,701	66,882	1,597	8,861	0	0	3,601	256,837	0	374,176
Costs for Instructional Staff to Attend Professional Development (2356)													
927	3701	Professional Salaries (01)	0	0	0	0	0	0	0	0	0	0	10,568
928	3702	Other Salaries (03)	0	0	0	74,913	0	0	0	0	0	0	98,979
929	3703	Supplies and Materials (05)	0	0	16,627	0	11,613	0	0	685	10,875	0	40,264
930	3704	Other Expenses (06)	0	0	10,288	0	350	0	0	38,900	265,454	0	314,992
931	3705	Sub-total	0	0	26,915	74,913	11,963	0	0	39,585	276,329	0	464,803
Outside Professional Development Providers for Instructional Staff (2358)													
933	3706	Contracted Services (04)	0	167,220	279,771	17,660	3,121	0	0	3,698	30,272	0	519,462
934	3707	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	209,456
935	3708	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	60,311

936	3709	Sub-total	0	167,220	279,771	17,660	3,121	0	0	3,698	30,272	0	789,229
		Textbooks (2410)											
938	3711	Supplies and Materials (05)	0	0	13,223	0	0	0	0	10,903	0	0	138,362
		Other Instructional Materials (2415)											
940	3714	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
941	3715	Supplies and Materials (05)	0	21,848	239,602	0	0	0	0	18,311	33,711	0	979,379
942	3716	Other Expenses (06)	0	0	0	0	0	0	0	0	94,035	0	94,035
943	3719	Sub-total	0	21,848	239,602	0	0	0	0	18,311	127,746	0	1,073,414
		Instructional Equipment (2420)											
945	3724	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	16,980
946	3725	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	4,069
947	3726	Other Expenses (06)	0	0	0	0	0	0	0	11,849	0	0	44,427
948	3729	Sub-total	0	0	0	0	0	0	0	11,849	0	0	65,476
		General Supplies (2430)											
950	3735	Supplies and Materials (05)	0	0	0	2,840	2,218	0	0	0	0	1,830	238,546
		Other Instructional Services (2440)											
952	3740	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	13,266
953	3741	Contracted Services (04)	0	0	18,873	0	28,054	0	0	1,500	0	0	87,115
954	3742	Supplies and Materials (05)	0	0	3,825	0	0	0	0	0	0	0	13,833
955	3743	Other Expenses (06)	0	0	0	1,199	2,000	6,557	0	0	60,888	177,287	285,491
956	3744	Sub-total	0	0	22,698	1,199	30,054	6,557	0	1,500	60,888	177,287	399,706
		Instructional Hardware –Student and Staff Devices (computers) (2451)											
958	3745	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
959	3746	Supplies and Materials (05)	0	0	0	0	0	0	0	6,466	0	0	29,884
960	3747	Other Expenses (06)	0	0	0	0	0	0	0	15,000	0	0	50,074
961	3748	Sub-total	0	0	0	0	0	0	0	21,466	0	0	79,958
		Instructional Hardware—All Other (2453)											
963	3749	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
964	3750	Supplies and Materials (05)	0	0	0	0	0	0	0	1,900	0	0	1,900
965	3751	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	0
966	3752	Sub-total	0	0	0	0	0	0	0	1,900	0	0	1,900
		Instructional Software and Other Instructional Materials (2455)											
968	3753	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	0
969	3754	Supplies and Materials (05)	0	0	0	0	0	0	0	880	0	0	462,227
970	3755	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	0
971	3756	Sub-total	0	0	0	0	0	0	0	880	0	0	462,226
		Guidance including Guidance Counselors and Adjustment Counselors (2710)											
973	3761	Professional Salaries (01)	0	0	0	0	5,571	75,350	0	0	0	0	3,068,444
974	3762	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0	52,952
975	3763	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	0
976	3764	Contracted Services (04)	0	0	0	52,524	0	0	0	0	0	0	79,030
977	3765	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	9,107
978	3766	Other Expenses (06)	0	0	0	0	0	0	0	0	0	721	10,637
979	3769	Sub-total	0	0	0	52,524	5,571	75,350	0	0	0	721	3,220,169
		Testing and Assessment (2720)											
981	3771	Professional Salaries (01)	0	0	0	0	0	0	0	0	0	0	806,483
982	3772	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0	0
983	3773	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	0
984	3774	Contracted Services (04)	0	0	0	0	0	0	0	0	0	0	2,305
985	3775	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	0	13,771
986	3776	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	0
987	3779	Sub-total	0	0	0	0	0	0	0	0	0	0	822,559

	Psychological Services (2800)												
989	3781	Professional Salaries (01)	0	0	114,155	0	0	0	0	0	0	730,016	
990	3782	Clerical Salaries (02)	0	0	0	0	0	0	0	0	0	0	
991	3783	Other Salaries (03)	0	0	0	0	0	0	0	0	0	0	
992	3784	Contracted Services (04)	0	0	0	0	0	0	0	0	0	481,577	
993	3785	Supplies and Materials (05)	0	0	0	0	0	0	0	0	0	38,865	
994	3786	Other Expenses (06)	0	0	0	0	0	0	0	0	0	0	
995	3789	Sub-total	0	0	114,155	0	0	0	0	0	0	1,250,458	
996	3799	TOTAL INSTRUCTIONAL SERVICES (2000)	162,313	1,588,767	1,023,553	150,733	265,728	81,907	0	115,693	1,603,928	215,142	75,172,062

SCHEDULE 4
SPECIAL EDUCATION EXPENDITURES
BY PLACEMENT
EXPENDITURES BY SCHOOL COMMITTEE,
CITY OR TOWN, AND CIRCUIT BREAKER
Instructional Services(2000)

1	2	3	4	5	6	7	8	9
3-5 Yr. Olds all placements (doe032-- 30 - 48)	Age 6-21 Public School Programs (doe034-10, 20, & 40)	Age 6-21 Public Separate Day School (doe034-41)	Age 6-21 Private Separate Day School (doe034-50)	Age 6-21 Private Residential School (doe034-60)	Age 6-21 Homebound/ Hospital (doe034-70)	Age 6-21 Public Residential Institution (doe034-90)	Screening and Team Evaluation	TOTAL

1006	3810	Supervisory (2100)		1,136,872						1,136,872
1007	3815	School Building Leadership (2200)								0
1008	3820	Teaching (2300)	861,969	12,689,895						13,551,863
1009	3830	Textbooks & Instructional Equipment (2400)	1,200	75,354						76,554
1010	3840	Guidance (2700)	32,040	2,240,513						2,272,553
1011	3850	Psychological (2800)						1,136,303		1,136,303
1012	3860	TOTAL INSTRUCTIONAL SERVICES	895,209	16,142,633	0	0	0	0	1,136,303	18,174,145
1013	3870	Non-Public Health Services (6800)								0
Payments to Other Districts (9000)										
1015	3880	Tuition to Mass. Public Schools (9100)						14,095		14,095
1016	3885	School Choice Tuition (9110)	0	23,995	0	0	0	0		23,995
1017	3887	Tuition to Commonwealth Charter Schools (9120)		28,250						28,250
1018	3888	Tuition to Horace Mann Charter Schools (9120)								0
1019	3890	Tuition to Out-of-State Schools (9200)								0
1020	3900	Tuition to Private Schools (9300)			2,654,113	728,560			12,834	3,395,508
1021	3910	Tuition to Collaboratives (9400)			1,670,966				14,601	1,685,567
1022	3920	TOTAL TUITION	0	52,246	1,670,966	2,654,113	728,560	0	14,095	5,147,415
1023	3930	EXP FROM GRANTS, REVOLVING FUNDS (NOT CB) (2000, 6800)	23,361	1,572,258						1,595,619
1024	3950	TOTAL EXPENDITURES	918,570	17,767,137	1,670,966	2,654,113	728,560	0	14,095	24,917,179

SCHEDULE 7

EXPENDITURES (Report Whole Dollars)					RIDERS			
1	2	3	4	5	6	7	8	9

**PUPIL TRANSPORTATION REIMBURSEMENT
FUNCTIONS 3300, 6900**

REGULAR EDUCATION

1036	4000	Within the District	311,601		91,933		403,534	261		77	338
1037	4010	Outside the District					0				0
1038	4020	To and from Regular Pre-School					0				0
1039	4040	TOTAL REGULAR EDUCATION	311,601	0	91,933	0	403,534	261	0	77	338

SPECIAL EDUCATION

1043	4070	3-5 yr olds, all placements (doe032)	376,173			376,173	39		39
1044	4080	age 6-21, public school programs (doe034-10, 20, & 40)	617,310			617,310	64		64
1045	4110	age 6-21, public separate day school (doe034-41)		212,200		212,200		22	22
1046	4120	age 6-21, ages, private separate day school (doe034-50)		173,618		173,618		18	18
1047	4130	age 6-21, private residential school (doe034-60)				0			0
1048	4140	age 6-21, homebound/hospital (doe034-70)				0			0
1049	4150	age 6-21, public residential institutions (doe034-90)				0			0
1050	4160	TOTAL SPECIAL EDUCATION	993,483	385,819	0	1,379,302	103	40	143

CH 74 VOCATIONAL/TECHNICAL PROGRAMS

		REIMBURSABLE EXPENDITURES FOR VOCATIONAL PUPILS TRANSPORTED AT LEAST 1 1/2 MILES TO & FROM SCHOOL	NON-REIM- BURSABLE EXPENDITURES FOR VOCATIONAL PUPILS TRANS- PORTED < 1.5 MILES FROM SCH	DEPRE- CIATION (See instructions)	TOTAL (Sum of 1 thru 4)	REIMBURSABLE VOCATIONAL RIDERS TRANSPORTED AT LEAST 1 1/2 MILES TO AND FROM SCHOOL	NON-REIM- BURSABLE VOCATIONAL RIDERS TRANS- PORTED LESS THAN 1 1/2 MILES FROM SCHOOL	TOTAL (Sum of 6 thru 8)
1058	4190	Within the District				0		0
1059	4200	Outside the District				0		0

NON-PUBLIC TRANSPORTATION

		REIMBURSABLE EXPENDITURES FOR NON-PUBLIC PUPILS TRANSPORTED AT LEAST 1 1/2 MILES TO & FROM SCHOOL	NON-REIM- BURSABLE EXPENDITURES FOR NON-PUBLIC PUPILS TRANS- PORTED < 1 1/2 MILES FRM SCH	DEPRE- CIATION (See instructions)	TOTAL (Sum of 1 thru 4)	REIMBURSABLE NON-PUBLIC RIDERS TRANSPORTED AT LEAST 1 1/2 MILES TO AND FROM SCHOOL	NON-REIM- BURSABLE NON-PUBLIC RIDERS TRANS- PORTED LESS THAN 1 1/2 MILES FROM SCHOOL	TOTAL (Sum of 6 thru 8)
1067	4220	Within the District				0		0
1068	4230	Outside the District				0		0

SCHEDULE 7 (CONTINUED)

**PUPIL TRANSPORTATION REIMBURSEMENT
FUNCTIONS 3300, 6900**

EXPENDITURES FOR PUPILS TRANSPORTED AT LEAST 1 1/2 MILES TO & FROM SCHOOL	EXPENDITURES FOR PUPILS TRANSPORTED LESS THAN 1 1/2 MILES FROM SCHOOL	DEPRE- CIATION (See instructions)	TOTAL (Sum of 1 thru 4)	RIDERS TRANSPORTED AT LEAST 1 1/2 MILES TO AND FROM SCHOOL	RIDERS TRANS- PORTED LESS THAN 1 1/2 MILES FROM SCHOOL	TOTAL (Sum of 6 thru 8)
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		SCHOOL TRANS	BY PUBLIC	LESS THAN 1 1/2	(See	(Sum of	SCHOOL TRANS	BY PUBLIC	THAN 1 1/2 MILES	(Sum of
		VEHICLE	UTILITIES	MILES FRM SCH	instructions)	1 thru 4)	VEHICLE	UTILITIES	FROM SCHOOL	6 thru 8)
	OTHER PROGRAMS									
1077	4250 Racial Imbalance (NOT METCO)					0				0
1078	4260 To and From Day Care Centers					0				0
1079	4270 Other School Programs					0				0
1080	4280 School Choice / Commonwealth Charter Schools					0				0
1081	4283 Homeless Transportation To Outside the District	21,621				21,621	2			2
1082	4285 Homeless Transportation From Outside the District	194,586				194,586	18			18
1083	4286 Foster Care Transportation from Outside the District	33,200				33,200	1			1
1085	4290 TOTALS FOR ALL PROGRAMS	1,554,491	385,819	91,933	0	2,032,243	385	40	77	502

	PUBLIC TRANSPORTATION AND PAYMENTS FROM REVOLVING/SPECIAL	EXPENDTURES	RIDERS
1087	4310 PUBLIC TRANSPORTATION ASSESSMENT		0
1088	4320 PAYMENTS FROM REVOLVING AND SPECIAL FUNDS	406,644	377

Public Transportation Assessment
 Payments From Revolving And Special Funds

SCHEDULE 19

ANNUAL SCHOOL BUDGET
2024 - 2025

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

A.1 APPROPRIATION BY SCHOOL COMMITTEE

1099	7010	Administration(1000)				3,988,046	3,988,046
1100	7030	Instruction (2000)	53,911,842	19,577,709	34,272	1,582,166	75,105,989
1101	7040	Student Services (3100,3200)				2,240,778	2,240,778
1102	7050	Pupil Transportation (3300)	418,361	1,025,114			1,443,475
1103	7060	Food Service (3400)					0
1104	7070	Student Body Activities (3510,3520)				1,378,901	1,378,901
1105	7075	School Security (3600)				112,600	112,600
1106	7080	Operations and Maintenance (4000)				8,058,375	8,058,375
1107	7090	Extraordinary Maintenance (4300)					0
1108	7100	Employer Retirement Contributions (5100)				4,315	4,315
1109	7105	Employee Separation Costs (5150)					0
1110	7110	Insurance for Active Employees (5200)					0
1111	7120	Insurance Retired School Employees (5250)					0
1112	7130	Other Non Employee Insurance (5260)					0
1113	7140	Rent (5300)					0
1114	7150	Debt Service-Short Term Interest RAN's (5400)					0
1115	7155	Debt Service-Short Term Interest-BANS (5450)					0
1116	7160	Other Fixed Charges (5500)					0
1117	7165	School Crossing Guards (5550)				228,965	228,965
1118	7170	Other Community Services (6000)					0
1119	7180	Non-Public Transportation (6900)					0
1120	7190	Fixed Assets (7000)				53,376	53,376
1121	7200	Long-Term Debt Retirement/Sch Construction (8100)					0
1122	7210	Long-Term Debt Service/Sch Construction (8200)					0
1123	7270	Long-Term Debt Service/Educ. & Other (8400, 8600)					0
1124	7280	Tuition to Mass. Public Schools (9100)		0			0
1125	7285	School Choice Tuition (9110)	0	0	0		0
1126	7290	Tuition to Commonwealth Charter Schools (9120)	0	0			0
1127	7295	Tuition to Horace Mann Charter Schools (9125)					0
1128	7296	Charter Transportation Tuition (9130)				0	0
1129	7300	Tuition to Out-of-State Schools (9200)					0
1130	7305	Tuition to Non-Public Schools (9300)		2,649,199			2,649,199
1131	7310	Tuition to Collaboratives (9400)		1,257,229			1,257,229
1132	7320	TOTAL APPROPRIATION BY SCHOOL COMMITTEE	54,330,203	24,509,251	0	34,272	17,647,522
							96,521,248

SCHEDULE 19

**ANNUAL SCHOOL BUDGET
2024 - 2025**

A.2 ESTIMATED EXPENDITURES BY CITY/TOWN

		1	2	3	4	5	6
		REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRI- B- UTED	TOTAL
1144	7400 General Administrative Services (1000)					662,867	662,867
1145	7420 Educational Media (2340, 2415)					150,700	150,700
1146	7430 Pupil Support Services (3100,3200)						0
1147	7440 Pupil Transportation (3300)						0
1148	7445 School Security (3600)					109,814	109,814
1149	7450 Operations and Maintenance (4000)					686,998	686,998
1150	7460 Extraordinary Maintenance (4300)						0
1151	7470 Employer Retirement Contributions (5100)					5,958,581	5,958,581
1152	7475 Employee Separation Costs (5150)					53,434	53,434
1153	7480 Insurance for Active Employees (5200)					11,028,834	11,028,834
1154	7490 Insurance Retired School Employees (5250)					2,729,543	2,729,543
1155	7500 Other Non-Employee Insurance (5260)					186,227	186,227
1156	7510 Rent (5300)						0
1157	7515 Debt Service-Short Term Interest RAN's (5400)						0
1158	7520 Debt Service-Short Term Interest-BANS (5450)						0
1159	7530 Other Fixed Charges (5500)						0
1160	7535 School Crossing Guards (5550)						0
1161	7540 Other Community Services (6000)						0
1162	7550 Non-Public Transportation (6900)						0
1163	7560 Fixed Assets (7000)						0
1164	7570 Long-Term Debt Retirement/Sch Construction (8100)					6,858,500	6,858,500
1165	7580 Long-Term Debt Service/Sch Construction (8200)					6,549,790	6,549,790
1166	7640 Long-Term Debt Service/Educ. &Other (8400, 8600)					122,883	122,883
1167	7645 Tuition to Mass. Public Schools (9100)		14,659				14,659
1168	7650 School Choice Tuition (9110)	156,421	0	0			156,421
1169	7655 Tuition to Commonwealth Charter Schools (9120)	350,533	26,384				376,917
1170	7660 Tuition to Horace Mann Charter Schools (9125)						0
1171	7661 Charter Transportation Tuition (9130)					0	0
1172	7665 Tuition to Out-of-State Schools (9200)						0
1173	7670 Tuition to Non-Public Schools (9300)						0
1174	7675 Tuition to Collaboratives (9400)						0
1175	7680 Regional School Assessments (9500)					8,562,229	8,562,229
1176	7690 TOTAL EXPENDITURES BY CITY/TOWN	506,954	41,043	0	0	43,660,400	44,208,397
1177	7750 TOTAL ESTIMATED EXPENDITURES	54,837,157	24,550,294	0	34,272	61,307,922	#####

Did your district use the per pupil administrative cost average in determining the amount on line 7400 General Administrative Services? Please insert an "X" in either Yes or No.

☐ YES ☒ NO

SCHEDULE 19

ANNUAL SCHOOL BUDGET

2024 - 2025

B. ESTIMATED REVENUES-GENERAL FUND

REVENUES FROM LOCAL SOURCES FY25

1	2	3	4	5	6
REGULAR DAY	SPECIAL EDUCATION	CH 74 VOC- ATIONAL/ TECHNICAL	ADULT ED. AND OTHER PROGRAMS	UNDISTRIB- UTED	TOTAL

1184	7800	Assessments Received by Regional Schools					0	0
1185	7810	Excess & Deficiency Fund Approp						0
1186	7820	Tuition From Individuals						0
1187	7830	Tuition From Other Districts in Comm.						0
1188	7840	Tuition From Districts in Other States						0
1189	7850	Transportation Fees						0
1190	7860	Earnings on Investments						0
1191	7870	Rental of School Facilities						0
1192	7880	Other General Fund Revenue						0
1193	7890	Medical Care and Assistance						0
1194	7900	Non Revenue Receipts						0
1195	7910	TOTAL REVENUE FROM LOCAL SOURCES	0	0	0	0	0	0

**C. 2024 - 2025 REGIONAL SCHOOL DISTRICTS
APPROVED BUDGETS**

1	2	3	4	5	6	7	8
MEMBER CITY/TOWN CODE	MINIMUM LOCAL CON- TRIBUTION	ADDITIONAL LOCAL CON- TRIBUTION	TRANSP & OTHER EXP- ENDITURES	CAPITAL & DEBT EXP- ENDITURES	TOTAL	ASSESSMENT APPROVED BY MEMBER TOWNS	BUDGETED EXCESS AND DEFICIENCY

Please mark
with an "X"
assessment
method used
for FY25

MEMBER CITY/TOWN CODE AND NAME

1204	8000					0	
1205	8010					0	
1206	8020					0	
1207	8030					0	
1208	8040					0	
1209	8050					0	
1210	8060					0	
1211	8070					0	
1212	8080					0	
1213	8090					0	
1214	8100					0	
1215	8110					0	
1216	8120					0	
1217	8130					0	
1218	8140					0	
1219	8150					0	
1220	8160					0	
1221	8170					0	
1222	8180					0	
1223	8190					0	
1224	8200					0	
1225	8210					0	
1226	8220					0	
1227	8230					0	
1228	8240					0	
1229	8250					0	
1230	8260					0	
1231	8270	TOTAL ASSESSMENTS RECEIVED FROM MEMBERS	0	0	0	0	0

(Check only one)

statutory ☐

alternative ☐

EXPENDITURE SUMMARY FY24

ALL FUND TYPES

1	2	3	4	5	6	7	8	9	10	11
SCH COMM APPROP- RIATIONS	CITY/TOWN APPROP- RIATIONS	FEDERAL GRANTS	STATE GRANTS	CIRCUIT BREAKER	PRIVATE GRANTS & GIFTS	SCH CHOICE & OTHER TUITION	ATHLETIC FUND	SCHOOL NUTRITION	OTHER LOCAL RECEIPTS	TOTAL

1240	8300	School Committee (1110)	113,252	0	0	0	0	0	0	0	113,252
1241	8305	Superintendent (1210)	446,484	0	0	0	16,485	0	0	0	462,969
1242	8310	Assistant Superintendents (1220)	403,186	0	0	0	0	0	0	0	403,186
1243	8315	Other District-Wide Administration (1230)	484,525	231,178	0	0	0	0	0	0	715,703
1244	8320	Business and Finance (1410)	1,118,703	146,078	0	0	0	0	0	0	1,264,781
1245	8325	Human Resources and Benefits (1420)	361,535	107,499	0	0	0	0	0	0	469,034
1246	8330	Legal Service For School Committee (1430)	117,077	175,235	0	0	0	0	0	0	292,312
1247	8335	Legal Settlements (1435)	20,418	0	0	0	0	0	0	0	20,418
1248	8340	Administrative Technology–Districtwide (1450)	205,335	230,040	0	0	0	0	0	0	435,375
1249	8345	Curriculum Directors and Dept. Heads (Supervisory) (2110)	2,397,586	87,623	124,700	0	0	0	0	0	2,609,909
1250	8350	Curriculum Directors and Dept. Heads (Non-Supervisory) (2120)	8,590	125,000	0	0	0	0	0	0	133,590
1251	8355	Instructional Technology Leadership and Training (2130)	0	0	0	0	0	0	0	0	0
1252	8360	School Leadership-Building (2210)	4,369,209	0	0	2,000	76,469	0	18,195	0	4,465,873
1253	8365	Administrative Technology and Support – Schools (2250)	0	0	0	0	0	0	0	0	0
1254	8370	Teachers (2305)	46,069,581	140,293	0	0	310,767	0	17,109	0	46,537,751
1255	8385	Medical/ Therapeutic Services (2320)	1,661,467	1,246,466	0	0	0	0	0	0	2,907,933
1256	8391	Substitutes, Long Term (2324)	428,049	0	0	0	0	0	0	0	428,049
1257	8392	Substitutes, Short Term (2325)	1,177,882	0	0	0	0	0	0	0	1,177,882
1258	8395	Non-Clerical Paraprofs./Instructional Assistants (2330)	5,468,665	109,298	79,240	0	464,620	0	0	0	6,121,823
1259	8400	Librarians and Media Center Directors (2340)	1,064,746	101,407	0	0	0	0	0	0	1,064,746
1260	8401	Distance Learning and Online Coursework (2345) (Including Tuition)	0	0	0	0	0	0	0	0	0
1261	8405	Professional Development Leadership (2351)	15,954	0	0	0	0	0	0	0	15,954
1262	8409	Instructional Coaches (2352)	147,741	78,422	0	0	0	0	0	0	226,163
1263	8413	Stipends for Instructional Coaching (2354)	1,182	103,696	8,861	0	3,601	256,837	0	0	374,176
1264	8417	Costs for Instructional Staff to Attend Prof. Dev. (2356)	35,098	101,828	11,963	0	39,585	276,329	0	0	464,803
1265	8421	Outside Prof. Dev. Providers for Instructional Staff (2358)	287,487	464,651	3,121	0	3,698	30,272	0	0	789,229
1266	8425	Textbooks (2410)	114,235	13,223	0	0	10,903	0	0	0	138,362
1267	8430	Other Instructional Materials (2415)	619,569	46,338	261,450	0	18,311	127,746	0	0	1,073,414
1268	8435	Instructional Equipment (2420)	53,627	0	0	0	11,849	0	0	0	65,476
1269	8440	General Supplies (2430)	231,658	2,840	2,218	0	0	0	1,830	0	238,546
1270	8445	Other Instructional Services (2440)	99,523	23,897	36,611	0	1,500	60,888	177,287	0	399,706
1271	8450	Instructional Hardware –Student and Staff Devices (computers) (2450)	58,492	0	0	0	21,466	0	0	0	79,958
1272	8455	Instructional Hardware—All Other (2453)	0	0	0	0	1,900	0	0	0	1,900
1273	8460	Instructional Software and Other Instructional Materials (2455)	461,346	0	0	0	880	0	0	0	462,226
1274	8465	Guidance Counselors and Adjustment Counselors (2710)	3,086,003	52,524	80,921	0	0	0	721	0	3,220,169
1275	8470	Testing and Assessment (2720)	822,559	0	0	0	0	0	0	0	822,559
1276	8475	Psychological Services (2800)	1,136,303	114,155	0	0	0	0	0	0	1,250,458
1277	8480	TOTAL INSTRUCTION (2000)	69,816,552	147,745	2,925,367	347,635	0	115,693	1,603,928	215,142	75,172,062
1278	8485	Attendance and Parent Liaison Services (3100)	314,254	84,089	0	0	0	0	0	0	398,343
1279	8490	Medical/Health Services (3200)	1,724,247	0	34,306	0	0	0	0	0	1,758,553
1280	8495	Transportation Services (3300)	2,032,242	0	215,083	0	0	0	191,561	0	2,438,886
1281	8500	Food Services (3400)	324,000	0	0	0	0	0	3,066,179	0	3,390,179
1282	8505	Athletics (3510)	997,547	0	0	0	0	30,644	0	16,948	1,045,139
1283	8510	Other Student Body Activities (3520)	353,445	3,500	0	0	1,783	2,516,986	0	447,134	3,322,849
1284	8515	School Security (3600)	118,426	107,660	0	0	0	0	0	0	226,086

EXPENDITURE SUMMARY FY24

ALL FUND TYPES

	1	2	3	4	5	6	7	8	9	10	11
	SCH COMM APPROP- RIATIONS	CITY/TOWN APPROP- RIATIONS	FEDERAL GRANTS	STATE GRANTS	CIRCUIT BREAKER	PRIVATE GRANTS & GIFTS	SCH CHOICE & OTHER TUITION	ATHLETIC FUND	SCHOOL NUTRITION	OTHER LOCAL RECEIPTS	TOTAL
1285	8520 Custodial Services (4110)	2,507,359	0	0	0	0	0	0	0	269,896	2,777,255
1286	8525 Heating of Buildings (4120)	507,207	0	0	0	0	0	0	0	0	507,207
1287	8530 Utility Services (4130)	985,862	422,434	960	0	0	0	0	0	518,371	1,927,627
1288	8535 Maintenance of Grounds (4210)	41,205	264,564	0	0	0	0	0	0	10,170	315,939
1289	8540 Maintenance of Buildings (4220)	1,688,104	0	0	0	0	0	0	0	200,738	1,888,842
1290	8545 Building Security System (4225)	67,118	0	0	0	0	0	0	0	0	67,118
1291	8550 Maintenance of Equipment (4230)	9,320	0	0	0	0	0	0	0	88,983	98,303
1292	8555 Extraordinary Maintenance (4300)	0	0	0	0	0	0	0	0	0	0
1293	8560 Technology Infrastructure, Maintenance, and Support—Salaries (4400)	950,675	0	0	0	0	0	0	0	0	950,675
1294	8565 Technology Infrastructure, Maintenance, and Support—All Other (4400)	292,383	0	0	0	0	0	0	0	0	292,383
1295	8570 Employer Retirement Contributions (5100)	4,310	5,958,352	22,931	0	0	0	0	0	0	5,985,593
1296	8572 Employee Separation Costs (5150)	0	53,434	0	0	0	0	0	0	0	53,434
1297	8575 Insurance for Active Employees (5200)	0	11,028,834	0	0	0	0	0	0	0	11,028,834
1298	8580 Insurance for Retired School Employees (5250)	0	2,729,543	0	0	0	0	0	0	0	2,729,543
1299	8585 Other Non-Employee Insurance (5260)	0	183,392	0	0	0	0	0	0	0	183,392
1300	8590 Rental Lease of Equipment (5300)	0	0	0	0	0	0	0	0	0	0
1301	8595 Rental Lease of Buildings (5350)	0	0	0	0	0	0	0	0	0	0
1302	8600 Short Term Interest RAN's (5400)	0	0	0	0	0	0	0	0	0	0
1303	8605 Short Term Interest BAN'S (5450)	0	0	0	0	0	0	0	0	0	0
1304	8610 Other Fixed Charges (5500)	0	0	0	0	0	690	0	0	0	690
1305	8612 School Crossing Guards (5550)	197,520	0	0	0	0	0	0	0	33,497	231,017
1306	8615 Indirect Cost Transfers			0	0		0	0	0	0	0
1307	8620 Civic Activities and Community Services (6200)	0		0	0	0	369,396	0	0	2,142,470	2,511,866
1308	8625 Recreation Services (6300)	0		0	0	0	0	0	0	0	0
1309	8630 Health Services to Non-Public Schools (6800)	0	0	0	0	0	0	0	0	0	0
1310	8635 Transportation To Non-Public Schools (6900)	0	0	0	0	0	0	0	0	0	0
1311	8640 Purchase of Land & Buildings (7100, 7200)	0	9,471,143	0	0	0	0	0	0	81,376	9,552,519
1312	8645 Equipment (7300, 7400)	0	0	0	0	0	0	0	0	0	0
1313	8650 Capital Technology (7350)	0	0	0	0	0	0	0	0	0	0
1314	8655 Motor Vehicles (7500, 7600)	0	0	0	0	0	0	0	0	0	0
1315	8660 Debt Retirement/Sch Construction (8100)	0	6,858,500	0	0	0		0	0	0	6,858,500
1316	8665 Debt Service/Sch Construction (8200)	0	6,549,790	0	0	0		0	0	0	6,549,790
1317	8670 Debt Service/Educ. & Other (8400, 8600)	0	122,883	0	0	0		0	0	0	122,883
1318	8675 Tuition to Mass. Schools (9100)	0	14,095	0	0	0	0	0	0	0	14,095
1319	8680 School Choice Tuition (9110)	0	162,304								162,304
1320	8685 Tuition to Commonwealth Charter Schools (9120)	0	403,577								403,577
1321	8690 Tuition to Horace Mann Charter Schools (9125)	0	0	0	0	0	0	0	0	0	0
1322	8691 Charter Transportation Tuition (9130)	0	0								0
1323	8695 Tuition to Out-of-State Schools (9200)	0	0	0	0	0	0	0	0	0	0
1324	8700 Tuition to Non-Public Schools (9300)	2,242,323	0	0	0	1,153,185	0	0	0	0	3,395,508
1325	8705 Tuition to Collaboratives (9400)	879,499	0	0	0	806,067	0	0	0	0	1,685,566
1326	8710 Regional School Assessment (9500)		8,932,916								8,932,916
1327	8715 TOTAL EXPENDITURES, ALL FUNDS	89,324,113	54,070,018	3,268,026	597,024	1,959,252	117,476	4,507,485	30,644	3,066,179	161,156,503

Please feel free to include comments concerning anything you'd like School Business Services or School Finance to know about. We're especially interested in anything related to your thoughts about this year's file format and any clarifications concerning the data that your district has submitted.

Please indicate your **name** and if you are a **new** School Business Official

Name:

New SBO:

Comment added by:

Date

Comments

[illegible]

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If comment is related to edits,
provide the edit number(s) here

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